



**CITY COUNCIL AGENDA**  
**September 2, 2014**

**6:00 p.m. – 7:00 p.m.**      **Closed session as provided by Section 2.2-3712 of the Virginia Code**  
*(Boards and Commissions; acquisition of property for park purposes.)*

**CALL TO ORDER**                      *Council Chambers*  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**AWARDS/RECOGNITIONS**      *Pride Festival Day*  
**ANNOUNCEMENTS**

**MATTERS BY THE PUBLIC**      Public comment will be permitted for the first 12 speakers who sign up in advance of the meeting (limit of 3 minutes per speaker) and at the end of the meeting on any item, provided that a public hearing is not planned or has not previously been held on the matter.

**COUNCIL RESPONSE TO MATTERS BY THE PUBLIC**

**1. CONSENT AGENDA\***              (Items removed from consent agenda will be considered at the end of the regular agenda.)

- a. Minutes for August 18
- b. APPROPRIATION:              Strategies for Youth Training - \$27,778 (2<sup>nd</sup> of 2 readings)
- c. APPROPRIATION:              Peace Lutheran Church Donation for Ongoing Recruitment of Foster Families - \$3,900 (2<sup>nd</sup> of 2 readings)
- d. APPROPRIATION:              Check and Connect Student Engagement Continuation Grant - \$64,860 (2<sup>nd</sup> of 2 readings)
- e. APPROPRIATION:              Adoptions Through Collaborative Partnerships Grant -\$84,000 (2<sup>nd</sup> of 2 readings)
- f. APPROPRIATION:              Albemarle County Reimbursement for Gordon Avenue Library Exterior Envelope Project – \$1,325 (2<sup>nd</sup> of 2 readings)
- g. APPROPRIATION:              Virginia Juvenile Community Crime Control Act Grant (VJCCCA) - \$452,704 (2<sup>nd</sup> of 2 readings)
- h. APPROPRIATION:              Police Vehicle and Related Equipment Purchase – \$213, 758 (1<sup>st</sup> of 2 readings)
- i. APPROPRIATION:              Grant for City Swim Program from Bama Works Fund of the Dave Matthews Band – \$5,000 (1<sup>st</sup> of 2 readings)
- j. APPROPRIATION:              Charlottesville/Albemarle Adult Drug Treatment Court Grant Award - \$205,000 (1<sup>st</sup> of 2 readings)
- k. APPROPRIATION:              Virginia Homelessness Solutions Grant(VHSP) – \$618,552 (1<sup>st</sup> of 2 readings)
- l. APPROPRIATION:              Victim Witness Assistance Program Grant – \$176,001 (1<sup>st</sup> of 2 readings)
- m. RESOLUTION:              Proposed Loan for BID Support for the Downtown Mall – \$55,000 (1<sup>st</sup> of 1 reading)
- n. ORDINANCE:                  County Office Building Rezoning (2<sup>nd</sup> of 2 readings)
- o. ORDINANCE:                  Rugby Road Conservation District (2<sup>nd</sup> of 2 readings)
- p. ORDINANCE:                  Permit Parking Zone Ordinance Update (1<sup>st</sup> of 2 readings)
- q. ORDINANCE:                  Delinquent Tax Lists Ordinance Update (1<sup>st</sup> of 2 readings)
- r. ORDINANCE:                  Investment Committee Ordinance Change (1<sup>st</sup> of 2 readings)
- s. ORDINANCE:                  Quitclaim Gas Easement to VDOT – Shannon Glen Court (1<sup>st</sup> of 2 readings)

**2. PUBLIC HEARING / ORDINANCE\***              Granting an Easement for Schenks Branch Interceptor (1<sup>st</sup> of 2 readings)

**3. RESOLUTION\***                      Schenk's Branch Interceptor – Albemarle County Office Building (1<sup>st</sup> of 1 reading)

**4. REPORT**                              Charlottesville Redevelopment & Housing Authority Update

**5. ORDINANCE\***                      Fry's Spring Rezoning (1<sup>st</sup> of 2 readings)

**6. REPORT\***

Road Projects Update

- RESOLUTION: Belmont Bridge Steering Committee Charge (1<sup>st</sup> of 1 reading)
- RESOLUTION: Signals Coordination Project (1<sup>st</sup> of 1 reading)
- RESOLUTION: Bridge Repair Transfer – \$1,500,000 (1<sup>st</sup> of 1 reading)

**7. REPORT**

Construction Viewer Report

**8. REPORT ONLY**

JAUNT Annual Update (written report only – no verbal presentation)

**OTHER BUSINESS**

**MATTERS BY THE PUBLIC**

\*ACTION NEEDED

**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



Agenda Date:	August 18, 2014
Action Required:	Appropriation
Presenter:	Rory Carpenter, Community Attention
Staff Contacts:	Rory Carpenter, Community Attention Leslie Beauregard, Director, Budget and Performance Management
<b>Title:</b>	<b>Strategies for Youth Training - \$27,778</b>

**Background:**

The City of Charlottesville has received a Juvenile Accountability Block Grant (J.A.B.G.) from the Virginia Department of Criminal Justice Services (D.C.J.S.) in the amount of \$25,000, with \$2,778 in required matching funds provided by the City of Charlottesville Police Department, to implement Disproportionate Minority Contact (D.M.C.) reduction strategies based on recommendations from the *Charlottesville Task Force Report on Disproportionate Minority Contact in the Juvenile Justice System* to provide the Strategies for Youth law enforcement training program for the Charlottesville Police Department that is youth focused and designed to reduce D.M.C.

**Discussion:**

The results of the D.M.C. research process, conducted by the Charlottesville Task Force on Disproportionate Minority Contact in the Juvenile Justice System, show that Black youth are disproportionately represented at arrest. The number one recommendation of the Charlottesville Task Force Report on Disproportionality in the Juvenile Justice System is: training for police, youth, and juvenile justice professionals on disproportionate minority contact, and ways to reduce it. After reviewing best practice police training curriculums, the Task Force recommended the *Strategies for Youth Policing the Teen Brain* training for the Charlottesville Police Department. This is an evidence based program that provides both police training and interactive programs for police and youth. Although the Task Force recommended this training, the Charlottesville Police Department had identified the training months prior to the task force recommendation and had previously sent three officers to Virginia Beach to attend the training and had reached the determination that it would best meet their needs.

### **Alignment with Council Vision Areas and Strategic Plan:**

The Strategies for Youth Training grant aligns with the Council Vision Areas including America's Healthiest Cities and a Community of Mutual Respect and it aligns with Goal 2, Objective 2.1 as follows:

**Goal 2:** Be a safe, equitable, thriving and beautiful community

**Objective 2.1:** Provide an effective and equitable public safety system

The expected training outcome will include:

- Equipping Charlottesville Police Department Officers with expanded skills and supports to work with local youth.

### **Community Engagement:**

There has been a great deal of citizen engagement throughout this project as citizens participated as members of the D.M.C. Task Force and the Task Force Subcommittees and through four community meetings. The community attendance and feedback was encouraging at these meetings as more than 200 residents in 4 separate communities actively participated in the forums.

### **Budgetary Impact:**

The funds will be expensed and reimbursed to a Grants Fund and the \$2,778 match will be provided by the Charlottesville Police Department operating budget.

### **Recommendation:**

Staff recommends approval and appropriation of grant funds.

### **Alternatives:**

If grants funds are not appropriated, the Strategies for Youth Training program will not be offered to City Police.

### **Attachments:**

N/A

**APPROPRIATION.**  
**Strategies for Youth Training.**  
**\$27,778.**

**WHEREAS**, the City of Charlottesville has been awarded \$25,000 in Federal Funds from the Virginia Department of Criminal Justice Services, and \$2,778 in Matching Funds for a total award of \$27,778 for the Strategies for Youth Training; and

**WHEREAS**, the grant award covers the period from July 1, 2014 through June 30, 2015.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$27,778 is hereby appropriated in the following manner:

**Revenue – \$27,778**

\$25,000	Fund: 209	Internal Order: 1900228	G/L Account: 430120
\$2,778	Fund: 209	Internal Order: 1900228	G/L Account: 498010

**Expenditures - \$27,778**

\$27,778	Fund: 209	Internal Order: 1900228	G/L Account: 530550
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**Transfer - \$2,778**

\$ 2,778	Fund: 105	Cost Center: 3101001000	G/L: 561209 Transfers for State
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**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$25,000 from V.A. Department of Criminal Justice Services, and \$2,778 from the Charlottesville Police Department.

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**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



<b>Agenda Date:</b>	August 18, 2014
<b>Action Required:</b>	Approve Appropriation
<b>Presenter:</b>	Garrett Jones, Program Supervisor Community Attention Foster Families
<b>Staff Contacts:</b>	Garrett Jones, Program Supervisor Community Attention Foster Families Mike Murphy, Director of Human Services
<b>Title:</b>	Peace Lutheran Church Donation for Ongoing Recruitment of Foster Families - \$3,900

**Background:**

Community Attention has received a generous donation from Peace Lutheran Church in the amount of \$3,900 to be utilized to support the efforts of Community Attention Foster Families to recruit foster families in the community.

**Discussion:**

Community Attention Foster Families' efforts to recruit foster families to provide unconditional support to children and families involved in our local Child Welfare System are ongoing. Recruitment efforts include attending Community Events to increase understanding of the tremendous need for families in our community, printing brochures and flyers to be distributed throughout our community, hosting orientation sessions in the community as well as utilizing the homes of currently active foster families to coordinate Parent Cafes to discuss specific children in need of adoptive families.

**Alignment with Council Vision Areas and Strategic Plan:**

Approval of this agenda item aligns with the City's Strategic Plan to be a safe, equitable, thriving and beautiful community. Through recruitment of foster families to nurture and support children in foster care in this community we can ensure that families and individuals are safe and stable. Recruitment of foster families also aligns with the goal of fostering strong connections by promoting community engagement.

**Community Engagement:**

Community Engagement through partnerships with churches and other organizations or agencies charged with serving children and families is central to the recruitment efforts of Community Attention.

**Budgetary Impact:**

This donation will be appropriated into the Human Services/Community Attention Fund.

**Recommendation:**

Staff recommends approval and appropriation of the donation.

**Alternatives:**

If the donation is not appropriated it would negatively impact the ongoing efforts of the C.A.F.F. program to recruit foster parents to provide nurturance and support to children who enter foster care in our community.

**Attachments:**

N/A



**APPROPRIATION.**  
**Peach Lutheran Church Donation for Ongoing Recruitment of Foster Families.**  
**\$3,900.**

**WHEREAS**, the City of Charlottesville has been given \$3,900 by Peace Lutheran Church to recruit foster families in the community; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$3,900 is hereby appropriated in the following manner:

**Revenue – \$3,900**

\$3,900      Fund: 213      Cost Center: 3413002000      G/L Account: 451020

**Expenditures - \$3,900**

\$3,900      Fund: 213      Cost Center: 3413002000      G/L Account: 599999

**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$3,900 from Peace Lutheran Church.

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CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.



Agenda Date:	August 18, 2014
Action Required:	Appropriation
Presenter:	Rory Carpenter, Community Attention
Staff Contacts:	Rory Carpenter, Community Attention Leslie Beauregard, Director, Budget and Performance Management
<b>Title:</b>	<b>Check and Connect Student Engagement Continuation Grant - \$64,860</b>

**Background:**

Check and Connect is an evidence-based truancy prevention program funded by a Juvenile Assistance Grant (J.A.G.) from the Virginia Department of Criminal Justice Services (D.C.J.S.) and administered by Community Attention. The grant provides a comprehensive student engagement intervention for truant youth or youth at risk of truancy in Walker Upper Elementary and Buford Middle Schools. The grant period is from July 1, 2014 through June 30, 2015. The total grant is \$64,860, which includes a required local match of \$32,430 to be provided by Community Attention.

**Discussion:**

Truancy is a precursor to delinquent behavior that should be addressed in its early stages to avoid further penetration into the juvenile justice system. Locally, the connection between truancy and delinquency has been documented by the *Juvenile Offender Report, I* a research report developed by the Charlottesville/Albemarle Commission on Children and Families that deals with the risk and needs of 794 local juvenile offenders who were placed on probation between 1997 - 2000 and 2004 - 2006. The average rate of truancy for the juvenile offenders in the study group was 48% per year over a seven year period.

**Alignment with Council Vision Areas and Strategic Plan:**

Approval of this agenda item aligns directly with Council's vision for Charlottesville to be **America's Healthiest City** and contributes to their 2012-2014 priority to *Provide a comprehensive support system for children* and it aligns with the goals and objectives of the City's Strategic Plan:

**Goal 2: Be a safe, equitable, thriving and beautiful community**

- 2.4. Ensure families and individuals are safe and stable

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1 *Characteristics of Juvenile Offenders*, Ellis, Carpenter, Balnave, Oudekerk, 2008

Community Attention's programs provide residential and community based services that prevent delinquency and promote the healthy development of youth. The Check and Connect Program provides comprehensive support services for upper elementary and middle school children experiencing school attendance problems to prevent early school withdrawal and ultimately delinquent behavior by promoting students' engagement with school and learning. Expected outcomes include increased attendance and decreased delinquent behavior during and after program participation.

**Community Engagement:**

The community is engaged by serving students and families in the Charlottesville school system through the Check and Connect Program and by collaborating with the many different agencies that interface with the program.

**Budgetary Impact:**

The funds will be expensed and reimbursed to a Grants Fund. The terms of the award require a local match of \$32,430 which will be provided by Community Attention.

**Recommendation:**

Staff recommends approval and appropriation of grant funds.

**Alternatives:**

If the grant funds are not appropriated, Community Attention would not be able to provide this service to local youth.

**Attachments:**

N/A

**APPROPRIATION.**  
**Check and Connect Student Engagement Continuation Grant.**  
**\$64,860.**

**WHEREAS**, the City of Charlottesville has been awarded \$32,430 in Federal Funds from the Virginia Department of Juvenile Justice, and \$32,430 in Matching Funds for a total award of \$64,860 for the Check and Connect Student Engagement Program; and

**WHEREAS**, the grant award covers the period from July 1, 2014 through June 30, 2015.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$64,860 is hereby appropriated in the following manner:

**Revenue – \$64,860**

\$32,430	Fund: 209	Cost Center: 3413008000	G/L Account: 430120
\$32,430	Fund: 209	Cost Center: 3413008000	G/L Account: 498010

**Expenditures - \$64,860**

\$32,430	Fund: 209	Cost Center: 3413008000	G/L Account: 519999
\$32,430	Fund: 209	Cost Center: 3413008000	G/L Account: 520010

**Transfer - \$32,430**

\$32,430	Fund: 213	Cost Center: 3411001000	G/L: 561209 Transfers for State Grants
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**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$32,430 from VA Department of Criminal Justice Services, and \$32,430 from Community Attention.

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**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



<b>Agenda Date:</b>	August 18, 2014
<b>Action Required:</b>	Approve appropriation
<b>Presenter:</b>	Diane Kuknyo, Director Charlottesville Department of Social Services
<b>Staff Contacts:</b>	Diane Kuknyo, Director Sue Moffett, Assistant Director Charlottesville Department of Social Services
<b>Title:</b>	<b>Adoptions Through Collaborative Partnerships Grant - \$84,000</b>

**Background:**

The Virginia Department of Social Services issued R.F.P.# F.A.M.-14-072 titled Adoption Through Collaborative Partnerships on May 8, 2014. Contract awards were made to 12 different collaborative partnerships throughout the Commonwealth, with the goal to achieve timely adoption for a subset of children in Foster Care. The Charlottesville Department of Social Services in collaboration with Albemarle County Department of Social Services, Greene County Department of Social Services and the Community Attention Foster Family program (C.A.F.F.) received an award of \$84,000 to achieve finalized adoptions for children and youth in foster care within our extended community. The primary outcome of this project is to increase the number of finalized adoptions for children and youth in our region and the secondary outcome is to increase the pool of families in our region that are qualified and trained to adopt eligible youth in foster care. The Charlottesville Department of Social Service is designated as the lead agency for this project.

**Discussion:**

The funding will enable the Charlottesville partnership agencies to achieve the following objectives: to increase the number of finalized adoptions by 15 for children and youth in foster care in the partnership region; to assure that these children and their prospective adoptive parents are ready for an adoptive placement and final adoption; to ensure that the adoptive families are supported through the stages to permanency; and to increase the pool of families in central Virginia by 20 who are trained and dually approved for both foster care and adoption. The accomplishment of these objectives will help to achieve permanence in the lives of these children by connecting them with adoptive families.

### **Alignment with Council Vision Areas and Strategic Plan:**

This project aligns with the Vision 2025 areas **A Connected Community**, and a **Community of Mutual Respect**. It contributes to **Goal 2: Be a safe, equitable, thriving and beautiful community**; and objective 2.4 Ensure families and individuals are safe and stable. It also contributes to **Goal 5: Foster Strong Connections**; and objectives 5.1 Respect and nourish diversity; 5.2 Build Collaborative Partnerships; and 5.3 Promote Community Engagement.

Using innovative practices to improve program outcomes and evaluate cost efficiencies also aligns with Vision 2025 area **Smart, Citizen-focused Government**. It contributes to **Goal 4: Be a well-managed and successful organization**; and objective 4.4 Continue strategic management efforts.

### **Community Engagement:**

This collaborative project is a natural enhancement to the existing partnerships between Charlottesville, Albemarle, and Greene County Departments of Social Services and Community Attention Foster Families. It is the shared mission of these four agencies to assure that suitable families are available in this area for children and youth who require temporary or long-term placement and to enhance efforts aimed at achieving permanency for these children and youth. These agencies have been working together since 2009 to accomplish this mission using a formal Memorandum of Understanding that sets forth protocols to enhance interagency collaboration to recruit, train and approve foster/adoptive/resource/kinship families for the three local departments of social services and to provide ongoing training, oversight and renewal of both pool and kinship foster families.

### **Budgetary Impact:**

Funds will be appropriated into the Social Services Fund.

### **Recommendation:**

Staff recommends approval and appropriation of grant funds.

### **Alternatives:**

This project will not be implemented if the grant funds are not appropriated.

### **Attachments:**

None



**APPROPRIATION**  
**Adoption Through Collaborative Partnerships Grant - \$84,000**

**WHEREAS**, the Charlottesville Department of Social Services has received \$84,000 to support Adoptions Through Collaborative Partnerships from the Virginia Department of Social Services R.F.P.# F.A.M.-14-072

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$84,000 is hereby appropriated in the following manner:

**Revenue – \$84,000**

Fund: 212                      Cost Center: 3343012000                      G/L Account: 430110

**Expenditures - \$84,000**

Fund: 212                      Cost Center: 3343012000                      G/L Account: 599999

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**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



<b>Agenda Date:</b>	August 18, 2014
<b>Action Required:</b>	Approve Appropriation
<b>Presenter:</b>	Mike Mollica, Division Manager, Facilities Development – Capital Projects Coordinator, City of Charlottesville
<b>Staff Contacts:</b>	Leslie Beauregard, Director – Budget and Performance Management, City of Charlottesville Mike Mollica, Division Manager, Facilities Development – Capital Projects Coordinator, City of Charlottesville
<b>Title:</b>	<b>Albemarle County Reimbursement for Gordon Avenue Library Exterior Envelope Project – \$1,325</b>

**Background:**

The City of Charlottesville Facilities Development Division oversees capital projects for jointly owned buildings with Albemarle County. The City invoices the County on a quarterly basis to recover the County's share of the project expenses associated with these joint projects. This appropriation in the amount of \$1,325 represents the County's share of a joint project at the Gordon Avenue Library.

**Discussion:**

The \$1,325 appropriation covers the County's share of the joint project expenses related to the Gordon Avenue Library Exterior Envelope project for the 4th quarter of 2014 and will replenish the City's Government Lump Sum Large Cap account which is the funding source for this project.

**Community Engagement:**

N/A

**Alignment with Council Vision Areas and Strategic Plan:**

This request supports City Council's "Smart, Citizen-Focused Government" vision. It contributes to Goal 4 of the Strategic Plan, be a well-managed and successful organization, and objective 4.1, to align resources with the City's strategic plan.

**Community Engagement:**

N/A

**Budgetary Impact:**

The funds have been expensed from the Facilities Development Government Lump Sum Large Cap project budget and the reimbursement is intended to replenish the project budget for the County's portion of those expenses.

**Recommendation:**

Staff recommends approval and appropriation of reimbursement funds.

**Alternatives:**

If reimbursement funds are not appropriated, the Gordon Avenue Library Exterior Envelope project budget will reflect a deficiency balance.

**Attachments:**

N/A

**APPROPRIATION.**

**Albemarle County Reimbursement for the Gordon Avenue Library Exterior Envelope Project.  
\$1,325.**

**WHEREAS**, Albemarle County was billed by the City of Charlottesville in the amount of \$1,325.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that \$1,325 from Albemarle County is to be appropriated in the following manner:

**Revenues:**

\$1,325

Fund: 426

Funded Program: CP-011 (P-00601-05)

G/L Account: 432030

**Expenditures:**

\$1,325

Fund: 426

Funded Program: CP-011 (P-00601-05)

G/L Account: 599999

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**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



<b>Agenda Date:</b>	August 18, 2014
<b>Action Required:</b>	Appropriation
<b>Presenter:</b>	Rory Carpenter, Community Attention
<b>Staff Contact:</b>	Rory Carpenter, Community Attention Leslie Beauregard, Director, Budget and Performance Management
<b>Title:</b>	<b>Virginia Juvenile Community Crime Control Act Grant (V.J.C.C.C.A.) - \$452,704</b>

**Background:**

In July 2010, the City of Charlottesville became the fiscal agent for the Virginia Juvenile Community Crime Control Act (V.J.C.C.C.A.) funds for both Charlottesville and Albemarle County. This funding stream was established by the 1995 Virginia General Assembly to create balanced, community-based systems of sanctions, programs and services for juvenile offenders. These funds are used to support the Community Attention programs. In F.Y. 2015, \$292,058 in V.J.C.C.C.A. funds will be received from the Virginia Department of Juvenile Justice with a required local maintenance of effort of \$52,231 from Albemarle County, and \$108,415 from the City. The grant period is from July 1, 2014 through June 30, 2015.

**Discussion:**

The V.J.C.C.C.A. grant funds the delinquency prevention and youth development services provided by Community Attention for Charlottesville/Albemarle youth involved in the juvenile justice system. These services include the following programs: The Attention Home that provides residential treatment services; the Teens GIVE service learning program that provides community service opportunities during both the school year and the summer; the Community Supervision Program that provides pro-social skills training including anger management, individual and group counseling services and case management services for youth on electronic monitoring; the C.A.Y.I.P. paid internship program; and the Juvenile Court Case Manager position providing supervision and case management services for youth identified by the court as truant.

**Alignment with City Council's Vision and Strategic Plan:**

The V.J.C.C.C.A. grant aligns with the Council Vision Areas including **America's Healthiest Cities** and a Community of Mutual Respect and it aligns with Goal 2, Objective 2.1 as follows:

**Goal 2:** Be a safe, equitable, thriving and beautiful community

**Objective 2.1:** Provide an effective and equitable public safety system

Community Attention's V.J.C.C.C.A. funded programs provide residential and community based services that prevent delinquency and promote the healthy development of youth. Expected outcomes include decreased delinquent behavior during and after program participation.

**Community Engagement**

The V.J.C.C.C.A. funded programs engage youth involved in the juvenile justice system and their families by providing delinquency prevention and youth development services. The programs also engage and coordinate with other local agencies and organizations in the provision of these services.

**Budgetary Impact:**

The required contribution has already been appropriated as part of the F.Y. 2015 Council Adopted Budget so no new funds are required to cover the match.

**Recommendation:**

Staff recommends approval and appropriation of funds.

**Alternatives:**

If the V.J.C.C.C.A. funds are not appropriated, Community Attention would have to serve less youth and eliminate programs and staff.

**Attachments:**

N/A



**APPROPRIATION.**  
**Virginia Juvenile Community Crime Control Act Grant (V.J.C.C.C.A.)**  
**\$452,704**

**WHEREAS**, the City of Charlottesville has been awarded \$292,058 from the Virginia Department of Juvenile Justice; and

**WHEREAS**, this grant requires local maintenance of effort funds in the amount of \$52,231 from Albemarle County and \$108,415 from the City; and

**WHEREAS**, the grant award covers the period from July 1, 2014 through June 30, 2015.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$452,704 is hereby appropriated in the following manner:

**Revenue – \$452,704**

\$292,058	Fund: 220	Cost Center: 3523001000	G/L Account: 430080
\$52,231	Fund: 220	Cost Center: 3523001000	G/L Account: 432030
\$108,415	Fund: 220	Cost Center: 3523001000	G/L Account: 498010

**Expenditures - \$452,704**

\$ 52,035	Fund: 220	Cost Center: 3523001000	G/L Account: 519999
\$400,669	Fund: 220	Cost Center: 3523001000	G/L Account: 530010

**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$292,058 from V.A. Department of Juvenile Justice, and \$52,231 from Albemarle County.

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**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



<b>Agenda Date:</b>	September 2, 2014
<b>Action Required:</b>	Appropriation
<b>Presenter:</b>	Lieutenant C. S. Sandridge, Charlottesville Police Department Timothy J. Longo Sr., Chief, Charlottesville Police Department
<b>Staff Contacts:</b>	Lieutenant C. S. Sandridge, Charlottesville Police Department Capt. W.M. Lewis, Charlottesville Police Department Leslie Beauregard, Director, Budget and Performance Management
<b>Title:</b>	<b>Appropriation for Police Vehicle and Related Equipment Purchase - \$213,758</b>

**Background:**

In keeping with the City of Charlottesville's Police Department Fleet Replacement Schedule, 10 new vehicles and related equipment are being purchased to replace 10 vehicles soon to be retired from the fleet.

**Discussion:**

The City's Equipment Replacement Fund has an unreserved fund balance that will be used to partially fund the purchase of the 10 vehicles and related equipment. The use of these funds will be treated as an advance to the Police Department. A portion of the advance (\$183,758) will be used to finance the purchase of the vehicles and will be repaid over the next two years (F.Y. 16 and F.Y. 17) the remaining amount of the advance (\$30,000) will be used to finance the cost of the related equipment and will be repaid over the next three years (F.Y. 16, F.Y. 17 and F.Y. 18). The advance will be repaid by the Police Department using funds included in their operating budget for equipment replacement.

**Community Engagement:**

N/A

**Alignment with City Council's Vision and Strategic Plan:**

By ensuring that the Police Department can continue to deliver optimal services to all, this contributes to being a Smart, Citizen Focused Government and America's Healthiest City.

**Budgetary Impact:**

The payments will be repaid using funds appropriated into the Police Department's budget within the Equipment Replacement Fund (Fund 106).

**Recommendation:**

Staff recommends approval of the appropriation.

**Alternatives:**

The Police Cruisers could be replaced using a slower replacement schedule using the funds currently budgeted and available in the Police Department Equipment Replacement account.

**Attachments:**

None

**APPROPRIATION.**

**Police Vehicle and Related Equipment Purchase - \$213,758.**

**NOW, THEREFORE BE IT RESOLVED**, by the Council of the City of Charlottesville, Virginia that the sum of \$213,758 will be appropriated as follows:

**Expense**

<b>Fund</b>	<b>Cost Center</b>	<b>G/L Account</b>
106	3101001001	541040

**BE IT ALSO RESOLVED**, the Police Department will replenish the Equipment Replacement Fund balance by making annual installments in F.Y. 16, F.Y. 17 and F.Y. 18 using Police Department funds budgeted for equipment replacement.

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CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.



Agenda Date:	September 2, 2014
Action Required:	Appropriation
Presenter:	Phillip Seay, Manager – Aquatics, Parks & Recreation
Staff Contacts:	Phillip Seay, Manager – Aquatics, Parks & Recreation Leslie Beauregard, Director – Budget & Performance Management
Title:	<b>Bama Works Fund of the Dave Matthews Band – Grant for City Swim Program - \$5,000</b>

**Background:** The Aquatics Division of the Charlottesville Parks & Recreation Department seeks to make available learn to swim lessons and City Aquatic Facilities to all City youth with financial challenges preventing lessons and admission. This is to include youth and adults with physical challenges. In June of 2014, the Bama Works Fund of the Dave Matthews Band through the Charlottesville Area Community Foundation awarded a \$5,000 grant to the City of Charlottesville Parks & Recreation Department Aquatics Division to provide swim lessons and aquatic experiences for City youth with financial difficulties.

**Discussion:** Swim lessons will be available to both youth and adults with financial and physical challenges. This is the first year of this initiative. The goal is to make available, promote and develop swimming skills through facility use and certified instruction. The Grant recognizes the Aquatics Division and its efforts promoting “learning to swim” as an essential life skill. The Grant will be used to defray the cost of facility use and certified instruction. The Aquatics Division will explore collaboration opportunities with the Ben Hair – Just Swim for Life Foundation which has a like mission and Charlottesville City Schools physical education classes.

**Community Engagement:** Discussions are on-going with City Schools and the Parks & Recreation youth and therapeutic programs, to dedicate a block of time during facility visits to provide appropriate age/ability swim instruction.

**Alignment with Council Vision Areas and Strategic Plan:** This initiative supports Council’s Vision in developing and maintaining Charlottesville as one of America’s Healthy Cities. Introduction to water safety, developing swim skills and engaging in a physical activity which can augment a healthy life style can be applicable to both Goal 2 (safety) and 2.2 (health).

**Budgetary Impact:** This Grant has no impact on the General Fund. Funds will be expensed and reimbursed through an Internal Order in the General Fund.

**Recommendation:** Staff recommends approval and appropriation of grant funds.

**Alternatives:** If funds are not appropriated, City youth with financial challenges and youth and adults with physical limitations will have less opportunity to learn to swim through certified instruction and access City aquatic facilities.



**APPROPRIATION.**

**Bama Works Fund of the Dave Matthews Band – Grant for City Swim Program  
\$5,000.**

**WHEREAS**, the City of Charlottesville, through the Parks & Recreation Department – Aquatics Division, has received a Grant from the Bama Works of Dave Matthews Band in the Charlottesville Area Community Foundation in the amount of \$5,000.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of Charlottesville, Virginia, that the sum of \$5,000 received from the Bama Works of Dave Matthews Band is hereby appropriated in the following manner:

**Revenues - \$5,000**

Fund: 105

Internal Order: 1800040

G/L Account: 451020

**Expenditures - \$5,000**

Fund: 105

Internal Order: 1800040

G/L Account: 599999

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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



<b>Agenda Date:</b>	September 2, 2014
<b>Action Required:</b>	Approve and appropriate grant funds
<b>Presenter:</b>	Susan Morrow, Offenders Aid and Restoration
<b>Staff Contact:</b>	Leslie Beauregard, Director, Budget and Performance Management Susan Morrow, Offenders Aid and Restoration
<b>Title:</b>	Charlottesville/Albemarle Adult Drug Treatment Court Grant Award - \$205,000

**Background:**

The City of Charlottesville, on behalf of the Charlottesville/Albemarle Adult Drug Treatment Court, has received the Byrne Grant from the Supreme Court of Virginia in the amount of \$205,000 for operations of the drug court program, which is operated by Offender Aid and Restoration (O.A.R.). The City of Charlottesville serves as fiscal agent for the Drug Court Byrne Grant.

**Discussion:**

In its seventeenth year of operation, the Charlottesville/Albemarle Adult Drug Treatment Court is a supervised 12 month drug treatment program that serves as an alternative to jail time for offenders. Drug Court is a specialized docket within the existing structure of the court system given the responsibility to handle cases involving non-violent adult felony offenders who are addicted to drugs. The program uses the power of the court to assist non-violent drug offenders to achieve recovery through a combined system of intensive supervision, drug testing, substance abuse treatment, and regular court appearances.

The total program budget is **\$323,431** and includes three funding sources:  
Supreme Court of VA - \$205,000  
City of Charlottesville: \$66,842, which has already been appropriated  
Albemarle County: \$51,589, which has already been appropriated

**Alignment with City Council Vision and Strategic Plan:**

This program supports the Council’s “Economic Sustainability” and “America’s Healthiest City” visions. It contributes to Goals 1 and 2 of the Strategic Plan; 1) Enhance the self-sufficiency of our residents and 2) Be a safe, equitable, thriving, and beautiful community. Under Goal 1, the program supports objective 1.2, Reduce employment barriers. Drug Addiction and criminal behaviors are significant barriers to sustainable employment, particularly among less skilled and educated individuals. Participation in the Drug Treatment Court helps individuals to free themselves from addictions and maladaptive behaviors while developing the life skills necessary for sustained employment. Under Goal 2, the program supports objective 2.1, Provide an effective and equitable public safety system. The drug court is a valuable, less expensive alternative to incarceration for certain criminal offenders which decreases recidivism rates beyond what is observed after incarceration alone. It also contributes to objective 2.4 by improving the physical and mental health of participants and assisting them in turning their lives away from crime and drug abuse so that they, in turn, will provide a healthier and more stable environment for their families and the greater community.

**Community Engagement:**

The Drug Treatment Court is a direct service provider and is engaged daily with non-violent criminal offenders with drug driven crimes who are at a high level of risk for reoffending due to active addictions and long standing patterns of criminal behavior. By collaborating with the Court system, Region Ten Community Services Board, and the Sheriff’s department, the Drug Treatment Court provides these offenders with a highly structured, rigorously supervised system of treatment and criminal case processing that results in a significant reduction in recidivism rates for program participants and graduates. Participants gain access to the Drug Treatment Court through referrals from police, probation, magistrates, defense attorneys and other local stakeholders. Participants have active criminal cases pending in the Circuit Court. If they successfully complete the program which takes a minimum of 12 months and requires a minimum of 12 months substance free, participants may have their pending charges reduced or dismissed. If participants are unsuccessful and have to be terminated from the program, they return to court to face their original charges. Successful Drug Treatment Court participants return the community’s investment in them by maintaining full time, tax paying employment, providing for and taking care of their children and families including paying off back child support, behaving as good role models in the community, and supporting the recovery community in Charlottesville.

**Budgetary Impact:**

The City’s match for this grant, \$66,842, was appropriated as part of the FY 2015 Council Approved Budget and is part of the City’s contribution to Offenders Aid and Restoration.

**Recommendation:** Staff recommends approval and appropriation.

**Attachments:** N/A

**APPROPRIATION.**  
**Charlottesville/Albemarle Adult Drug Treatment Court Grant Award .**  
**\$205,000.**

**WHEREAS**, the Supreme Court of Virginia awarded the Byrne Grant in the amount of \$205,000 for the Charlottesville/Albemarle Drug Court Treatment Court in order to fund salaries, benefits, and operating expenses; and

**WHEREAS**, the City of Charlottesville serves as the fiscal agent for this grant program; and

**WHEREAS**, the City of Charlottesville and Albemarle County both have dedicated local matches to this grant, totaling \$118,431; and

**WHEREAS**, the grant award covers the period July 1, 2014 through June 30, 2015.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$205,000, received as a grant from the Supreme Court of Virginia, is hereby appropriated in the following manner:

**Revenues**

\$205,000      Fund: 209      Internal Order: 1900229      G/L Account: 430120

**Expenditures**

\$205,000      Fund: 209      Internal Order: 1900229      G/L Account: 530550

**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$205,000 from the Supreme Court of Virginia.

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CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.



Agenda Date:	September 2, 2014
Action Required:	Approval and Appropriation
Presenter:	Mike Murphy, Director, Human Services
Staff Contacts:	Mike Murphy, Director, Human Services Leslie Beauregard, Director, Budget and Performance Management
<b>Title:</b>	<b>Virginia Homelessness Solutions Grant (V.H.S.P.) - \$618,552</b>

**Background:**

The Department of Human Services in coordination with the Thomas Jefferson Area Coalition for the Homeless (T.J.A.C.H.) and the Service Provider Council (S.P.C.), applied for and received a \$618,552 grant from the Virginia Department of Housing and Community Development.

**Discussion:**

The City of Charlottesville has staff from Human Services, Social Services, and Neighborhood Development Services all taking a leadership role in the governance of T.J.A.C.H. The Virginia Homelessness Solutions Grant (V.H.S.P.) is an important resource in our community's efforts to end homelessness. V.H.S.P. provides funding for services to persons experiencing homelessness. The grant provides services in seven key areas.

1. **Rapid Rehousing and H.O.P.W.A.:** AIDS/H.I.V. Services Group (A.S.G.) is the recipient of V.H.S.P. funds for rapid-rehousing subsidies and Housing Opportunities for Persons with AIDS (H.O.P.W.A.) funds for rental subsidies. Supportive Services will be provided to all recipients of financial subsidies for up to 24 months. A pilot that specifically targets Rapid Rehousing Funds for families receiving T.A.N.F. (Temporary Assistance for Needy Families) funds will be included. This category will also fund ¼ of a position for Housing Navigation to supplement the investment made by the local governments during the A.B.R.T. process.
2. **Prevention:** The Haven will provide prevention services and subsidies to individuals and families in order to avoid the need for emergency shelter stays. Rental subsidies and utility payments will be provided to those individuals and families determined eligible through the use of a validated, structured decision-making tool. Priority will be given to those households with a previous experience of literal homelessness. The Haven will use a service approach focused on providing the least amount of subsidy necessary to avoid literal homelessness and will make use of all available informal and mainstream resources in this effort. Ongoing eligibility for subsidies will be assessed every 90 days, at a minimum. Monthly case management will be provided to develop and implement a housing stability plan.

3. **Shelter:** PACEM is the recipient of V.H.S.P. funds for shelter. PACEM will continue to provide emergency, low barrier shelter beds during the winter months for the Charlottesville area. With ten years of experience as a D.H.C.D. grantee, PACEM offers the community 60 emergency beds (55 ongoing plus 5 thermal triage beds) between late October and early April when the risk of freezing is tangible for those on the streets. Annually, PACEM shelters between 200 and 225 adults. As a last resort, low barrier shelter, PACEM does not screen for substance use, mental health status, or criminal record, and provides shelter to registered sex offenders. The Families in Crisis program in the Albemarle County Public Schools is an additional recipient in this category. The program is meant to ensure the enrollment, attendance, and the success of homeless children and youth in school. In addition, emergency services, referrals for health services, transportation, school supplies, and costs related to obtaining school records may be provided.
  
4. **Homeless Management Information System (H.M.I.S.):** The City of Charlottesville as the award recipient will ensure that HMIS data is complete through an agreement with T.J.A.C.H. to have the Executive Director ensure data quality. Our Continuum of Care (C.O.C.) has a well-populated database for individuals experiencing homelessness. H.M.I.S. collaboration provides real-time monitoring of the needs and progress of individuals and households facing homelessness. Collaborative use of H.M.I.S. among T.J.A.C.H. C.o.C. Service Providers expedites communication and reduces the need to interface disparate documentation systems.
  
5. **Coordinated Assessment process:** T.J.A.C.H., with service delivery through The Haven, will establish and publicize a daily central intake process for individuals and families in need of prevention, outreach, or shelter services. These assessments will be based on the agreed-upon Coordinated Assessment Packet developed through the Community Case Review which includes required demographic data elements, a brief housing barrier assessment, and release of information forms. Based on information gathered through the coordinated assessment process, clients will be referred to prevention services, emergency shelter services, housing navigation services, rapid re-housing services or permanent supportive housing resources. T.J.A.C.H. has made a commitment to using best-practice approaches and validated, structured decision-making tools to determine which resources will be most effective for people experiencing homelessness. These tools include the Shinn/Greer brief screener for access to prevention services, the modified Hennepin County Rapid Re-Housing Triage tool for access to rapid re-housing services, and the Community Case Review for collaborative problem-solving when the correct resource is not evident or available.
  
6. **Continuum of Care Planning:** T.J.A.C.H. will act as the lead agency of homelessness, conducting an annual Point in Time homeless census and submitting an annual Housing Inventory Chart. T.J.A.C.H. will track progress made on the goals of the Community Plan to End Homelessness, revising this plan as directed by the T.J.A.C.H. Governance Board. T.J.A.C.H. will support the operation of the Community Case Review, identifying a convener and anchor agencies willing to work collaboratively on the development of housing stabilization plans for people who have been housed through rapid re-housing services. T.J.A.C.H. will review sub-contractor invoices, collect documentation and submit monthly invoices to the City for activities conducted under the V.H.S.P.



7. **Administration:** The City of Charlottesville as the award recipient is eligible for an administrative fee. Staff proposes that we pass these dollars through to T.J.A.C.H. to support the planning efforts of the Coalition.

### **Community Engagement:**

This grant and plan are the product of extensive engagement of the service provider community for persons experiencing homelessness. This partnership is reflective of the new governance model for T.J.A.C.H. and the priority requests of the Interfaith Movement Promoting Action by Congregations Together (I.M.P.A.C.T.).

### **Alignment with City Council's Vision and Strategic Plan:**

This grant advances the City of Charlottesville's Strategic Plan goal #1 of enhancing the self sufficiency of our residents. Specifically, it will facilitate the objective of increasing affordable housing options. This item primarily aligns with Council's vision for Quality Housing Opportunities for All. Outcomes will demonstrate a coordinated assessment process, individuals and families linked to housing and other resources, and the length of time homelessness was experienced. This grant also fosters the ideals of Community of Mutual Respect and Economic Sustainability by providing services to vulnerable citizens and promoting self-sufficiency.

### **Budgetary Impact:**

This grant will be entirely State funds. No local match is required. There is no budget impact for the City of Charlottesville. All funds will be distributed to sub-recipients for service provision.

### **Recommendation:**

Staff recommends approval and appropriation of grant funds.

### **Alternatives:**

Council may elect to not accept the funds and the community will not have the capacity to administer the following services to persons experiencing homelessness: shelter, prevention funds, rapid rehousing, H.M.I.S., and administration.

