

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
September 12, 2019**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – July 11, 2019 Advisory Board Meeting

PRESENTATION ITEMS

- P-1 Meadow Creek Valley Master Plan Implementation
P-2 Athletic Programs and Initiatives

DISCUSSION ITEMS

- D-1 2020 Advisory Board Meeting Dates

INFORMATION ITEMS

- I-1 McIntire Park Projects Update
I-2 Fiscal Year 2021-25 Capital Improvement Program – Preliminary Discussion
I-3 Meadowcreek Golf Course – Maintenance Contract Implementation
I-4 Trail and Connectivity Project Update

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 12, 2019

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – July 11, 2019 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the July 11, 2019 meeting.

ENCLOSED DOCUMENTS:

Minutes of July 11, 2019 meeting.

Parks & Recreation Advisory Board
MINUTES

July 11, 2019

The Parks and Recreation Advisory Board held a regular meeting on Thursday, July 11, 2019 at 5:30 p.m. @ Parks & Recreation admin conference room. Members present were: Llezelle Dugger, Jeffrey Fracher, Ned Michie, Hosea Mitchell, Bridget Moss and Jennifer Slack. Members absent: Ruth Barnett, Aimee Carter and Anne Hemenway. Staff: Brian Daly, Vic Garber, Philip Seay, Algreatus Batton, Chris Gensic

Advisory Board Introductions

- Advisory Board members & staff introduced themselves

Motion – Adoption of Minutes

- Bridget Moss made a motion to adopt March 14, 2019 minutes, second by Ned Michie, motion was unanimously approved.

Aquatic Operations & Training

- Philip Seay, Aquatics Manager stated that he had been working for Parks & Recreation for 17 years, and Algreatus Batton, Aquatic Operations Supervisor, had been working for Parks & Recreation for almost 3 years.
- A review of Aquatic operations & training was provided:
 - Facilities - 4 pools: Indoor – Smith & Crow, Outdoor - Onesty, & Washington, Splash Pads – Belmont, Forest Hills, Tonsler & Greenleaf
 - Staff: Philip Seay – Aquatics Facilities Manager; Linda Austin – Aquatic Program Manager; Algreatus Batton – Aquatic Operations Manager; Tracy Marshall – Aquatics Specialist; Andrea Ross – Aquatics Instructional Supervisor; Danielle Johnson – Front Desk Supervisor

Operations

- 2018 Aquatics Numbers:

✓ Visits to all pool facilities	97,107
✓ Swim Lesson participants	1,203
✓ Peak Season Staff Total	180
✓ Peak Season Operational Days	85
✓ Off Season Operating Hours	111 hrs./week
✓ Peak Season Operating Hours	240 hrs./week

Programming

- Programs Offered:
 - ✓ Youth & Adult Learn to Swim Classes
 - ✓ Private-Semi-Private Swim lessons

- ✓ American Red Cross Lifeguard training classes
- ✓ American Red Cross Water Safety Instructor classes
- ✓ City Swordfish Swim Team/Mighty Mites
- ✓ Aquatic Adult Fitness classes & Youth Mermaid classes
- ✓ Coming Soon - New class – Aquatic Yoga Fitness by Aqua Body Strong

Events

- Aquatic Events:
 - ✓ Sunday Fundays @ Smith
 - ✓ City Swordfish Home Swim Meets @ Washington
 - ✓ High School swim meets @ Smith
 - ✓ Sunday Sundowns @ Washington
 - ✓ Key Log Rolling @ Washington
 - ✓ Birthday Parties – all pool facilities
 - ✓ Pups @ the pool

Training

- Operational Training
 - ✓ Lifeguard I – new hire & shadowing – 6 hours each
 - ✓ Lifeguard II – new hire training – 24 hours
- In-Service Training
 - ✓ Bi-monthly – 3 hours
 - ✓ Skills review & full EAP scenarios
- Post Training
- Additional training
 - ✓ Training for all staff – Sexual Harassment, Blood-borne Pathogen training – First Aid/CPR/AED

- Algreatus Batton stated that swim teams are feeder programs for future lifeguards
- Algreatus Batton stated that splash pads are very popular
- Ned Michie asked if the department was turning people away from pools. Algreatus Batton replied that on some days @ Onesty Pool, stated there are capacity levels @ pools. Also that there was a camera & app where participants could monitor the crowd @ the pool

Citywide Trail & Connectivity Initiatives

- Chris Gensic, Trail Planner, gave a presentation on City Trails:
- Trails – spaces for walking & biking are the number one desired recreational amenity in both Albemarle County & City recreational needs surveys
- Trails that support local daily transportation as well as tourism & recreation offer the most return on investment & attract the most users

- **Trail Development Process**
 - ✓ Network is laid out & approved in the public process of developing the City Comprehensive Plan & bicycle/pedestrian plans
 - ✓ Coordinate with County, UVA, VDOT & TJPDC
 - ✓ Land or easement acquisition is first step
 - ✓ Funding (\$100,000 annual CIP)
 - ✓ Grants used to stretch dollars (VDOT, DCR) - \$4 million in last decade