### **Attachments:**

Sub Grant agreement and amendment are attached.

**APPROPRIATION.**  
**Virginia Homelessness Solutions Grant.**  
**\$618,552.**

**WHEREAS,** The City of Charlottesville, through the Department of Human Services, has received the Virginia Homelessness Solutions Grant from the Virginia Department of Housing and Community Development in the amount of 618,552;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the sum of \$618,552 is hereby appropriated in the following manner:

**Revenues**

\$368,107	Fund: 209	IO: 1900231	G/L: 430110 State Grants
\$250,445	Fund: 209	IO: 1900231	G/L: 430120 State (Federal Pass-Thru)

**Expenditures**

\$618,552	Fund: 209	IO: 1900231	G/L: 530550 Contracted Services
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**BE IT FURTHER RESOLVED,** that this appropriation is conditioned upon receipt of \$618,552 in funds from the Virginia Department of Housing and Community Development.

**CITY OF CHARLOTTESVILLE, VIRGINIA.  
CITY COUNCIL AGENDA.**



Agenda Date:	September 2, 2014
Action Required:	Approval and Appropriation
Presenter:	Maggie Cullinan, Coordinator Victim and Witness Assistance Program
Staff Contacts:	Maggie Cullinan, Coordinator Victim and Witness Assistance Program Leslie Beauregard, Director, Budget and Performance Management
Title:	<i>Victim Witness Assistance Program Grant--\$176,001</i>

**Background:**

The City of Charlottesville, through the Commonwealth's Attorney's Office, has received the Victim Witness Program Grant from the Virginia Department of Criminal Justice Services in the amount of \$111,226 in Federal Funds, and \$37,075 in State General Funds. The City provides funding to provide computer support through the Commonwealth Attorney's budget. The Commonwealth Attorney's office will also supply a salary supplement of \$27,700 to support the City's living wage policy. Total appropriation, between the Federal funds and State funds and the City's contribution, equals \$176,001.

**Discussion:**

The victim's rights movement began in the 1970s as a result of victims being re-victimized by the criminal justice process. Victims had difficulty navigating the complexities of the criminal justice system and no voice or recourse when their cases were continued or pled out without their knowledge or consent. Prosecutors did not have the time or skills to respond to victims who were traumatized, but knew that in order to proceed with their case, many victims would need more services than the prosecutor's office could provide. In response to this need, the federal Victims of Crime Act was passed in 1984 and funds became available through the Virginia Department of Criminal Justice to respond to the needs of victims. The Charlottesville Victim/Witness Assistance Program was established in 1989 and has been meeting the needs of Charlottesville crime victims ever since. The Program is one of more than 60 such programs in the state that provides crisis intervention and advocacy, information and support during and after criminal justice proceedings, access to compensation and restitution, referrals to local community agencies and ensures victims are afforded their rights as outlined in Virginia's Crime Victim and Witness Rights Act. The Program also provides training on victim issues to law enforcement and allied agencies. It regularly serves more than 800 victims and 20 witnesses each year.

**Alignment with City Council's Vision and Strategic Plan:**

Approval of this agenda item aligns directly with Council's vision for Charlottesville to be America's Healthiest City, a Community of Mutual Respect and a Smart, Citizen-Focused Government. According to the Bureau of Justice Statistics, the total economic loss to crime victims was \$1,190,000,000 for violent offenses and \$16,200,000,000 for property crime in 2008. Statistics vary on the amount of intangible losses victims accumulate, such as the effects of the crime on their sense of security, mental health and relationships. The Charlottesville Victim Witness Assistance

Program contributes to the health of the community by connecting crime victims with medical and mental health providers through the Criminal Injury Compensation Fund. The Program helps create a **Community of Mutual Respect** by responding to the needs of crime victims and helps achieve a **Smart, Citizen-Focused Government** by ensuring their rights are recognized throughout the local criminal justice system, including police, prosecution, judges and probation.

**Community Engagement:**

The Victim Witness Assistance Program is engaged daily with victims of crime who access services through referrals from police, court services, social services and other allied agencies. Program staff contacts crime victims within 48 hours of their reported victimization. Program staff serves on several coordinating councils, such as the Multi-Disciplinary Team on Child Abuse, the Domestic Violence Coordinating Council, the Sexual Assault Response Team, the Monticello Area Domestic Violence Fatality Review Team and the Charlottesville/Albemarle Evidence Based Decision Making Policy Team. The program regularly provides outreach in the forms of government services day, training and speaking engagements at U.V.A., P.V.C.C. and other allied agencies as requested.

**Budgetary Impact:**

The Victim Witness Assistance Program Grant is renewed annually; the amount of this year's award, including the supplement, is \$176,001. The salary supplement of \$27,700 was budgeted in the Commonwealth's Attorney's budget as part of the F.Y. 2015 Adopted Budget and will be transferred into the grants fund.

**Recommendation:**

Staff recommends approval and appropriation of grant funds.

**Alternatives:**

If grant funds are not appropriated, Charlottesville crime victims will have no access to compensation, advocacy or services afforded to them under Virginia's Crime Victim and Witness Rights Act.

**Attachments:**

Appropriation Memorandum

**APPROPRIATION.**

**Charlottesville Victim Witness Assistance Program Grant.**

**\$176,001.**

**WHEREAS,** The City of Charlottesville, through the Commonwealth Attorney's Office, has received the Victim Witness Program Grant from the Virginia Department of Criminal Justice Services in the amount of \$148,301; and

**WHEREAS,** the City is providing a supplement in the amount of \$27,700, the source of which is the Commonwealth Attorney's salary budget (Cost Center: 1401001000; G/L Account: 519999).

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the sum of \$176,001 is hereby appropriated in the following manner:

**Revenues**

\$111,226	Fund: 209	Cost Center: 1414001000	G/L Account: 430110
\$ 37,075	Fund: 209	Cost Center: 1414001000	G/L Account: 430120
\$ 27,700	Fund: 209	Cost Center: 1414001000	G/L Account: 498010

**Expenditures**

\$112,896	Fund: 209	Cost Center: 1414001000	G/L Account: 510010
\$ 8,637	Fund: 209	Cost Center: 1414001000	G/L Account: 511010
\$ 25,193	Fund: 209	Cost Center: 1414001000	G/L Account: 511020
\$ 878	Fund: 209	Cost Center: 1414001000	G/L Account: 511030
\$ 20,527	Fund: 209	Cost Center: 1414001000	G/L Account: 511040
\$ 4,808	Fund: 209	Cost Center: 1414001000	G/L Account: 520010
\$ 3,062	Fund: 209	Cost Center: 1414001000	G/L Account: 530100

**Transfer**

\$ 27,700	Fund: 105	Cost Center: 1401001000	G/L Account: 561209
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**BE IT FURTHER RESOLVED,** that this appropriation is conditioned upon the receipt of \$148,301 from the Virginia Department of Criminal Justice Services.

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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	September 2, 2014
Action Required:	Approve Resolution
Presenter:	Chris Engel, Director of Economic Development
Staff Contacts:	Maurice Jones, City Manager Chris Engel, Director of Economic Development
Title:	<b>Proposed Loan to Downtown Business Association of Charlottesville - \$55,000</b>

**Background/Discussion:** Following an April 2013 City Council work session on the downtown mall an economic development work group was formed and charged with exploring funding options to ensure the long-term viability of the mall. Following considerable research the establishment of a business improvement district (BID) was identified as the most appropriate solution.

A business improvement district (BID) is a mechanism to fund physical improvements and create a stream of funding for a marketing effort for a specific geographic area – typically a downtown area. BIDs can be found in cities of all sizes throughout the United States and have been increasing in numbers and popularity over the past 30 years. The basic premise of a BID is to assess an additional tax on a designated area and use the proceeds to enhance the area from which the funds are drawn.

In Virginia, the state code (Sections 15.1-18.2 and 15.1-18.3) allows localities to establish a special service district through adoption of a local ordinance by the City Council. Projects which can be funded include: 1) Public improvement projects such as lighting, paving, seating, landscaping and building or improving parking facilities, 2) Street cleaning and security services, 3) Transportation plans and enhancement of transportation corridors, 4) Business development, marketing and promotion services, 5) Cultural and recreational activities, 6) Non-profit management of the entity charge with providing the services.

Special service districts (SSD) in Virginia are synonymous with business improvement districts elsewhere. These districts currently exist in Richmond, Culpeper, Staunton and Roanoke.

Critical to the success of any district is the support of a significant majority of the property and business owners of the affected area. While the economic work group has been successful in generating some support, as evidenced by the attached letter to City Council, much more work is needed. The group believes a consultant with expertise in developing support and programing for BIDs should be engaged to complete the work. The Downtown Business Association of Charlottesville (DBAC) is willing to facilitate this work and has requested a loan or grant from the City to cover the costs.

The City Council agreed in concept to this request at its August 18, 2014 meeting and directed to staff to prepare the necessary arrangements. The attached resolution seeks to transfer \$55,000 from the

Strategic Investment Fund to the Charlottesville Economic Development Authority (CEDA) for this purpose. As CEDA has the authority to issue grants or loans to private entities it will be used as the mechanism to convey the funding.

Subsequently a loan agreement and note will be executed by the City, CEDA and the DBAC.

**Community Engagement:** This effort is being led by members of the Downtown Business Association of Charlottesville and several major property owners. The next phase will involve a significant amount of additional engagement with businesses, property owners and city staff.

**Alignment with City Council's Vision and Strategic Plan:** Approval of this agenda item aligns directly with Council's vision for Economic Sustainability for the City of Charlottesville.

**Budgetary Impact:** Fifty five thousand dollars (\$55,000) would be appropriated from the Strategic Investment Fund to the EDA for the purpose of funding a loan to the Downtown Business Association of Charlottesville.

**Recommendation:** Staff recommends that Council approve an appropriation of \$55,000.00 to the Economic Development Authority for the purpose of funding a loan to the Downtown Business Association of Charlottesville so that it may hire a consultant to develop a comprehensive proposal for a special service district to benefit the downtown area.

**Alternatives:** N/A

**Attachments:** Letter to Council dated July 14, 2014  
Resolution



**RESOLUTION**

**Proposed Loan to Downtown Business Association of Charlottesville**

**\$55,000**

**BE IT RESOLVED** by the City Council of the City of Charlottesville that funds will be transferred from the City's Strategic Investment Fund to the Charlottesville Economic Development Authority (CEDA);

**BE IT FURTHER RESOLVED** by the City Council of the City of Charlottesville that the funds will be used by the CEDA to fund a loan to the Downtown Business Association of Charlottesville;

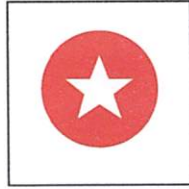
**Transfer From:**

<b>Amount</b>	<b>Fund</b>	<b>WBS Element</b>	<b>G/L Account</b>
\$55,000	425	P-00167	561974

**Transfer To:**

<b>Amount</b>	<b>Fund</b>	<b>Cost Center</b>	<b>G/L Account</b>
\$55,000	974	7101001000	432070

**BE IT FURTHER RESOLVED** by the City Council of the City of Charlottesville that once the funds have been repaid to CEDA, \$55,000 will be returned to the City's Strategic Investment Fund.



# Historic Downtown Mall

DOWNTOWN BUSINESS ASSOCIATION

CHARLOTTESVILLE VIRGINIA ★ 1976-2012

July 14, 2014

Honorable Mayor Huja, Members of City Council and City Staff:

City Council held a very constructive Downtown Mall Work Session last year to discuss several ongoing maintenance, security and marketing issues. To address the challenges identified, the Economic Development group found the most agreement around the idea of creating a Specialized Service District.

Since the Fall of 2013, a subcommittee of the Economic Development workgroup has been meeting with many business owners, property owners and residents to explore this possibility. We believe we have secured enough community support to warrant exploring the idea in earnest.

A Specialized Service District (SSD) is a mechanism which creates a stream of funding for physical improvements, services, and marketing for a specific geographic area. Properties located within the designated boundaries are assessed a fee which is dedicated to the SSD's purposes.

SSDs and Business Improvement Districts (BID) are found throughout the United States. In Virginia, the state code (Sections 15.1-18.2 and 15.1-18.3) allows localities to establish service districts through adoption of a local ordinance by the city council. Projects which can be funded include:

1. Public improvement projects such as lighting, paving, seating, landscaping and parking.
2. Street cleaning and security services.
3. Transportation plans and enhancement of transportation corridors.
4. Business development, marketing and promotion services.
5. Cultural and recreational activities.
6. Nonprofit management of the entity charged with providing the services.

We appreciate Council's understanding of the Downtown Mall as an economic driver for the City and recognition of the fact that real problems and challenges exist downtown. Despite the City's long-standing and generous financial commitment to care for the Downtown Mall through the use of general revenue funds, the Downtown Mall continues to operate at a distinct disadvantage to all other business districts in the City, County and region. Every other mall, shopping center and town center collects fees from its tenants through their lease agreements that support staffing, marketing, events and

other services. The independent businesses in our downtown do not have that mechanism to equitably collect funds to support their similar, and in certain cases, even more critical needs.

The Downtown Business Association of Charlottesville respectfully requests your further assistance to fully investigate the creation of a Downtown Area Service District. This creative, time-tested solution will build upon our Downtown's current welcoming, eclectic and vibrant environment to better serve our tourists and area businesses and residents alike in the future.

We believe the next step is to secure the services of a person, persons or a firm that can dedicate their energies to this investigation. This individual or group would develop the ordinance, identifying the most reasonable and desirable structure and program to achieve our goals. Their responsibilities would also include soliciting input and support for this District from every possible property owner and business within the district boundary.

The DBAC does not have the resources to fund such a position and we understand that it would be inappropriate for the City to do so. This person, persons or firm, would report to and be managed by an Ad-Hoc Committee of the DBAC. Membership on this committee would include downtown property owners, downtown business owners, downtown residents and City representatives. Many aspects of this BID effort have been discussed, supporters identified, budget outlined and timeline considered. These are provided for your consideration in the attachment titled: "A BID for Downtown Charlottesville".

We therefore ask the City to approve a \$55,000 loan to fund this position, associated expenses and legal work. The loan would be repaid to the city over a three year period by the Service District when the SSD is approved and implemented. If the initiative fails to secure the needed support or fails to be implemented for any reason including lack of approval by Council, then we respectfully ask that the City would forgive the loan as part of the cost of ensuring the future economic viability and community viability of the Downtown Mall.

Once the loan is approved, the Ad-Hoc committee of the DBAC would work to develop an RFP that would clearly set forth the goals, responsibilities and a timeline for this position. We would anticipate circulating the RFP immediately and having proposals in hand within an additional 30 days. Our expectation would be to have the position filled within 60 days.

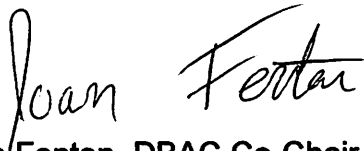
We appreciate Council's and City staff's leadership in organizing these work sessions and look forward to partnering with you for solutions. We are sincerely grateful for the City's leadership in holding the Downtown Mall Work Session last year in the first place, as the SSD is one tangible, positive and measurable outcome of that effort. Finally we sincerely believe that this effort will be successful in gaining the support of business and property owners. You will note that the signatories below represent a significant portion

of the property owners in the suggested district boundaries. This clearly exhibits the support for the concept even in these initial stages of consideration. Meeting our request would allow the proper expertise and dedication needed to fully explore the best way to create an SSD that would elevate and further improve the Downtown Mall. The need has never been greater and time is right to offer this opportunity to this Council, the downtown property owners, and businesses.

Thank you for your consideration of this proposal.



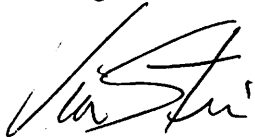
Jon Bright, Downtown Business and Property Owner



Joan Fenton, DBAC Co-Chair and Downtown Property Owner



Ludwig Kuttner, Downtown Property Owner



Vivian Stein, DBAC Treasurer and Downtown Business Owner



Bob Stroh, DBAC Co-Chair

## **A BID for Downtown Charlottesville**

The effort would be managed by a nine member Ad-Hoc Committee of the DBAC with membership representing the various stakeholders as shown.

### **Ad-Hoc Committee:**

- 5-Property Owners
- 2-City Staff
- 1-North Downtown Resident Association
- 1-Downtown Business Owner

The Property Owners listed below are in support of investigating the BID concept with the assistance of a loan from the City to DBAC. These Property Owners represent over \$90,000,000 in assessed property downtown.

- The Omni Hotel
- Hunter Craig
- Charlottesville Parking Center, Inc
- Mark Brown
- Charles Lewis
- Keith Woodard
- Kuttner Family
- Jon Bright
- Joan Fenton

**Budget:** It is the intention of this budget to improve the Downtown Mall while preserving the historic fabric created within the community. Information provided by the Virginia Main Street and the Virginia Downtown Development Association allowed the subgroup to estimate an budget based on the population of Charlottesville and footprint of the Downtown Mall. It is estimated the yearly operating budget would be in the range of \$375,000-\$425,000 and included the following:

### **Income:**

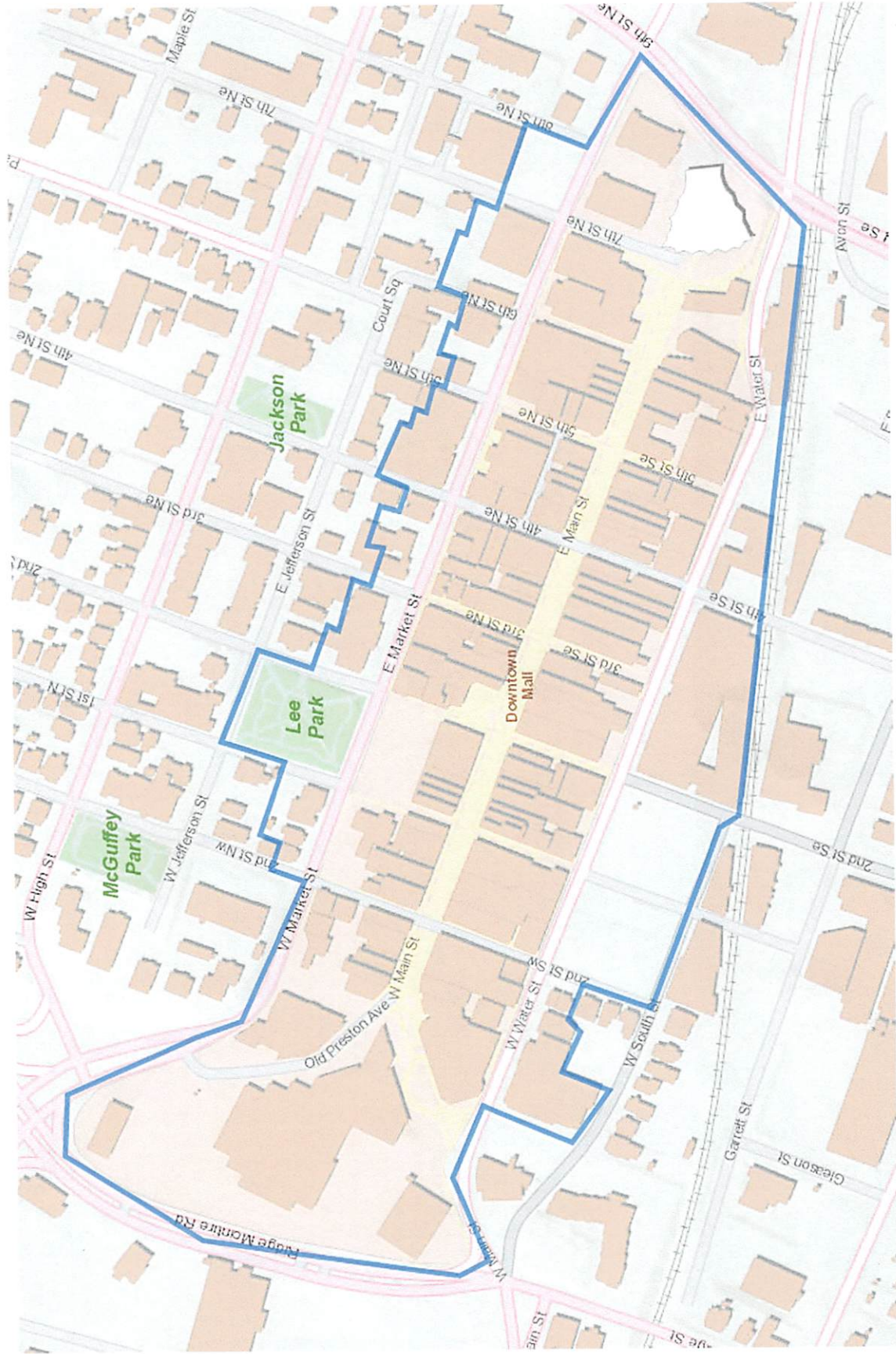
- BID receipts
- Events
- Sponsorship
- Donations
- Grants

### **Expenses:**

- Staff Salaries, Benefits and Administrative Costs
- Events
- Loan Reimbursement (first three years)
- Marketing
- Enhanced Maintenance

### **Timeline:**

- August 18th:** Initial Request to Council
- July 28th:** DBAC released Request for Quote for BID services, contingent on funding
- Sept. 15th:** Final decision request to allow adequate time before start of FY 16
- Sept 30th:** Finalized decision for BID research services
- October—January 2015:** BID research
- January 19th, 2015:** BID research report submitted to Council
- February 2nd 2015:** Formation of BID consideration under Council review
- February 16th, 2015:** Council vote to create Downtown Mall BID
- July 1st 2015:** BID organization begins



Proposed Business Improvement District: 5/21/14

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	August 4, 2014
Action Required:	Consideration of an ordinance for rezoning
Presenter:	Brian Haluska, Senior Planner
Staff Contacts:	Brian Haluska, Senior Planner
Title:	<b>ZM-14-07-05 (County Office Building Rezoning – 401 McIntire Road)</b>

**Background:**

At their meeting on June 16, 2014, City Council directed the City's Planning Commission to study "potential amendments to the City Zoning District Map...that would rezone the above-referenced property currently zoned M-R to an appropriate zoning classification...".

**Discussion:**

The Planning Commission considered this matter at their meeting on July 8, 2014. The discussion focused on potential zonings for the property that might be considered appropriate. Some of the concerns raised by the Commission were if the zoning should incentivize mixed-use development, or permit residential only development; and if the zoning classification should take into account the existing use of the property. At least one Commissioner felt that none of the existing zoning classifications were the best fit for the property, and hoped that the current work of studying the City's zoning ordinance might yield a better classification for the property in the future.

**Alignment with Council Vision Areas and Strategic Plan:**

Goal 2 of the City's Strategic Plan is to "Be a safe, equitable, thriving and beautiful community."

**Community Engagement:**

The Planning Commission has held a public hearing on this request on July 8, 2014.

**Budgetary Impact:**

This item has no impact on the General Fund.

**Recommendation:**

The Planning Commission made the following recommendation:

The Commission voted 3-2 to recommend the Council consider a zoning of Downtown North with Entrance Corridor Overlay on the property, on the basis that the proposal would serve the interests of the general public welfare and good zoning practice.

**Alternatives:**

None

**Attachments:**

Staff Report

Comparison of Zoning Classifications Considered at the Planning Commission meeting on July 8, 2014



**CITY OF CHARLOTTESVILLE**  
**DEPARTMENT OF NEIGHBORHOOD DEVELOPMENT SERVICES**  
**STAFF REPORT**

**APPLICATION FOR REZONING OF PROPERTY**

**PLANNING COMMISSION AND CITY COUNCIL**  
**JOINT PUBLIC HEARING**

**DATE OF HEARING: July 8, 2014**  
**APPLICATION NUMBER: ZM-14-07-05**

**Project Planner:** Brian Haluska, AICP  
**Date of Staff Report:** June 25, 2014  
**Applicant:** Initiated by City Council  
**Current Property Owner:** County of Albemarle, VA

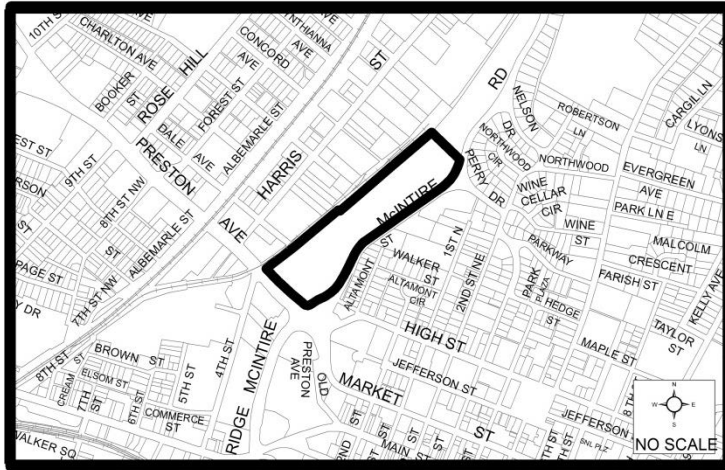
**Application Information**

**Property Street Address:** 401 McIntire Road (Albemarle County Office Building)  
**Tax Map/Parcel #:** Tax Map 35, Parcel 134  
**Total Square Footage/Acreage Site:** 8,612.76 square feet  
**Comprehensive Plan (Land Use Plan) Designation:** Public/Semi-Public  
**Current Zoning Classification:** McIntire-5<sup>th</sup> Street Residential, Entrance Corridor Overlay  
**Proposed Zoning Classification:** As advertised: B-3  
**Tax Status:** Exempt

**Applicant's Request**

At their meeting on June 16, 2014, City Council directed the City's Planning Commission to study "potential amendments to the City Zoning District Map...that would rezone the above-referenced property currently zoned M-R to an appropriate zoning classification....". However, the County has communicated its position that this property must be rezoned to the B-3 zoning district classification; therefore, that is the classification that has been advertised for a public hearing.

## Vicinity Map



## Standard of Review

The Planning Commission must make an advisory recommendation to the City Council. Council may amend the zoning district classification of this property upon finding that the proposed amendment would serve the interests of “*public necessity, convenience, general welfare, or good zoning practice.*” To advise Council as to whether those interests would be served, the Planning Commission should inquire as follows: (1) The initial inquiry should be whether the *existing* zoning of the property is reasonable; (2) the Commission should then evaluate whether the *proposed* zoning classification, or any other less-intensive classification(s)\*\*, is/are reasonable. One factor relevant to the reasonableness of a particular zoning district classification is whether that classification is consistent with the City’s Comprehensive Plan designation for the property. Other relevant factors include: the existing use and character of the subject property and adjacent properties; suitability of the property for various uses; zoning classification(s) of adjacent properties; the intent and purposes of the proposed zoning district classification; trends of growth and change (including, without limitation, recent patterns of development of other circumstances which may have changed since the current zoning classification was originally enacted).

\*\*In making its ultimate decision, City Council may not rezone the land to a more intensive use classification than B-3; however, the Planning Commission may, if it wishes, recommend any LESS intensive use classification than B-3.

## **Project Review/Analysis**

### **1. Background**

City Council has directed the Planning Commission to review the zoning of property located at 401 McIntire Road. A copy of City Council’s resolution is attached to this staff report.

### **2. Proposed Use of the Property**

The property is currently used as a government office building. No change of use is specifically proposed at this time. (Within the current M-R zoning district classification, a special use permit is required for municipal/ governmental offices. The County office use was established prior to the requirement for an SUP; therefore, the County offices are a lawful, nonconforming use.)

### **3. Zoning History**

The property was zoned Public Land in 1949, and re-zoned to R-3 (Multi-Family Residential) in 1958. The property was rezoned to B-1 Business in 1978. The property was rezoned to McIntire-5<sup>th</sup> Residential (M-R) in 2003.

The property is subject to an Entrance Corridor overlay district, and that is not proposed to change as part of any rezoning.

### **4. Character and Use of Adjacent Properties**

The property is located at the corner of Preston Avenue and McIntire Road. The properties to the east across McIntire Road are low-density and high-density residential properties, and are zoned R-3 Residential. The property to the south, across Preston Avenue is zoned Downtown Corridor, and is a commercial building and fast food restaurant. The property to the west is railroad right-of-way as well as commercial and industrial uses, and is zoned Central City Corridor and Industrial Corridor. The property to the north is zoned McIntire-5<sup>th</sup> Residential with a Public Park Protection Overlay, and is the City Recycling Center and Shenck’s Branch Park.

Direction	Use	Zoning
North	Recycling Center, Park	MR, EC, PPO
South	Commercial	D, EC
East	Multi-Family Residential, Low Density Residential	R-3, ADC
West	Commercial, Industrial	CC (w/EC), IC

### **5. Reasonableness/Appropriateness of Current Zoning**

The current zoning of the property is McIntire-5<sup>th</sup> Residential. Section 34-350 of the zoning ordinance describes the purpose of the zoning category as “to encourage redevelopment in the form of medium-density multifamily residential uses, in a manner that will complement

nearby commercial uses and be consistent with the function of McIntire Road/Fifth Street Extended as a gateway to the city's downtown area.”

The zoning is reasonable and appropriate for the property based on its compatibility with the adjacent residential uses across McIntire Road. Any future residential development under the current zoning would be consistent with the prevailing pattern of development along McIntire Road.

#### **6. Consistency with Comprehensive Plan**

The Future Land Use Plan shows the property’s use as Public/Semi-Public. This designation is based primarily on the current and historic use of the property, rather than any anticipated potential redevelopment.

#### **7. Proffers**

No proffers are proposed with the request.

### **Public Comments Received**

Staff has received little input on the request, other than concern that the request may enable a change of use on the property.

### **Staff Recommendation**

Staff advertised a potential rezoning to B-3 as it is the classification that the County contends should be applied, and it is the was the highest intensity zoning staff could contemplate for the property. A rezoning to B-3 on this property, however, raises several concerns.

**Reasonableness of B-3 Zoning District Classification.** The Zoning Ordinance describes the purpose of the B-3 zone is “to provide for major commercial uses, of a type that is likely to generate significant amounts of traffic from points within as well as external to the surrounding neighborhood, and that may generate moderate noise, odors or fumes, smoke, fumes, fire or explosion hazards, lighting glare, heat or vibration.” Uses permitted by-right in the B-3 zone include: Automobile sales, Automobile rental and leasing, Bowling alleys, Contractor and tradesmen shops, Data Centers, Hospitals, Hotels, **Municipal/ governmental offices, buildings and courts**, Outdoor Storage, Parking Garages, Towing Services, Greenhouses, Home Improvement Centers, Retail Stores Larger than 20,000 square feet, Industrial Equipment repair, Janitorial Service Companies, Moving Companies and Wholesale Establishments. Additionally, the B-3 zone has no maximum setback regulations, allowing these uses to potentially place parking in the front yards of any potential structures.

Staff finds that the permitted uses in the B-3 zone are not compatible with the surrounding properties, and would not be in keeping with the City’s vision for the Preston Avenue and McIntire Road corridors.

**Reasonableness of other, less intensive zoning district classifications.** While staff is of the opinion that the current M-R zoning of the property is appropriate and reasonable, staff finds several other zoning classifications that may also be appropriate on the property when considering the property's frontage on Preston Avenue. The northern side of Preston Avenue to the west of the property is zoned **Central City Corridor**, and the property across Preston Avenue is zoned **Downtown Corridor**. A potential rezoning to a mixed use corridor along the subject property's Preston Avenue frontage could be in line with the City's vision for Preston Avenue. In both of these districts, by-right permitted uses include **municipal/ governmental offices, buildings, and courts**. The mixed-use zones, however would not relieve the non-conforming status of the current office building on the property, as the building does not meet the maximum setbacks for the current zoning, or either of the mixed-use zones.

A variety of residential and non-residential uses would be allowed within these zoning district classifications, including a range of commercial and retail uses—either by right or by SUP.

Staff finds that a mixed-use zoning would be appropriate along the Preston Avenue frontage, but the large size of the property coupled with the length of the McIntire Road frontage makes either mixed-use zone (Downtown or Central City) less appropriate as one approaches the northern boundary of the property.

Of the two adjacent mixed-use zonings, staff finds Central City Corridor zoning to be the most appropriate for the Preston Avenue frontage, since its lower maximum height and density would serve as a good transition between the Downtown Corridor zoning across Preston to the residential development on McIntire Road. Additionally, the properties along Preston Avenue northwest of the property are also zoned Central City Corridor, creating consistency with any potential redevelopment along the Preston Avenue corridor.

Staff finds that a potential future rezoning of the property focus on maintaining the residential zoning on the north end of the property, transitioning to Central City Corridor along the Preston Avenue frontage. Staff further suggests that the appropriate portion of the property that could be rezoned to Central City be 250 feet from the frontage along Preston Avenue. This would put the rear line of the Central City portion of the property roughly in line with Dale Avenue to the west, which serves as the boundary of the Central City Corridor along Preston.

Staff also recommends that any future change of zoning maintain the Entrance Corridor Overlay District currently present on the property.

### **Suggested Motions**

We recommend that you proceed in this case in two (2) steps. First, since Council asked you to study this matter, you should identify all of the zoning district classifications that you find to be reasonable and appropriate at the present time.

1. I move that the Planning Commission find and determine that each of the following zoning district classifications is reasonable and appropriate for the property located at 401 McIntire Road and would serve the interests of the public necessity, convenience, general public welfare and good zoning practice:

- a. McIntire/5<sup>th</sup> Residential (M-R), with EC overlay
- b. Central City Mixed Use Corridor (CC), with EC overlay
- c. Downtown Mixed Use Corridor (D), with EC overlay
- d. B-3
- e. B-1
- f. Other: \_\_\_\_\_

After identifying each of the the zoning district classification(s) that you can recommend as being reasonable and appropriate for this property, then you should make a second motion containing a specific recommendation of one of those districts to City Council:

- 2. I move to recommend to City Council that it should rezone the property located at 401 McIntire Road, based on a finding that the \_\_\_\_\_ **zoning district, with EC overlay**, is the most reasonable and most appropriate for the property and will best serve the interests of the public necessity, convenience, general public welfare and good zoning practice.
  
- 3. I move to recommend to City Council that it should **not** rezone the property located at 401 McIntire Road, because the Planning Commission finds that the current M-R zoning, with EC Overlay, remains the most reasonable and appropriate zoning district classification for this property and will continue to best serve the interests of the public necessity, convenience, general public welfare and good zoning practice.

**Attachments**

Description of McIntire Road corridor from the Charlottesville Corridor Study

## **McIntire Road/Ridge Street/5th Street**

### **Gateway to Downtown/Residential Boulevard**

#### **Extent of Study Area**

McIntire Road/Ridge Street/Fifth Street is a major vehicular entrance and throughway to the city from I-64, continuing through the city and on to connect with the 250 by-pass to the north. This continuous road serves as the primary access to the City from the development areas of Albemarle County in the south and into downtown from Route 29 to the north. The road is comprised of four continuous, yet unique sections from south to north, respectively: Fifth Street, Ridge Road, McIntire Road (between West Main Street and Preston Avenue) and McIntire Road from Preston Avenue to the 250 by-pass. This section will start in the north, with McIntire Road from the 250 by-pass, and move south. The area of McIntire Road between Preston Avenue and West Main Street will be discussed in the sections on the Downtown Mall, Preston Avenue and West Main Street.

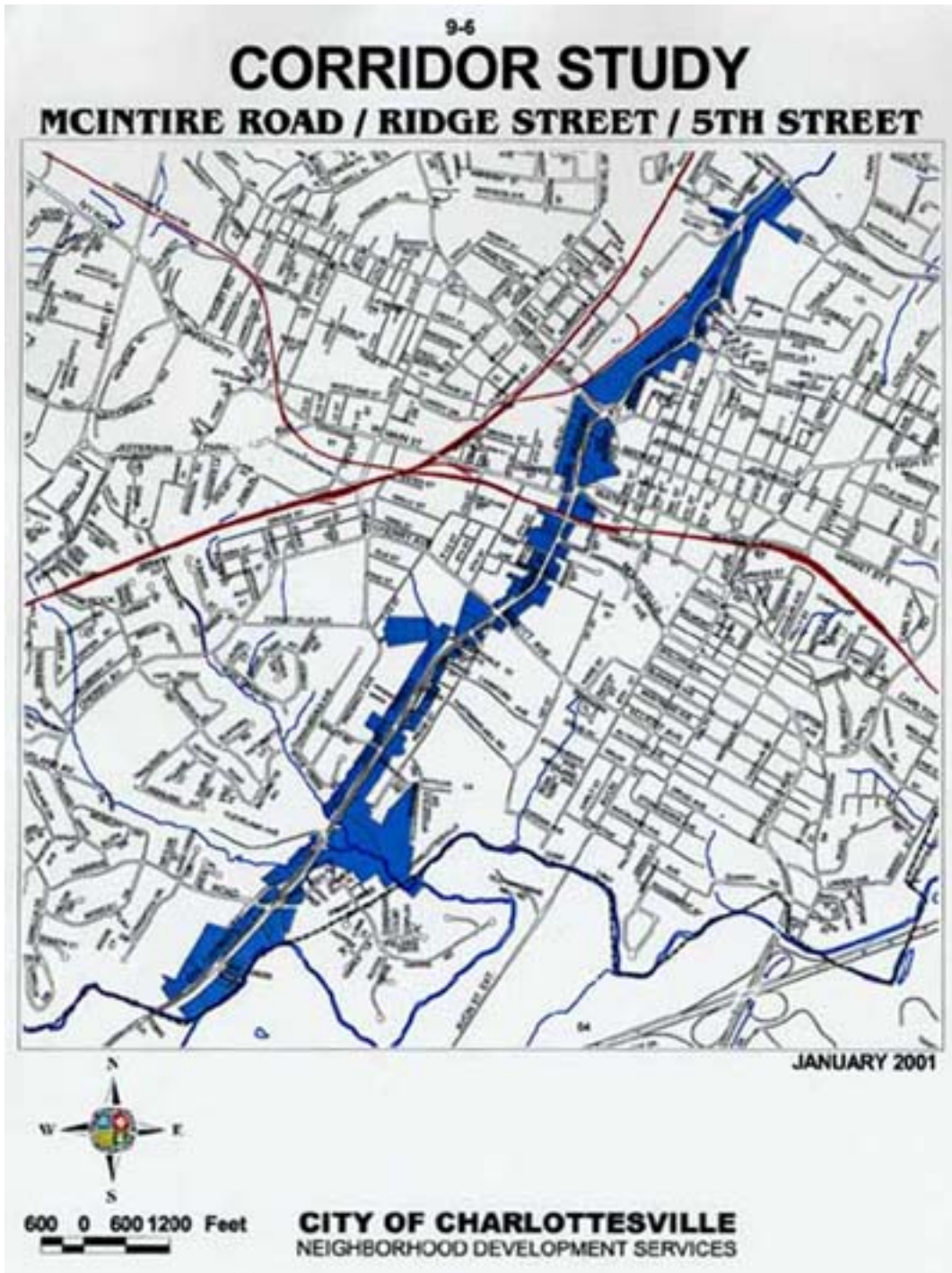
#### **Background**

McIntire Road is a primary entrance to Downtown from the 250 by-pass, a status that will likely be reinforced by the construction of Meadowcreek Parkway. In its current state, it has two distinct characteristics. North of Preston Avenue, McIntire Road is a meandering two-lane road with parallel parking on each side. It flanks a park highlighted by Lane Field along much of its western edge. The eastern edge is lined with blocks of single family homes atop an escarpment. Its northern end is composed of a parking lot, a skateboard park, and a rescue squad facility that has poor access at both McIntire Road and the 250 by-pass. Large surface parking lots, located at the southern end of this stretch (Preston Avenue), dominate the land adjacent to the Albemarle County Office Building.

Fifth Street is a fairly new street connecting to existing Ridge Street at Cherry Avenue. This new street travels relatively parallel to the old Ridge Road, connecting downtown to I-64, but is engineered wider and through the existing topography, where old Ridge Road could not be changed. This new Fifth Street was engineered for faster moving traffic and larger, heavier vehicles. At West Main Street, Fifth/Ridge Street becomes McIntire Road and is one of the few corridors that continues through the city center and connects to the 250 by-pass. This juncture of McIntire Road and the 250 by-pass would be the terminus of the proposed Meadowcreek Parkway. This latter point should be emphasized: the construction of the Meadowcreek Parkway could considerably change the nature of this road. Facilitating the additional traffic from this proposed parkway could have a profound effect on the character of this cross-town road. In essence the only north/south thru-road in all of Charlottesville, this road could turn into a cross-town highway similar to the 250 by-pass or Preston Avenue. Additional traffic burdens will also be felt along Fifth Street if a regional shopping center is ultimately built on land in Albemarle County just outside the city limits. While County officials previously rejected a proposal for such a center, it is likely that a redesign will be offered in the future.

While the development pressures cited above suggest significant difficulties ahead for the City's planners and residents, existing conditions offer more challenges. Comprised of four traffic lanes and a wide median, Fifth Street's terrain has been leveled or regraded to modern highway standards. Development possibilities along Fifth Street are challenging in some areas and impossible in others. Though lined with street trees, it is not particularly hospitable to pedestrians; the traffic moves too fast and there are no buildings or services of visual interest along its edge. At its southern end, Fifth Street is dominated by "highway commercial" style development, intended to capture traffic off I-64, as well as from Fifth Street itself. This development, which provides a much needed supermarket in the southern half of the city, is visually and spatially impoverished, dominated by blank sides of commercial structures. Overly large signage competes for attention with the vast amounts of parking.

If these challenges are daunting, the northern end of Fifth Street, where it becomes Ridge Street, is something else altogether. A local historically sited, residential ridgetop thoroughfare, Ridge Street passes Tonsler Park and concludes in a gateway to Downtown. This gateway at the top of Vinegar Hill joins West Main, Water and South Streets, becoming essentially the downtown transition zone.



Other Studies



The area of McIntire Road between Preston Avenue and the 250 by-pass was included in a recent study for Meadowcreek Parkway (Reilly Assoc., 2000). This study suggests a pedestrian tunnel under the 250 by-pass, as well as the creation of bike lanes on McIntire Road.

Fifth Street was a subject in the Charlottesville Urban Design Plan (Carr Lynch, 1988). This study effectively divided the corridor into four zones characterized as: the interstate commercial zone from Moore's Creek to Harris Street; the boulevard residential zone from Harris Street to Cherry Avenue, the Ridge Street Neighborhood zone, bordered by Cherry and Monticello Avenues and the Downtown entry zone.

Fifth Street, in the Entrance Corridor Study (1995), is identified as providing major downtown access. The character of its uses is defined as "urban residential" along Ridge Street, and includes "suburban residential," "suburban commercial" and "undeveloped areas." This study has a series of recommendations for setbacks, parking and landscape elements relevant to their description of Fifth Street.

**Comparison of Zoning Classifications**  
**Considered at the Planning Commission meeting on July 8, 2014**

Zoning	Minimum Front Yard setback	Maximum Front Yard Setback	Maximum Height By-Right	Maximum Height (SUP)	Residential Only Uses Permitted?	
McIntire-5 <sup>th</sup> Residential	10 feet	25 feet	60 feet	80 feet	Yes	Current Zoning
B-3	None	None	70 feet		Yes	Requested
Downtown North	None	15 feet	60 feet		Yes	Commission Recommendation
Downtown	None	20 feet	70 feet	101 feet	No	
Central City	None	15 feet	50 feet	80 feet	Yes	Staff Recommendation
B-1	20 feet	None	45 feet		Yes	
B-2	20 feet	None	45 feet		Yes	

**AN ORDINANCE  
REZONING PROPERTY LOCATED AT 401 McINTIRE ROAD  
FROM “MCINTIRE-5<sup>th</sup> RESIDENTIAL” TO “B-1 COMMERCIAL DISTRICT”  
SUBJECT TO CONTINUATION OF THE EXISTING ENTRANCE CORRIDOR OVERLAY**

**WHEREAS**, The County of Albemarle, Virginia, the Owner of property located at 401 McIntire Road, identified on City Tax Map 35 as Parcel 134 (“Property”) requested the City Council to consider rezoning its property, and on June 16, 2014 City Council initiated a rezoning process and requested the Planning Commission to study appropriate zoning classifications for the Property, by a Resolution of that same date; and

**WHEREAS**, the Owner desires that the Property have a commercial zoning district designation (“B-3”), therefore legal notice of a public hearing to be conducted on July 8, 2014 on a proposed zoning map amendment was advertised in accordance with Va. Code Sec. 15.2-2204, identifying B-3 as the proposed zoning district (“Proposed Rezoning”), and notice of the Proposed Rezoning was given to the public and to adjacent property owners as required by law; and

**WHEREAS**, on July 8, 2014, the Planning Commission, by motion, initiated the Proposed Rezoning, stating the public purposes therefor, and following such initiation, a joint public hearing on the Proposed Rezoning was held before the City Council and Planning Commission; and

**WHEREAS**, the Planning Commission considered the proposed “B-3” zoning district classification and, as requested by City Council, the Planning Commission also considered other, less intensive use and zoning district classifications; and

**WHEREAS**, on July 8, 2014, the Planning Commission, voted to recommend to City Council that the zoning district classification of the Property should be changed from “McIntire-5<sup>th</sup> Residential” to “North Downtown Corridor”, subject to entrance corridor overlay, stating within its motion that this change would serve the public necessity, convenience, general welfare or good zoning practice; and

**WHEREAS**, this Council finds and determines that the public necessity, convenience, general welfare or good zoning practice requires that the Property be rezoned from its current “McIntire-5<sup>th</sup> Residential” zoning classification; and that a rezoning to the B-1 Commercial District zoning classification, subject to Entrance Corridor Overlay, is reasonable; and that such a rezoning is consistent with the Comprehensive Plan; now, therefore,

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that the Zoning District Map Incorporated in Section 34-1 of the Zoning Ordinance of the Code of the City of Charlottesville, 1990, as amended, be and hereby is amended and reenacted as follows:

*Section 34-1. Zoning District Map.* Rezoning from “McIntire-5<sup>th</sup> Residential” to “B-1 Commercial District,” subject to continuation of the existing entrance corridor overlay, all of the property located at 401 McIntire Road, identified on City Tax Map 35 as Parcel 134.

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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



<b>Agenda Date:</b>	August 18, 2014
<b>Action Required:</b>	Approve ordinance
<b>Presenter:</b>	Mary Joy Scala, Preservation & Design Planner, NDS
<b>Staff Contacts:</b>	Jim Tolbert, Director, Neighborhood Development Services (NDS)
<b>Title:</b>	<b>Rugby Road Historic Conservation District (1<sup>st</sup> of 2 readings)</b>

**Background:**

The Venable Neighborhood Association is seeking a rezoning to add a historic conservation overlay district to thirty-seven parcels (attachment 3) currently zoned R-1-U and R-3, which are located along both sides of Rugby Road. City Council is being asked to approve the overlay district, which was recommended unanimously by the Board of Architectural Review (BAR) on June 17, 2014, and by the Planning Commission on July 8, 2014 (attachments 5 and 6).

**Discussion:**

In 2013 many Venable neighbors became aware of a subdivision on Rugby Road that included a historic residence threatened with demolition. The Venable Neighborhood Association proposed a Historic Conservation District designation that would protect historic properties from demolition, and engaged in a process to gauge support among property owners in the area. The VNA board also procured an architectural and historic survey of the area (attachment 8). On the basis of the positive neighborhood response, and the findings of the historic survey, the VNA board requested historic conservation designation of Rugby Road by City Council.

The rezoning consists of a Zoning Text Amendment (attachment 1); and a Zoning Map Amendment, which would add a historic conservation overlay designation to the thirty-seven parcels. In addition, every building in the district will be designated either contributing or non-contributing (attachment 2). The effect of the proposed overlay district would make certain exteriors changes subject to review by the BAR, including:

- Demolitions and partial demolitions of contributing structures require BAR approval; except, a rear demolition (that is less than 33% of the total gross floor area of the building), or removal/ replacement of windows and doors do not require BAR approval;
- All new structures require design review by the Board of Architectural Review (BAR); and

- Most additions require BAR approval, except for a rear addition (that is less than 50% total gross floor area of the building and not exceeding the height or width of existing building, and not on a corner lot).

### **Alignment with Council Vision Areas and Strategic Plan:**

The intent of the *Historic Conservation Overlay District* is to (1) identify and preserve buildings, structures and areas; (2) to protect a neighborhood's scale and character; and (3) to document and promote an understanding of a neighborhood's social history.

The proposed rezoning supports City Council's "C'ville Arts and Culture" vision: *Our community has world-class performing, visual, and literary arts reflective of the unique character, culture, and diversity of Charlottesville. Charlottesville cherishes and builds programming around the evolving research and interpretation of our historic heritage and resources....*

It contributes to Goal 2 of the Strategic Plan: *Be a safe, equitable, thriving, and beautiful community*; and Objective 2.5: *Provide natural and historic resources stewardship*.

### **Community Engagement:**

The Venable Neighborhood Association (VNA) engaged in a process to gauge support among property owners in the area. They sent a letter to all property owners in the proposed district regarding a meeting to be held at Gordon Avenue Library in August 2013, and followed up with a letter requesting a vote on the proposed district (attachment 4).

Nine written comments have been received: from within the proposed district, four opposed and two in favor; from outside the proposed district, three in favor (attachment 7).

In addition to the VNA outreach, the required zoning notifications were mailed, and signs posted regarding the BAR meetings on May 20, and June 17, 2014; and the joint public hearing on July 8, 2014.

### **Budgetary Impact:**

Any increase in the number of locally designated historic properties increases the number of BAR applications, and directly adds to the workload of the Preservation and Design Planner, who serves as the sole staff (with intern assistance) to the BAR and to the Entrance Corridor Review Board (ERB). Staff prepares staff reports for the BAR, ERB, and City Council on appeal, and performs administrative review of building permits and signs within those districts.

Below is a comparison of changes in responsibility from 1999 to 2014. The Venable District will add 37 properties to the historic conservation district total. Since 2003 both the BAR and ERB reviews have been expanded to include the entire property rather than only the frontage.

	1999	2014
ADC Historic Districts/ Number of properties	5/ 521	9/ 964
Individually Protected Properties (*some are now in ADC districts)	97	*76
Conservation Districts/ Number of properties	0	1/ 210
Total Historic Districts/ Number of properties (BAR review)	5/ 618	10/ 1250
Entrance Corridors (ERB review)	10	12

**Recommendation:**

Staff recommends, along with the BAR and the Planning Commission, that City Council should approve, based on the criteria found in Section 34-336(c) of the Zoning Ordinance, this part of the Venable Neighborhood as a *Historic Conservation Overlay District*, including the proposed district boundary and the contributing/non-contributing properties as proposed.

**Alternatives:**

City Council could:

- (1) choose to deny the proposed historic conservation overlay district designation; or
- (2) choose to reduce the area rezoned (an increase in area would require re-notification); and/or
- (3) choose to change the designation of contributing/non-contributing properties.

**Attachments:**

1. Zoning Text Amendment actual language
2. Map of proposed historic conservation district
3. Tax map parcels to be rezoned
4. VNA rezoning request letter and letters sent to property owners
5. BAR staff report – June 17, 2014
6. Joint Public Hearing staff report - July 8, 2014
7. Written comments from public
8. Historic Survey prepared by Arcadia Preservation (separate pdf's)

For complete materials, please see original report contained in August 18, 2014 Council agenda background materials.

**AN ORDINANCE  
AMENDING AND REORDAINING SECTION 34-337  
OF CHAPTER 34 (ZONING) OF THE CODE  
OF THE CITY OF CHARLOTTESVILLE (1990), AS AMENDED  
ADDING A ZONING OVERLAY DISTRICT TO BE KNOWN AS  
THE RUGBY ROAD HISTORIC CONSERVATION DISTRICT**

**WHEREAS**, based on information and surveys provided by neighborhood residents, the City's Board of Architectural Review ("BAR") and staff of the City's Department of Neighborhood Development Services ("NDS") have recommended that a new historic conservation overlay district should be established adjacent to a portion of Rugby Road, as shown on a map prepared by NDS, dated April 2014, titled "Proposed Rugby Road Historic Conservation District," ("Proposed District Map"), a copy of which is attached to this Ordinance and incorporated herein by reference; and

**WHEREAS**, on July 8, 2014, the Planning Commission, by motion, initiated the zoning text and zoning map amendments necessary for the establishment of the proposed historic conservation district; and

**WHEREAS**, following a joint public hearing before this Council and the Planning Commission, duly advertised in accordance with law and held on July 8, 2014, the Planning Commission reviewed the information and analysis provided by the BAR and NDS relative to the criteria set forth within City Code Sec. 34-36(c), voted to recommend approval of proposed historic conservation district, and transmitted its recommendation of approval to City Council; and

**WHEREAS**, (i) descriptions of the features of each property within the district have been set forth within Architectural and Site Descriptions included with the BAR and NDS recommendations, but no designation of any structure as an individually protected property is proposed as part of this zoning action; and (ii) the designation of individual structures within the proposed district as either "contributing" or "noncontributing" is as shown on the Proposed District Map; and

**WHEREAS**, this Council finds and determines that approval of the zoning text and zoning map amendments necessary for the establishment of the proposed historic conservation district would serve the interests of the public necessity, convenience, general welfare or good zoning practice; NOW, THEREFORE,

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia:

- 1. THAT the Charlottesville City Code (1990), as amended, Chapter 34 (Zoning), Article II (Overlay Districts), Section 34-337 (Conservation Districts) is hereby amended and re-ordained, as follows:**



Sec. 34-337. **Conservation districts.**

The following areas have been determined by city council to meet the criteria for designation as a conservation district, the limits of which are shown on the city's zoning map:

(1) ~~The Martha Jefferson Historic Conservation District: City Council has designated only certain buildings within this overlay district as "contributing structures." Those contributing structures are identified on a map included within the conservation district design guidelines, a copy of which is available within the department of neighborhood development services; and~~

(2) The Rugby Road Historic Conservation District.

Within each district designated above, City Council has determined that only certain buildings are considered "contributing structures." Those contributing structures are identified on a map of each district included within the city's conservation district design guidelines, copies of which are available within the department of neighborhood development services.

2. **THAT this City Council concurs with the determinations shown on the Proposed District Map referenced herein above, identifying structures on each parcel within the Rugby Road Historic Conservation District as being "contributing" or "non-contributing". Such determinations are hereby adopted by City Council as its own, and those properties determined to be "contributing" shall be the properties identified on a map of the district to be included within the city's conservation district design guidelines, as required by City Code Sec. 34-337, and from time to time hereafter, Council may amend these determinations by resolution, in the same manner by which the guidelines may be approved or amended pursuant to City Code Sec. 34-348(2); and further,**
3. **THAT the Zoning Map referenced within City Code Sec. 34-1(1) is hereby amended and re-ordained, and shall be revised to show, within the boundaries depicted within the Proposed District Map referenced herein above, an overlay zoning district applicable to all of the parcels situated within such boundaries, such overlay district to be referenced as The Rugby Road Historic Conservation District established pursuant to City Code Sec. 34-337(2).**

Attachment (1): April 2014 Proposed Zoning District Map, prepared by NDS

## Attachment 1

### **Rugby Road Historic Conservation Overlay District Zoning Text Amendment ZT-14-07-03 – actual language**

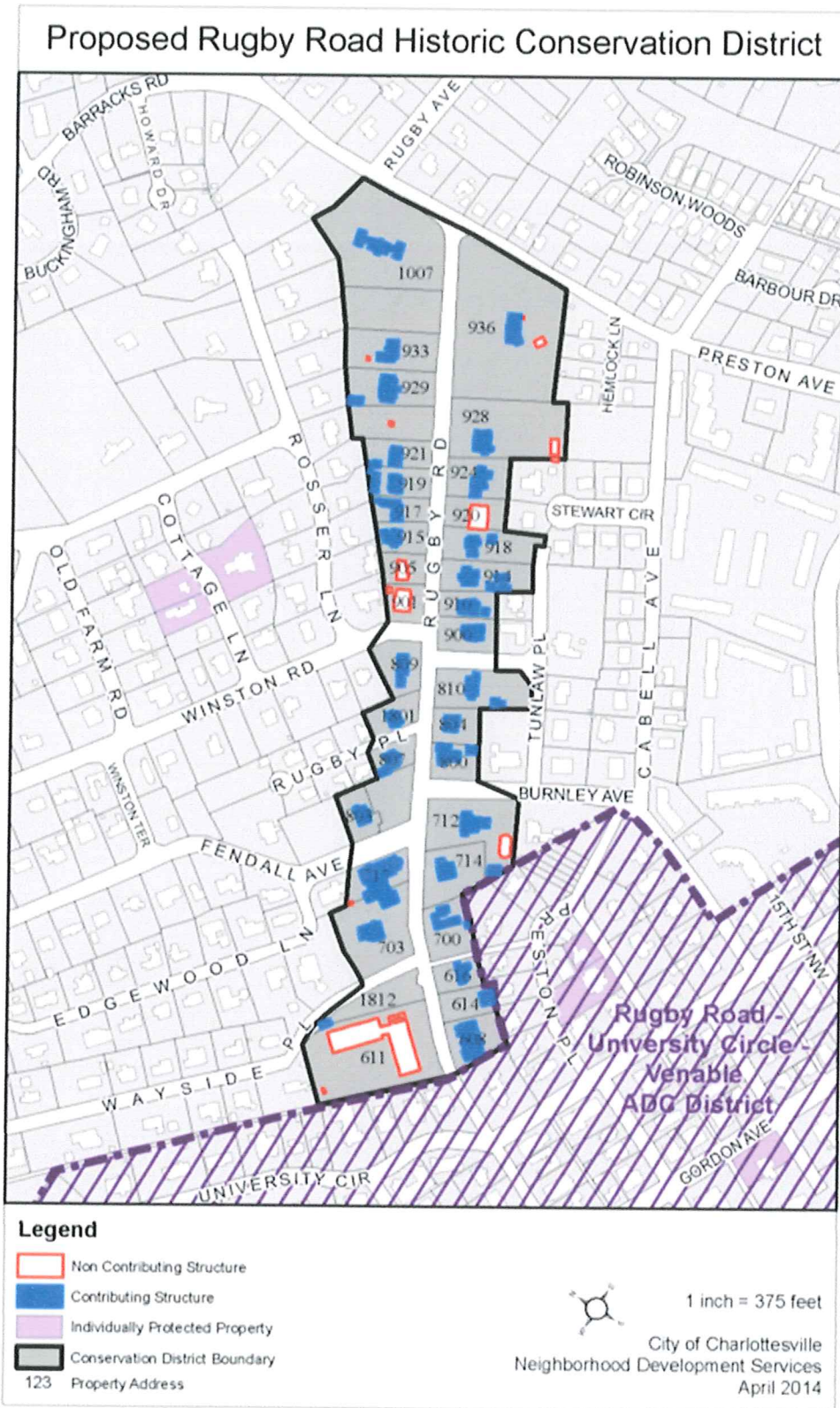
#### ARTICLE II. OVERLAY DISTRICTS

Sec. 34-337. Conservation districts.

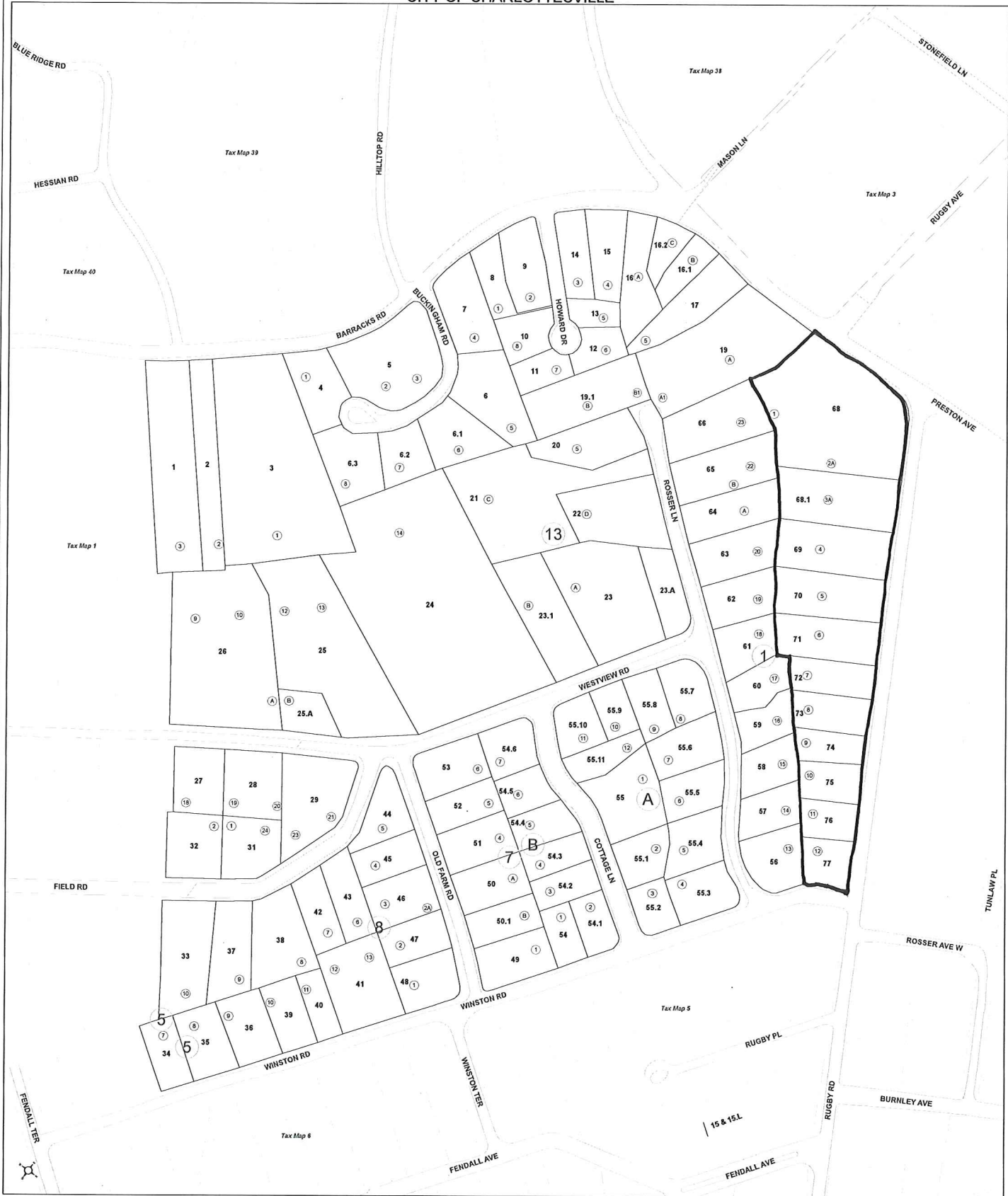
The following areas have been determined by city council to meet the criteria for designation as a conservation district, the limits of which are shown on the city's zoning map:

- (1) The Martha Jefferson Historic Conservation District: City Council has designated only certain buildings within this overlay district as "contributing structures." Those contributing structures are identified on a map included within the conservation district design guidelines, a copy of which is available within the department of neighborhood development services.
- (2) The Rugby Road Historic Conservation District: City Council has designated only certain buildings within this overlay district as "contributing structures." Those contributing structures are identified on a map included within the conservation district design guidelines, a copy of which is available within the department of neighborhood development services.

Attachment 2



CITY OF CHARLOTTESVILLE



This map is intended for display purposes only.  
 Distances shown are from plats and may not measure accurately.  
 These maps are current as of August 2010.

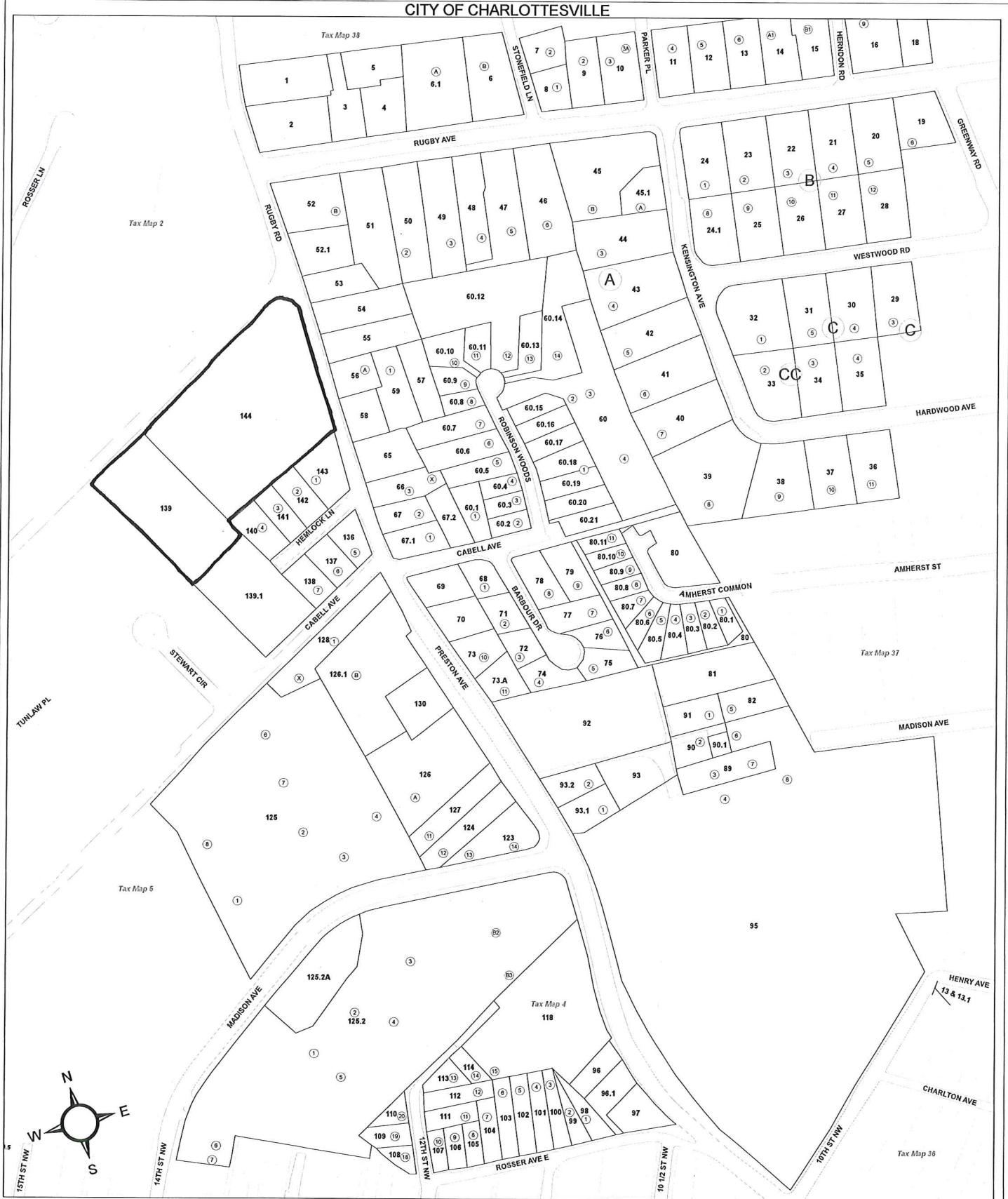


TAX MAP 2

RUGBY RD. 1 OF 3

6

CITY OF CHARLOTTESVILLE



This map is intended for display purposes only.  
 Distances shown are from plats and may not measure accurately.  
 These maps are current as of June 2009.



TAX MAP 3

Rugby Rd 20F3

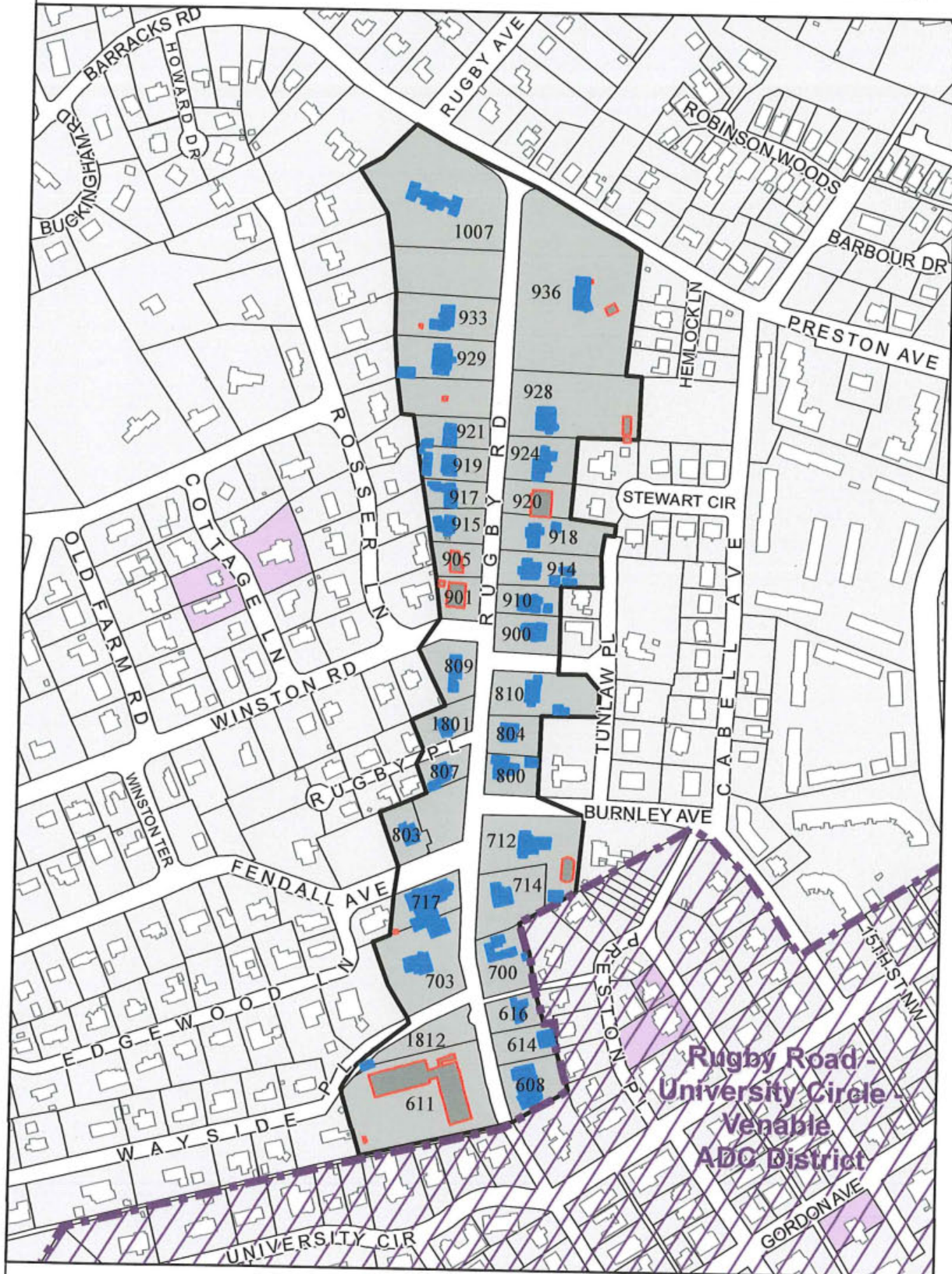
CITY OF CHARLOTTESVILLE



This map is intended for display purposes only.  
 Distances shown are from plats and may not measure accurately.  
 These maps are current as of June 2009.

TAX MAP 5

# Proposed Rugby Road Historic Conservation District



## Legend

- Non Contributing Structure
- Contributing Structure
- Individually Protected Property
- Conservation District Boundary
- 123 Property Address



1 inch = 375 feet

City of Charlottesville  
 Neighborhood Development Services  
 April 2014

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CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	September 2, 2014
Action Required:	Ordinance Change
Presenter:	Jason Vandever, City Treasurer
Staff Contacts:	Jason Vandever, City Treasurer
<b>Title:</b>	<b><i>Permit Parking Zone Ordinance Update</i></b>

**Background:**

The City of Charlottesville currently administers various permit parking areas throughout the City. The permit zones are needed in order to reduce or prevent congestion and hazardous traffic conditions in residential areas, and to protect those areas from polluted air and excessive noise. These zones also help protect the residents of these areas from the unreasonable burdens in gaining access to their property and to preserve the residential character of such areas and the property values therein (City Code Sec. 15-201).

**Discussion:**

The Treasurer is responsible for collecting an annual administrative fee for each permit issued which is intended to assist in offsetting the expenses (labor and materials) of running the program.

Currently, the program offers a full 100% refund to residents who move out of a zone permit block in the first half of the program year and a partial 50% refund to residents who move out of a zone permit block in the second half of the program year. The code section does not address refund options for residents who sell a vehicle during the program year and no longer require a permit.

Staff is proposing several changes to more appropriately and clearly manage the program.

The first change requested is to issue partial 50% refunds to residents moving out of a zone permit block during the first half of the program year. No refunds will be issued for residents moving during the second half of the program year. This change will reduce the expense of administering the program bringing it more in line with the actual cost to run the program. It will also help prevent abuse of the program's refund policy.

The Treasurer's Office is also requesting that language be included to allow for a partial 50% refund to those residents who dispose of a vehicle during the first half of the program year. Currently, the program does not specifically mention refund opportunities for residents who dispose of a vehicle.

**Alignment with City Council’s Vision and Priority Areas:**

This item is aligned with the Council’s vision for a smart, citizen-focused government by improving the delivery method of an important city service.

**Budgetary Impact:**

Minor – The reduction in the amount of refunds will save the City approximately \$250-500  
Indirect – Changes in the refund administration will reduce time spent on the program and allow Treasurer staff more time to process payments and perform other associated collection activities.

**Recommendation:**

Staff’s recommendation is approval of the ordinance change.

**Alternatives:**

Council could decline the requested changes and continue the refund program as it currently stands.

**Attachments:**

Ordinance Change

**AN ORDINANCE  
AMENDING AND REORDAINING SECTION 15-210 OF ARTICLE V  
OF CHAPTER 15 (MOTOR VEHICLES AND TRAFFIC) OF THE CODE OF THE CITY  
OF CHARLOTTESVILLE, 1990, AS AMENDED,  
REGULATING THE ADMINISTRATION OF RESIDENTIAL PARKING PERMITS**

BE IT ORDAINED by the Council for the City of Charlottesville, Virginia, that Section 15-210 of Article V of Chapter 15 of the Code of the City of Charlottesville, 1990, as amended, is hereby amended and reordained, as follows:

**Sec. 15-210 – Administration of permits.**

(a) . . .

(b) . . .

(c) . . .

(d) The treasurer shall charge an annual administrative fee for each permit issued under this division. The fee shall be as follows:

(1) ...

(2) ...

(3) ...

(4) ...

(5) ...

(6) A person who moves from a block or disposes of a vehicle without replacement within a restricted parking area must surrender his permit. Any person who surrenders a permit in the months of August through January of a permit year shall be entitled to a ~~full one hundred (100)~~ partial fifty (50) percent refund of the fee paid pursuant to this section for such permit. ~~Surrender of a permit in the months of February through July of a permit year shall entitle the holder to a refund of one half (fifty (50) percent) of the fee paid pursuant to this section for such permit.~~ When a permit is not surrendered as required, no new permit(s) for the permit year in question shall be issued to a person having the same residence address, unless an applicant can show convincing proof that the residence address of the person to whom the non-surrendered permit was issued has changed to a location which is at least seventy-five (75) miles from the city limits.

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CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	September 2, 2014
Action Required:	Ordinance Change
Presenter:	Jason Vandever, City Treasurer
Staff Contacts:	Jason Vandever, City Treasurer
Title:	<i>Delinquent Tax Lists-Ordinance Update</i>

**Background:**

The City of Charlottesville Code currently requires the City Treasurer to prepare several lists containing information about delinquent taxpayers and uncollectible taxes. The City Code section (30-168) that speaks to this requirement is out of date, and the state code section it references has been updated. The changes made to the State Code need to be incorporated into the City code.

**Discussion:**

Staff is proposing changing the City Code to match the required reports listed in Code of Virginia Sections 58.1-3921 and 58.1-3924. The major changes are updating the list of reports provided, clarifying that bills are not required to be mailed to taxpayers owing less than \$20 (although the City currently does mail bills for all balances due), and clarifying that the Treasurer is required to pursue collections on delinquent accounts until the statute of limitations for collection has expired.

**Community Engagement:**

N/A- Required to align City Code with State Code.

**Alignment with City Council's Vision and Priority Areas:**

This item is aligned with the Council's vision for a smart, citizen-focused government by complying with the Code of Virginia.

**Budgetary Impact:**

None

**Recommendation:**

Staff's recommendation is approval of the ordinance change.

**Alternatives:**

Council could decline the requested changes, but it would mean that City Code would not be in compliance with State Code.

**Attachments:**

Ordinance Change

**AN ORDINANCE  
AMENDING AND REORDAINING  
SECTIONS 30-161, 30-168, 30-169, 30-170, 30-171, and 30-172  
OF ARTICLE VI, CHAPTER 30  
OF THE CODE OF THE CITY OF CHARLOTTESVILLE, 1990, AS AMENDED  
RELATING TO COLLECTION OF  
REAL ESTATE AND PERSONAL PROPERTY TAXES**

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that Sections 30-161 and 30-168 through 30-172 of Article VI, Chapter 30 of the Code of the City of Charlottesville, 1990, as amended, are hereby amended and reordained to read as follows:

**Sec. 30-161. Tax bills.**

(a) The city treasurer shall twice annually mail to each taxpayer assessed with taxes on real estate, tangible personal property or machinery and tools bills for such taxes. Each semiannual bill shall be in the amount of one-half of the taxes assessed for the taxable year and shall be payable as of June fifth or December fifth, as appropriate; provided, that the first bill of the year may show the total amount of tax assessed for the year with a notation that only one-half of such tax is payable as of June fifth. All such tax bills shall be mailed by United States mail not later than fourteen (14) days prior to each due date. The treasurer shall also publicize at least ten (10) days before each due date the fact that taxes are due and payable. The treasurer may omit billing of any taxpayer owing less than ~~five~~ twenty dollars (\$20.00).

...

**Sec. 30-168. Uncollectible and delinquent tax lists—Generally.**

(a) The city treasurer, after ascertaining which of the taxes and levies assessed at any time cannot be have not been collected, shall, ~~not later than August first in each year~~ within sixty (60) days of the end of the fiscal year, make out lists as follows:

- (1) A list of real estate on the assessor's land book improperly placed thereon or not ascertainable, with the amount of taxes and levies charged thereon.
- (2) A list of other real estate which is delinquent for the nonpayment of the taxes and levies thereon. This list shall not include any taxes listed under subsections (4) or (5) of this section.
- (3) A list of such of the taxes and levies assessed on tangible personal property, machinery and tools and merchants' capital, and other subjects of local taxation, other than real estate, as the treasurer is unable to collect which are delinquent. This list shall not include any taxes listed under subsections (4), (5) or (6) of this section.

- (4) A list of any taxpayers owing less than five dollars (\$5.00) the uncollected taxes amounting to less than twenty dollars each, for whom which bills were omitted pursuant to section 30-161.
- (5) A list of uncollected balances of previously billed taxes amounting to less than twenty dollars each as to which the treasurer has determined that the costs of collecting such balance would exceed the amount recoverable, provided that the treasurer shall not include on such list any balances with respect to which he or she has reason to believe that the taxpayer has purposely paid less than the amount due and owing.
- (6) A list of uncollected balances of previously billed tangible personal property taxes on vehicles that (i) were owned by taxpayers, now deceased, upon whose estates no qualification has been made, or (ii) were transferred to bona fide purchasers for value pursuant to Virginia Code §§ 46.2-632, 46.2-633 or 46.2-634 without knowledge, on the part of the persons so transferring, of the unpaid taxes.

Notwithstanding any other provision of this section, no tax or levy which has been discharged or otherwise rendered legally uncollectable as to a taxpayer liable upon it in a proceeding under the United States Bankruptcy Code (Title 11 of the United States Code) shall be considered delinquent with respect to that taxpayer on and after the date such obligation is discharged or otherwise rendered legally uncollectable, and the treasurer shall not include any such discharged or uncollectable obligation in any list required to be prepared pursuant to this section. Any such discharged or uncollectable obligation shall be stricken from the books of the treasurer as of the date the obligation is discharged or otherwise rendered uncollectable, and the treasurer thereafter shall have no further duty to collect such tax or levy.

(b) The lists mentioned in this section shall conform to the facts as they existed on June thirtieth of the year in which they are submitted to the city council. ~~but shall not be required to include those tax bills on which the portion of the tax payable June fifth of the then current calendar year has not been collected.~~ Delinquent real estate taxes shall be listed in the name of the owner on the date of assessment. For purposes of this chapter local taxes shall be delinquent if not paid when due. For purposes of compiling the lists required by this section, taxes shall be considered delinquent if all taxes are not paid by the date the last installment is due. Such lists and also, except as herein provided, the form of the oath to be taken by the city treasurer by which each list shall be verified shall be as prescribed by the state department of taxation. The oath shall declare that the city treasurer believes that no part of the taxes embraced in such lists has been or could have been collected by the treasurer, but the treasurer, in returning the list of real estate mentioned in subsection (a)(2) of this section shall, at the foot of such list, subscribe the following oath:

"I, \_\_\_\_\_, treasurer of the City of Charlottesville, do swear that the foregoing list is, I verily believe, correct and just, that I have not received full payment of the taxes for which real estate therein mentioned



is returned delinquent, although I have used due diligence to collect such taxes."

**Sec. 30-169. Same -- Submission to council; allowance of credit to city treasurer; etc.**

(a) Upon the request of city council, the city treasurer shall furnish a ~~A copy of each of the four (4)~~ any of the six (6) lists mentioned in section 30-168(a) shall be submitted by the city treasurer to the city council. Such lists shall be submitted at the first meeting of the city council held after the city treasurer has completed the lists.

(b) The treasurer may, or shall at the direction of city council or a committee thereof, certify to the assessor together with the director of finance and the commissioner of revenue, shall examine such lists, and if the same are found correct, the director of finance shall allow the city treasurer credit for the amounts thereof in the treasurer's annual settlement, which shall be made as of July first in each year; but if such lists, or any of them, are found incorrect, credit shall be allowed for only so much thereof as is correct a copy of the list of real estate on the assessor's land book improperly placed thereon or not ascertainable. The treasurer shall ~~deliver a copy of the lists described in subsection (a) (1) of section 30-168 to the commissioner of revenue, who shall correct his books accordingly~~ be given credit for the entire amount of the taxes included in the list and may destroy the tax tickets made out by him or her for such taxes. The treasurer shall be given credit for all taxes shown on the list mentioned in section 30-168(a) (4) – (6) and for obligations discharged in bankruptcy as described in 30-168(a).

(c) All amounts on the list described in subsection (a) (4) of section 30-168 of this Code shall be charged off and exonerated.