- **City Trail Efforts**
 - ✓ Coal Tower Trail - while mostly recreational, shows high demand across all user groups
 - ✓ John Warner Parkway Trail was in use before opening & is not advertised
 - ✓ 250 Bypass Trail –
 - Downtown via Schenks Greenway to 250
 - 250 Interchange was major piece
 - Includes new bridge over railroad & connector trail
 - Next phase – YMCA to Hydraulic
 - West of Hillsdale Drive/Rt 29
 - Link to Meadow Creek Trail
 - Eventually desire to connect to Free Bridge
 - Rugby Avenue Shared Use Path – VDOT funded (20%/80%), design nearly complete, construction by spring, 2020
 - Water Street Shared Use Path – VDOT grant, 80%-20% fund split; Extends coal tower trail to Belmont Bridge, Bid award now, construction by Christmas
 - Greenbrier Park Boardwalk & Trail – completed April, 2019, stone dust & boardwalks to complement TNC conservation easement & stream project, \$250,000
 - Middle Meadowcreek – 2019 projects: - trail & bridge with DCR funding - \$175,000; Senior Center – trail & bridge w/VDOT funding - \$350,000
 - Upper Meadowcreek – upcoming – trail behind Seminole Square & connection to 29; connection to Hydraulic & 250 Bypass trails; Barracks Road to 250 Bypass; developer contributions

Meadowcreek

- Land & easement acquisitions nearly complete
- Construction of key bridges & trail segments begins 2019 with three bridges & 3 mile trail

Meadowcreek Valley Master Plan Implementation

- Chris Gensic reported that Greenbrier was almost done, Kneedler Bridge will start in fall and that a bridge was needed near the old Senior Center
- Grant application – Michie Drive, Hydraulic

Moore's Creek

- Land & easement acquisition in process now
- Construction of key bridges & trail segments expected to begin in 2020

Moore's Creek Upper

- Public/private partnership acquired 30 acres; City acquired easement for corridor; County applying to fund paving & bridge/crosswalks

Moore's Creek – Biscuit Run

- TJPDC grant project for bike hub; plan to connect to state/county park; potential for small parking/welcome area

Rivanna River

- Riverview Park restroom project; festivals (active & passive); VFW connection; Pen Park connection (Lochlyn bridge)

Three Notched Trail

- Charlottesville to Crozet to Blue Ridge tunnel along general alignment for the original colonial era road. Could include link to the east to Richmond & connection to the Capital Trail

Trail Amenities

- Benches, signs, maps, water, restrooms, parking, lights?

Landscape Management

- As more trails open & land becomes public, the City, County, non-profits & volunteer groups are able to work on invasive plant removal, forest management, native plantings and stream restoration.

Fiscal Year 2021-25 Capital Improvement Program – Preliminary Discussion

- Brian Daly reported that staff was working on submissions, and would be resubmitting projects that were not funded last year

Dogwood Memorial

- Brian Daly reported that City staff were looking @ options for the Dogwood Memorial to increase access. Some meetings have been held, stated that there was a desire for more direct access, had been some allegations that the area does not meet ADA regulations but the area does meet ADA regulations, but area may not be the most convenient. Some options are being considered - possibly escorts on appointment, minor infrastructure options being discussed, Also stated that there was a good working relationship with Dogwood Memorial Foundation

Meadowcreek Golf Course – Maintenance Contract Implementation

- Brian Daly stated that the Meadowcreek Golf Course was looking fantastic, but that some things still need to be improved. Reported that the golf course budget ended with revenues @ \$804,000 and expenses @ \$850,000 which was better than anticipated projections. 90-95 cost recovery,
- Noted that Birdwood golf course was closed for renovations and that deals were available for Birdwood golf members to play @ Meadowcreek Golf Course
- Stated that there was a new foodservice concessionaire that was doing a great improved business @ the golf course.

Integrated Pest Management Annual Report

- Brian Daly distributed the Integrated Pest Management Annual Report for 2018 to board members.

Matters by the Chair

- None

Board Matters

- Ned Michie asked about tennis courts

Directors Matters

- None

Motion to Adjourn

- Ned Michie made a motion to adjourn meeting, Jennifer Slack second, motion was unanimously approved.
- Meeting adjourned @ 7:05 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

PRESENTATION – 1

Meadow Creek Valley Master Plan Implementation

Staff from will provide an update on the efforts to implement the Master Plan for the Meadow Creek Valley. Below is a narrative summary of current status.

- Greenbrier Park trail improvements
 - Working with City to determine solution to stormwater issues at 3 way stop
- Kneedler bridge moving forward
 - Final ramp design and local flood permit approval underway now
 - (FEMA final stamp due)
 - Will need bid review by DCR (state grant funding agency)
 - Construction anticipated to begin fall 2019
- Funding to build senior center bridge awarded in TAP application
 - Design RFQ at Purchasing/VDOT for review 2019
 - Construction bid anticipated by Fall 2020
- Coordinating with developer and TNC on options for connection from Michie & Hillsdale to north end at Senior Center bridge. (Development is currently on hold due to property legal issue with Kroger)
- Continue to work to finalize land donations in 250/Hydraulic/29 triangle
- Railroad tunnel
 - Preliminary engineering study underway now
- 250 Bypass trail
 - Construction of Hydraulic to West McIntire underway – delay due to excavation slope
 - Working to complete land acq. at west end of McIntire by fall 2019
 - RFQ for construction of connection fire station to YMCA at east end underway

PRESENTATION – 2

Athletics Programs & Initiatives

Staff will provide an overview of current and upcoming athletic programs and initiatives.

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DISCUSSION – 1

2020 Advisory Board Meeting Dates

Staff requests Advisory Board discussion and agreement upon the dates of Advisory Board meetings in 2020.

INFORMATION - 1

McIntire Park Projects Update

INFORMATION - 2

Fiscal Year 2021-25 Capital Improvement Program –Discussion

INFORMATION - 3

Meadowcreek Golf Course Maintenance Contract Implementation

INFORMATION - 4

Trails and Connectivity Project Update