**Sec. 30-170. Same -- Publication.**

The city council ~~shall~~ may cause the lists mentioned in subsections (a) (2) and (3) of section 30-168, or such parts thereof as ~~may be~~ deemed advisable by the treasurer, to be published ~~for two (2) successive weeks~~ in a newspaper of general circulation in the city or made available on the Internet site maintained by the city. The costs, if any, of publishing such lists shall be paid for by funds allocated for that purpose by the city council, and may be charged ratably to the delinquent taxpayers listed.

**Sec. 30-171. Same -- Continuing collection of delinquent taxes.**

After delinquent taxes appear in the lists required by section 30-168(a), ~~the~~ city treasurer shall continue to collect the delinquent taxes shown on the delinquent lists for one (1) year following June thirtieth of the year as of which such delinquent lists speak on subjects other than real estate until the expiration of the applicable statute of limitations.

**Sec. 30-172. Same -- Collection Resubmission of delinquent lists to council; subsequent collections.**

(a) ~~At the expiration of one (1) year following June thirtieth of the year as of which such delinquent lists speak, the city treasurer shall again submit a copy of each of the lists mentioned in subsections (a) (2) and (3) of section 30-168 to the city council. Such lists so resubmitted shall show the changes which have occurred since June thirtieth of the preceding year, and the city treasurer shall continue efforts to collect the unpaid real estate taxes until the real estate shall be sold under the provisions of Code of Virginia, article 4 of chapter 35 (section 58.1-3965 et seq.) of title 58.1.~~

(b) ~~The city attorney and assistant city attorneys shall assist the treasurer in bringing suit to sell lands delinquent in excess of three (3) years, as provided by state law.~~

The city council may appoint or hire, with the approval of the treasurer and upon such terms as may be agreed upon, one or more attorneys to collect any local taxes or other charges which have been delinquent for six months or more. Any attorney so appointed or hired shall be entitled to exercise, for the purpose of collecting the taxes or other charges referred to him or her, the powers conferred by law upon the treasurer, shall promptly report and pay over to the treasurer all collections made and, at the conclusion of his term of appointment or employment, shall provide the treasurer with a list of those taxes or other charges referred to the attorney for collection that remain unpaid.

Proceedings under this chapter for the sale of property for delinquent taxes shall be instituted and conducted in the name of the City of Charlottesville by such attorney as the city council or treasurer employs for such purpose. The treasurer is authorized to post the necessary bonds for such attorneys to act as special commissioners for the sale of delinquent lands. The bond shall be delivered to the clerk of the circuit court of the City of Charlottesville and shall be recorded by the clerk in his or her special commissioner's bond book.

(c) ~~After the second listing of delinquent taxes on personal property, machinery and tools the treasurer shall continue to collect the same for an additional two (2) years. At the end of that time the treasurer shall return an updated delinquent list to council together with the remaining unpaid tax tickets, and after review by the committee referred to in section 30-169, the treasurer shall be given credit for such amounts and shall not be required to make further collections thereon.~~

CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	September 2, 2014
Action Required:	Ordinance Change
Presenter:	Jason Vandever, City Treasurer
Staff Contacts:	Jason Vandever, City Treasurer
Title:	<i>Investment Committee-Ordinance Change</i>

**Background:**

The City Treasurer is responsible for the banking, cash flow, and investment needs of the City. These responsibilities are discussed in State Code, City Code, and opinions of the Attorney General. The City of Charlottesville code section 11-7 outlines this role and the role of a City investment committee. Currently, this code section is a little out of date and staff is proposing changing the composition of this investment committee to better suit the City's needs.

**Discussion:**

Staff is proposing to remove the mayor, chair of the finance committee of the council, and the City Manager from the investment committee. The Director of Finance and the Chief Finance Officer will be added to the committee to advise the City Treasurer on investment decisions. This committee will also review investment reports on a quarterly basis and advise the Treasurer on changes to the City's investment policy. This change will help create a committee of subject matter experts to help oversee the City's investment activities.

**Community Engagement:** N/A

**Alignment with City Council's Vision and Priority Areas:**

This item is aligned with the Council's vision for a smart, citizen-focused government by complying with the Code of Virginia and helping to provide oversight for the City's investment decisions.

**Budgetary Impact:**

None

**Recommendation:**

Staff's recommendation is approval of the ordinance change.

**Alternatives:**

Council could decline the requested changes and leave the investment committee intact in its current form.

**Attachments:**

Ordinance Change

**AN ORDINANCE  
AMENDING AND REORDAINING  
SECTION 11-7 OF ARTICLE 1, CHAPTER 11  
OF THE CODE OF THE CITY OF CHARLOTTESVILLE, 1990, AS AMENDED  
RELATING TO INVESTMENT OF SURPLUS FUNDS**

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that Section 11-7 of Article I, Chapter 11 of the Charlottesville City Code, 1990, as amended, is hereby amended and reordained to read as follows:

**Sec. 11-7. Investment of surplus funds.**

For the purpose of preserving and investing all surplus funds of the city, other than the retirement fund, the ~~mayor, the chairman of the finance committee of the council~~ chief financial officer, the director of finance, ~~the city manager~~ and the city treasurer shall constitute an investment committee. ~~The investment committee may invest~~ Upon the request of the city treasurer the investment committee shall provide advice and recommendations regarding the investment of all surplus funds, except the retirement fund, as it deems desirable in any securities which, under the laws of this state, are designated and approved for the investment of fiduciary funds.

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CITY OF CHARLOTTESVILLE  
CITY COUNCIL AGENDA



Agenda Date:	September 2, 2014
Action Required:	Yes (First Reading of Ordinance)
Staff Contacts:	Craig Brown, City Attorney Phillip Garber, P.E., Chief Gas Engineer
Title:	<b>Quitclaim Gas Easement to VDOT (Shannon Glen Court in Willow Glen Subdivision)</b>

**Background:** In 2012 the City acquired a gas line easement within the Willow Glen Subdivision in Albemarle County. The Virginia Department of Transportation is now prepared to accept the roadway identified as Shannon Glen Court in this subdivision into the state highway system. At the request of the Gas Division, we have drafted an ordinance and deed quitclaiming to VDOT the easement crossing Shannon Glen Court.

**Discussion:** The quitclaim deed requires the gas line to remain in its present location, and if the street ceases to be part of the state's highway system, the easement will automatically revert back to the City. The natural gas lines and facilities continue to be owned and maintained by the City even after the easement is quitclaimed to the state.

**Alignment with Council Vision Areas and Strategic Plan:** Not applicable.

**Community Engagement:** Not applicable.

**Alternatives:** If the ordinance is not approved, VDOT will not accept the roadway into its road maintenance system.

**Budgetary Impact:** None.

**Recommendation:** Approval of the attached ordinance and quitclaim deed.

**Attachments:** Ordinance and Deed of Quitclaim (with plat attached).

cc: Phil Garber, Gas Division

**AN ORDINANCE  
TO QUITCLAIM A NATURAL GAS LINE EASEMENT  
WITHIN SHANNON GLEN COURT  
LOCATED IN THE WILLOW GLEN SUBDIVISION IN ALBEMARLE COUNTY  
TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the Virginia Department of Transportation (VDOT) is prepared to take over maintenance of the roadway known as Shannon Glen Court in the Willow Glen Subdivision in Albemarle County; and

**WHEREAS**, the City owns natural gas lines located within this roadway, and also owns an easement for such line, and VDOT has asked that the foregoing easement crossing Shannon Glen Court be released upon VDOT's acceptance of the roadway; now, therefore,

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that the Mayor is hereby authorized to execute a deed of quitclaim, substantially the same in form as the deed attached hereto, approved by the City Attorney, for release of the above-described gas line easement to the Virginia Department of Transportation conditioned upon receipt by the City of a VDOT permit allowing said line to continue to be located in said right-of-way.



*Prepared by Charlottesville City Attorney's Office  
S. Craig Brown, City Attorney (VSB #19286)  
Albemarle County Tax Map 32K (Shannon Glen Court)*

**This deed is exempt from recordation taxes pursuant to  
Virginia Code Secs. 58.1-811(A)(3) and 58.1-811(C)(4).**

### **DEED OF QUITCLAIM**

**THIS DEED OF QUITCLAIM**, made and entered into on this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between the **CITY OF CHARLOTTESVILLE, VIRGINIA**, a municipal corporation, **GRANTOR**, and the **COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION, GRANTEE**, whose address is P. O. Box 671, Culpeper, Virginia 22701.

### **WITNESSETH:**

That for and in consideration of the sum of One Dollar (\$1.00) cash in hand paid, receipt of which is hereby acknowledged, the GRANTOR does hereby QUITCLAIM and RELEASE to the GRANTEE, subject to the reservations hereinafter set forth, the easements and rights of way, as shown on the attached plat made by the City of Charlottesville Gas Division dated July 24, 2014, to construct, maintain, operate, alter, repair, inspect, protect, remove, and replace certain improvements in Shannon Glen Court in the Willow Glen Subdivision in the County of Albemarle, namely: One Inch (1") and Two Inch (2") natural gas lines and related gas facilities upon and across Shannon Glen Court, insofar as the land embraced within said easement falls within the boundaries of a public street or highway to be maintained by the Virginia Department of Transportation. Said gas line easement was conveyed to the City by deed from Willow Glen Albemarle, Inc., dated February 24, 2012,

recorded in the Clerk's Office of the Circuit Court of Albemarle County, Virginia, in Deed Book 4140 at page 633.

The Grantor reserves unto itself, its successors and assigns, all of the rights and privileges under the aforesaid Deed of Easement until such time as the Virginia Department of Transportation has issued a permit to the GRANTOR subject to the following two conditions which shall also be covenants running with the land:

1. That the above described improvements of the GRANTOR may continue to occupy such streets or highways in the existing condition and location.

2. The GRANTOR shall at all times indemnify and save harmless the Commonwealth of Virginia, Department of Transportation, its employees, agents, and officers from any claim whatsoever arising from GRANTOR'S exercise of rights or privileges stated herein.

The GRANTEE is to have and hold the above-described property for so long as said property is used as part of its public street or highway maintained by the GRANTEE or its successors or assigns charged with the responsibility and obligation to maintain public streets and highways, but upon abandonment of said property's use for such purposes, all rights, privileges, interests and easements in the property herein described under aforesaid Right of Way Easement shall revert to the GRANTOR, its successors and assigns.

Notwithstanding other language contained herein which might appear to the contrary, the parties agree that GRANTOR shall continue to own in fee simple the gas line improvements located within the above described public roadway.

**IN WITNESS WHEREOF**, the **GRANTOR** has caused its name to be assigned hereto and its seal to be affixed and attested by its appropriate officers, all after due authorization, on the day and year first above written.

**CITY OF CHARLOTTESVILLE, VIRGINIA**

BY: \_\_\_\_\_  
Satyendra Singh Huja, Mayor

ATTEST:

\_\_\_\_\_  
Clerk of Council

STATE OF VIRGINIA  
CITY OF CHARLOTTESVILLE

I, \_\_\_\_\_ a Notary Public in and for the City of Charlottesville within the State aforesaid, do hereby certify that Satyendra Singh Huja, Mayor of the City of Charlottesville, Virginia, and Paige Rice, its Clerk of Council, whose names are signed to the foregoing writing, bearing date of \_\_\_\_\_, 2014, have each duly acknowledged the same before me within my City and State aforesaid.

My Commission Expires \_\_\_\_\_.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

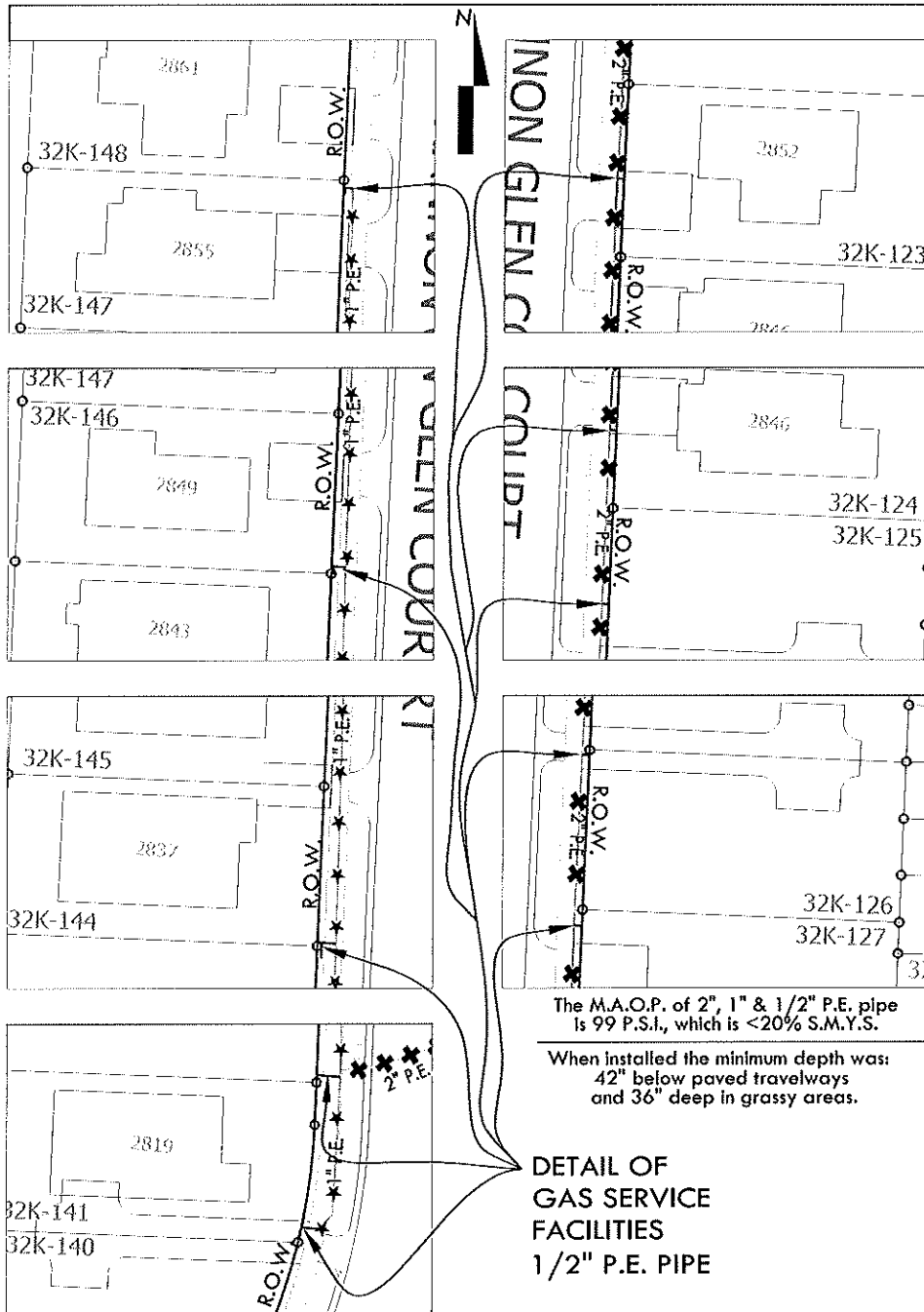
\_\_\_\_\_  
Notary Public  
Registration # \_\_\_\_\_

The M.A.O.P. of 2", 1" & 1/2" P.E. pipe is 99 P.S.I., which is <20% S.M.Y.S.

When installed the minimum depth was: 42" below paved travelways and 36" deep in grassy areas.



PLAT SHOWING EXISTING NATURAL GAS FACILITIES  
 OPERATED BY THE CITY OF CHARLOTTESVILLE  
 LOCATED WITHIN THE ROAD RIGHTS-OF-WAY OF  
 "SHANNON GLEN COURT"  
 WILLOW GLEN SUBDIVISION, ALBE. CO. TAX MAP 32  
 TO BE QUIT CLAIMED TO THE  
 VIRGINIA DEPARTMENT OF TRANSPORTATION  
 DATE: JULY 24, 2014 SCALE: 1" = 80'  
 GAS LINE EASEMENT RECORDED AT: DEED BOOK 4140 PAGE 633



PLAT SHOWING EXISTING NATURAL GAS FACILITIES  
 OPERATED BY THE CITY OF CHARLOTTESVILLE  
 LOCATED WITHIN THE ROAD RIGHTS-OF-WAY OF  
 "SHANNON GLEN COURT"  
 WILLOW GLEN SUBDIVISION, ALBE. CO. TAX MAP 32  
 TO BE QUIT CLAIMED TO THE  
 VIRGINIA DEPARTMENT OF TRANSPORTATION  
 DATE: JULY 24, 2014 DETAILS SCALE: 1" = 40'  
 GAS LINE EASEMENT RECORDED AT: DEED BOOK 4140 PAGE 633

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CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA



Agenda Date:	September 2, 2014
Action Required:	Approval of Ordinance – First Reading
Presenter:	Lauren Hildebrand, Public Utilities Director
Staff Contacts:	Craig Brown, City Attorney Lauren Hildebrand, Public Utilities Director Maurice Jones, City Manager
Title:	<b>Rivanna Water and Sewer Authority Easement for Schenk’s Branch Interceptor</b>

**Background:**

The Rivanna Water and Sewer Authority (RWSA) owns a sanitary sewer collection line known as the Schenk’s Branch Interceptor (SBI). The line begins on the east side of McIntire Road across from the parking lot for the Albemarle County Office Building, continues along McIntire Road and under the Rt. 250 Bypass, through McIntire Park and then ultimately connects to RWSA’s Meadow Creek Interceptor in Albemarle County.

The City has determined that this 21-inch terra cotta interceptor is undersized to accommodate present operations and additional flows during heavy rains. There have been sanitary sewer overflows (SSO’s) from the SBI following significant rainfalls. These overflows occur from multiple manholes located within McIntire Park adjacent to Schenk’s Branch and the Route 250 Bypass. SSO’s pose potential health and environmental problems when raw sewage is allowed to enter waterways. The Department of Environmental Quality (DEQ) has issued a consent order that requires RWSA to replace the SBI line.

The new, relocated line will be a 30-inch ductile iron pipe. The entire SBI is approximately 7,000 linear feet, with all flows through the line serving City residents and businesses. The SBI was designed to be upgraded in five (5) separate segments. Some segments were planned for construction concurrent with various roadway projects to maximize cost savings to the City and to minimize environmental disturbance in the Park and elsewhere along the sewer corridor.

The five (5) segments are described as follows:

1. As part of RWSA’s replacement and upgrade of the Meadowcreek Interceptor, RWSA has replaced and upgraded approximately 640 linear feet of the SBI line. This easement has been granted;
2. An additional 1,150 linear feet of the line was relocated and replaced by the Virginia

Department of Transportation to accommodate the construction of the McIntire Road Extended (MRE) project. This easement has been granted;

3. Another 850 linear feet of the SBI falls within the limits of the MRE roadway construction. This segment has been completed. This easement has been granted;
4. An additional 1,940 linear feet of the SBI traverses McIntire Park and ends at Harris Street and was relocated and replaced by the City in conjunction with the Route 250 Bypass Interchange project. This easement has been granted; and
5. A final section of approximately 2,410 linear feet from Harris Street to the Albemarle County office building parking lot is being designed and will be constructed along with a portion of the City sewer line (14<sup>th</sup>/15<sup>th</sup> Street project). This easement is being requested.

### **Discussion:**

RWSA requires a permanent and temporary easement from the City to complete the final segment of the RWSA Schenk's Branch Interceptor. The area of the RWSA permanent easement is marked with hatching on the attached plat dated May 12, 2014 and will be recorded and referenced with the proposed deed.

A temporary construction easement to allow for the installation of the sewer interceptor is needed. This temporary construction easement is shown in the shaded areas adjacent to the permanent easement on the same referenced map dated May 12, 2014.

The granting of the permanent and temporary easements to RWSA has been advertised for a public hearing, and will require the adoption of the attached draft ordinance following two readings.

### **Alignment with Council Vision Areas and Strategic Plan:**

The project supports the City Council's "Green City" vision which promotes healthy streams and rivers. By granting this easement to RWSA and RWSA constructing the sewer interceptor, SSO's will be eliminated which will positively impact streams and rivers both now and in the future. It contributes to Goal #2 of the Strategic Plan: Be a safe equitable, thriving and beautiful community, and Objective 2.3: To provide reliable and high quality infrastructure.

### **Budgetary Impact:**

RWSA's cost for the project is estimated at \$3.22 million, which will be paid by the City since the line serves City residents exclusively.

### **Recommendation:**

Staff recommends approval of the attached ordinance granting RWSA a permanent and temporary construction easement for the relocated Schenk's Branch Interceptor.

### **Alternatives:**

Other options to the sewer interceptor were being investigated by RWSA such as a pump station and force main or installing the sewer line in McIntire Road, but these options would be more costly and



take more time to construct. The preferred route for the sewer interceptor is through the City property.

**Attachments:**

Proposed ordinance granting permanent and temporary easements to RWSA

Proposed deed of easement to RWSA

Easement map dated May 12, 2014

**AN ORDINANCE  
GRANTING PERMANENT AND TEMPORARY EASEMENTS TO THE  
RIVANNA WATER AND SEWER AUTHORITY FOR  
UTILITY LINES IN SCHENK'S GREENWAY  
ALONG McINTIRE ROAD.**

**WHEREAS**, the Rivanna Water and Sewer Authority (“RWSA”) has requested the City of Charlottesville to grant a permanent utility easement and temporary construction easement across a portion of City-owned property along McIntire Road, known as Schenk’s Greenway, as shown on the attached plat dated May 12, 2014; and,

**WHEREAS**, the proposed easements will allow for the installation and maintenance of utility lines owned by RWSA and serving City residents; and,

**WHEREAS**, in accordance with Virginia Code Sec. 15.2-1800(B), a public hearing was held to give the public an opportunity to comment on the conveyance of these easements; and

**WHEREAS**, City staff have reviewed the request and have no objection to the conveyance of said easement to RWSA.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that the Mayor is hereby authorized to execute a Deed of Easement and such other documents as may be requested by RWSA, in form approved by the City Attorney, to convey the above-described easements to the Rivanna Water and Sewer Authority.

This document was prepared by:  
S. Craig Brown (VSB #19286)  
Charlottesville City Attorney's Office  
Tax Map 34, Parcel 91

**This deed is exempt from state recordation taxes pursuant to  
Va. Code Sec. 58.1-811(A)(3) and 58.1-811(C)(4)**

This **DEED OF EASEMENT**, made this \_\_\_\_\_ day of September, 2014 by and between the **CITY OF CHARLOTTESVILLE, VIRGINIA**, a municipal corporation, Grantor ("Property Owner"), and **RIVANNA WATER AND SEWER AUTHORITY**, a body politic and corporate created pursuant to the Virginia Water and Waste Authorities Act, whose address is 695 Moores Creek Lane, Charlottesville, Virginia 22902, Grantee (the "Authority").

**WITNESSETH:**

WHEREAS, the Property Owner has agreed to grant the Authority the permanent and temporary construction easements shown and described on the plat dated May 12, 2014, made by Draper Aden Associates, attached hereto and made a part hereof (the "Plat"); and

WHEREAS, as shown on the Plat, the proposed easements cross a portion of the property conveyed to Property Owner by deed dated August 10, 1933, recorded in the Clerk's Office of the Circuit Court of the City of Charlottesville in Deed Book 80, Page 87. Property Owner is the fee simple owner of the said property as of the date hereof.

NOW, THEREFORE, for and in consideration of the sum of ONE DOLLAR (\$1.00) and other good and valuable consideration, the receipt of which is hereby acknowledged, Property Owner does hereby GRANT and CONVEY with SPECIAL WARRANTY of TITLE unto the Authority:

1. A perpetual right of way and easement to construct, install, operate, maintain, repair, replace, relocate and extend a sanitary sewer line consisting of pipes, equipment, and appurtenances to such pipes and equipment, over, under and across the real property of Property Owner located in the City of Charlottesville, Virginia, and to access any other adjacent easement held by the Authority,

the location and width of the easements hereby granted and the boundaries of the property being more particularly described and shown on the Plat (the “Permanent Utility Easement”). Reference is made to the Plat for the exact location and dimension of the Permanent Utility Easement hereby granted and the property over which the same crosses.

2. A temporary construction easement for a term so long as necessary to construct and install those certain improvements comprising the Schenks Branch Interceptor Project, of which the sanitary sewer line to be constructed in the Permanent Utility Easement is a part, and to do all things necessary and incident to such construction, the location and size of the temporary construction easement hereby granted and the boundaries of the property being more particularly described and shown on the Plat as “Temporary Construction Easement”. Reference is made to the Plat for the exact location and dimension of the Temporary Construction Easement hereby granted and the property over which the same crosses. The Temporary Construction easement shall automatically terminate upon the expiration of the above-described term.

#### Easement Obstructions

Property Owner, its successors or assigns, agree that fences, buildings, overhangs or other improvements or obstructions shall not be located within the Permanent Utility Easement, except that the Property Owner’s “Schenk’s Greenway” trail may be located wholly or partially within the Permanent Utility Easement. Prior to installation of the utility lines the Authority and the City will mutually agree on an acceptable landscaping plan for the Permanent Utility Easement with plantings selected from the Authority’s list of approved plants for utility line easements. The Permanent Utility Easement includes the right of the Authority to cut any trees, brush and shrubbery, remove obstructions and take other similar action reasonably necessary to provide economical and safe utility line installation, operation, and maintenance. It is the intent of both parties to preserve trees within the Utility Easement consistent with the economical and safe installation, operation and maintenance of the utility lines, and to that end, prior to installation of the utility lines, representatives of the City

and the Authority will meet to determine which trees within the Permanent Utility or Temporary Construction Easements can be retained consistent with such installation, operation and maintenance and the measures that can be utilized to protect those trees. The Authority shall have no responsibility to Property Owner, its successors or assigns, to replace or reimburse the cost of trees, brush, shrubbery, or other obstructions located in the Utility Easement if cut or removed or otherwise damaged.

#### Easement Access and Maintenance

As part of the Permanent Utility Easement the Authority shall have the right to enter upon the above-described property within the Utility Easement for the purpose of installing, constructing, operating, maintaining, repairing, replacing, relocating and extending the above-described sanitary sewer line and appurtenances thereto, within the Permanent Utility Easement; and in addition, the Authority shall have the right of ingress and egress thereto as reasonably necessary to construct, install, operate, maintain, repair, replace, relocate and extend such sanitary sewer lines. If the Authority is unable to reasonably exercise the right of ingress and egress over the right-of-way, the Authority shall have the right of ingress and egress over the property of Property Owner adjacent to the right-of-way, and shall restore surface conditions of such property adjacent to the right-of-way as nearly as practical to the same condition as prior to the Authority's exercise of such right.

#### Excavation

Whenever it is necessary to excavate earth within the Permanent Utility or Temporary Construction Easement, the Authority agrees to backfill such excavation in a proper and workmanlike manner so as to restore surface conditions as nearly as practical to the same condition as prior to excavation, including restoration of such paved surfaces as may be damaged or disturbed as part of such excavation. Any portion of the Schenks Greenway trail disturbed or damaged shall be repaired and restored with an all-weather surface.

### Ownership of Facilities

The facilities constructed within the Permanent Utility Easement shall be the property of the Authority, its successors and assigns, which shall have the right to inspect, rebuild, remove, repair, improve and make such changes, alterations and connections to or extensions of its facilities within the boundaries of the Permanent Utility Easement as are consistent with the purposes expressed herein.

**SIGNATURES ON FOLLOWING PAGES**

**WITNESS** the following signatures and seals:

PROPERTY OWNER:

**CITY OF CHARLOTTESVILLE, VIRGINIA**

By: \_\_\_\_\_(SEAL)  
Satyendra Singh Huja, Mayor

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF \_\_\_\_\_, to wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by Satyendra Singh Huja, Mayor of the City of Charlottesville, Virginia.

\_\_\_\_\_  
Notary Public  
Registration #: \_\_\_\_\_

AUTHORITY:

**RIVANNA WATER AND UTILITY AUTHORITY**

By: \_\_\_\_\_(SEAL)  
Thomas L. Frederick, Jr., Executive Director

COMMONWEALTH OF VIRGINIA  
COUNTY OF ALBEMARLE, to wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Thomas L. Frederick, Jr., as Executive Director of Rivanna Water and Utility Authority.

\_\_\_\_\_  
Notary Public

My commission Expires:\_\_\_\_\_ Commission No.:\_\_\_\_\_





LINE AND CURVE TABLE FOR PROPERTY LINE FROM "A" TO "B"

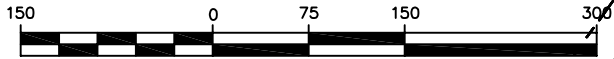
	BRG/CH BRG	DIST/CHORD	RADIUS	ARC LENGTH	DELTA ANGLE
L1	N15°00'09"E	62.53'			
C1	N29°12'43"E	198.83'	405.00'	200.88'	28°25'07"
L2	N43°25'16"E	97.75'			
C2	N33°07'44"E	330.54'	925.00'	332.32'	20°35'04"
L3	N22°50'12"E	157.77'			
C3	N27°36'19"E	54.04'	325.00'	54.10'	9°32'15"
L4	N32°22'27"E	137.84'			
C4	N29°13'12"E	151.31'	1375.00'	151.39'	6°18'30"
C5	N17°25'47"E	142.65'	475.00'	143.19'	17°16'19"
L5	N08°47'38"E	204.32'			

NOTES:

- 1.) Source of meridian for bearings: NAD 83/CORS 2011, based upon GPS performed by Draper Aden Associates for a survey of McIntire Road dated August 10, 2012 and revised August 27, 2012.
- 2.) This survey was prepared without the benefit of a title commitment or title report and all easements and encumbrances that might be disclosed in a title search may not be shown.
- 3.) This plat was compiled from information taken from the City of Charlottesville, Virginia Land and Tax records.

-  PERMANENT UTILITY EASEMENT, 55,427 SQ. FT.
-  TEMPORARY CONSTRUCTION EASEMENT, 5,301 SQ. FT.

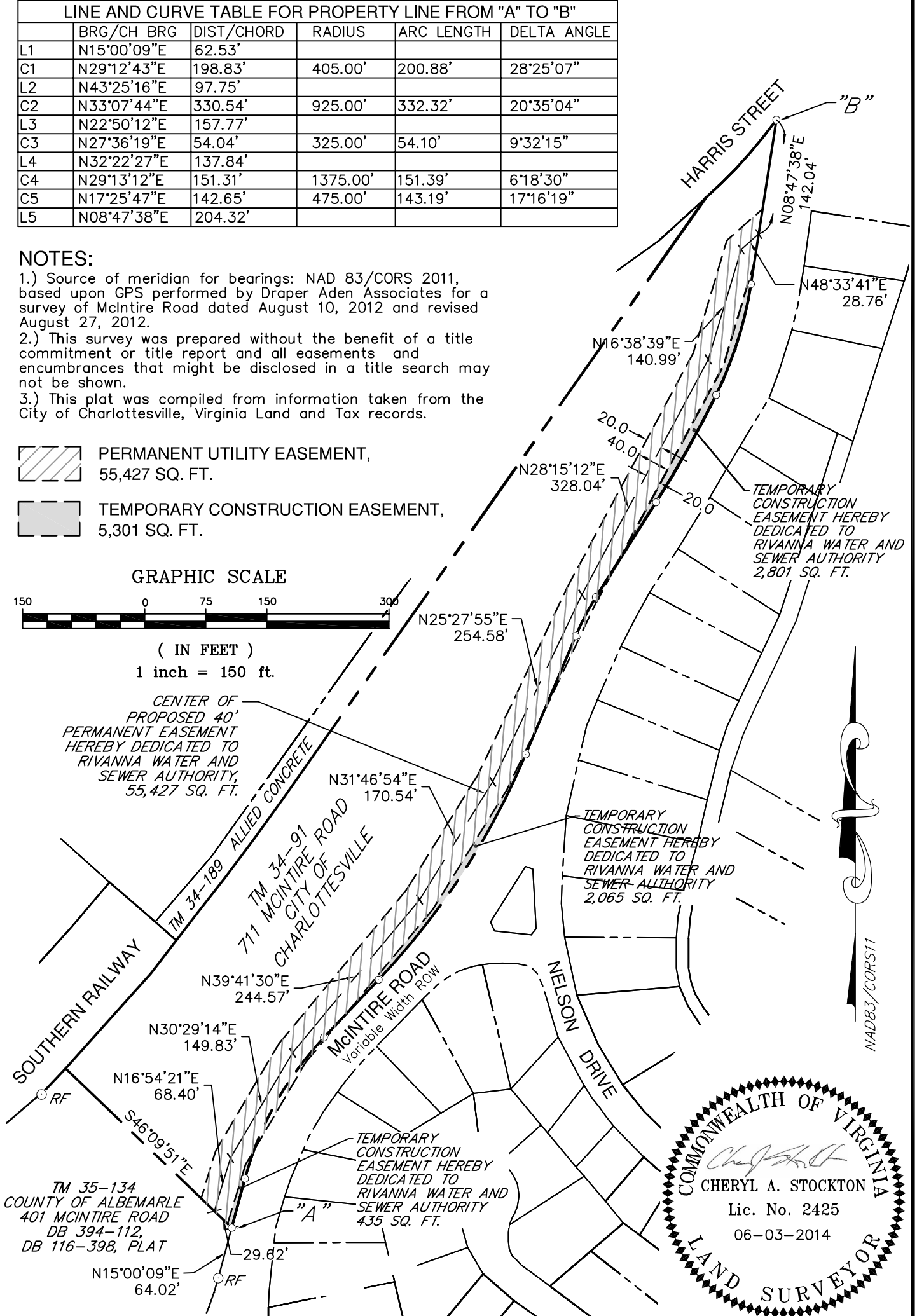
GRAPHIC SCALE



( IN FEET )

1 inch = 150 ft.

CENTER OF PROPOSED 40' PERMANENT EASEMENT HEREBY DEDICATED TO RIVANNA WATER AND SEWER AUTHORITY, 55,427 SQ. FT.



COMPILED PLAT OF:  
 A PROPOSED 40' PERMANENT EASEMENT AND TEMPORARY CONSTRUCTION EASEMENTS  
 ACROSS TAX PARCEL 34-91 IN THE CITY OF CHARLOTTESVILLE, VIRGINIA  
 PREPARED FOR: RIVANNA WATER AND SEWER AUTHORITY



**Draper Aden Associates**

Engineering + Surveying + Environmental Services

700 Harris Street, Suite E  
 Charlottesville, VA  
 434-295-0700 Fax: 434-295-2105

Blacksburg, VA  
 Richmond, VA  
 Hampton Roads, VA

DRAWN: CAS

CHECKED:

SCALE: 1" = 150'

DATE: 5/12/2014

PLAN NO. C12129C-02

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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



<b>Agenda Date:</b>	September 2, 2014
<b>Action Required:</b>	Yes (One reading Resolution)
<b>Presenter:</b>	Lauren Hildebrand, Public Utilities Director
<b>Staff Contacts:</b>	Lauren Hildebrand, Public Utilities Director Craig Brown, City Attorney
<b>Title:</b>	Schenk's Branch Interceptor -- Albemarle County Office Building

**Background:**

The City and the Rivanna Water and Sewer Authority (RWSA) are in the process of replacing the Schenk's Branch Interceptor, an undersized 21-inch terra cotta sanitary sewer collection line that serves City customers. Both the City and RWSA need temporary construction and permanent utility easements from the County of Albemarle for that portion of the line that crosses property owned by the County, and currently used as the site for the Albemarle County Office Building. The City's portion of the new line will begin near the intersection of McIntire Road and Preston Avenue, and run in an easterly direction to just before the first entrance to the County Office Building's lower parking lot. The RWSA portion of the line begins at that point and continues along McIntire Road until it enters the City's Schenk's Greenway property. The existing 21-inch Interceptor will be replaced with a larger 30-inch ductile iron pipe, which will help prevent sanitary sewer overflows from manholes during heavy rainfall.

**Discussion:**

The City, County and RWSA have had ongoing discussions regarding the terms and conditions for a sanitary sewer easement across the County Office Building property. Each staff is now prepared to recommend to their respective governing body that temporary construction easements and permanent utility easements be granted by Albemarle County to the City and RWSA under the following terms and conditions:

- (1) Compensation for both the City and RWSA easements will be \$153,000. The City will be responsible for 100% of those costs, since the Interceptor only serves City customers.

- (2) The 1978 deed from the City to the County for the County Office Building property provides that the County may relocate any of the existing utility easements at its sole cost, provided the relocation plans are approved by the City. The County has asked the City to reaffirm that language, with the additional provision that the City's approval will not be unreasonably withheld.
- (3) The 1978 deed also obligates the County to dedicate, at the request of the City, a 50-foot wide strip of land along McIntire Road to VDOT for the widening of the road. The County has asked the City to release the County from that dedication obligation.
- (4) The 1978 deed provides that the City's natural gas line easement that crosses the County Office Building property is "exclusive", meaning no other utilities can use the same easement. The parties are in agreement that the exclusivity provision should be waived to allow the RWSA portion of the Interceptor and the Schenk's Branch box culvert, if relocated by the County in the future, to be located in the same easement as the gas line. All other design and regulatory requirements, such as minimum separation distances between utilities, will still be met if the various utilities occupy the same easement. RWSA has agreed to design and construct the Interceptor in a manner that will allow the box culvert to be placed above the Interceptor, in the same easement. If the box culvert is relocated from its present location the City will be expected to abandon the easement for the existing location.
- (5) The County has asked that the City coordinate the design and construction of its portion of the Interceptor with Dominion Virginia Power, so that new or relocated electric facilities crossing the County Office Building property can be co-located with the City Interceptor.
- (6) All parties recognize the need for special precautions to minimize the potential disruption to County Office Building operations during construction of the Interceptor. To that end City, RWSA and County staffs will work cooperatively on special terms and conditions for the construction of the Interceptor, with emphasis on (a) a mutually agreeable landscaping plan that incorporates best practices for the protection and preservation of any large, specimen or heritage trees on County Office Building property, and (b) minimizing any disruption to the existing accesses to and from County Office Building property. RWSA and the County will also agree to special conditions regarding construction on the County's baseball field.
- (7) The City has asked the County to express support for the concept of extending the existing Schenk's Branch Greenway trail across the County Office Building property to Preston Avenue. The final approval of an easement for that purpose will need to specify the design, location, materials and future maintenance of the trail.

A related issue is the proposed rezoning of the County Office Building property. The site was last rezoned in 2003, from B-1 Commercial to McIntire – 5<sup>th</sup> Street Residential. The current residential zoning does not allow government offices by right, and the County has requested a rezoning that would remedy that nonconformity. An ordinance rezoning the site to B-1

Commercial received a first reading by City Council on August 18, and is scheduled for a second reading and adoption on September 2.

**Alignment with Council Vision Areas and Strategic Plan:**

A part of City Council's Vision Statement is for "A Green City", which includes "an extensive natural trail system, along with healthy rivers and streams". The Schenk's Branch Interceptor replacement project will have a positive impact on the environment and on streams and rivers by providing additional flow capacity and reducing inflow and infiltration during heavy rains. That will help to eliminate sanitary sewer overflows in the system.

**Budgetary Impact:**

The consideration for the temporary construction and permanent utility easements is \$153,000, plus any additional costs associated with fulfilling the ancillary terms and conditions negotiated by the City, County and RWSA.

**Recommendation:**

City staff recommends approval of the attached Resolution which authorizes the acquisition of the necessary easements under the terms and conditions outlined herein.

**Alternatives:**

Other routes for the Interceptor which would not require easements across County Office Building property were explored, but all other options were more expensive, would take more time to construct, and in some cases would require the closure of McIntire Road for extended periods of time.

**Attachments:**

Resolution

Plats showing the proposed locations of the City and RWSA easements across the site of the Albemarle County Office Building

**A RESOLUTION  
AUTHORIZING THE ACQUISITION OF EASEMENTS  
FOR THE SCHENK'S BRANCH SANITARY SEWER INTERCEPTOR  
ACROSS PROPERTY OWNED BY THE COUNTY OF ALBEMARLE  
AT 401 MCINTIRE ROAD**

**WHEREAS**, the City and the Rivanna Water and Sewer Authority (RWSA) are currently planning the replacement of the Schenk's Branch Interceptor, a sanitary sewer collection line that serves City customers; and,

**WHEREAS**, the replacement of the 21-inch terra cotta line with a 30-inch ductile iron pipe will help to prevent sanitary sewer overflows from manholes during heavy rainfalls; and,

**WHEREAS**, a segment of the relocated Interceptor is designed to run from near the intersection of Preston Avenue and McIntire Road in an easterly direction along McIntire Road and through the Albemarle County Office Building site, which is owned by the County of Albemarle; and,

**WHEREAS**, representatives of the City, County and RWSA have discussed possible terms and conditions for acquiring temporary construction and permanent utility easements from Albemarle County; and,

**WHEREAS**, it appears that the terms and conditions developed during negotiations between the three parties are reasonable and in the City's best interests;

**NOW, THEREFORE, BE IT RESOLVED** by the Council for the City of Charlottesville, Virginia that the following terms and conditions for the acquisition of temporary construction and permanent utility easements across County of Albemarle property at 401 McIntire Road are hereby approved:

- (1) The City agrees that Albemarle County will be compensated in the amount of \$153,000 for temporary construction and permanent utility easements for the City and RWSA;
- (2) The City agrees to reaffirm the right of Albemarle County, as set forth in the 1978 deed from the City to the County for the County Office Building property, to relocate any of the existing utility easements at its sole cost, provided the relocation plans are approved by the City, and the City further agrees that said approval will not be unreasonably withheld.
- (3) The City further agrees to waive the provision in the 1978 deed that requires the County to dedicate, at the request of the City, a 50-foot wide strip of land along McIntire Road to VDOT for the widening of the road, and to forever release the County from that dedication obligation.
- (4) The 1978 deed provides that the City's natural gas line easement that crosses the County

Office Building property is “exclusive”, meaning no other utilities can use the same easement. The City agrees that this exclusivity provision will be waived to allow the RWSA portion of the Interceptor and the Schenk’s Branch box culvert, if relocated by the County in the future, to be located in the same easement as the gas line. Such co-location will be subject to all applicable design and regulatory requirements, such as minimum separation distances between utilities. The City supports the design and construction of the Interceptor in a manner that will allow the box culvert to be placed above the Interceptor in the same easement, and agrees that if the box culvert is relocated from its present location, the City will abandon the easement for the existing location.

- (5) The City agrees that the design and construction of its portion of the Interceptor will be coordinated with Dominion Virginia Power, so that new or relocated electric facilities crossing the County Office Building property can be co-located with the City Interceptor.
- (6) The City acknowledges the need for special precautions to minimize the potential disruption to County Office Building operations during construction of the Interceptor. To that end City staff is directed to work cooperatively with RWSA and County staffs on special terms and conditions for the construction of the Interceptor, with emphasis on (a) a mutually agreeable landscaping plan that incorporates best practices for the protection and preservation of any large, specimen or heritage trees on County Office Building property, and (b) minimizing any disruption to the existing accesses to and from County Office Building property.
- (7) These terms and conditions are offered and agreed to with the understanding that the County supports, in concept, the extension of the existing Schenk’s Branch Greenway trail across the County Office Building property to Preston Avenue. It is anticipated that the City and the County will negotiate in good faith the final approval of an easement for that purpose, which specifies, at a minimum, the design, location, materials and future maintenance of the trail.

**BE IT FURTHER REOLVED** that upon the acceptance of these terms and conditions by the Albemarle County Board of Supervisors, the Mayor, City Manager and / or City Attorney are directed to execute in the name of the City all documents necessary for the consummation of the acquisition of the easements referenced herein, and to take such additional actions as are necessary to effectuate the intent of this Resolution.

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**NOTES:**

- 1.) Source of meridian for bearings: NAD 83/CORS 2011, based upon GPS performed by Draper Aden Associates for a survey of McIntire Road dated August 10, 2012 and revised August 27, 2012.
- 2.) This survey was prepared without the benefit of a title commitment or title report and all easements and encumbrances that might be disclosed in a title search may not be shown.
- 3.) This plat was compiled from information taken from the City of Charlottesville, Virginia Land and Tax records.

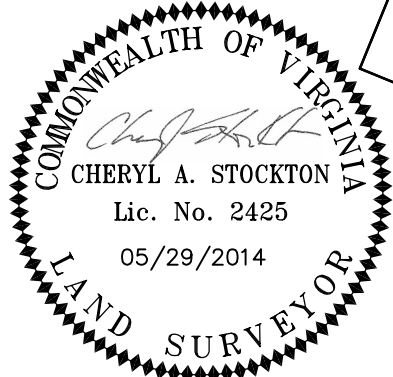
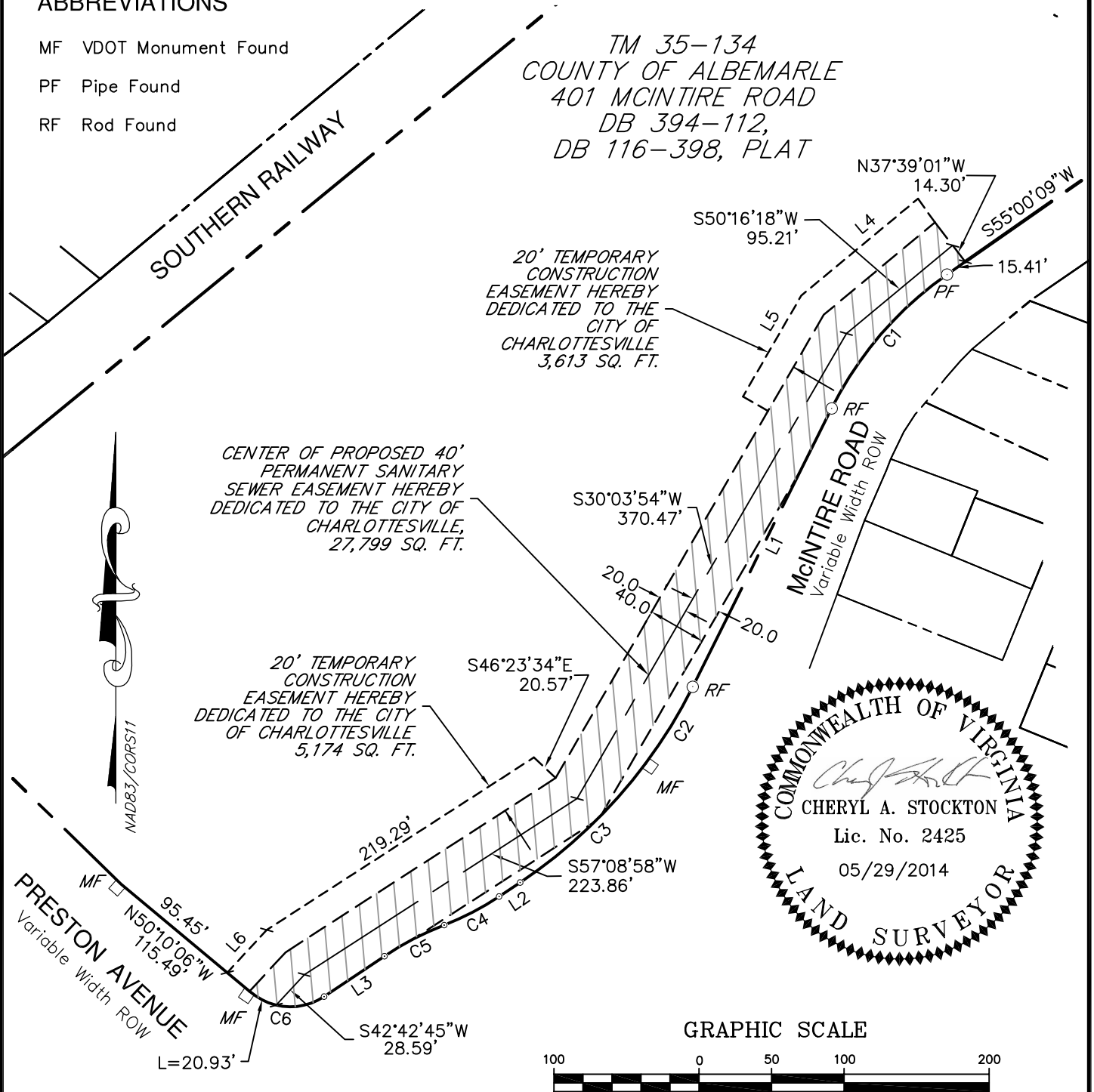
CURVE TABLE					
CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD LENGTH	CHORD BEARING
C1	247.58'	123.12'	28°29'34"	121.86'	S40°45'22"W
C2	350.10'	62.12'	10°09'59"	62.04'	N31°35'29"E
C3	350.10'	119.80'	19°36'21"	119.22'	N46°28'39"E
C4	192.00'	42.69'	12°44'22"	42.60'	N62°26'49"E
C5	208.00'	46.63'	12°50'41"	46.53'	S62°33'19"W
C6	42.00'	55.43'	75°37'00"	51.49'	S85°54'51"E

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S26°30'29"W	214.46'
L2	S56°20'19"W	17.47'
L3	S56°10'59"W	50.00'
L4	S50°16'18"W	104.52'
L5	S30°03'54"W	80.40'
L6	S42°42'45"W	40.05'

**ABBREVIATIONS**

- MF VDOT Monument Found
- PF Pipe Found
- RF Rod Found

TM 35-134  
 COUNTY OF ALBEMARLE  
 401 MCINTIRE ROAD  
 DB 394-112,  
 DB 116-398, PLAT



COMPILED PLAT OF: 1 inch = 100 ft.  
 A PROPOSED 40' PERMANENT SANITARY SEWER EASEMENT AND  
 TWO TEMPORARY CONSTRUCTION EASEMENTS TO BE CONVEYED  
 TO THE CITY OF CHARLOTTESVILLE  
 ACROSS TAX PARCEL 35-134  
 IN THE CITY OF CHARLOTTESVILLE, VIRGINIA  
 PREPARED FOR: FRAZIER ENGINEERING, P.A.

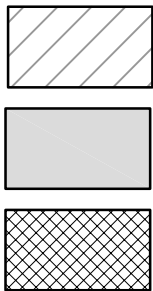
**Draper Aden Associates**  
 Engineering + Surveying + Environmental Services  
 700 Harris Street, Suite E  
 Charlottesville, VA  
 434-295-0700 Fax: 434-295-2105

Blacksburg, VA  
 Richmond, VA  
 Hampton Roads, VA

DRAWN: CAS  
 CHECKED: HJL  
 SCALE: 1" = 100'  
 DATE: 05/29/2014

**PLAN NO. C12129C-02**

P:\C12129C\C12129C-02\CAD\C12129C-02.tpo(dwg) C12129C-02S TM 35-134 City Easement.dwg May 29, 2014 1:18pm



PERMANENT UTILITY EASEMENT,  
23,072 SQ. FT.

PERMANENT SUBTERRANEAN  
EASEMENT, 6,078 SQ. FT.

TEMPORARY CONSTRUCTION  
EASEMENTS, 31,542 SQ. FT.

**ABBREVIATIONS**

MF VDOT Monument Found  
PF Pipe Found  
RF Rod Found

SOUTHERN RAILWAY

711 MCINTIRE ROAD  
CITY OF CHARLOTTESVILLE

CENTER OF  
PROPOSED 40' PERMANENT  
UTILITY EASEMENT HEREBY  
DEDICATED TO RIVANNA WATER  
AND SEWER AUTHORITY,  
1,191 SQ. FT.

TEMPORARY CONSTRUCTION  
EASEMENT HEREBY DEDICATED  
TO RIVANNA WATER AND SEWER  
AUTHORITY  
29,402 SQ. FT.

CENTER OF  
PROPOSED 15' PERMANENT  
SUBTERRANEAN EASEMENT,  
HEREBY DEDICATED TO RIVANNA  
WATER AND SEWER AUTHORITY,  
6,078 SQ. FT.

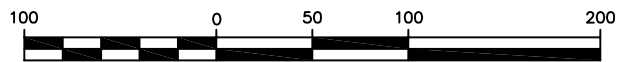
C1	C2
R=374.99'	R=539.85'
L=261.79'	L=405.23'
$\Delta=39^{\circ}59'59''$	$\Delta=43^{\circ}00'30''$
C=256.51'	C=395.78'
CB=N35°00'09"E	CB=S37°13'50"W

TM 35-134  
COUNTY OF ALBEMARLE  
401 MCINTIRE ROAD  
DB 394-112,  
DB 116-398, PLAT

NAD83/CORS11



**GRAPHIC SCALE**



( IN FEET )  
1 inch = 100 ft.

**NOTES:**

- 1.) Source of meridian for bearings: NAD 83/CORS 2011, based upon GPS performed by Draper Aden Associates for a survey of McIntire Road dated August 10, 2012 and revised August 27, 2012.
- 2.) This survey was prepared without the benefit of a title commitment or title report and all easements and encumbrances that might be disclosed in a title search may not be shown.
- 3.) This plat was compiled from information taken from the City of Charlottesville, Virginia Land and Tax records.
- 4.) Top of Subterranean Easement Elevation is 12' below the existing ground elevation and extends to 22' below ground elevation.

**COMPILED PLAT OF:**

A PROPOSED 40' PERMANENT EASEMENT AND TWO TEMPORARY  
CONSTRUCTION EASEMENTS  
ACROSS TAX PARCEL 35-134 IN THE CITY OF  
CHARLOTTESVILLE, VIRGINIA

PREPARED FOR: RIVANNA WATER AND SEWER AUTHORITY



**Draper Aden Associates**

Engineering + Surveying + Environmental Services

700 Harris Street, Suite E  
Charlottesville, VA  
434-295-0700 Fax: 434-295-2105

Blacksburg, VA  
Richmond, VA  
Hampton Roads, VA

DRAWN: CAS

CHECKED: HJL

SCALE: 1"= 100'

DATE: 5/1/2014

**PLAN NO. C12129C-02**

**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	September 2, 2014
Action Required:	Direction
Presenter:	Maurice Jones, City Manager
Staff Contacts:	Maurice Jones, City Manager
<b>Title:</b>	<b>Charlottesville Redevelopment and Housing Authority Review</b>

**Background:**

In December of 2013, the City Council discussed ways in which the City government could become more involved with the Charlottesville Redevelopment and Housing Authority (CRHA). This review was the result of a request by the Housing Authority Board seeking assistance from the City. During the course of the last year, the City has in fact formed a stronger relationship with CRHA – members of the City Manager’s Office and the Department of Human Services have met numerous times with CRHA staff and residents to help develop solutions to some of the issues raised by the residents; the City’s Parks and Recreation Department oversaw the installation of new playground equipment on Housing Authority sites and signed a Memorandum of Understanding to help maintain the equipment; and City staff and City Councilors met with representatives from the Department of Housing and Urban Development (HUD) to better understand the difficult issues CRHA is facing presently and in the future.

We believe the increased involvement of the City staff has positively contributed to some of the improvements that have occurred in CRHA especially in strengthening the relations between the authority and its residents. We have provided advice and assistance to both the CRHA staff and the leaders in the Public Housing Association of Residents (PHAR). I have now developed a plan that I believe will continue to help build trust between the residents and CRHA and put the Authority on better footing as they take some very important steps toward redevelopment.

Over the course of the last eight months, we have reviewed: the Authority’s policies and procedures for resident outreach and coordination including its relationship with its residents; the

financial health of the authority; compliance with the regulations set forth by HUD; its on-going relationship with HUD; the maintenance of its facilities; the development of programs to assist in preparing its residents for a life of self-sufficiency; the feasibility for successful application for the Rental Assistance Demonstration program; short and long term approaches to capital improvement needs and the next steps in beginning the redevelopment process of the CRHA sites.

The review included numerous meetings with the CRHA Executive Director, residents of public housing, CRHA board members, City staff and discussion with representatives from HUD.

### **Resident Relations and Human Services**

The relationship between CRHA and its residents has been an area of concern for many years. An unhealthy distrust has developed that must be affirmatively addressed if the hope of the CRHA board and the Public Housing Association of Residents (PHAR) of an improved quality of life for all public housing residents is to be realized. The constant battles over issues such as rent, evictions, barment policies, continuing suspicion over redevelopment, etc. must be resolved and make way for more constructive discussions on increasing collaboration between the Authority, HUD and PHAR.

I am proposing the City form an internal team comprised of representatives from the City Manager's Office, Department of Human Services, Department of Social Services, Department of Parks and Recreation and the Department of Economic Development to work with CRHA and PHAR to create strong avenues for communication between CRHA, its residents and the City.

In addition I'm recommending the City develop a two year pilot program to strengthen the path to self-sufficiency for public housing residents. The Senior Self Sufficiency Specialist will be supervised by the Director of Human Services. The goal of the position is to assist in getting residents connected to the services they need and help residents set clear objectives for self-sufficiency. If we increase the self sufficiency of CRHA residents we can help more low income and homeless residents become housed. Some additional duties would include but are not limited to: Ensuring all applicable benefits are applied for; recognizing the need for Mental Health and Substance Abuse services and ensuring they occur; making sure residents have a medical home; access to parenting skills; and language and literacy skills for those who need it. The self-sufficiency specialist will work directly with residents, CRHA staff, City employees and our non-profit partners to develop outreach programs and initiatives.

The Department of Economic Development has also committed to have its Downtown Job Center representatives hold regular office hours in the public housing sites to help residents search for employment and career opportunities. Coordination with the Self-Sufficiency Specialist and our non-profit partners will be critical to the success of this effort.

We project this pilot program will cost between \$70,000 and \$85,000 per year in salary and benefits and is proposed to be paid for, not out of the general fund, but from reserve funds in the Department of Human Services.

### **Facilities Management/Procurement**

CRHA is responsible for the maintenance and repair of 376 units on 11 scattered sites around the City – Westhaven, Crescent Halls, South First Street, Sixth Street, Michie Drive and Riverside Avenue. The interior and exterior building maintenance is handled internally. Landscaping is contracted to a private vendor. In numerous discussions with residents, concerns over the conditions of some of the units and the speed by which repairs were addressed were raised. CRHA has worked diligently to speed up response times for work orders but there is room for improvement on the prioritization of calls for service. The Authority does not currently have a maintenance supervisor to coordinate the responses and to decide how best to “stack” the calls. CRHA is currently relying on a site based approach to maintenance. This decentralized strategy is a result of decreased funding over the years, and does not lend itself to a comprehensive method of tackling the increasing number of calls for service or developing a preventative maintenance plan.

I am recommending the creation of a Modernization Coordinator-Facilities/Maintenance Manager to supervise the day to day maintenance operations of the Authority while also working with the City and other partners on the largest capital project on the horizon, the future redevelopment of the public housing sites. Per HUD regulations, CRHA can fund a significant portion of this portion out of its capital fund but it will need an additional \$25,000 for other sources in order to create position. I am proposing the City use \$25,000 from the Affordable Housing to close the gap and help CRHA in its effort to improve its housing stock.

### **Human Resources**

CRHA does not have a Human Resources Department. The great majority of HR functions are managed by the Executive Director including hiring, training, benefits and dismissals. Conducting job searches and managing the HR affairs of an organization can be a daunting task for someone whose sole duty revolves around human resources, let alone a full time executive director who is charged with overseeing the operations of the authority.

I'm proposing the City's Human Resources Department assist the Authority by working with the CRHA staff to develop job descriptions; advertise open positions; collect applications; coordinate the hiring of employees; and offer training opportunities to all CRHA employees.

## **Board Development**

The CRHA board is fortunate to have a group of area residents who are committed to improving the living conditions for those who reside in public housing. I believe CRHA needs to develop a strong orientation process for all new board members and schedule yearly retreats to help the board build a strong relationship and develop priorities for the Authority.

## **Public Safety**

Although the overall calls for service involving public housing sites have decreased over the last decade there is still concern about overall public safety especially during the weekend evenings when large crowds may gather and on occasion spark a fight or disturbance. Currently the police department provides representatives from its Neighborhood Services Bureau to the sites in addition to the patrol officers who come through on a regular basis. I have had several conversations with Chief Longo about the possibility of increasing our presence on the sites. We will continue those discussions as part of the strategic planning process for the police department.

## **Redevelopment**

The redevelopment of the public housing sites continues to be a critical issue for CRHA, its residents and the City. Several years ago, CRHA engaged in a comprehensive master planning process for the redevelopment of all of its properties. The report can be found here - [http://cvillehousing.org/?page\\_id=469](http://cvillehousing.org/?page_id=469). In cooperation with the residents, CRHA developed a list of goals to consider as it proceeded:

- Maintain the number of public housing units in CRHA's portfolio at the current 376 units (while substantially rehabilitating or replacing all 376 units).
- Expand overall housing on CRHA's sites from 376 units to between 558 units and 720 units.
- Create mixed-income communities on the majority of CRHA's sites and expand the availability of affordable housing options in Charlottesville by creating between 130 and 197 new rental units for persons earning between 30% and 60% of area median income.
- Offer home-ownership opportunities to CRHA residents through the inclusion of 12 affordable for-sale houses for qualified buyers.
- Propose building new public housing units on open land first, thereby minimizing the reliance on temporary relocation vouchers. In the proposed multi-year development plan

options no resident is envisioned to remain on a temporary relocation voucher for more than one project phase (assumed to be 1 year).

- Re-connect CRHA's public housing sites to their neighborhoods by means of new road connections at Westhaven, new pedestrian trail connections at South First Street, Madison, Sixth Street and Michie Drive, and a new entry pavilion at Crescent Halls.
- Offer opportunities for a mixed-use redevelopment to connect Westhaven to West Main Street and to support the City's Master Comprehensive Plan goals for Monticello Avenue by proposing mixed-use opportunities at 6th Street SE and a revitalized streetscape at Crescent Halls.

Since the completion of the plan in 2011, several obstacles have slowed the process including the lack of federal funding, the transition in leadership in the housing authority and the inability to launch the Charlottesville Development Corporation (CDC), which was envisioned as one way of guiding the redevelopment process through a public-private partnership.

I am proposing the City hire a redevelopment coordinator out of the Affordable Housing Fund to assist the Authority and the City with the next steps in redeveloping the properties. The cost to fund this position would around \$90,000 for salary and benefits. In addition, the City's housing Development Specialist, Kathy McHugh, will spend a portion of her time working with the redevelopment coordinator on the project.

**Budgetary Impact:**

I estimate the cost of providing additional assistance to the Charlottesville Redevelopment and Housing Authority will cost around \$200,000 to \$210,000, with \$125,000 coming from the Affordable Housing Fund for the Redevelopment Coordinator and Modernization Coordinator positions. The rest of the funding would be derived from the reserves in Human Services and dedicated to the Self Sufficiency Specialist position.

**Recommendation**

Staff is looking for direction from the City Council to move forward on these issues. We recommend approval of the City's support for the three positions; the formation of an internal City team to work with the Authority and public housing residents on improving their quality of life and helping folks achieve self-sufficiency. We also recommend the City collaborate with CRHA in the areas of procurement, human resources and public safety.

The Housing Authority has also received a set of recommendations from HUD (see attached entitled, "CRHA 4-22-14"). The Authority has accepted a number of those recommendations but still needs to address several others. We would like to work with CRHA to find implement

some of those suggestions in a way that helps alleviate the fiscal pressure on the Authority's budget without negatively affecting the overall quality of life for its residents.

**Alignment with City Council's Vision and Priority Areas:**

**Quality Housing Opportunities for All**

*Our neighborhoods retain a core historic fabric while offering housing that is affordable and attainable for people of all income levels, racial backgrounds, life stages, and abilities. Our neighborhoods feature a variety of housing types, including higher density, pedestrian and transit-oriented housing at employment and cultural centers. We have revitalized public housing neighborhoods that include a mixture of income and housing types with enhanced community amenities. Our housing stock is connected with recreation facilities, parks, trails, and services.*

**Community of Mutual Respect**

*In all endeavors, the City of Charlottesville is committed to racial and cultural diversity, inclusion, racial reconciliation, economic justice, and equity. As a result, every citizen is respected. Interactions among city leaders, city employees and the public are respectful, unbiased, and without prejudice.*



**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	September 2, 2014
Action Required:	Ordinance
Presenter:	Missy Creasy, Assistant Director/Planning Manager - NDS
Staff Contacts:	Missy Creasy, Assistant Director/Planning Manager - NDS
<b>Title:</b>	<b>Fry's Spring Area Rezoning Request</b>

**Background:**

At the June 16th meeting, City Council initiated the study of a zoning amendment that would rezone certain properties zoned R-2 in the Fry's Spring Area to a Single Family Residential Zoning District classification, (R-1, R-1(S), R-1U, or R-1U(S)). The Fry's Spring Neighborhood Association (FSNA) asked City Council to initiate the rezoning of R-2 properties to R-1S. Council did so by resolution ("Initiating Resolution"), and consideration of the above mentioned amendments was referred by the City Council to the Planning Commission for study and recommendation. The proposed amendment would rezone 356 parcels in the Fry's Spring area. Council should note that neighborhood boundaries are not fixed, legal lines, and since the Initiating Resolution asked the Commission to study the proposed downzoning in the Shamrock Area, properties that were similarly situated in the area of Shamrock Road were studied—even if they are not considered by FSNA to be part of the area covered by its association..

Staff studied the request, including the development of extensive data analysis, and on August 12, 2014 a joint public hearing was held at the Planning Commission meeting.

Following the public hearing, it was pointed out that 214 Stribling Ave (Tax Map 18A parcel 33) was inadvertently shown on the map as an R-2 property and under consideration (that parcel is currently zoned "PUD" and duplexes are not among the uses allowed within the PUD. The map has been corrected to remove this parcel from consideration (lowering the number of parcels to 355) and updated maps are included in this packet.

**Discussion:**

In an effort to provide as much information as possible to the Commission and Council, regarding the character of the neighborhood and the extent to which it may have changed since 2003 (the most recent date on which the "R2" zoning was assigned to the Subject Parcels as part of a Zoning Map update), staff sought and analyzed data on matters including census data, number and types of housing units; household composition; police calls for service and property maintenance violation data. You will note that the data presented indicates some changes; it is for Council to determine whether any of the changes noted are sufficiently substantial to indicate the necessity for a change in the uses allowed by right in the areas of study.

Extensive community engagement on this issue has taken place as outlined on page 10 of staff report. Jeff Greer provide a report from the Fry's Spring Neighborhood Association and 34 additional individuals provided comments as part of the public hearing on August 12, 2014.

**Alignment with Council Vision Areas and Strategic Plan:**

Consideration of this item would align with the City Council Vision area to provide a Smart Citizen Focused Government by being responsive to citizen requests. There is not a direct link to the Strategic Plan.

**Community Engagement:**

Extensive community engagement on this issue has taken place as outlined on page 10 of staff report. Jeff Greer provide a report from the Fry's Spring Neighborhood Association and 34 additional individuals provided comments as part of the public hearing.

**Budgetary Impact:** None

**Recommendation:**

Following the August 12<sup>th</sup> Joint public hearing, the Planning Commission provided the recommendation to not approve the proposed rezoning based on a finding that the public necessity, convenience, general welfare and good zoning practice was not addressed with this request. The vote was 3 to 1 to not approve the proposal.

**Attachments:**

- Updated Zoning and Land Use Maps
- August 12, 2014 Planning Commission Packet Materials

**AN ORDINANCE  
REZONING THREE HUNDRED FIFTY-FIVE (355) PARCELS OF LAND  
WITHIN OR ADJACENT TO THE AREA SERVED BY THE FRY'S SPRING  
NEIGHBORHOOD ASSOCIATION  
FROM TWO-FAMILY RESIDENTIAL TO SINGLE-FAMILY RESIDENTIAL**

**WHEREAS**, on June 16, 2014, in response to a request presented by the Fry's Spring Neighborhood Association ("FNSA") this City Council adopted a resolution to initiate a rezoning process that would remove the "R-2" zoning district classification within certain properties and areas referenced in the resolution, and Council directed the Planning Commission to study and recommend to City Council an appropriate single-family zoning district classification to replace the "R-2" classification (hereinafter, the "Proposed Rezoning"); and

**WHEREAS**, a joint public hearing on the Proposed Rezoning was held before the City Council and Planning Commission on August 12, 2014, following notice to the public and to adjacent property owners as required by law, identifying 356 properties as being zoned R-2 within the areas referenced in City Council's Initiating Resolution; and

**WHEREAS**, legal notice of the public hearing held on August 12, 2014 was advertised in accordance with Va. Code Sec. 15.2-2204; and

**WHEREAS**, on August 12, 2014, the Planning Commission considered each of the possible single-family residential zoning district classifications (R-1; R-1(S)(small lot); R-1U (university); and R-1U(S) (university/small lot)) and voted to recommend denial of the Proposed Rezoning to the City Council, upon a finding that the rezoning is not required by the public necessity, convenience, general welfare or good zoning practice; and

**WHEREAS**, this Council has considered the request presented by the FSNA as well as the recommendation of the Planning Commission; has reviewed and considered the extensive data and analysis presented by staff; has considered the comments presented by individuals who attended the joint public hearing; and has considered the goals and objectives of the City's Comprehensive Plan; and Council notes that one property, located at 214 Stribling Avenue, is *not* currently zoned R-2 and therefore should not have been included within the original list of properties under consideration for the Proposed Rezoning; and

**WHEREAS**, this Council further finds and determines that the public necessity, convenience, general welfare or good zoning practice requires the Proposed Rezoning; that the Proposed Rezoning is consistent with the Comprehensive Plan; and that, among the various single-family residential zoning district classifications, the R-1 [REDACTED] classification is reasonable, and the most appropriate; now, therefore,

**BE IT ORDAINED** by the Council of the City of Charlottesville, Virginia that the Zoning District Map Incorporated in Section 34-1 of the Zoning Ordinance of the Code of the City of Charlottesville, 1990, as amended, be and hereby is amended and reenacted as follows:

*Section 34-1. Zoning District Map.* Rezoning from R-2 (Two-family Residential) to R-1 [REDACTED] (Single-family Residential) each of the 355 parcels of land listed on **Attachment A** to this Ordinance.

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

ATTACHMENT A to Ordinance

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
230157000	1309	BAKER	ST	
230149000	1400	BAKER	ST	
230124000	1401	BAKER	ST	
230150000	1402	BAKER	ST	
230125000	1403	BAKER	ST	
230151000	1404	BAKER	ST	
230126000	1405	BAKER	ST	
230152000	1406	BAKER	ST	
230148000	1407	BAKER	ST	
230153000	1408	BAKER	ST	
230154000	1410	BAKER	ST	
230156000	1411	BAKER	ST	
230155000	1412	BAKER	ST	
220189100	1500	BROAD	AVE	
220034000	1501	BROAD	AVE	
220035000	1503	BROAD	AVE	
220036000	1505	BROAD	AVE	
220189000	1506	BROAD	AVE	
220037000	1507	BROAD	AVE	
220038000	1509	BROAD	AVE	
220188000	1510	BROAD	AVE	
220039000	1511	BROAD	AVE	
220187000	1512	BROAD	AVE	
220041000	1515	BROAD	AVE	
220186000	1516	BROAD	AVE	
220040000	1517	BROAD	AVE	
220042000	1521	BROAD	AVE	
220182000	1522	BROAD	AVE	
220044000	1523	BROAD	AVE	
220185000	1524	BROAD	AVE	
220045000	1525	BROAD	AVE	
220184000	1526	BROAD	AVE	
220047000	1527	BROAD	AVE	
220183000	1528	BROAD	AVE	
220048000	1529	BROAD	AVE	
220049000	1531	BROAD	AVE	
220050000	1533	BROAD	AVE	
220181000	1534	BROAD	AVE	
220051000	1535	BROAD	AVE	
220180000	1536	BROAD	AVE	
220051100	1537	BROAD	AVE	
220098000	1625	CENTER	AVE	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
220099000	1627	CENTER	AVE	
210013100	2219	CENTER	AVE	
210013000	2221	CENTER	AVE	
220101140	2222	CENTER	AVE	
220101150	2224	CENTER	AVE	
220102100	2226	CENTER	AVE	
220102000	2228	CENTER	AVE	
220103000	2300	CENTER	AVE	
220104000	2302	CENTER	AVE	
220105000	2304	CENTER	AVE	
220106000	2306	CENTER	AVE	
220107000	2308	CENTER	AVE	
220108000	2310	CENTER	AVE	
220109000	2312	CENTER	AVE	
220110000	2314	CENTER	AVE	
220101000		CENTER	AVE	
230123000	1401	CHERRY	AVE	
230122000	1403	CHERRY	AVE	
230121000	1405	CHERRY	AVE	
230120000	1407	CHERRY	AVE	
230119000	1409	CHERRY	AVE	
230118000	1411	CHERRY	AVE	
230117000	1413	CHERRY	AVE	
230116000	1415	CHERRY	AVE	
230115000	1417	CHERRY	AVE	
230114000	1419	CHERRY	AVE	
230114100	1421	CHERRY	AVE	
220032000	1501	CHERRY	AVE	
220033000	1505	CHERRY	AVE	
220190000	1509	CHERRY	AVE	
220191000	1511	CHERRY	AVE	
220192000	1513	CHERRY	AVE	
220193000	1515	CHERRY	AVE	
210104500	1700	CHERRY	AVE	
210104400	1704	CHERRY	AVE	
210104300	1706	CHERRY	AVE	
210104200	1710	CHERRY	AVE	
210105100	1711	CHERRY	AVE	
210104000	1712	CHERRY	AVE	
210105200	1713	CHERRY	AVE	
210105300	1715	CHERRY	AVE	
210102100	1717	CHERRY	AVE	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
210103000	1720	CHERRY	AVE	
210095000	111	CLEVELAND	AVE	
210095100	115	CLEVELAND	AVE	
210096000	119	CLEVELAND	AVE	
210097000	123	CLEVELAND	AVE	
210098000	201	CLEVELAND	AVE	
210099000	205	CLEVELAND	AVE	
210100000	209	CLEVELAND	AVE	
210101000	213	CLEVELAND	AVE	
210102000	215	CLEVELAND	AVE	
210105260	2304	CRESTMONT	AVE	
210105400	2305	CRESTMONT	AVE	
210105250	2306	CRESTMONT	AVE	
210105500	2307	CRESTMONT	AVE	
210105240	2308	CRESTMONT	AVE	
210105600	2309	CRESTMONT	AVE	
210105230	2310	CRESTMONT	AVE	
210105700	2311	CRESTMONT	AVE	
210105220	2312	CRESTMONT	AVE	
210105210	2314	CRESTMONT	AVE	
210105800	2315	CRESTMONT	AVE	
210105201	2316	CRESTMONT	AVE	
210105900	2317	CRESTMONT	AVE	
210105190	2318	CRESTMONT	AVE	
210105101	2319	CRESTMONT	AVE	
210105180	2320	CRESTMONT	AVE	
210105110	2321	CRESTMONT	AVE	
210105170	2322	CRESTMONT	AVE	
210105120	2323	CRESTMONT	AVE	
210105160	2324	CRESTMONT	AVE	
210105130	2325	CRESTMONT	AVE	
210105150	2326	CRESTMONT	AVE	
210105140	2327	CRESTMONT	AVE	
220046250	107	DAVID	TER	
220046160	108	DAVID	TER	
220046240	109	DAVID	TER	
220046170	110	DAVID	TER	
220046230	111	DAVID	TER	
220046180	112	DAVID	TER	
220046220	113	DAVID	TER	
220046190	114	DAVID	TER	
220046210	115	DAVID	TER	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
220046201	117	DAVID	TER	
220006000	1617	GROVE	ST	
220005000	1621	GROVE	ST	
220004000	1623	GROVE	ST	
220003000	1625	GROVE	ST	
220001000		GROVE	ST	
220002000		GROVE	ST	
230133000		GROVE	ST	
230134000	1611	GROVE ST	EXT	
230135000	1613	GROVE ST	EXT	
210093100	105	HAMMOND	ST	
210091200	115	HAMMOND	ST	
210091100	117	HAMMOND	ST	
210090100	119	HAMMOND	ST	
2100923A0	107-A	HAMMOND	ST	
210092300	107-B	HAMMOND	ST	
2100922A0	109-A	HAMMOND	ST	
210092200	109-B	HAMMOND	ST	
2100921A0	111-A	HAMMOND	ST	
210092100	111-B	HAMMOND	ST	
210009000		HILL	ST	
210009A00		HILL	ST	
180002000	2209	JEFFERSON PARK	AVE	
180022000	2303	JEFFERSON PARK	AVE	
180023000	2307	JEFFERSON PARK	AVE	
180024000	2309	JEFFERSON PARK	AVE	
180025000	2401	JEFFERSON PARK	AVE	
180026000	2405	JEFFERSON PARK	AVE	
180027000	2407	JEFFERSON PARK	AVE	
180028000	2411	JEFFERSON PARK	AVE	
180001000	2205-07	JEFFERSON PARK	AVE	
230147000	100	NORTH BAKER	ST	
230158000	101	NORTH BAKER	ST	
230146000	102	NORTH BAKER	ST	
230159000	103	NORTH BAKER	ST	
230145000	104	NORTH BAKER	ST	
230160000	105	NORTH BAKER	ST	
230144000	106	NORTH BAKER	ST	
230161000	107	NORTH BAKER	ST	
230143000	108	NORTH BAKER	ST	
230162000	109	NORTH BAKER	ST	
230142000	110	NORTH BAKER	ST	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
230163000	111	NORTH BAKER	ST	
230141000	112	NORTH BAKER	ST	
230164000	113	NORTH BAKER	ST	
230140000	114	NORTH BAKER	ST	
230165000	115	NORTH BAKER	ST	
230139000	116	NORTH BAKER	ST	
230166000	117	NORTH BAKER	ST	
230138000	118	NORTH BAKER	ST	
230167000	119	NORTH BAKER	ST	
230137000	120	NORTH BAKER	ST	
230168000	121	NORTH BAKER	ST	
230136000	122	NORTH BAKER	ST	
230168100	123	NORTH BAKER	ST	
230131000	124	NORTH BAKER	ST	
230132000	125	NORTH BAKER	ST	
230131100	126	NORTH BAKER	ST	
230131200	127	NORTH BAKER	ST	
230130000	301	PATON	ST	
230130100	303	PATON	ST	
230130200	305	PATON	ST	
230130300	307	PATON	ST	
230130400	309	PATON	ST	
230130500	401	PATON	ST	
230130600	403	PATON	ST	A&B
230130700	405	PATON	ST	
230130800	407	PATON	ST	
230130900	409	PATON	ST	
210105000	212	RAYMOND	AVE	
220072000	201	SHAMROCK	RD	
220071000	204	SHAMROCK	RD	
220074000	205	SHAMROCK	RD	
220075000	207	SHAMROCK	RD	
220070000	208	SHAMROCK	RD	
220076000	209	SHAMROCK	RD	
220069000	210	SHAMROCK	RD	
220077000	211	SHAMROCK	RD	
220068000	212	SHAMROCK	RD	
220067000	214	SHAMROCK	RD	
220079000	215	SHAMROCK	RD	
220081000	217	SHAMROCK	RD	
220066000	218	SHAMROCK	RD	
220082000	219	SHAMROCK	RD	



List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
220065000	220	SHAMROCK	RD	
220064100	222	SHAMROCK	RD	
220084000	223	SHAMROCK	RD	
220063100	224	SHAMROCK	RD	A&B
220085000	225	SHAMROCK	RD	
220063000	226	SHAMROCK	RD	
220086100	227	SHAMROCK	RD	
220062000	228	SHAMROCK	RD	
220086000	229	SHAMROCK	RD	
220059000	230	SHAMROCK	RD	
220061000	232	SHAMROCK	RD	
220064000		SHAMROCK	RD	
220101100	104	STRATFORD	CT	
220101200	106	STRATFORD	CT	
220101300	108	STRATFORD	CT	
220101400	110	STRATFORD	CT	
220101130	111	STRATFORD	CT	
220101500	112	STRATFORD	CT	
220101120	113	STRATFORD	CT	
220101600	114	STRATFORD	CT	
220101110	115	STRATFORD	CT	
220101700	116	STRATFORD	CT	
220101101	117	STRATFORD	CT	
220101800	118	STRATFORD	CT	
220101900	119	STRATFORD	CT	
180002100	105	STRIBLING	AVE	
180002200	109	STRIBLING	AVE	
180022100	110	STRIBLING	AVE	
180003000	111	STRIBLING	AVE	
180021000	112	STRIBLING	AVE	
180003100	113	STRIBLING	AVE	
180004000	115	STRIBLING	AVE	
180020000	116	STRIBLING	AVE	
180005400	119	STRIBLING	AVE	
180019000	120	STRIBLING	AVE	
180005300	121	STRIBLING	AVE	
180005000	123	STRIBLING	AVE	
180018000	124	STRIBLING	AVE	
180005200	125	STRIBLING	AVE	
180018100	126	STRIBLING	AVE	
180005100	127	STRIBLING	AVE	
180017300	128	STRIBLING	AVE	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
180017000	130	STRIBLING	AVE	
180015400	132	STRIBLING	AVE	
180006000	133	STRIBLING	AVE	
180015300	134	STRIBLING	AVE	
180007000	135	STRIBLING	AVE	
180015200	138	STRIBLING	AVE	
180008000	139	STRIBLING	AVE	
180015100	140	STRIBLING	AVE	
180009000	141	STRIBLING	AVE	
180015000	142	STRIBLING	AVE	
180010000	143	STRIBLING	AVE	
180011000	147	STRIBLING	AVE	
18A001000	151	STRIBLING	AVE	
18A003000	155	STRIBLING	AVE	
18A037000	200	STRIBLING	AVE	
18A036000	202	STRIBLING	AVE	
18A035000	204	STRIBLING	AVE	
18A034000	206	STRIBLING	AVE	
18A004000	207	STRIBLING	AVE	
18A006000	211	STRIBLING	AVE	
18A007000	213	STRIBLING	AVE	
18A008000	215	STRIBLING	AVE	
18A009000	217	STRIBLING	AVE	
18A032000	218	STRIBLING	AVE	
18A010000	219	STRIBLING	AVE	
18A032100	220	STRIBLING	AVE	
18A011000	221	STRIBLING	AVE	
18A032200	222	STRIBLING	AVE	
18A012000	223	STRIBLING	AVE	A&B
18A032300	224	STRIBLING	AVE	
18A031000	226	STRIBLING	AVE	
18A013000	227	STRIBLING	AVE	
18A030000	228	STRIBLING	AVE	
18A016000	229	STRIBLING	AVE	
18A029000	230	STRIBLING	AVE	
18A017000	231	STRIBLING	AVE	
18A018000	233	STRIBLING	AVE	
18A028000	234	STRIBLING	AVE	
18A019000	235	STRIBLING	AVE	
18A027000	236	STRIBLING	AVE	
18A020000	237	STRIBLING	AVE	
18A026000	238	STRIBLING	AVE	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
18A021000	239	STRIBLING	AVE	
18A025000	240	STRIBLING	AVE	
18A022000	247	STRIBLING	AVE	
18A022100	249	STRIBLING	AVE	
18A023000	251	STRIBLING	AVE	
18A024200	252	STRIBLING	AVE	
18A023100	253	STRIBLING	AVE	
18A024000	254	STRIBLING	AVE	
18A023200	255	STRIBLING	AVE	
18A024100	256	STRIBLING	AVE	
18A021100		STRIBLING	AVE	
220046000	104	THOMAS	DR	
220046150	105	THOMAS	DR	
220046100	106	THOMAS	DR	
220046140	107	THOMAS	DR	
220046200	108	THOMAS	DR	
220046130	109	THOMAS	DR	
220046300	110	THOMAS	DR	
220046120	111	THOMAS	DR	
220046400	112	THOMAS	DR	
220046110	113	THOMAS	DR	
220046500	114	THOMAS	DR	
220046600	116	THOMAS	DR	
220046700	118	THOMAS	DR	
220046800	120	THOMAS	DR	
220046900	122	THOMAS	DR	
220046101	124	THOMAS	DR	
220007000	301	VALLEY RD	EXT	
220008000	303	VALLEY RD	EXT	
220009000	305	VALLEY RD	EXT	
220010000	307	VALLEY RD	EXT	
230170000	308	VALLEY RD	EXT	
220011000	309	VALLEY RD	EXT	
230170100	310	VALLEY RD	EXT	
220012000	311	VALLEY RD	EXT	
230170200	312	VALLEY RD	EXT	
220013000	313	VALLEY RD	EXT	
220014000	315	VALLEY RD	EXT	
230170300	316	VALLEY RD	EXT	
220015000	317	VALLEY RD	EXT	
2301703A0	318	VALLEY RD	EXT	
220016000	319	VALLEY RD	EXT	

List of Subject Properties by Parcel Number and Address for Fry's Spring Rezoning

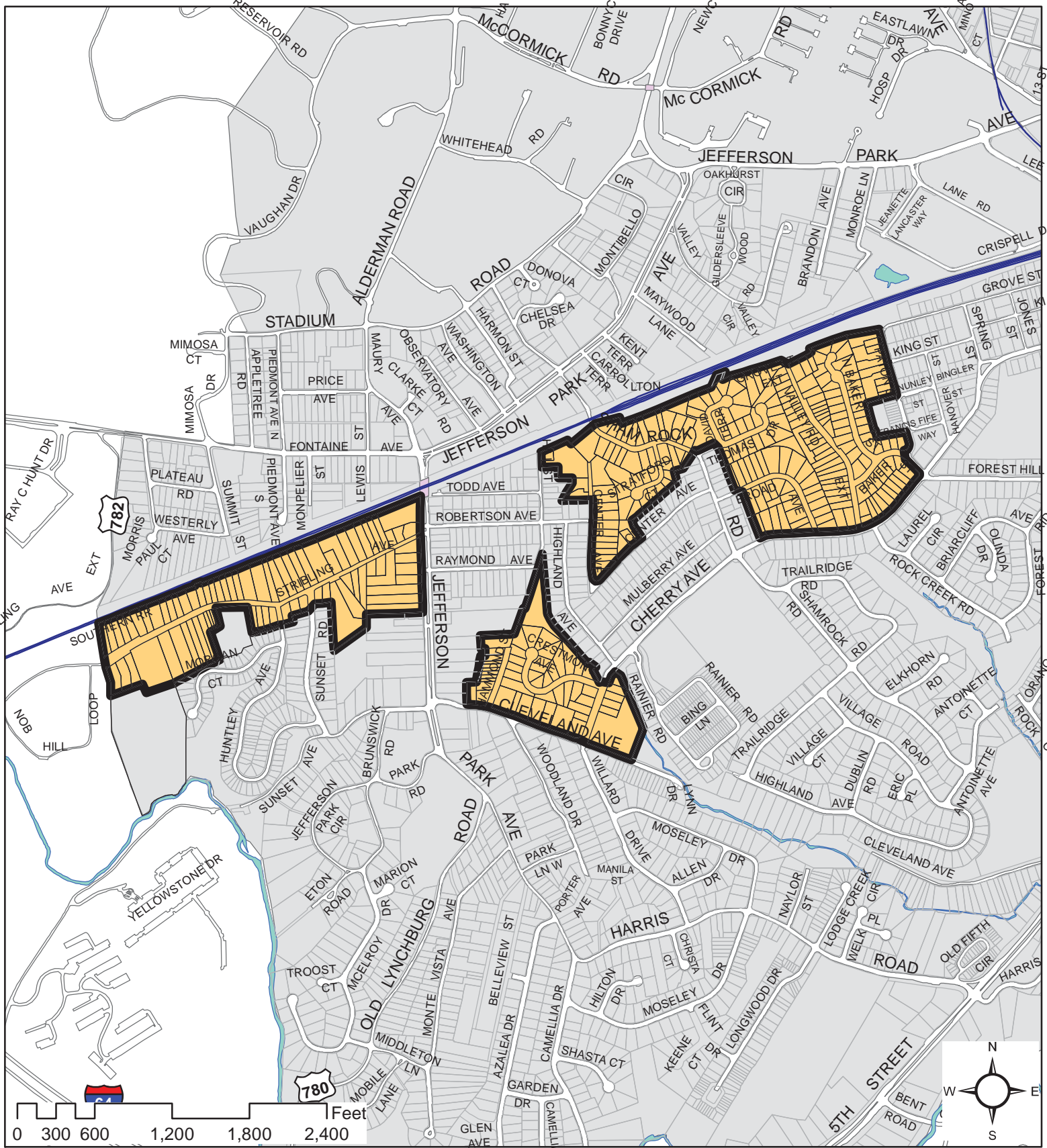
Tax Map and Parcel Number	Street Number	Street Name	Street Suffix	Unit
230170400	320	VALLEY RD	EXT	
2301704A0	322	VALLEY RD	EXT	
230170500	400	VALLEY RD	EXT	
220017000	401	VALLEY RD	EXT	
2301705A0	402	VALLEY RD	EXT	
220018000	403	VALLEY RD	EXT	A
220018100	403	VALLEY RD	EXT	B
220018200	403	VALLEY RD	EXT	
220020100	407	VALLEY RD	EXT	B
220020200	407	VALLEY RD	EXT	
220021000	409	VALLEY RD	EXT	
220022000	411	VALLEY RD	EXT	
220022A00	411	VALLEY RD	EXT	A
220022B00	411	VALLEY RD	EXT	B
220023000	413	VALLEY RD	EXT	A&B
220024000	415	VALLEY RD	EXT	A&B
220025000	417	VALLEY RD	EXT	
220026000	419	VALLEY RD	EXT	
220027000	501	VALLEY RD	EXT	
220028000	503	VALLEY RD	EXT	
220029000	505	VALLEY RD	EXT	
220030000	507	VALLEY RD	EXT	
220031000	509	VALLEY RD	EXT	
220019000	405-A	VALLEY RD	EXT	
220019100	405-B	VALLEY RD	EXT	
220020000	407-A	VALLEY RD	EXT	
220021A00	409-A	VALLEY RD	EXT	
220021B00	409-B	VALLEY RD	EXT	
220019200		VALLEY RD	EXT	
220043000		VALLEY RD	EXT	

**MOTION**

**TO DENY REZONING OF 355 PARCELS OF LAND CURRENTLY ZONED R-2**

I move to deny the proposed rezoning referenced as ZM-14-08-06, in accordance with the Planning Commission's recommendation, on the grounds that the proposed rezoning is not required by the public necessity, convenience, general welfare or good zoning practice.

# PARCELS ZONED R-2 IN FRY'S SPRING AREA



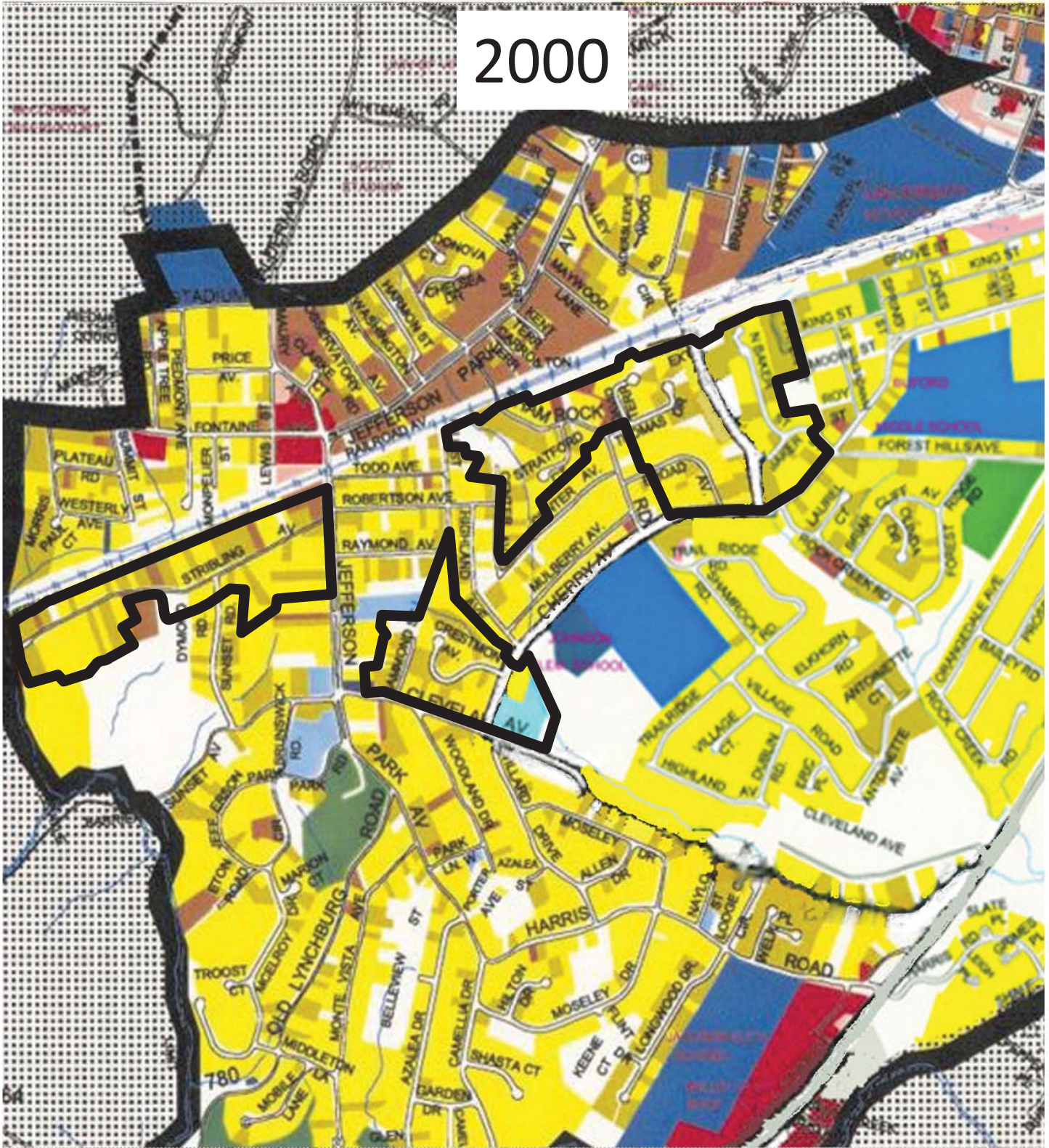
 R-2 Proposed Rezoning Areas

NEIGHBORHOOD DEVELOPMENT SERVICES  
AUGUST 2014

# WESTERN SECTOR

## GENERALIZED EXISTING LAND USE

2000



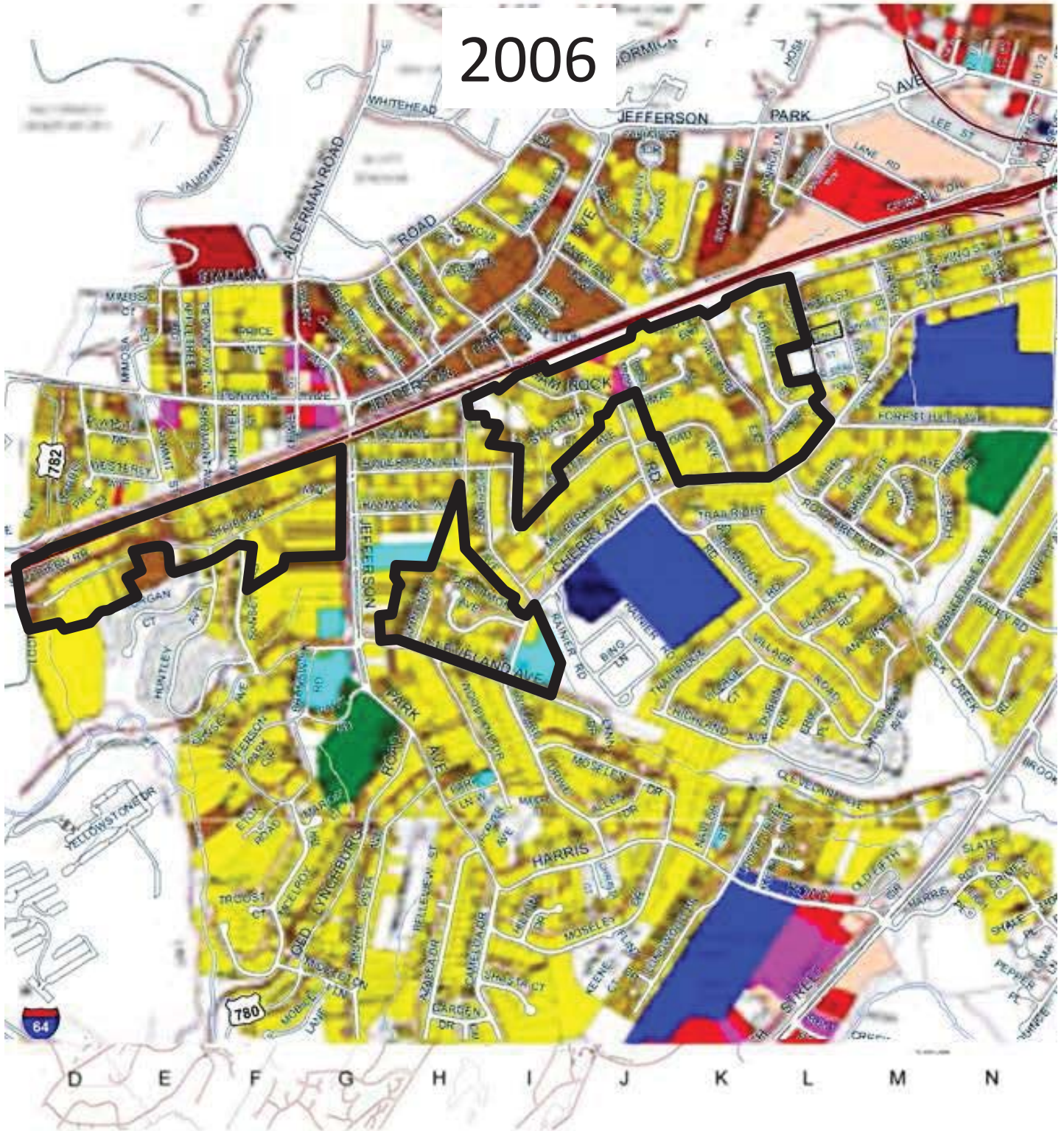
SINGLE FAMILY RESIDENTIAL  
 TWO FAMILY RESIDENTIAL  
 MULTI-FAMILY RESIDENTIAL  
 GROUP HOUSING  
 MOBILE HOMES

OFFICE - BANKS  
 NEIGHBORHOOD COMMERCIAL  
 COMMERCIAL / MIXED USE  
 LIGHT INDUSTRIAL  
 INDUSTRIAL  
 PARKING - COMM. - TRANS.

CULTURAL  
 EDUCATIONAL / UVA  
 GOVERNMENT  
 OPEN SPACE  
 RECREATION FACILITY  
 VACANT

# EXISTING LAND USE

2006



LAND USE BASED ON PARCELS

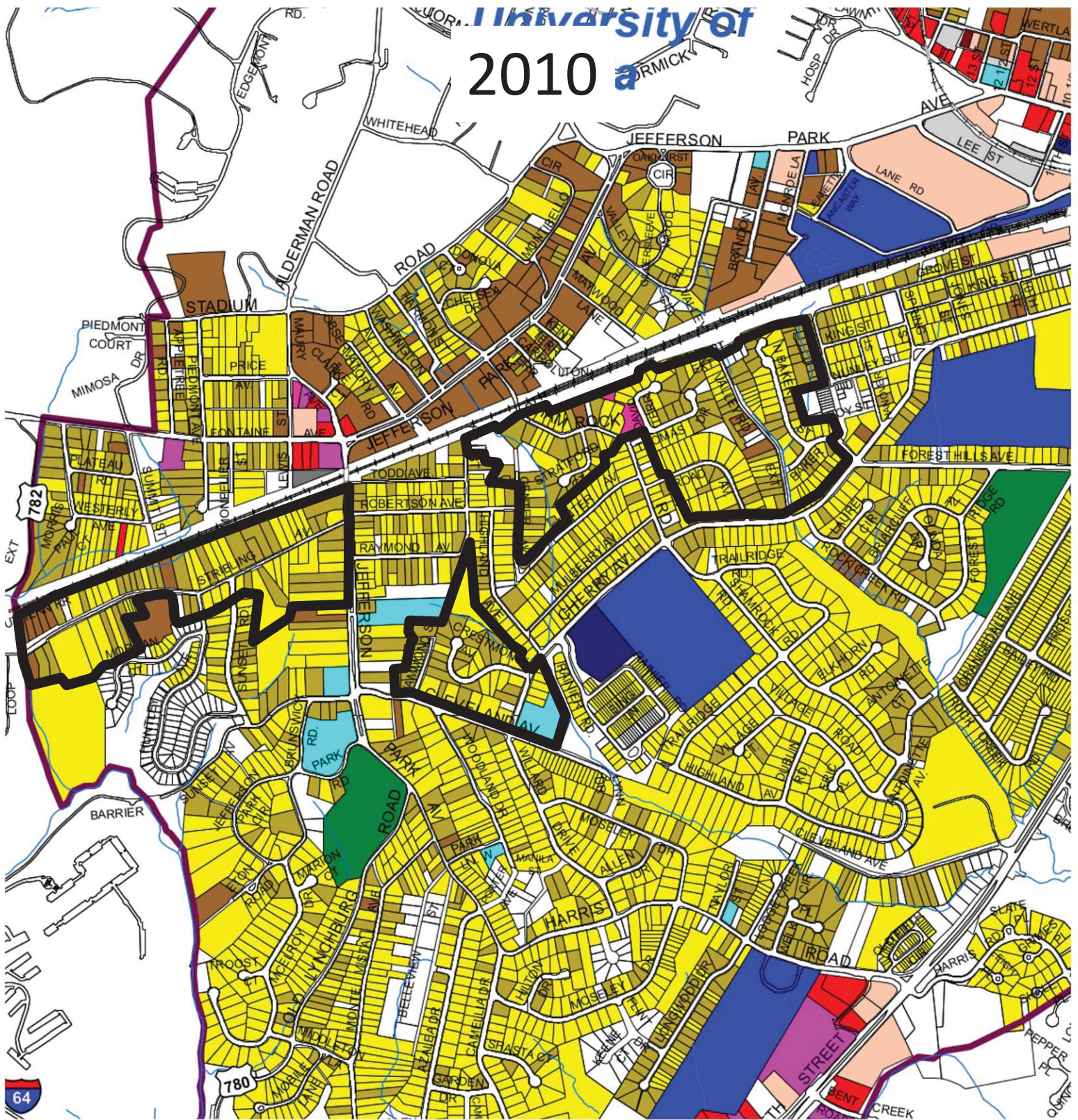
## EXISTING LAND USE

BASED ON CITY ASSESSOR FILES, 2005

- |                                                                                                                                            |                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 15px; height: 10px; background-color: yellow; border: 1px solid black;"></span> SINGLE FAMILY   | <span style="display: inline-block; width: 15px; height: 10px; background-color: gray; border: 1px solid black;"></span> INDUSTRIAL         |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #d2b48c; border: 1px solid black;"></span> TWO FAMILY     | <span style="display: inline-block; width: 15px; height: 10px; background-color: cyan; border: 1px solid black;"></span> CULTURAL           |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #8b4513; border: 1px solid black;"></span> MULTI FAMILY   | <span style="display: inline-block; width: 15px; height: 10px; background-color: #00008b; border: 1px solid black;"></span> GOVERNMENT      |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #d62728; border: 1px solid black;"></span> GROUP HOUSING  | <span style="display: inline-block; width: 15px; height: 10px; background-color: #191970; border: 1px solid black;"></span> EDUCATIONAL     |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #ffcc99; border: 1px solid black;"></span> OFFICES        | <span style="display: inline-block; width: 15px; height: 10px; background-color: #006400; border: 1px solid black;"></span> REC, OPEN SPACE |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #800080; border: 1px solid black;"></span> NEIGH. COMERC. | <span style="display: inline-block; width: 15px; height: 10px; background-color: #d3d3d3; border: 1px solid black;"></span> PARKING         |
| <span style="display: inline-block; width: 15px; height: 10px; background-color: #ff0000; border: 1px solid black;"></span> COMMERCIAL     | <span style="display: inline-block; width: 15px; height: 10px; background-color: white; border: 1px solid black;"></span> VACANT            |




# EXISTING LAND USE



University of  
2010  
ARMICK

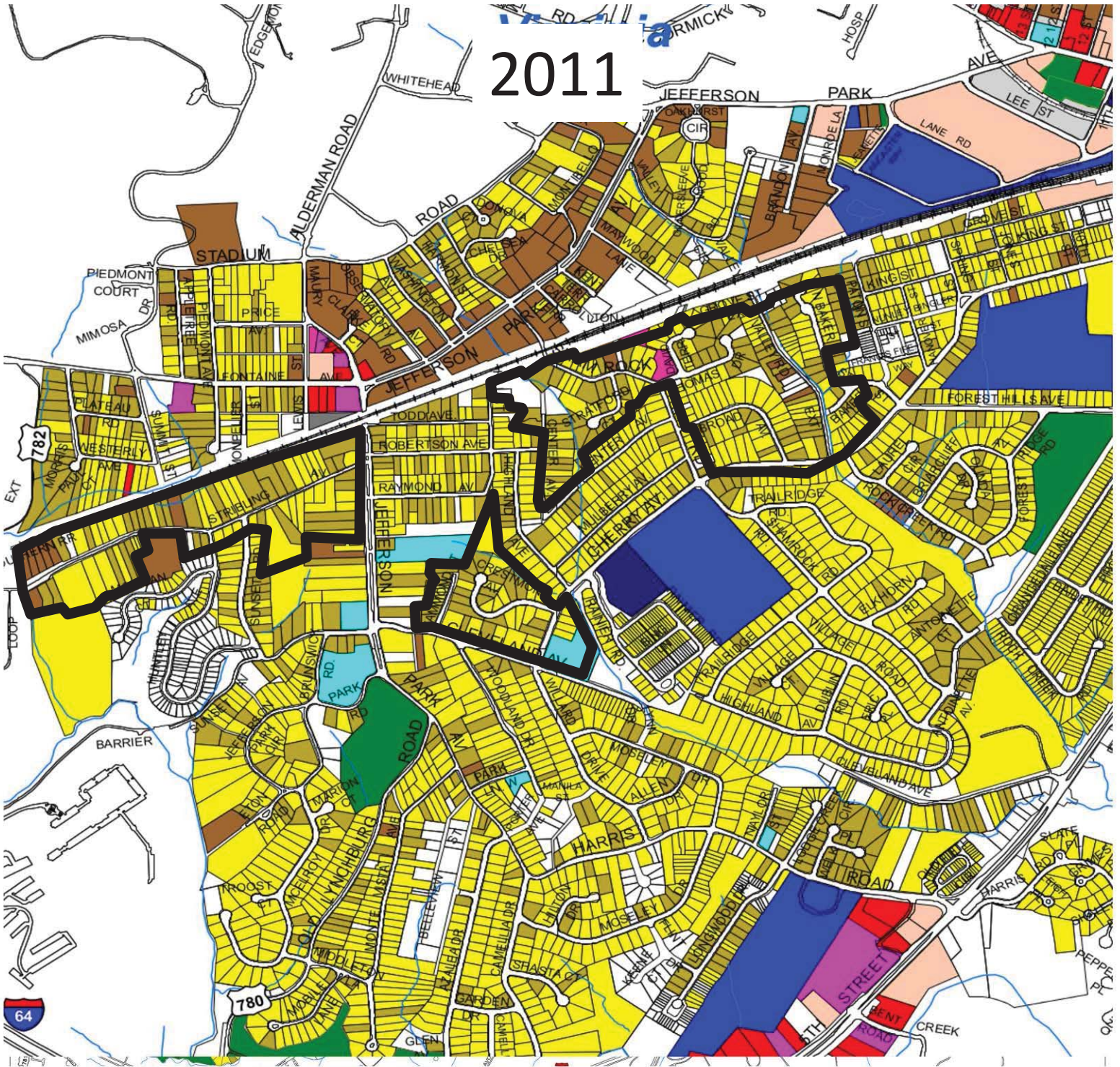
PARCEL LINES ARE NOT SURVEY ACCURATE  
LAND USE BASED ON PARCELS

LAND USE BASED ON CITY ASSESSOR FILES, 2010

- |                                                                                     |                       |                                                                                     |                                |
|-------------------------------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------|--------------------------------|
|  | <b>SINGLE FAMILY</b>  |  | <b>INDUSTRIAL</b>              |
|  | <b>TWO FAMILY</b>     |  | <b>CULTURAL</b>                |
|  | <b>MULTI FAMILY</b>   |  | <b>GOVERNMENT</b>              |
|  | <b>GROUP HOUSING</b>  |  | <b>EDUCATIONAL</b>             |
|  | <b>OFFICES</b>        |  | <b>REC, OPEN SPACE</b>         |
|  | <b>NEIGH. COMERC.</b> |  | <b>PARKING &amp; UTILITIES</b> |
|  | <b>COMMERCIAL</b>     |  | <b>VACANT</b>                  |

# EXISTING LAND USE

## 2011

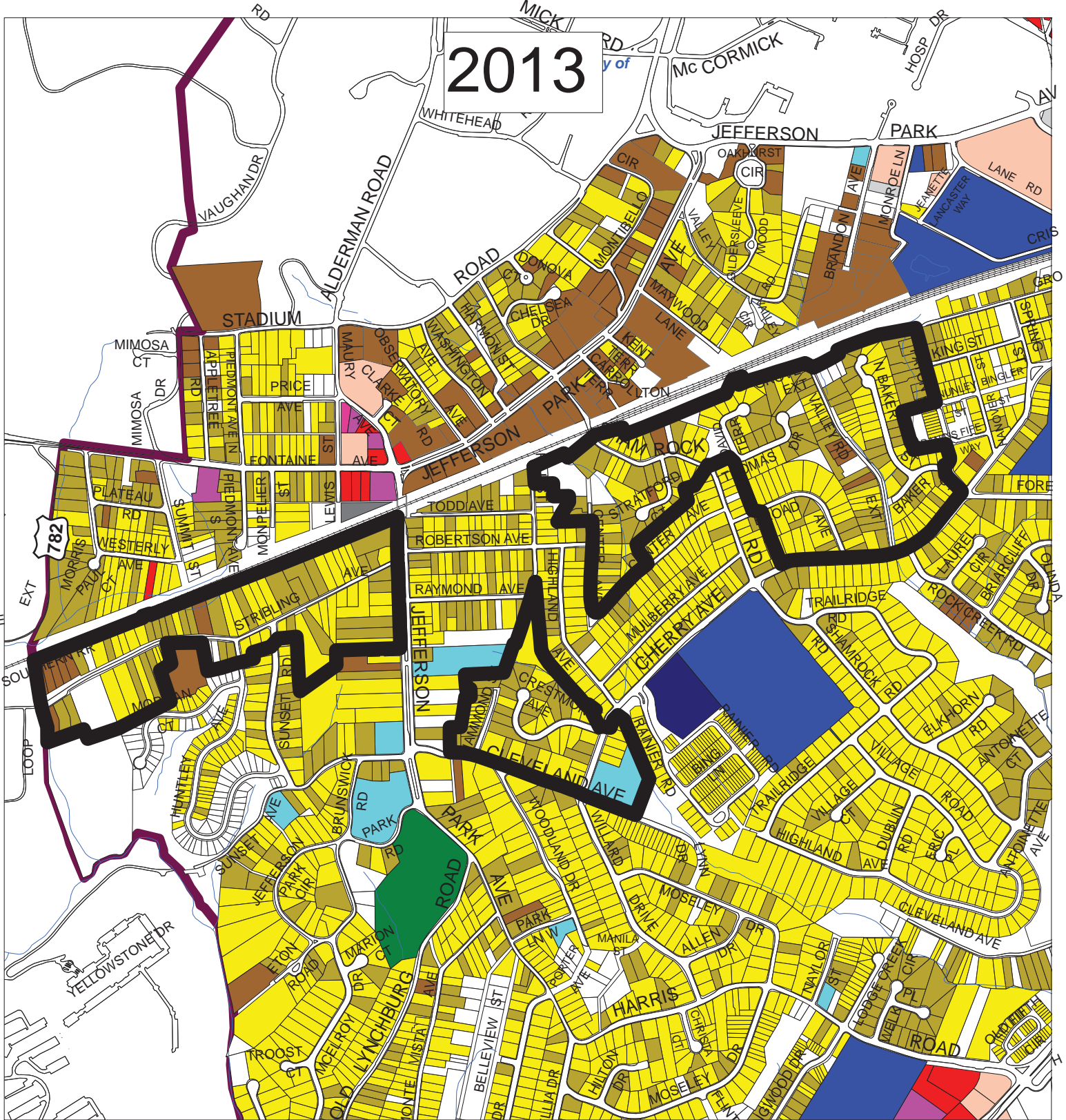


PARCEL LINES ARE NOT SURVEY ACCURATE  
LAND USE BASED ON PARCELS

LAND USE BASED ON CITY ASSESSOR FILES, 2010

- |                                                                                                                                           |                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <span style="display: inline-block; width: 15px; height: 15px; background-color: yellow; border: 1px solid black;"></span> SINGLE FAMILY  | <span style="display: inline-block; width: 15px; height: 15px; background-color: grey; border: 1px solid black;"></span> INDUSTRIAL               |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: brown; border: 1px solid black;"></span> TWO FAMILY      | <span style="display: inline-block; width: 15px; height: 15px; background-color: lightblue; border: 1px solid black;"></span> CULTURAL            |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: darkred; border: 1px solid black;"></span> MULTI FAMILY  | <span style="display: inline-block; width: 15px; height: 15px; background-color: darkblue; border: 1px solid black;"></span> GOVERNMENT           |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: red; border: 1px solid black;"></span> GROUP HOUSING     | <span style="display: inline-block; width: 15px; height: 15px; background-color: blue; border: 1px solid black;"></span> EDUCATIONAL              |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: orange; border: 1px solid black;"></span> OFFICES        | <span style="display: inline-block; width: 15px; height: 15px; background-color: green; border: 1px solid black;"></span> REC, OPEN SPACE         |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: purple; border: 1px solid black;"></span> NEIGH. COMERC. | <span style="display: inline-block; width: 15px; height: 15px; background-color: lightgrey; border: 1px solid black;"></span> PARKING & UTILITIES |
| <span style="display: inline-block; width: 15px; height: 15px; background-color: darkred; border: 1px solid black;"></span> COMMERCIAL    | <span style="display: inline-block; width: 15px; height: 15px; background-color: white; border: 1px solid black;"></span> VACANT                  |


# EXISTING LAND USE



2013

PARCEL LINES ARE NOT SURVEY ACCURATE  
LAND USE BASED ON PARCELS

LAND USE BASED ON CITY ASSESSOR FILES, 2010

- |                                                                                                    |                                                                                                         |
|----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
|  SINGLE FAMILY  |  INDUSTRIAL          |
|  TWO FAMILY     |  CULTURAL            |
|  MULTI FAMILY   |  GOVERNMENT          |
|  GROUP HOUSING  |  EDUCATIONAL         |
|  OFFICES        |  REC, OPEN SPACE     |
|  NEIGH. COMERC. |  PARKING & UTILITIES |
|  COMMERCIAL     |  VACANT              |

## Correspondence on Fry's Spring Rezoning Proposal

(not previously forwarded)

I have a few comments about FSNA's request. Some comments will be in the form of a question, but I don't intend for you to answer the question. I make these comments hoping that the city will give them consideration. I am delighted that the zoning commission voted in agreement not to approve the rezoning request submitted by FSNA.

A. How are the city schools going to improve through the approval of the requested zoning change? As far as I can tell schools improve when there is order and there is mutual respect; when there are good teachers and there are students with high readiness to learn. How is a zoning change going to bring any of that to the city school? The only way I can figure this will happen is when all the "disadvantaged", high risk students (mostly of color) are eliminated from the neighborhoods feeding the schools. There were people who spoke out at last night's meeting in support of this zoning change who used almost this exact language to describe why schooling was part of their request. It was so blatantly a request for Gerrymandering and or Smart Zoning that I believe the city will be in peril of being charged for doing just that if FSNA's request goes through.

B. I bought my house not this December of 2012 with great joy! It was such an encouragement to find we might be able to accumulate some wealth from our home. It seems FSNA may be able to take this possibility from me if the city approves their request. I bought my house in part because it came with an R2 designation. There were many from FSNA who already have their build-outs completed. Their ability to accumulate wealth from their properties will remain while mine could be taken from me before I even have a chance to begin. Is there an urgent need to make this zoning change? Can it wait a while? Maybe in ten years a completely different set of zoning change requests will come before the city. This is not a static city.

C. FSNA did not attempt to recruit me or make friends with me or include me in their cohort. Why? Who are these people?

D. Crestmont and Strebling areas seemed to contain the highest number of citizens involved in the FSNA. I gathered this from the public meeting, so I don't in truth know if there is a common geography binding the bulk of FSNA folk. That aside, I suggest Crestmont and Strebling area homeowners be polled again regarding this zoning change issue. If the majority in those areas are for it, then perhaps the city can consider FSNA's request be applied to that smaller geographical area. 130 Strebling's owner stated he didn't feel FSNA's concerns spoke for the majority of homeowners and tenants in the area, and he has lived there for fifty years. There was a person who wryly stated that the FSNA surveyed people at Oktoberfest, and implied that was no survey at all. If that survey plays a powerful role in determining city's decision to agree to change the zoning, then I hope was a truly representative survey.

E. Like it or not FSNA neighborhoods are within a city. A CITY, not the suburbs. Let demand for housing drive the changes that will or will not occur. Let the market dictate what will and what will not remain a single family home. Right now none of the properties in question are zoned to become massive

apartment complexes like the one on main street or even like the smaller complex on JPA. I bought my home knowing it was in the city. Perhaps FSNA wants to hold back time and keep things the way they “always have been”. But one reason we bought here is because we think Charlottesville is poised for growth and we want in on the ride. FSNA seems to be seeking for itself a suburban utopia in the city.

F. Please consider the history of the “town” of Vienna, VA. It is still a town, but only a lawyer could tell me why because it’s huge. The zoning has prevented lower income folks from remaining. They could not subdivide their homes into duplexes; they had great difficulty or were denied the ability to create apartments on their own properties. Meanwhile the land become increasingly valuable due to proximity to DC, Dulles and the Metro rail. The demand for those properties increased greatly. Zoning absolutely dictated who could move in and who had to leave because property taxes were too high to stay for so many. I can not afford to buy a home and maybe can’t even afford to rent one in my own home town. If the city of Charlottesville allows FSNA to have their way, what’s to stop Charlottesville from looking a great deal like Vienna, VA? I believe FSNA wants Vienna or McLean here in central VA.

G. How is it rational to assume diversity would be promoted by the zoning change? Perhaps the thought is the diversity is complete at this time; there were arguments that spoke of a fulfillment of the comprehensive plan. But I disagree with this logic. How is a comprehensive plan a static thing? Especially in a city? Perhaps there is a fear that all the houses Crestmont and Strebling will be converted to duplexes thus changing the diversity. This is irrational. Middle class young people seeking their first homes, graduate students etc will be seeking to live in these neighborhoods so they can walk to work and school and enjoy being within the city limits. Those trying to scrape themselves out of the lower class may be able to make their way into these neighborhoods. When the houses available to dwell in become scarce and the demand high, this type of dynamic prices out those who would bring diversity to the neighborhood because only those with enough money would be able to enter in. See Vienna, VA. There is diversity of ethnicity, but not of the socioeconomic type. In some ways this dynamic of scarce housing in high demand is the hope of every homeowner. Price increase equals equity. It also equals increased property values and increased property taxes. Is the city’s goal to make dwellings within walking distance of the university and hospital and downtown areas scarce? Is the city’s goal to allow all the money to be made due to demand for dwelling space to go to apartment building developers/owners and not homeowners? I still believe Charlottesville is poised for growth. The most basic way for the common person to invest in that growth is through homeownership. I would ask that the city not price people out and thereby create a socio-economically homogenous city.

I am certain to have more thoughts on this matter as time goes by but I doubt I’ll have anything new or insightful to add. I will continue to remain engaged in this issue. Once again thanks for your time.

Sincerely,  
Deb Grotenhuis  
1503 Broad Avenue

*For complete report materials, please see  
additional link on the Council Agendas webpage.*

**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



**Agenda Date:** September 2, 2014

**Action Required:** Adoption of Resolutions

**Presenter:** Jim Tolbert, AICP, Director, NDS  
Tony Edwards, City Engineer

**Staff Contacts:** Jim Tolbert, AICP, Director, NDS  
Tony Edwards, City Engineer  
Jeanette Janiczek, Urban Construction Program Manager

**Title:** **Update on Road Projects – Belmont Bridge, 250 Interchange, Old Lynchburg Road, Hillsdale Drive Extended, Route 29 Solutions, Adaptive Signals, Bridge Repair**

**Background:** On May 19, 2014 staff presented an update on significant road projects underway. Council asked for regular updates in the future. This is the second of those.

**Discussion:**

**Belmont Bridge:** On June 16, 2014 City Council held a public hearing on the Belmont Bridge project. At the Council meeting on July 21, 2014 Council voted as follows:

- To proceed with the Enhanced Bridge Design Option.
- To have MMM Design supplement their team with an urban design firm or team member and someone to assist with community process. Additionally those added to the team are to be approved by City Council.
- Staff is to work with VDOT to attempt to close the funding gap.
- Staff was directed to ask VDOT to inspect the bridge again to determine if there might be cost savings gained by using any portion of the bridge.

Since the meeting, staff has worked with MMM to add to their team. They propose to

add Urban Design Associates (UDA) from Pittsburg and Allison Partners from Charlottesville ([www.allisonpartners.com](http://www.allisonpartners.com)). Information on the UDA firm is attached.

During the last update we showed the approved VDOT six year plan. That version showed a total of \$14,466,000 available on the project as follows:

	Estimated Cost <u>(thousands)</u>	<u>Schedule</u>
Preliminary Engineering	\$ 753,000	Complete
Right-of-Way	500,000	FY'2015
Construction	<u>13,213,000</u>	FY'2015
Total	\$14,466,000	

The most recent Six-Year Improvement Plan shows the same estimates for costs but the revenue has been reduced by \$2,361,000. The Mayor, Ms. Szakos, Mr. Jones, and I met with the Secretary of Transportation and discussed our concern about the funding reduction. He indicated a desire to work with us to restore the funding.

Attached is an outline of a process for moving forward with the Belmont Bridge and a charge to the steering committee. The intent is to give a clear understanding of the path forward.

Two actions are necessary at this time to continue onward with the Belmont Bridge Replacement.

- Approve the Steering Committee charge
- Approve the addition of Urban Design Associates and Allison Partners to the MMM Team.

Qualifications for Urban Design Associates are attached.

**250 Interchange** – The 250 Interchange Project is well underway. The scheduled completion date is July 2, 2015. Staff and our engineers have been in conversation with the contractor about how they will be able to earn the incentive pay which is eligible for completion between December 14, 2014 and the July 2<sup>nd</sup> date. The contractor is working to achieve substantial completion by that date. If they do so only a very few items such as landscaping and the completion of the Dogwood Vietnam Memorial will remain. It is our hope that we are able to achieve substantial completion by the end of the year, but it may



not happen and the contractor can choose not to complete the project early.

On August 20<sup>th</sup> staff met with residents of the Birdwood/Hillcrest Neighborhood to discuss several issues of concern to them. These include secondary access out of the neighborhood, sidewalk access on Hillcrest, the stairs from Hillcrest to McIntire, and siren noise from the Charlottesville/Albemarle Rescue Squad. Short term as well as long term efforts to address these concerns were discussed and the outcome of the meeting was positive.

Questions have been raised by a Councilor about the intersection design at McIntire Road and Harris Street. In 2009 City Council asked staff to make changes to the intersection design to make a better pedestrian connection both north and south on McIntire and east to west across McIntire. To do this several changes were made:

- The turning radius for east bound Harris to South bound McIntire was reduced. While a through lane and a turn lane still exist it is tight and if a large truck is in the intersection it may be difficult for two vehicles to be side by side.
- The wide expanse of pavement on McIntire just north of Allied Lane was reduced by removing the short right turn lane there now. All the traffic analysis shows that there is no reduction in service by making this change.

Our staff and our engineers, RK&K, are comfortable that the designed changes will greatly improve pedestrian safety and not reduce the capacity of the intersection to handle design year (2037) traffic. The design does shift the emphasis to the pedestrian as was the desire of Council. It should be remembered that there will be a new major greenway connection here as Schenks Greenway is completed to run all the way to CATEC.

Staff would like clear direction from Council that you want us to continue as previously directed. To make a change now will be a significant expense and will cause a delay in project completion. We also do not feel that it will achieve any more efficient movement to traffic but will be very detrimental to pedestrians.

Attached are an aerial photo showing the pre-construction lane configuration, a drawing that shows the plans as currently drawn and two slides from the 2009 presentation to City Council that shows the lane configuration, which is identical to what is in the plan.

**Old Lynchburg Road** – The Old Lynchburg Road project is complete. Since the last report in May the following work was completed.

- Modified and adjusted (lower variable depths) 6 DI-2B grate tops, 4 drop inlets along the fence line of Fry’s Spring Beach Club fence and 2 near Middleton Lane. These slopes match the remaining street cross slopes to ensure positive drainage. Replaced surrounding pavement area to create smooth transitions for traveling public.
- Modified (move grate next to curb face) and adjusted (lower approximately 1.5”) DI-1 grate top adjacent to 301 Middleton Lane (on OLR side of corner lot) to allow street storm water runoff to enter. Replaced surrounding asphalt pavement area to create smooth transitions for traveling public, create a crowned street cross section and ensure positive drainage to inlets.
- Replaced 1’ x 2’ wide asphalt strips in front of drop inlets #103-4, 105-4, and lower DI concrete throat lip, by grinding to create a “local depression”.
- Finished stone grade, compact and place 2” of SM 9.5A asphalt surface mix 5’ wide x 40’ long within Parks and Recreation trail easement, near flashing lights at pedestrian cross walk. Removed and replaced 50’ block section of sidewalk and after installing a Neenah trough drain to drain area behind sidewalk to street. Installed 20’ CG-2 curb along back of sidewalk and trail corner to collect old street runoff.
- Installed and staked in 30’ of treated 6” x 6” timber curbing along the back edge of the parallel driveway at 229 OLR.
- Repaired damaged step to secure handrail at 118 OLR.

In addition Snow’s Nursery has completed the final installation of trees and seeded additional grass with additional topsoil. Specific work includes:

- One new dogwood in front of 205 and 225 OLR.
- At 207 OLR the shade tree was replaced with a dogwood and the shade tree moved to the BMP.
- Three additional dogwoods planted on the Northwest corner of Middleton and OLR.
- At 213 OLR additional topsoil and seed placed along a portion of the old silt fence line to create a smoother transition.

**Hillsdale Drive Extended** – The Hillsdale Drive Extended project is moving forward under City Management. After considering the inclusion of the project in the 29 Solutions design build package VDOT made the decision to allow the City to continue to manage the project.

Plans have been submitted to the Federal Highway Administration to request right-of-way authorization. When received this will allow us to finalize minor adjustments to the right-of-way plats and begin appraisals. The desire is to be able to acquire right-of-way by the end of the year and move to construction as soon as possible.

Another issue discussed with the Secretary of Transportation was the VDOT Six Year Plan funding schedule for this project. The current version of the Six Year Plan calls for complete right-of-way funding in FY' 2017 and construction funding in FY'2019. If we are to meet the schedule as desired by the Governor for the 29 Solutions Project, this money must be moved to earlier years.

**Best Buy Ramp** – The Best Buy Ramp project is managed by VDOT. Plans for this project are essentially complete and VDOT is moving towards a December 2014 bid date with a project completion date of May 2016. Two issues that the City is monitoring are:

- Potential sound walls along the U. S. 250 Bypass. The City does not have any influence on the decision but we held a meeting in July to give our citizens the opportunity to learn about the walls. VDOT will allow each resident and property owner a vote about their desire for the walls. If 51% of the voters vote to not have the walls they will not be built. If 50% of those voting vote for the walls, they will be constructed.
- VDOT has proposed to perform certain aspects of the work on U. S. 29 at night to minimize impacts on traffic on U. S. 29. City staff has talked to the two motels on this part of the road to make them aware and to determine if there are certain dates, in addition to ones identified by VDOT, that night work should not occur. Because of the distance to residential properties we do not anticipate issues with the night work for the residents.

**29 Solutions** – The 29 Solutions projects were presented to the Commonwealth Transportation Board in May and approved in June. The projects included in this program include:

**SYIP Programmed Projects (Cost to Complete)**

- |                                                         |       |
|---------------------------------------------------------|-------|
| • Best Buy Ramp                                         | \$ 6M |
| • Hillsdale Dr. Extension                               | \$16M |
| • Route 29 Widening, Polo Grounds to<br>Town Center Dr. | \$18M |
| • Adaptive Signal Improvements                          | \$ 3M |

Proposed Construction Program

- Hillsdale Dr. Extension to Holiday Dr. \$10M
- Berkmar Dr. Extension \$54M
- Route 29/Rio Road Grade Separated Intersection \$81M

Preliminary Engineering (PE) Only

- Route 29/Hydraulic Rd. Grade Separated Intersection \$10M

Since adoption, City Council has requested that the Hillsdale South project not be constructed at this time but instead be included in the preliminary engineering for the Route 29/Hydraulic Road Grade Separated Intersection. VDOT agreed to the request.

Another advisory panel was created for the project. Its mission is to meet regularly and provide input to VDOT and communicate to the community. The members of the panel are:

Pete Borches, President Carter Myers Automotive Properties <a href="mailto:pborches@cmcars.com">pborches@cmcars.com</a>	Chuck Lebo, Owner Lebo Commercial Properties, Inc. <a href="mailto:chuck@leboproperties.com">chuck@leboproperties.com</a>
Chip Boyles, Executive Director Thomas Jefferson Planning District Commission <a href="mailto:cboyles@tjpd.org">cboyles@tjpd.org</a>	John Nunley, President Better Living, Inc. <a href="mailto:Jnunleym5@betterlivingvirginia.com">Jnunleym5@betterlivingvirginia.com</a>
Morgan Butler, Senior Attorney Southern Environmental Law Center <a href="mailto:mbutler@selcva.org">mbutler@selcva.org</a>	Brad Sheffield, Member Albemarle County Board of Supervisors <a href="mailto:bsheffield@albemarle.org">bsheffield@albemarle.org</a>
Eddie Giles, Owner Professional Movers, Inc. <a href="mailto:giles47@yahoo.com">giles47@yahoo.com</a>	Jim Tolbert, Director Neighborhood Development Services City of Charlottesville <a href="mailto:tolbertj@charlottesville.org">tolbertj@charlottesville.org</a>
Mark Graham Director of Community Development Albemarle County <a href="mailto:mgraham@albemarle.org">mgraham@albemarle.org</a>	Karen Weiner Mall Manager Fashion Square Mall <a href="mailto:kweiner@simon.com">kweiner@simon.com</a>
Satyendra Huja Mayor City of Charlottesville <a href="mailto:hujal@comcast.net">hujal@comcast.net</a>	Henry Weinschenk CEO Express Car Wash, Inc. <a href="mailto:weinlecw@cstone.net">weinlecw@cstone.net</a>

**Adaptive Signal Project** – Although the Adaptive Signal project was included in the 29 Solutions projects, the funding provided was only for signals in Albemarle County. However, VDOT has agreed to allow the City to move \$1,000,000 in Revenue Sharing Funds, previously allocated to the Best Buy Ramp Project, to the Adaptive Signal Project. This will require a Council resolution to commit the match funds and formally request the transfer from one project to another. Although we will need match funds of \$1,000,000, approximately \$400,000 is available from funds previously budgeted for this project.

City staff engaged EPR Engineering, with our former Traffic Engineer Jeanie Alexander, to assist in the evaluation of this project. We have learned since the initial discussion that significant upgrades of our existing signal infrastructure are needed to implement this project. Ms. Alexander has been working with VDOT to determine upgrades needed to our signals and which signals can be effectively impacted by the Adaptive Signal Project. Those signals that we now believe should be included are:

- Hydraulic at Hillsdale Drive
- Hydraulic at 250 Bypass
- U. S. 29 at Angus Road
- U. S. 29 at Best Buy
- Emmet St. at Morton Drive
- Emmet St. at Barracks Road
- Emmet St. at Wise Street
- Emmet St. at Arlington Road
- Emmet St. at Massie Road
- Emmet St. at Ivy Road
- Barracks Rd. at Millmont Street

VDOT will be responsible for the signal at U. S. 29 and Hydraulic. In addition, the infrastructure upgrades needed at the Angus Road, Best Buy, and Morton signals will be done as part of the Best Buy Ramp project.

To move this project forward action is necessary by Council. Attached is a resolution prepared by VDOT that formally requests that the funds be moved and agrees to the match funding. As said earlier, we already have approximately \$400,000 budgeted and we do not have to identify the remaining funds, approximately \$600,000 until later.

**Bridge Repair** – Many of our bridges are in need of repair and have been for quite some time. Other than Revenue Sharing funds, assistance from VDOT is very limited and the outlook is that it will continue to be.

To try to determine the level of need the City Engineer has been looking at repair costs at an “order of magnitude” level. A formal assessment is underway and will be completed soon. That will give us an up to date estimate of costs.

We have not requested formal detailed assessments since 2008 so it is difficult to get to an accurate number at this time. However, the City Engineer took the 2008 numbers and used a 5% annual inflation/deterioration figure to calculate a “ballpark” estimate.

<b>Bridge</b>	<b>Structure Crossing</b>	<b>2008 Cost</b>	<b>2014 Cost Estimate</b>
1801 09 <sup>th</sup> St./Belmont, Rte. 20	C.S.X. BB Railway	No estimate due to replacement schedule	
1807 Rte. 250 Bypass	Meadowbrook Creek	\$6,500	\$8,710
1808 Rte. 250 Bypass	Rugby Ave.	\$905,280	\$1,213,000
1809 Rte. 250 Bypass	Emmet St./Rte. 29	\$1,437,740	\$1,926,000
1810 Rte. 250 Bypass	N. S. Railway		\$782,000
1811 W. Main St.	N. S. Railway		
1820 9 <sup>th</sup> Street	Pedestrian Underpass		
8000 Dairy Rd.	Rte. 250 Bypass	\$38,890*	\$389,000
8003 Melbourne Road	Schenks Branch	\$33,000	\$45,000
8004 Melbourne Road	N. S. Railway	\$333,380	\$447,000
8007 Locust Ave.	Rte. 250 Bypass		
8008 Park St.	Rte. 250 Bypass		
8009 Holmes Ave.	Meadowbrook Creek	\$19,000	\$26,000
8010 Ridge St.	C.S.X. Railway		
8011 Brandywine Dr.	Meadowbrook Creek	\$15,420	\$21,000
8012 J.P.A.	N. S. Railway	New – Replaced 2012	
8013 Rugby Rd. (Beta)	CSX Railway	\$120,800	\$162,000
8014 Hydraulic Rd.	Meadowbrook Creek		

\*2008 Estimate was for minor repair only

Not all bridges had estimates so it was not possible to do a revised estimate in this manner.

Staff has initiated a new assessment of costs for the following list of bridges. That estimate is due to be provided by the end of August of this year. At that time we should have good numbers to know what needs to be done to repair our bridges.

<b>Structure Num.</b>	<b>Structure Rte. Num.</b>	<b>Structure Crossing</b>
1801	09 <sup>th</sup> St./Belmont, Rte. 20* In VDOT 6 year plan for replacement	C.S.X. BB Railway
1807	Rte. 250 Bypass	Meadowbrook Creek
1808	Rte. 250 Bypass	Rugby Ave.
1809	Rte. 250 Bypass	Emmet St./Rte. 29
1810	Rte. 250 Bypass	N. S. Railway
1811	W. Main St.	N. S. Railway
1820	9 <sup>th</sup> Street	Pedestrian Underpass
8000	Dairy Rd.	Rte. 250 Bypass
8003	Melbourne Rd.	Schenks Branch
8004	Melbourne Rd.	N. S. Railway
8007	Locust Ave.	Rte. 250 Bypass
8008	Park St.	Rte. 250 Bypass
8009	Holmes Ave.	Meadowbrook Creek
8010	Ridge St.	C. S. X. Railway
8011	Brandywine Dr.	Meadowbrook Creek
8012	J.P.A.	N. S. Railway
8013	Rugby Rd. (Beta)	CSX Railway
8014	Hydraulic Rd.	Meadowbrook Creek

\*This is to perform repairs to keep bridge functional until it is replaced.

Staff took a look at how we might put together the funds to do substantial repairs to a large number of our bridges. With the added funding to the Hillsdale Extension by the State and the other 29 Solutions work we could pull together the following funds.

Hillsdale Extended (Hotel Section)	\$1,100,000
Hydraulic/29 North Widening	<u>\$ 400,000</u>
<b>TOTAL</b>	<b>\$1,500,000</b>

Other funds could be available from the JPA Bridge and McIntire Road Extended Projects as soon as we receive final billing from VDOT. Currently those accounts have balances of:

JPA Bridge	\$226,341
MRE	\$424,282

We were recently approved to receive \$157,761 in State Revenue Sharing Funds for repairs to the Dairy Road Bridge. These will be matched with funds currently in the Minor Bridge Repair line item in the Capital Improvement Program.

Based on the 2008 estimates, our staff recommends repairs immediately to the following bridges first with more to follow when the study is complete.

Dairy Road	\$450,000 (Deck and Beam Replacement)
Rugby Road (Beta)	\$162,000 (Repair and Concrete Repair under Arch)

We do not recommend repairs to the Route 250 at Emmet Street/Rte. 29 bridge due to potential changes related to the 29 Solutions Project, even though it shows a need for repair. We hope the 29 Solutions Project can do those.

If Council desires to move this project forward, the attached resolution will move the following funds to the minor bridge repair account:

From: Hillsdale Improvements P-00767	\$1,100,000
Hydraulic/Emmet Improvements P-00786	\$ 400,000
To: Minor Bridge Repair P-00214	\$1,500,000

When the bridge report is complete we will be able to prioritize the other bridges to begin repair on them with the additional funds.

**Alignment with Council Vision Areas and Strategic Plan:** This agenda item reports on efforts to implement the City Council Vision to be a Connected Community. It addresses Strategic Plan Initiatives related to increasing multimodal transportation planning.

**Community Engagement:** This update is a form of community engagement. Additionally each of the projects has an extensive history of engagement.

**Budgetary Impact:** Funds for these projects come from a combination of State, Federal and Local sources. The two projects that impact funding with this series of actions are the Adaptive Signal Project and the bridge repair. The Adaptive Signal Project will require approximately \$600,000 in local funding in addition to the funds currently budgeted. These do not have to be identified at this time but must be budgeted before the project moves forward. Those local dollars will match \$1,000,000 in State Revenue Sharing. The funds for bridge repair are simply moving from two accounts to



the bridge repair account. They can be used to repair the Dairy Road and Rugby Road bridges, and others identified in the new report.

**Recommendation:** Staff recommends the following:

- Approve the charge to the Belmont Bridge Steering Committee.
- Approve the addition of Urban Design Associates and Allison Partners to the MMM team.
- Support the current design for the McIntire/Harris intersection.
- Approval of the VDOT Revenue Sharing Resolution regarding the Adaptive Signal Project.
- Approval of the resolution transferring funds to the Minor Bridge Repair account.

**Alternative:** Council could choose to follow some or none of the recommendations.

**Attachments:**

Belmont Bridge Process outline

VDOT Presentation to Council Dec. 2009 re: Rte 250 Bypass Interchange at McIntire Rd.

**Resolution:** Belmont Bridge Steering Committee Charge & MMM Design Team addition

**Resolution:** Request VDOT to establish coordination of signals project as a revenue sharing project and transfer \$2,000,000

**Resolution:** Road Projects Update – Bridge Repair \$1,500,000

Urban Design Assoc. firm profile

## Belmont Bridge Process

Request MMM to add assistance for Urban Design/Process

- Met with MMM to discuss potential team members
- MMM will send bio and portfolio to Carrie Rainey for review prior to presentation to Council.

Get from MMM on firms

- Portfolio
- Specific team members with their experience
- Bridges that firm and team members have done - if former team employee that does not count.

MMM scope for new team member

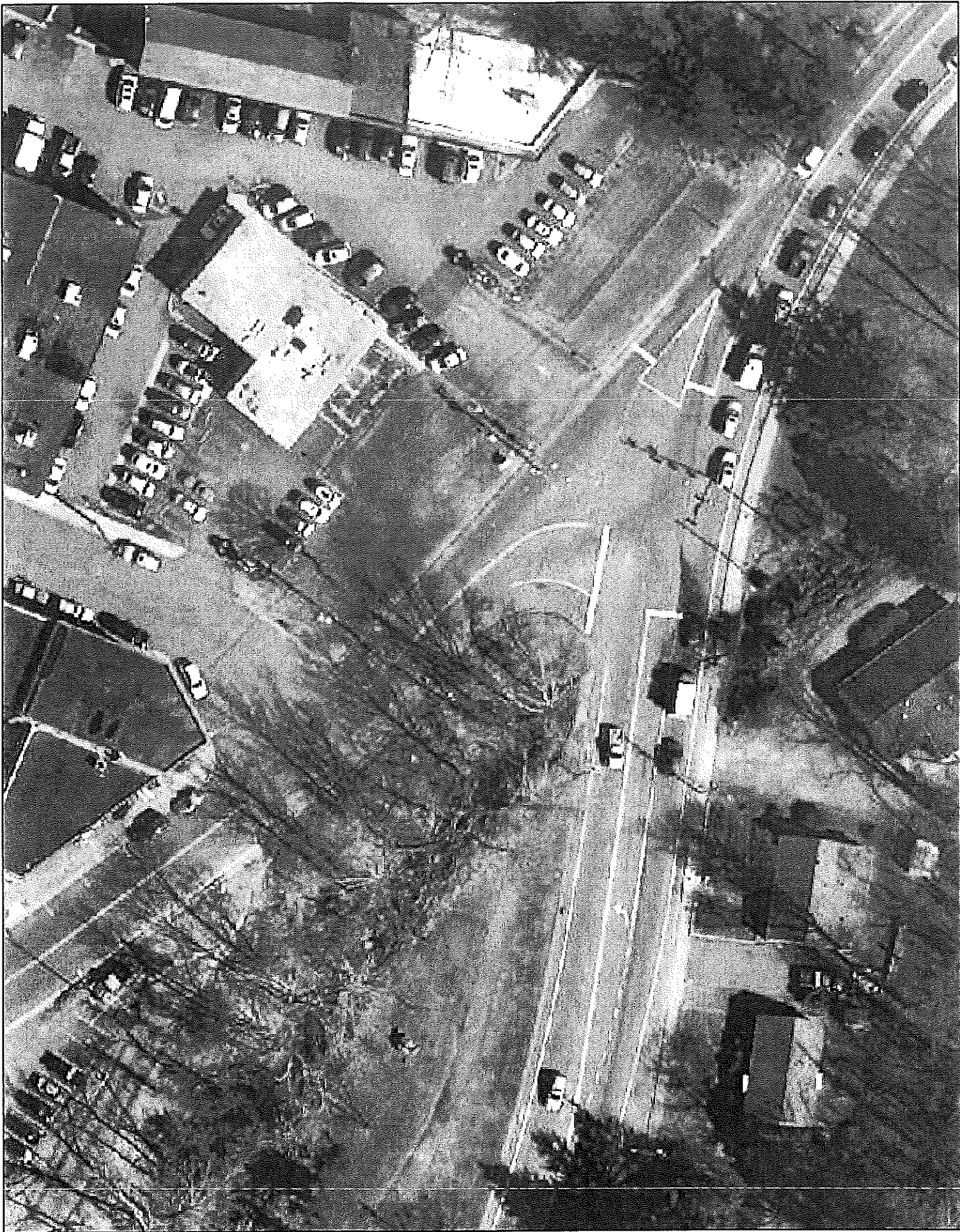
- Plan all public process
- Plan meetings with the steering committee
- Design firm lead process for non-structure discussion

Have Council approve design team additions

Kick-off Steering Committee as soon after August 18<sup>th</sup> as we can

Will use staff team to manage

- |                     |                    |
|---------------------|--------------------|
| • Jim Tolbert       | Overall Management |
| • Jeanette Janiczek | VDOT Compliance    |
| • Carrie Rainey     | Design/Process     |
| • Tony Edwards      | Engineering Review |
| • Marty Silman      | Engineering Review |



1 inch = 50 feet



Barbara J. Benge  
 PROFESSIONAL ENGINEER  
 CIVIL ENGINEER

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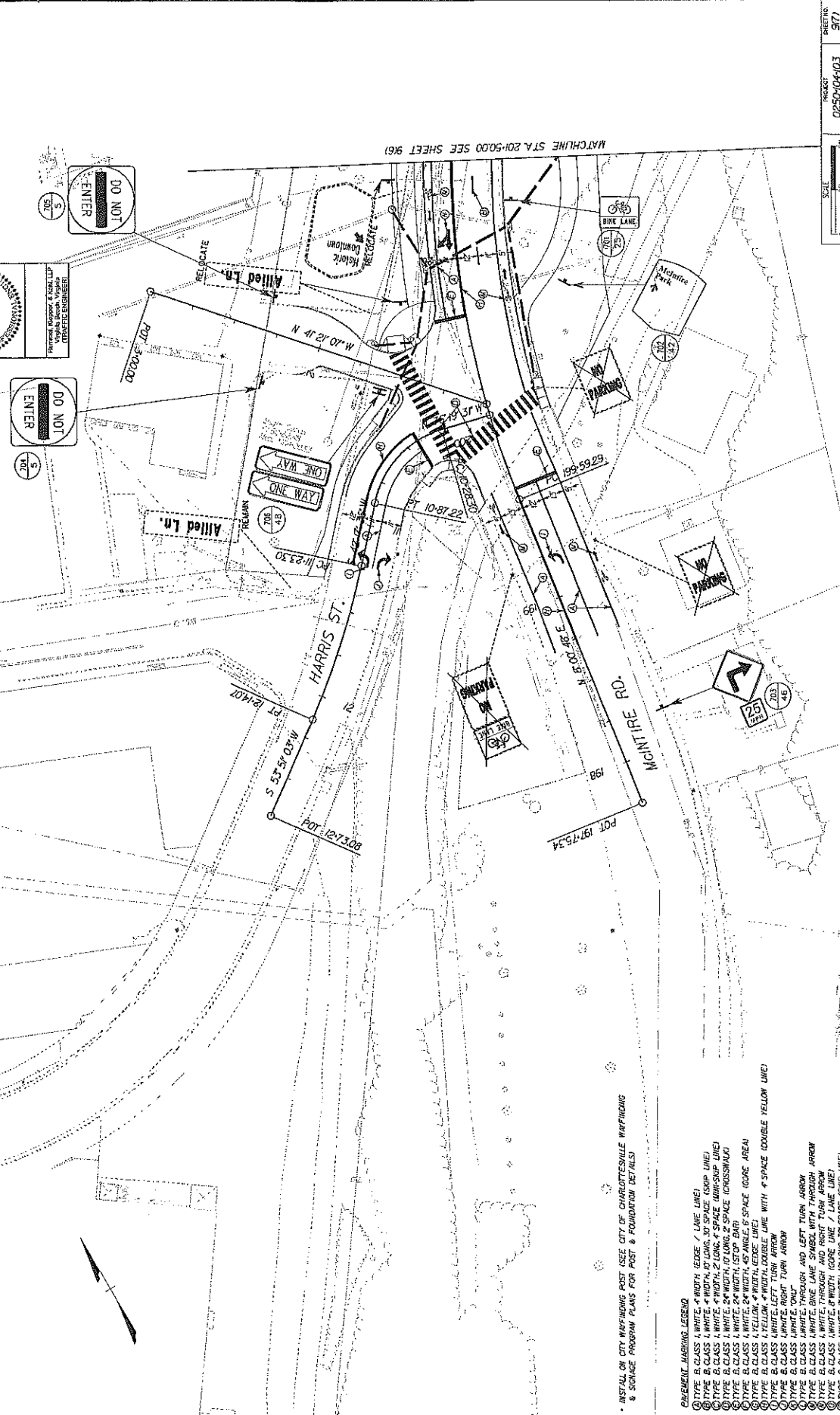
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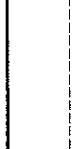


MATCHLINE STA 20+50.00 SEE SHEET 961

INSTALL ON CITY WAFERING POST (SEE CITY OF CHARLOTTEVILLE WAFERING & SIGNAGE PROGRAM PLANS FOR POST & FOUNDATION DETAILS)

**PAVEMENT MARKING LEGEND**

- 1) TYPE B CLASS I WHITE, 4" WIDTH, EDGE / LANE LINE
- 2) TYPE B CLASS I WHITE, 4" WIDTH, 10' LONG, 30' SPACE (SKIP LINE)
- 3) TYPE B CLASS I WHITE, 4" WIDTH, 2' LONG, 4' SPACE (SKIP LINE)
- 4) TYPE B CLASS I WHITE, 2" WIDTH, 2' LONG, 2' SPACE (CROSSWALK)
- 5) TYPE B CLASS I WHITE, 2" WIDTH, 10' LONG, 2' SPACE (CROSSWALK)
- 6) TYPE B CLASS I WHITE, 2" WIDTH, 10' LONG, 2' SPACE (CROSSWALK)
- 7) TYPE B CLASS I, YELLOW, 4" WIDTH, EDGE LINE
- 8) TYPE B CLASS I, YELLOW, 4" WIDTH, EDGE LINE
- 9) TYPE B CLASS I, WHITE, LEFT TURN ARROW
- 10) TYPE B CLASS I, WHITE, LEFT TURN ARROW
- 11) TYPE B CLASS I, WHITE, THROUGH AND LEFT TURN ARROW
- 12) TYPE B CLASS I, WHITE, THROUGH AND LEFT TURN ARROW
- 13) TYPE B CLASS I, WHITE, THROUGH AND RIGHT TURN ARROW
- 14) TYPE B CLASS I, WHITE, THROUGH AND RIGHT TURN ARROW
- 15) TYPE B CLASS I, WHITE, 8" WIDTH, 10' LONG, 30' SPACE (SKIP LINE)



Barbara J. Benge  
 PROFESSIONAL ENGINEER  
 CIVIL ENGINEER

DO NOT ENTER

DO NOT ENTER

DO NOT ENTER

DO NOT ENTER

DO NOT ENTER

DO NOT ENTER



**Route 250 Bypass Interchange  
at McIntire Road  
City Council Meeting**

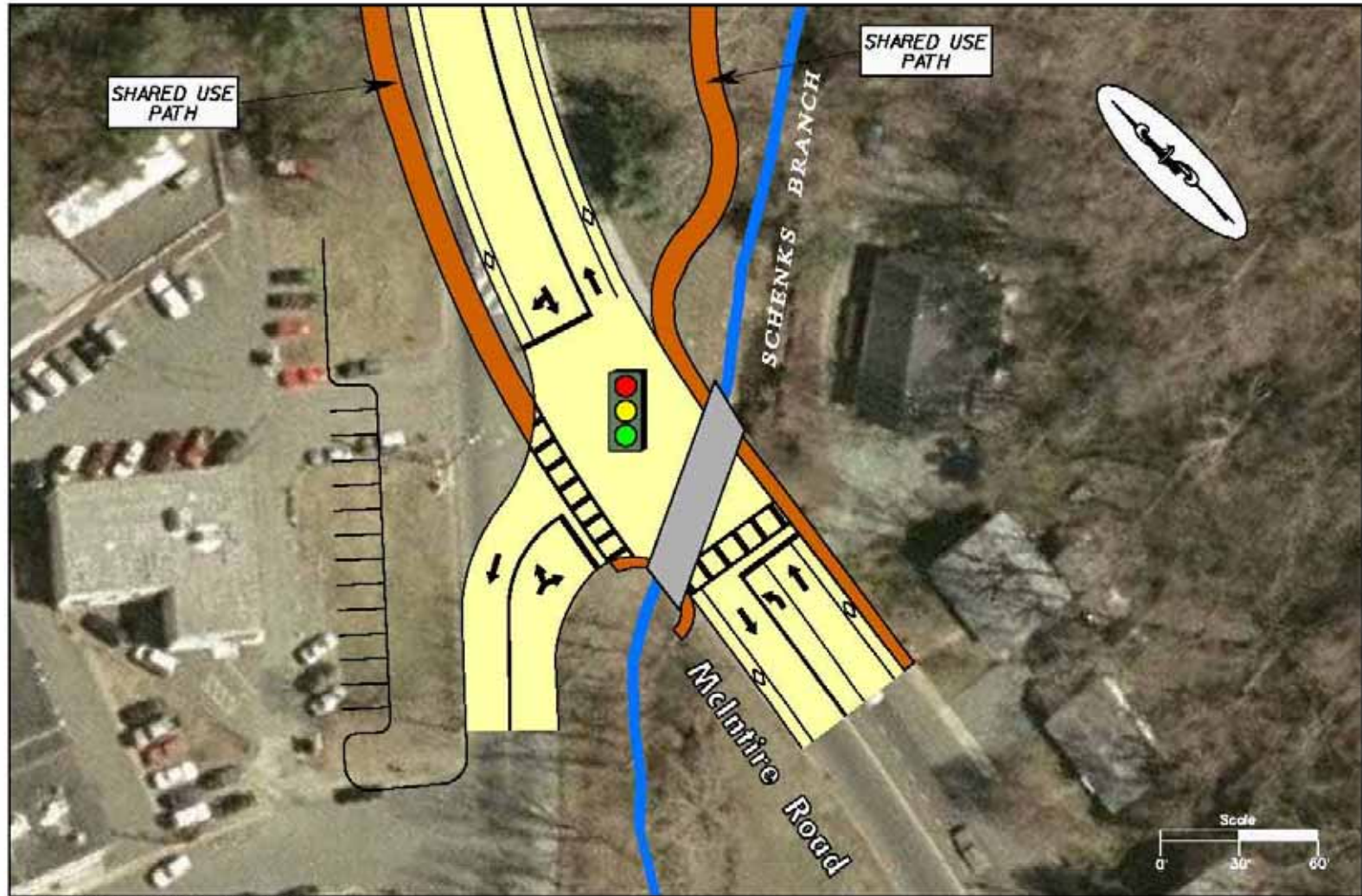
December 7, 2009



**City of  
Charlottesville**



# Harris Street



## **Resolution**

Be It Resolved by the City Council of the City of Charlottesville as follows:

1. That the attached charge to the Belmont Bridge Steering Committee is approved.
2. That the team of Urban Design Associates (UDA) and Allison Partners are approved as addition to the MMM Design Group Team

## **Charge to Belmont Bridge Steering Committee**

### **8/18/14**

1. Represent the Community in working to achieve a quality design for the replacement of the Belmont Bridge with the following goals:
  - To replace an insufficient and deteriorating bridge for traffic and pedestrian usage
  - To improve pedestrian and bicycle access along this corridor from the Belmont neighborhood to the downtown mall and 9<sup>th</sup> Street
  - To improve aesthetics along this corridor and linkage to downtown
  - To create a “gateway” to downtown from the south
  - To create synergy for economic development
  - To minimize disturbing existing utilities
  - To minimize disruption of the CSXT active rail-line and railroad operations
  
2. Using the following community suggested criteria for an enhanced bridge work with the design team to achieve the appropriate design:
  - Bridge is the Gateway into the City
  - Maintain 25 MPH Speed Limit
  - Two lanes – one in each direction
  - “Should be a Pedestrian Experience”
  - Views from the Bridge are Spectacular
  - Design – Innovative, entertaining
  - Improve North & South Intersections along 9<sup>th</sup> Street
  - Separate Pedestrian zone from vehicle & Bike Zone
  - Reduce Span
  - Enhance the Landscape Elements on the Approaches Design
  - Accent Lighting to showcase Bridge
  - Bike Lanes 10.0’, Pedestrian Lanes 10.0’, Traffic Lanes 11.0’
  
3. Meet with the design team and City staff as needed to give guidance and review designs. It is anticipated that meetings will occur as follows:



- Initial meeting to meet team and discuss general design guidelines
  - Progress meeting to review drawings.
  - Meeting to review design before presentation to the BAR.
  - Possible meeting after BAR meeting(s) to discuss comments and any needed changes.
4. Review plans prior to approval by the City Council and Board of Architectural Review.
  5. As needed, during the construction phase, meet with the design team and staff to discuss any plan adjustments or change orders.

## RESOLUTION

**WHEREAS**, on September 2, 2014 the Council of the City of Charlottesville requested the Virginia Department of Transportation to establish a new Urban project for coordination of signals using the InSync Technology at various intersections on Emmet Street/US 29; and,

**WHEREAS**, the Council of the City of Charlottesville desires to utilize existing Revenue Sharing Program funds currently allocated to 0029-104-248 Route 29 (Emmet Street and Route 250 Bypass Interchange Ramp Improvement Project (UPC: 85708) to fund the project U000-104, the project for signal coordination along Emmet Street/U. S. 29 North and related streets (UPC:T-15625); and,

**WHEREAS**, the City of Charlottesville has identified this project in their Capital Improvement Plan, and by transferring the revenue sharing funds to the new revenue sharing project this will advance the project to compliment the projects being accomplished in the County of Albemarle.

**NOW, THEREFORE, BE IT RESOLVED THAT:** the Council of the City of Charlottesville hereby requests the Virginia Department of Transportation to establish the requested coordination of signals project as a Revenue Sharing project and transfer of \$2,000,000 (\$1,000,000 state match revenue sharing, \$1,000,000 for locality match revenue sharing) from 0029-104-248 Route 29 (Emmet Street and Route 250 Bypass Interchange Ramp Improvement Project (UPC: 85708) to the new revenue sharing project.

**BE IT FURTHER RESOLVED THAT:** The Council of the City of Charlottesville hereby grants authority for the City Manager to execute project administration agreements for any approved revenue sharing projects.

ADOPTED this 2nd day of September, 2014

**APPENDIX A**

Project Number: **U000-104-R87**, UPC: **T15625** Locality: **City of Charlottesville**

Project Location ZIP+4: 22903-4830	Locality DUNS# 074745829	Locality Address (incl ZIP+4): 610 E. Market Street Charlottesville, VA. 22902-5303
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**Project Narrative**

Scope:	City of Charlottesville Adaptive Signals
From:	Emmett Street and Ivy Road Intersection
To:	US-29 and Angus Road Intersection
Locality Project Manager Contact Info:	Jeanette Janiczek (434)-970-3009
Department Project Coordinator Contact Info:	J. David Cabbage (540)-727-7129

**Project Estimates**

	Preliminary Engineering	Right of Way and Utilities	Construction	Total Estimated Cost
Estimated Locality Project Expenses	\$145,000	\$0	\$1,845,000	\$1,990,000
Estimated VDOT Project Expenses	\$5,000	\$0	\$5,000	\$10,000
Estimated Total Project Costs	\$150,000	\$0	\$1,850,000	\$2,000,000

**Project Cost and Reimbursement**

Phase	Estimated Project Costs	Funds type <i>(Choose from drop down box)</i>	Local % Participation for Funds Type	Local Share Amount	Maximum Reimbursement (Estimated Cost - Local Share)	Estimated Reimbursement to Locality (Max. Reimbursement - Est. VDOT Expenses)
Preliminary Engineering	\$150,000	Revenue Sharing	50%	\$75,000	\$75,000	
				\$0	\$0	
				\$0	\$0	
<b>Total PE</b>	\$150,000			\$75,000	\$75,000	
Right of Way & Utilities	\$0		0%	\$0	\$0	
				\$0	\$0	
<b>Total RW</b>	\$0			\$0	\$0	
Construction	\$1,850,000	Revenue Sharing	50%	\$925,000	\$925,000	
				\$0	\$0	
<b>Total CN</b>	\$1,850,000			\$925,000	\$925,000	
<b>Total Estimated Cost</b>	\$2,000,000			\$1,000,000	\$1,000,000	\$890,000

**Total Maximum Reimbursement by VDOT to Locality (Less Local Share)**

\$1,000,000

**Estimated Total Reimbursement by VDOT to Locality (Less Local Share and VDOT Expenses)**

\$990,000

**Project Financing**

Revenue Sharing Local Match	Revenue Sharing State Match				Aggregate Allocations (A+B+C+D+E+F)
\$1,000,000	\$1,000,000				\$2,000,000

**Program and project Specific Funding Requirements**

- This project shall be administered in accordance with VDOT's "Urban Construction Initiative Program Administration Guide"
- The project will be constructed and maintained in accordance with VDOT's: Urban Manual (List Appropriate Guide or Manual)
- This project is a Revenue Sharing project and must follow the procedures set forth in the Guide to the Revenue Sharing Program.
- The Locality will continue to operate and maintain the facility as constructed. Should the design features of the project be altered by the Locality subsequent to project completion without approval of the Department, the locality inherently agrees, by execution of this agreement, to make restitution, either physically or monetarily, as required by the Department.
- This is a limited funds project. The Locality shall be responsible for any additional funding in excess of \$1,000,000 (if applicable)
- Estimated eligible VDOT expenses are based on VDOT processing SERP (if applicable) and inspection. Any additional assistance may result in additional VDOT charges.
- In accordance with §33.1-23.05 of the *Code of Virginia*, this project must be initiated and at least a portion of the funds expended within one year of allocation. If not initiated by October 6, 2015 the project may be subject to deallocation.
- Revenue Sharing Funds above consist of the following Fiscal Years:
  - FY 16 - \$2,000,000 (\$1,000,000 Locality and \$1,000,000 State)
- Funds are not available until July 1 of the fiscal year in which they are allocated.
- Total project allocations:** \$2,000,000

Authorized Locality Official and date

Authorized VDOT Official  
Recommendation and Date

Typed or printed name of person signing

Typed or printed name of person signing

**RESOLUTION**  
**Road Projects Update – Bridge Repair**  
**\$1,500,000**

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the following is hereby transferred in the following manner:

**Transfer From**

\$1,100,000	Fund: 426	WBS: P-00767	GIL Account: 561426
\$400,000	Fund: 426	WBS: P-00786	GIL Account: 561426

**Transfer To**

\$1,500,000	Fund: 427	WBS: P-00214	GIL Account: 498010
\$1,500,000	Fund: 427	WBS: P-00214	GIL Account: 599999

## FIRM PROFILE AND PROJECT TEAM



## U R B A N   D E S I G N   A S S O C I A T E S

Gulf Tower, 31st floor  
707 Grant Street  
Pittsburgh, PA 15219  
telephone 412.263.5200  
fax 412.263.5202  
www.urbandesignassociates.com

URBAN DESIGN ASSOCIATES (UDA), founded in 1964, is a multi-disciplined urban design and architecture practice headquartered in Pittsburgh, Pennsylvania. UDA develops Master Plans, Pattern Books, and Architecture for clients in North America and abroad. Our design process features dynamic, three-dimensional graphics that allow everyone involved to visualize the scale and character of what is being proposed. This process creates consensus among stakeholders, development teams, political leaders, and the general public.

### **Respect for Tradition and Local Heritage**

UDA establishes the character of new places through our research into the distinct patterns that have evolved in a region over time. Each place has its own DNA. These enduring qualities spring from the environment, culture, and heritage. By documenting these qualities and establishing design vocabularies that grow out of great places, new development can continue the sense of place into the future. This method makes it possible to design a rich and diverse environment that is sustainable and flexible for many different market sectors and uses over time.



### **Sustainable Design**

History provides many examples of sustainable development patterns. The best towns and cities evolved over time as compact, mixed-use environments, designed for walking, transit, a wide range of choices and prices, and a supportive network of civic amenities. The rich interplay of streets, public spaces, and architecture provided beautiful settings for an entire range of daily activities. With the introduction of new building technologies, LEED® standards, new techniques for the disposal of waste, energy generation, and stormwater management, the environmental costs of urban development are further mitigated. UDA integrates these techniques and expertise into our multidisciplinary approach to urban design. We work collaboratively in teams of urban designers, ecologists, engineers, architects, and economists to design state-of-the-art environments in both urban and rural contexts.





### Cities, Neighborhoods, and Architecture

Over the past 40 years, cities are finding renewed life as both the civic and cultural core of regions and as 24-hour centers with residential, cultural, entertainment, retail, business, civic, and educational uses. UDA has been working with existing cities for over 40 years to create new investment opportunities and attractive urban infill developments to capture emerging markets. Our work has featured successful developments aided by UDA Pattern Books® and form-based codes, revolutionary implementation tools that ensures high quality standards throughout the life of the project. Our approach also assimilates green infrastructure design, mixed-use centers, walkable neighborhoods, and a variety of parks and open space systems.



Our architecture studio is committed to building designs that evolve from regional traditions with new technology and market requirements. UDA designs a variety of key buildings for many of our urban design and master plans to create the essential character and image. Our team includes LEED® accredited professionals for each project to complete the cycle of sustainable design from the city scale to the human scale.

Our illustration studio has received national awards for both traditional illustrations such as watercolor as well as digital and hybrid illustration techniques.

### Projects and Services

Our work is focused on urban projects that fall in one of the five categories: mixed-use urban infill; new towns and villages; Pattern Books and codes; urban neighborhoods; and architecture.



### Awards

UDA has received over 100 awards for its work in urban design and architecture. These have included the Presidential Award for the transformation of a public housing project, two Progressive Architecture Awards for neighborhoods, four National AIA Honor Awards, three ULI Awards for Excellence, five Charter Awards for the Congress for the New Urbanism, and three national HUD Awards for Downtown and neighborhood projects. Our work is published regularly in professional journals and magazines. Norton Books published *The Urban Design Handbook* and *The Architectural Pattern Book*, both by Urban Design Associates.



## PAUL B. OSTERGAARD FAIA, AOU

### *Executive Vice President*

#### **Mixed-Use Urban Infill**

- » Central Riverfront, Cincinnati, OH
- » North Shore Master Plan, Pittsburgh, PA
- » West Don Lands, Toronto, ON
- » Pack Square, Asheville, NC
- » South Lake Union, Seattle, WA
- » Alexander Street Waterfront, Yonkers, NY
- » Downtown Yonkers Plan, NY
- » Downtown Master Plan Update, Birmingham, AL
- » Storrs Town Center, Storrs, CT
- » Strategic Growth Area Masterplans, Virginia Beach, VA
- » ITA Master Plan, Virginia Beach, VA
- » Laskin Gateway Area Plan, Virginia Beach, VA
- » Aksarben Village, Omaha, NB
- » Oldtown Master Plan, Baltimore, MD
- » Broadway Overlook, Baltimore, MD
- » Broad Creek, Norfolk, VA

#### **UDA Pattern Books® and Form-Based Codes**

- » Celebration, FL
- » Storrs Town Center, Storrs, CT
- » Yonkers Downtown Neighborhoods, Yonkers, NY
- » Coopers Crossing, Camden, NJ
- » Prairie Trail, Ankeny, IA
- » Oceanfront Form-Based Code, Virginia Beach, VA

#### **Urban Neighborhoods**

- » Oldtown Master Plan, Baltimore, MD
- » Broadway Overlook, Baltimore, MD
- » Broad Creek, Norfolk, VA
- » Liberty Park, Pittsburgh, PA

#### **Professional Responsibilities**

As a managing director for UDA, Paul Ostergaard has focused on strategic plans for revitalizing downtowns and waterfronts by creating new mixed-use precincts, districts and neighborhoods. Paul is responsible for numerous traditional neighborhood projects as well as the architectural design of institutional buildings, university facilities, community centers, municipal buildings, and multi-family residential buildings. Paul's exceptional design and perspective drawing skills enable him to translate ideas into three-dimensional imagery that is easily understood by clients and the public. This talent is especially valuable for urban design projects, where Paul's participation in on-site charrettes enables the diverse constituencies for these projects to readily visualize how an existing neighborhood can be transformed and revitalized. Paul has prepared several master plans for private developers overseas and most recently won top prize in an international planning competition sponsored by the City of Moscow for the design of Russia's new Federal District.

#### **Professional Affiliations and Service**

Paul is a member of the Academy of Urbanism, based in the United Kingdom, and their first American Academician. He is a full member of the Urban Land Institute and serves on the Transit Oriented Development Council. Paul is a member of the Congress of the New Urbanism and the International Downtown Association, participating as a speaker at many conferences. He is the former president of the Pittsburgh Chapter of the American Institute of Architects. Paul holds an NCARB Certificate and is a registered architect in Pennsylvania, New York, South Carolina, Louisiana, and Maryland.

#### **Education**

Paul earned a Bachelor of Architecture degree with honors from Carnegie Mellon University (Pittsburgh, PA) where he serves as a visiting critic and design instructor at the Urban Lab in the Department of Architecture. During his senior year at CMU, Paul won the Stewardson Traveling Fellowship, enabling him to travel extensively, exploring urban design and architecture in Western Europe. Paul is a member of the national Phi Kappa Phi Honor Society.

#### **Publications**

Paul is a co-author of "The Urban Design Handbook, Techniques and Working Methods" published by Norton and widely used as a university text book. He has also authored several articles on urbanism.





## ROB ROBINSON AIA

### *Chairman*

#### **Mixed-Use Urban**

- » Moscow Expansion, Russia
- » Al Bateen Marina District, Abu Dhabi
- » Al Fallah District, Tripoli, Libya
- » Calgary TOD, CA
- » Currie Barracks, Alberta CA
- » Norfolk Downtown, VA
- » Industry Square, Minneapolis, MN
- » I-75, Cincinnati, OH

#### **New Towns**

- » Essar Township, Jamnagar, India
- » Ludhiana Township, Punjab, India
- » Baxter, Fort Mill, SC
- » Saxony, Fishers, IN
- » Roseland, Chesterfield, VA
- » Daybreak, Salt Lake City, UT

#### **Urban Neighborhoods**

- » First Ward, Charlotte, NC
- » Westbury, Portsmouth, VA
- » Church Hill, Richmond, VA
- » Cary 2000, Richmond, VA
- » Park DuValle, Louisville, KY
- » Goler Heights, Winston Salem, NC
- » White Plains, NY
- » Gilroy, CA

#### **UDA Pattern Books® and Form-Based Codes**

- » Waterfront, Punjab, India
- » East Edisto, SC
- » Great Pond, Windsor, CT
- » Louisiana Speaks: Pattern Book and Tool Kit, South Louisiana
- » A Pattern Book for Gulf Coast Neighborhoods, Mississippi Region
- » Celebration Pattern Book, Celebration, FL
- » A Pattern Book for Norfolk Neighborhoods, Norfolk, VA
- » The Denton Pattern Book, Denton, MD

#### **Professional Responsibilities**

Rob is all about understanding aspirations of people and their connection to place. His sources of inspiration for urban design comes from both the inherited character of a place and the stories, memories, and traditions of the many citizens and clients that UDA involves in their approach to design and planning. As chairman for UDA, Rob Robinson is deeply committed to processes that result in a shared vision for the future and practical strategies for implementation.

Rob's commitment to building common ground among constituencies and intense interest in the inherited qualities of a place, helps UDA teams build design vocabularies and new places that reflect the uniqueness and personality rooted in the cultural and geographic heritage of the city, town or village. By understanding these essential qualities and the aspirations of its stakeholders, Rob produces master plans, and implementation tools, such as UDA Pattern Books, that have broad-based support and a long track record of implementation resulting in great places to live, work and play.

Under his leadership at UDA, the firm has developed a broader national and international practice working with cities to reclaim urban districts and waterfronts, build sustainable, mixed-income neighborhoods and create urban design patterns and guidelines that reflect the unique regional and local identities. Rob continues to lead design efforts with UDA teams world wide.

#### **Professional Affiliations and Service**

Rob is a member of the American Institute of Architects and the Congress for the New Urbanism. He serves as an advisor with Interworks, a disaster recovery and management group that assists communities and agencies worldwide with rebuilding. Rob is the principal author of *The UDA Handbook, 2nd edition*, the UDA Pattern Books as well as numerous papers and publications on urbanism, shelter issues and approaches to housing and housing assistance.

#### **Education and Previous Experience**

Rob earned a degree in Architecture and Urban Planning from Virginia Polytechnic Institute and State University. Following graduation, Rob was an architect with the Richmond Redevelopment and Housing Authority in Richmond, Virginia; an adjunct professor in the College of Architecture and Urban Planning at VPI for several years, then served as an architect with the Peace Corps in St. Vincent, West Indies, and an architect with C.E. Thompson, a design/build company in Virginia's Shenandoah Valley, prior to joining UDA in 1984.



## MEGAN O'HARA AICP LEED AP

### *Associate and Project Manager*

#### **Mixed-Use Urban Infill**

- » East Liberty Station, Pittsburgh, PA
- » Strategic Growth Areas, Virginia Beach, VA
- » Strip District Transportation and Land Use Plan, Pittsburgh, PA

#### **Urban Neighborhoods**

- » Winbrook, White Plains, New York
- » Seaboard Square, Portsmouth, VA
- » Larimer, Pittsburgh, Pennsylvania
- » Mill Creek Valley, Cincinnati, OH
- » Beechwood Village, Basildon, England
- » Sobro Master Plan, Nashville, TN
- » East Riverfront Revitalization, Detroit, MI

#### **UDA Pattern Books® and Codes**

- » Virginia Beach Resort Area
- » Roche Harbor, Washington
- » Ni Village, Spotsylvania County, VA
- » UMORE, Minneapolis, MN
- » Daybreak, South Jordan, UT
- » Great Pond Village, Windsor, CT
- » Sewickley Heights, PA

#### **New Towns and Villages**

- » Ni Village, Spotsylvania County, VA
- » Noviy Gorod, Moscow, Russia
- » Yuzhyni, St. Petersburg, Russia
- » Ellis Specific Plan, Tracy, CA
- » East Garrison, Monterey, CA
- » Great Pond Village, Windsor, CT
- » Nairn, Scotland, UK

Megan's expertise focuses on promoting urban environments that are socially, economically, and environmentally sustainable. At Urban Design Associates, she has participated as a lead designer and project manager for projects in the U.S. and internationally. Megan facilitates the revitalization of urban environments through the design of contextual infill, mixed-use and transit-oriented development, form-based codes, and design guidelines. She has a passion for helping communities create shared visions for equitable and sustainable futures and helping public and private clients chart implementable paths to achieving these visions.

Recently, Megan's work has centered on the synergies of transit-oriented development. In Virginia Beach, VA, she helped the city explore their potential for mixed-use development in five Strategic Growth Areas along a potential light rail extension corridor. Similarly in Pittsburgh, PA, Megan led a team of designers in determining the development opportunities and appropriate densification of a historic neighborhood looking to incorporate new transit in the form of a streetcar or circulator.

#### **Education and Professional Affiliations**

Megan was awarded a Masters in Sustainable Urban Development, with distinction, from the University of Oxford in conjunction with the Prince's Foundation for Building Community. Her dissertation research focused on the importance of providing access to urban transit and explored ways to maximize these benefits.

She earned a Bachelor of Science in Architecture, magna cum laude, from the University of Notre Dame where she also participated in its Rome Studies Program. She is a member of Tau Sigma Delta, the National Honor Society in Architecture and Allied Arts.

#### **Professional Affiliations and Service**

Megan participated in a staff exchange with John Thompson & Partners in London, England, where she focused on elements of sustainable urbanism and community participatory design. She has volunteered through the Design Center of Pittsburgh's Design Consults program, helping homeowners plan for contextual renovations. She has served as a visiting critic for Pittsburgh's History and Landmark Foundation. Megan is a member of the American Planning Association, the Congress for New Urbanism, and the International Network for Traditional Building, Architecture, and Urbanism.

## PROJECT EXPERIENCE



## West Don Lands

TORONTO | ONTARIO | CANADA

**PROJECT TYPE**

Mixed-Use Infill

**PRIMARY CLIENT**

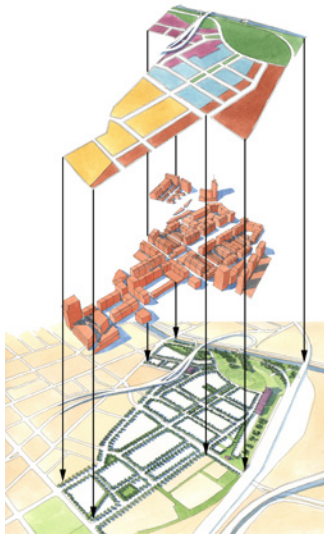
Waterfront Toronto

**YEAR COMPLETED**

2004

The West Don Lands, located in the southeast corner of Downtown, is being developed as a new mixed-use precinct with an emphasis on urban living. The master plan and form based code was prepared for Waterfront Toronto and the design team engaged the community in an extensive public planning process. As a result, the new precinct will inherit many of the unique qualities and characteristics of the surrounding neighbourhoods and will feature a major new civic park on the Don River. This park is designed with flood control devices to protect the new district and is a critical component of the restoration of the Don River and the creation of a major continuous greenway for the City.

The West Don Lands is currently being implemented and is LEED ND. This project was chosen as the athletes village for the 2015 Pan Am Games which has accelerated implementation of the plan.



## SoBro Strategic Master Plan

NASHVILLE | TENNESSEE

**PROJECT TYPE**

Downtowns & Waterfronts

**PRIMARY CLIENT**

Convention Center Authority (CCA) and  
Nashville Downtown Partnership

**YEAR COMPLETED**

In Progress

UDA is leading a multi-disciplinary team of specialists to prepare the SoBro Strategic Master Plan for the Convention Center Authority (CCA) and Nashville Downtown Partnership (NDP). The SoBro neighborhood, which borders Nashville's Central Business District to the north, has a high concentration of the city's entertainment/tourism venues such as Bridgestone Arena, the Country Music Hall of Fame, and the Schermerhorn Symphony Center. The future Music City Center, a state-of-the-art convention center, and associated Omni Hotel and Country Music Hall of expansion along with infrastructure improvements, which includes a new NES substation and the extension of Korean Veterans Boulevard, total an investment of over \$1 billion. The SoBro neighborhood is a central component to Nashville's tourism business.



# Station Area Strategic Planning

VIRGINIA BEACH | VIRGINIA

**PRIMARY CLIENT**  
City of Virginia Beach  
**YEAR COMPLETED**  
2012

UDA was selected by the City of Virginia Beach to prepare Station Area Plans for nine Strategic Growth Areas along the Virginia Beach Boulevard/I-264/Transit corridor. The UDA Team includes URS, RCLCO, VHB, and the Miles Agency. These strategic growth areas were designated in the city’s comprehensive plan for more detailed transit-oriented planning and will be station locations for the planned extension of *The Tide*, a light rail system in operation to the west in the City of Norfolk. Each plan is being developed in sequence with extensive public participation and stakeholder involvement. The plans are being adopted by City Council as amendments to the city comprehensive plan. The city has created *The Strategic Plan Office* to coordinate public and private redevelopment activities in the growth areas. The SGA Plans were completed by the end of 2012.

UDA received a Service Award for Outstanding “Diversity Champion” Business from the City of Virginia Beach Minority Council



## Lynnhaven Strategic Growth Area

VIRGINIA BEACH | VIRGINIA

**PRIMARY CLIENT**  
City of Virginia Beach  
**YEAR COMPLETED**  
2012

The Lynnhaven SGA, located on a branch of the Lynnhaven River has beautiful waterfront areas that are difficult to access today. Future redevelopment uses are limited by the area's proximity to Oceana Naval Air Station. Lynnhaven will emerge as a water-oriented retail and office center with a fascinating web of trails, streets, and waterways connecting to nearby neighborhoods and recreation areas. New stormwater management techniques will expand natural areas.



# Pack Square

ASHEVILLE | NORTH CAROLINA

**PROJECT TYPE**

Urban Civic Space

**PRIMARY CLIENT**

Pack Square Conservancy

**PROJECT SIZE**

6 Acres

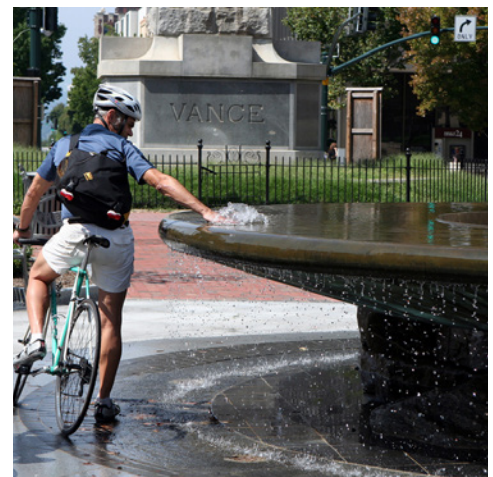
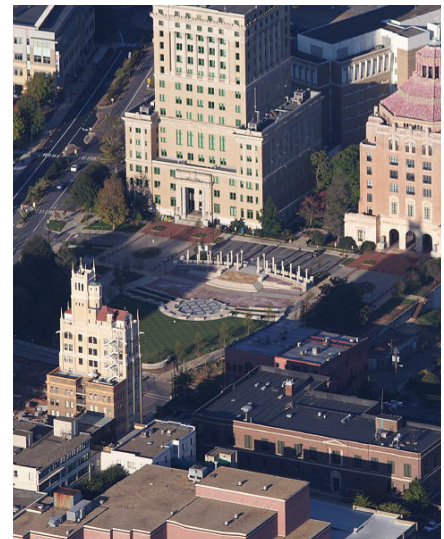
**YEAR COMPLETED**

2002–2010

**PROJECT TEAM**

Urban Design Associates  
LaQuatra Bonci Associates  
Cole, Jenest, Stone

In 2002, UDA prepared an urban design plan for the redesign of Pack Square in the City of Asheville. The square had been all but dismantled over the years to accommodate traffic and was under threat by state highway plans to further erode the space. Working collaboratively with LaQuatra Bonci Associates, UDA developed a consensus plan to restore the square and create a new festival event park as a great lawn adjacent to the historic city hall and county buildings. Pack Square restores the identity of Asheville’s unique character as a center for the arts, providing a vibrant urban street life and a celebration of the great outdoors. Park elements manage sustainable water conservation and stormwater treatment as an integral part of the park infrastructure.





## Pensacola Historic District

PENSACOLA | FLORIDA

**PROJECT TYPE**  
Downtown Infill  
**PRIMARY CLIENT**  
City of Pensacola

The Pensacola Historic District and the collection of historic buildings owned by the University of West Florida are extraordinary assets for the City of Pensacola and the Region. The master plan provides a means of coordinating private and public investment to capitalize on those assets to increase the region's economic and tax base, as well as the quality of life for residents of the Historic District, the city, and the region. The plan was developed in a public process, engaging hundreds of people, to create a vision for the future that has broad consensus and support. The plan recommended revisions to local streets to better connect the neighborhood to the bayfront and local parks.



# Whibbs Community Maritime Park

PENSACOLA | FLORIDA

**PROJECT TYPE**  
Mixed-Use Infill

**PRIMARY CLIENT**  
Pensacola, Florida

**YEAR COMPLETED**  
2007

In 2007, the Community Maritime Park Associates, Inc. commissioned a team of experts in urban design, sports and assembly architecture, landscape architecture and waterfront park design, site and waterfront engineering, and development economics to prepare Design Criteria for the development of Pensacola's Community Maritime Park.

The ultimate development master plan includes three additional public venues: the UWF Maritime Research Facility, a Multi-Cultural Museum, and an amphitheater. The ultimate build-out also includes private improvements in mixed-use development blocks. The final mix of the private improvements for these blocks will be determined by the master developer.



## Alaskan Way Viaduct Study

SEATTLE | WASHINGTON

**PROJECT TYPE**

Downtowns and Waterfronts

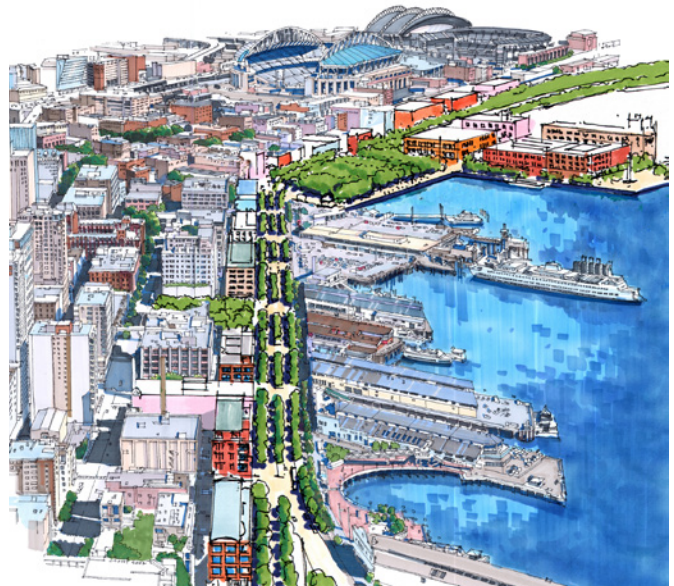
**PRIMARY CLIENT**

City of Seattle, Office of Policy and Management

**YEAR COMPLETED**

2002

The Alaskan Way Viaduct in downtown Seattle alongside Elliot Bay was badly damaged in an earthquake. The Alaskan Way Urban Design Plan recommends removing the two-tiered, elevated highway and replacing it with either a cut and cover tunnel or a surface boulevard. Both alternatives reconnect downtown Seattle to spectacular Elliot Bay, both physically and visually. Additional recommendations include new waterfront promenades and trails, new commercial and residential development, a new “front lawn” for the city, improved ferry access, transit improvements, and improved traffic patterns.



# South Lake Union

SEATTLE | WASHINGTON

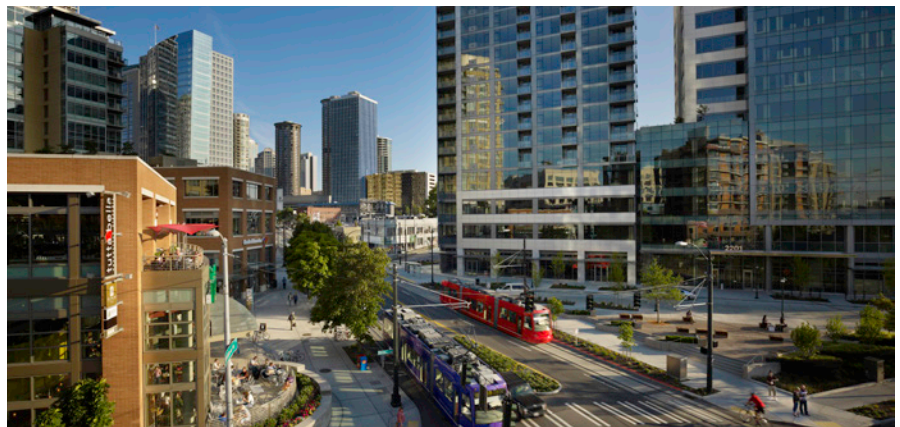
**PROJECT TYPE**  
Campuses & Districts

**PRIMARY CLIENT**  
Vulcan, Inc.

**PROJECT SIZE**  
50 Acres

**YEAR COMPLETED**  
2005

Urban Design Associates (UDA) prepared a master plan and design guidelines for Vulcan, Inc. (the investment company of Paul Allen, co-founder of Microsoft) which has assembled nearly 50 acres of land north of downtown Seattle in the South Lake Union neighborhood. The project is an ongoing revitalization of the district, with new development of 9 million square feet of new and rehabilitated commercial and residential property and a strong emphasis on creating a biotech and biomedical research cluster. New developments include the University of Washington medical research campus, Seattle Biomedical Research Institute, the Bill and Melinda Gates Foundation, Amazon, Google and ZymoGenetics. Vulcan is also developing new mixed-income housing, restaurants, retail, hotels and parks to create a vibrant mix of uses.



## Downtown Norfolk

NORFOLK | VIRGINIA

**PROJECT TYPE**  
Downtown Mixed-Infill

**PRIMARY CLIENT**  
City of Norfolk

Urban Design Associates (UDA) has served as urban design consultant for the City of Norfolk since 1989 when we developed the Downtown 2000 Master Plan. Initial interventions like the Tidewater Community College downtown campus and the Granby Street improvements catalyzed an entire revitalization of Norfolk's city center. We have since updated this plan twice and continue to inform drastic transformations to the downtown fabric including entertainment, retail, urban residential, true mixed-use (instead of multi-use), and civic interventions. All of our plans continue to create frameworks for development in which individual projects, coordinated with public investment, rebuild the Downtown as a 24-hour, 7-day-a-week center for the region.



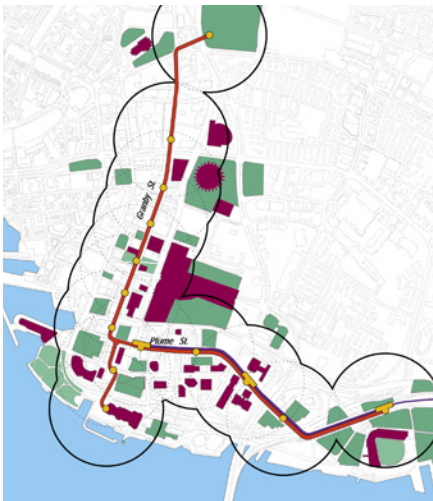
# Downtown Norfolk Transit

NORFOLK | VIRGINIA

**PRIMARY CLIENT**  
City of Norfolk

UDA has been engaged by the city to address multiple transportation issues including specific elements of the new Light Rail Transit system. UDA has focused on improving the experience for pedestrians along major arterials. UDA has worked in collaboration with the Transportation Department to tame Brambleton Avenue and enhance connectivity across this major thoroughfare.

UDA has also worked extensively with Hampton Roads Transit to integrate the LRT into the downtown fabric, create public spaces at key stations, and ensure that the stations are designed in a complimentary architectural vocabulary. The entire downtown is now considered a Transit Oriented Development. Most recently, UDA prepared concepts for a new high speed rail intermodal center in the downtown area.



# Herndon Master Plan and Pattern Book (4.2.D)

HERNDON | VIRGINIA

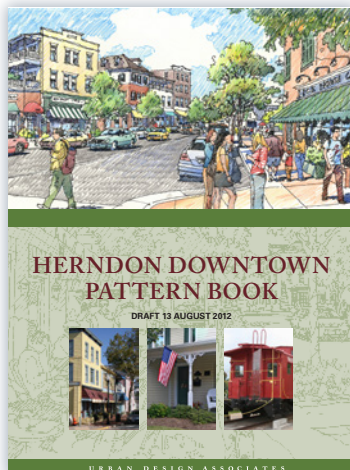
**PROJECT TYPE**  
Mixed-Use Infill

**PRIMARY CLIENT**  
Town of Herndon, Virginia

**PROJECT SIZE**  
33.5 Acres

**YEAR COMPLETED**  
2010

The Herndon Master Plan explored development and design options for the revitalization of the town's historic core and retail district. A market study and several plan options were prepared for the Herndon to guide future expansion and identify targeted first steps. The vision created a pedestrian retail loop, enhanced the open space and trail system, and strengthened the town's core with a new Performing Arts Center, commercial space and housing to create a cohesive and inviting mixed-use town center. A subsequent effort took place to provide architectural guidelines for new construction the guidelines were intended to preserve the scale and character which is unique to the Town of Herndon.



# Herndon Metro Design Guidelines

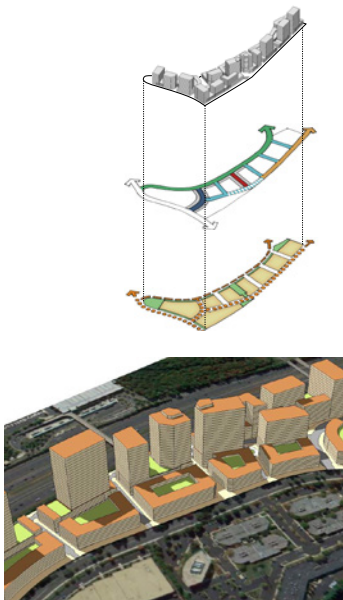
HERNDON | VIRGINIA

**PROJECT TYPE**  
Pattern Books and Codes

**PRIMARY CLIENT**  
Town of Herndon, VA

**YEAR COMPLETED**  
2013 (In Progress)

The Herndon Master Plan, adopted by the Town Council and is the result of an extensive community planning process that arrived at a vision for a new transit oriented district. The Master Plan was built in flexibility to allow developers to collaborate in creative ways that may result in a different open space and block pattern. The Design Guidelines will provide guidance for the design of streets and access ways, public spaces, buildings, and signage. These guidelines articulate urban design principles that the Town believes are critical to follow in any design scenario to create a successful new district. The guidelines are organized as follows: Urban Design Principles — that must be met but offer flexibility for developers to meet market demand and collaborate creatively; Special places articulated in the Master Plan and structured in these guidelines; Design features of new development blocks; Architectural standards; Public space and landscape design standards; and Signage standards.



## SECTION 2 | ARCHITECTURE

DRAFT 1 MAY 2013

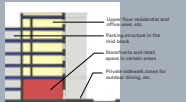
### Podium Buildings

Podiums are those 10 or more stories buildings that have residential, office or commercial use either in a mixed-use format or a single use. These buildings should have consistent massing while incorporating human-scale details such as ground floor commercial treatment that respond to the urban context.

Podiums will contain buildings that combine street view and circulation patterns. A higher pattern of development will be to have parking garages in the middle of the block integrated with other uses that their public spaces and plazas. Developers should consider terrace areas, courtyards and passages to bring light and air into the middle of development blocks. These mid-block passages will provide natural divisions for planting development. They will have the added benefit of breaking the size of development blocks down into smaller footprints. If mid-block passages are designed with the pedestrian and public in mind, the district as a whole will be enriched with this secondary circulation network.

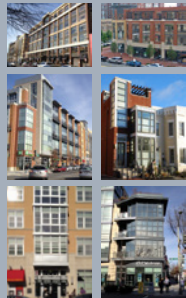
The most successful podiums will not be presented as a single massive building but rather as a collection of more situated buildings forming an urban block. This can be accomplished with variable building heights, facade treatments, and materials.

#### ELEMENTS OF THE PODIUM



- Minimum height of 4 stories
- Ground floor treatment that is 100 feet or more in length
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet
- Ground floor height that varies from 10 to 15 feet

#### COMPOSITION



- BASE, MIDDLE, TOP**
- Horizontal elements delineate a base, middle, and top
- Cornices, awns, and parapets treatment will extend throughout a mass compelling the eye
- Vertical lines will define the mass of a comfortable scale for pedestrians

#### BAYS AND EMPHASIS

- Identify a system of bays to organize the facade
- Bay opening is encouraged to vary between buildings and along existing elements to avoid monotony

#### WINDOWS AND DOORS

- Openings may be architectural or symmetrical across the facade
- Arrangement and rhythm of openings should not vary across the facade panel and implied openings on corners
- Openings are vertical in proportion
- Proportions should be based on human proportions or neighborhood scale
- Large openings must be divided into smaller, secondary units
- Windows and door moldings provide additional opportunities for visual detailing

## SECTION 3 | ARCHITECTURE

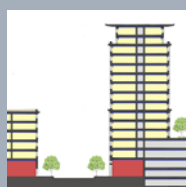
DRAFT 1 MAY 2013

### Tower Buildings

Towers will range from 20 to 30 stories and shall have a lobby entrance from an existing public space such as a street or promenade. They will always have the podium but should have a clear address on the street and not an express building. These buildings will vary, allowing different office or apartment floor plans. They should be designed proportioned to blend with adjacent buildings or the street level which rising dramatically to punctuate the skyline above.

These buildings are intended with certain details to emphasize connectivity, particularly critical for large floor plate towers. Towers facades should have an articulated base, middle, and distinctive top.

#### TOWER DIAGRAM



- Up to 30 stories in height
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories
- Minimum height of 20 stories

#### COMPOSITION



- BASE, MIDDLE, TOP**
- Horizontal elements delineate a base, middle, and top
- Cornices, awns, and parapets treatment will extend throughout a mass compelling the eye
- Vertical lines will define the mass of a comfortable scale for pedestrians

#### BAYS AND EMPHASIS

- Identify a system of bays to organize the facade
- Bay opening is encouraged to vary between major trading elements to create variety

#### WINDOWS AND DOORS

- Openings may be architectural or symmetrical across the facade
- Arrangement and rhythm of openings should not vary across the facade panel and implied openings on corners
- Openings are vertical in proportion
- Proportions should be based on human proportions or neighborhood scale
- Large openings must be divided into smaller, secondary units
- Windows and door moldings provide additional opportunities for visual detailing



## Moscow Expansion

MOSCOW | RUSSIA

**PROJECT TYPE**

Transit-Oriented Development

**PRIMARY CLIENT**

The Russian Federation and the City of Moscow

**YEAR COMPLETED**

2012

**PROJECT TEAM -CAPITAL CITIES PLANNING GROUP**

Urban Design Associates, Managing Partner  
Beasley and Associates, Planning Inc.

Gillespies

John Thompson & Partners

Nelson/Nygaard Consulting Associates

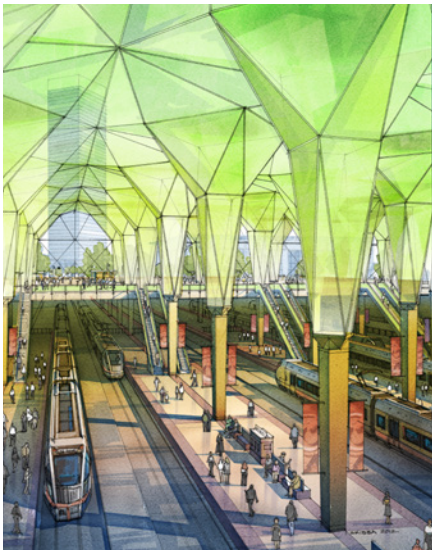
Buro Happold Ltd.

Group Ark

Professor Stuart Gulliver FRSE

Solving Efeso

Capital Cities Planning Group was selected as one of ten international planning teams to assist in the master plan for the expansion of Moscow and the redevelopment of the historic core of the city. The Russian Federation and the City of Moscow conducted an international competition for planning and design firms to work with planners in Moscow to forge a refined vision for how the city will grow over the next decade. Moscow is expected to expand from a current land area of about 264,000 acres to over 620,000 acres with projected urbanization occurring to the southwest of the city where very little urbanization has occurred. The planners have envisioned a major initiative to relocate both residential population and government offices into the annexed region as a way to alleviate pressure on infrastructure and the historic core of the city. Capital Cities Planning Group was selected by an international jury as the winner of the design for the new Federal District.



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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	September 2, 2014
Action Required:	None
Presenter:	Jim Tolbert
<b>Title:</b>	<b>Construction Viewer</b>

**Background**

We have been working on a new way to provide information to the public on our construction projects around the City. This was produced in-house with our talented staff from NDS, IT and Public Works. This came out of a discussion Jim Tolbert and I had at our ICMA conference last year.

Staff will walk Council through the viewer's features and capabilities.

A link to the new viewer:

<http://gisweb.charlottesville.org/CapitalProjectViewer/>

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**CITY OF CHARLOTTESVILLE, VIRGINIA  
CITY COUNCIL AGENDA**



Agenda Date:	September 2, 2014
Action Required:	Report Only – no verbal presentation
Presenter:	Donna Shaunesey, Executive Director, JAUNT
<b>Title:</b>	<b>JAUNT FY14 Annual Report</b>

**Background:**

The City, along with Albemarle, Fluvanna, Louisa and Buckingham Counties, helps to support JAUNT transportation services. JAUNT provides an annual report to each local governing body to keep them informed as to the overall successes and challenges over the past year, as well as to provide information specific to each jurisdiction.

**Discussion:**

System-wide, JAUNT had a very successful year, starting eight new small services with additional state funding as a result of the FY13 General Assembly's actions. We improved our already stellar safety record in all three aspects: vehicle accidents, passenger incidents and employee injuries, finished the year under budget, became certified to do our own state inspections, began significant outreach to the Hispanic community, purchased eleven replacement vehicles and two hybrid staff cars and provided 306,089 trips for the year. We also began providing service to Blue Ridge PACE (Program for All-Encompassing Care for the Elderly) and expect this to continue to expand significantly over the next year.

City-specific achievements included a 7% increase in public transportation trips; work trips saw the largest increase. One of the new services was a commuter route from Charlottesville to the Boar's Head/Farmington area – this came after years of requests to help ensure that employees of these two companies do not have to walk along 250 where there are no sidewalks. Many of the riders are clients of the International Rescue Committee and have limited transportation and employment options. Transportation for human service agencies decreased by 28% as a result of Medicaid trips being diverted by the broker to private companies as well as a shift in trips for afterschool programs from agency to public. Ridership by seniors increased 12%.

### Number of Trips by Service Type

	Charlottesville		
	FY12	FY13	FY14
Public Demand-Response			
Medical	23,842	23,414	24,618
Work	25,698	20,139	22,300
Adult Day Care	185	95	0
Miscellaneous	34,578	33,247	35,639
TOTAL Public	<b>84,303</b>	<b>76,895</b>	<b>82,557</b>
Agency	41,888	29,311	21,233
<b>TOTAL</b>	<b>126,191</b>	<b>106,206</b>	<b>103,790</b>

### Number of Trips by Age Category

Children	5%
Adults	64%
Seniors	31%
People with Disabilities (all ages)	81%

**Attachments:**

Annual Report



## Annual Report FY13-14



## JAUNT'S VISION

Central Virginians get where they need to go safely, efficiently and affordably while respecting the environment.

## JAUNT'S MISSION

JAUNT safely, courteously and promptly provides public and specialized services to meet community mobility needs.

## BOARD OF DIRECTORS FY13-14

Ray Heron, President, Charlottesville  
Clifford Buys, Vice President, Albemarle  
David Feisner, Secretary, Fluvanna  
Fran Hooper, Treasurer, Albemarle  
Ray East, Albemarle  
Juandiego Wade, Albemarle  
Karl Carter, Buckingham  
Philip Jones, Charlottesville  
Katherine Pickett, Charlottesville  
John Jones, Charlottesville  
Pat Thomas, Fluvanna  
Willie Gentry, Louisa  
Janice Jackson, Nelson  
Mercedes Sotura, Nelson





# FROM THE EXECUTIVE DIRECTOR AND THE PRESIDENT

We're proud to report that JAUNT had another very successful year! Thanks to some additional state funding, we expanded services to meet some long-standing community needs. We were able to restore some services in Louisa and Fluvanna that had been hit hard by the recession as well as providing access to jobs for folks in Charlottesville and Albemarle. With the expansion of service for HeadStart and after-school programs in Charlottesville and Albemarle we were able to improve access for children, too.

JAUNT took a huge step forward in reaching out to the Hispanic community with a new Spanish-speaking staff member and we improved our efficiency in maintaining our vehicles by becoming a certified state inspection facility. During the snowy winter we were impressed that our dispatching staff spent the night to ensure that service could continue no matter what the weather. We also began serving the Blue Ridge PACE Center, which provides services for elderly folks at risk of moving into nursing homes. And despite the increasing frailty of many of the people who ride with us, we improved our superior safety record once again.

We are also proud of our fare scholarship program available through our nonprofit division, JAUNT Friends. Thanks to the incredible support of people in our local communities and the efforts of our dedicated fundraising committee, we have been able to help JAUNT passengers across our service area. We also received a grant from BAMA Works of Dave Mathews Band in the Charlottesville Community Fund, which has allowed us to offer larger fare scholarships for the first time.

We continue to be dedicated to our communities and the passengers we serve. Come ride with us to experience that dedication first-hand!

*Ray Heron*, President

*Donna Shaumese*,

Executive Director

---

"Keep up the good work!  
By your example you make  
C'Ville a better place to  
live! And grow up!

A JAUNT rider

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## JAUNT IN BRIEF

JAUNT, Inc. is a regional transportation system providing service to Charlottesville, Albemarle, Louisa, Nelson, Fluvanna and Buckingham. The 75 vehicle fleet carries the general public, agency clients, senior citizens and people with disabilities throughout Central Virginia; most of the fleet is lift-equipped. Organized in 1975, JAUNT maintains an exemplary record of safety, cost efficiency, and high quality service, and is recognized both statewide and nationally for its performance record. In FY14 we provided over 300,000 trips to work, agency programs, doctors' offices, and retail businesses. JAUNT is owned by the local governments that it serves and uses federal, state, and local funding to supplement fares and agency payments.



# HIGHLIGHTS

- Finished the year under budget
- Hosted a visit from our Congressman
- Began service for Blue Ridge PACE clients
- Became certified to do our own state inspections
- Began significant outreach to the Hispanic community
- Purchased eleven new buses and two staff vehicles
- Two drivers brought home trophies from the state-wide Roadeo
- Improved our already stellar safety record in all three aspects: vehicle accidents, passenger incidents and employee injuries
- Began eight new services throughout our coverage area – Intracounty service on Mondays in Louisa; Tuesday Midday service, early commuter return and Friday Intracounty service in Fluvanna; HeadStart, Boys and Girls Club, Farmington/Boar's Head service in Charlottesville and Albemarle; a 5 PM commuter return in Nelson; and a 5 PM return in Buckingham



# FY13-14 RIDERSHIP

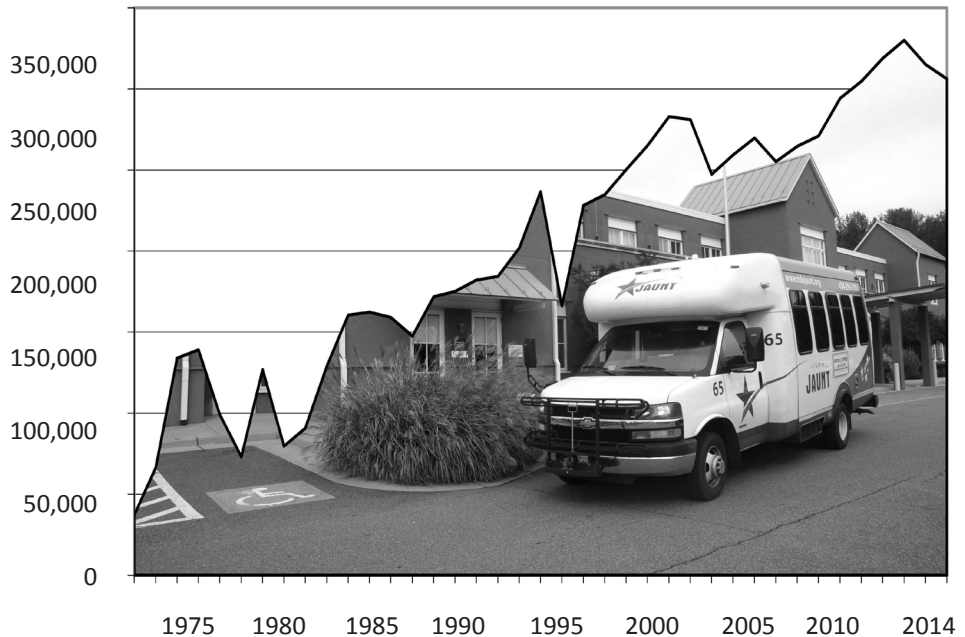
“To my drivers-  
Part of my disability  
is to become anxious  
and confused. You  
are all so patient and  
understanding.  
Thank you!”

from annual  
Passenger Survey

PASSENGER ORIGIN	
Charlottesville	103,821
Albemarle	127,083
Nelson	18,054
Fluvanna	12,161
Louisa	26,335
Buckingham	13,433
Other	5,202
<b>TOTAL</b>	<b>306,089</b>

TRIP CATEGORIES	
Medical	73,580
Elderly and Disabled	102,225
Children & Youth	16,926
Senior Meal Programs	14,122
Rural Routes	79,521
Other	19,715
<b>TOTAL</b>	<b>306,089</b>

# TOTAL ANNUAL RIDERSHIP

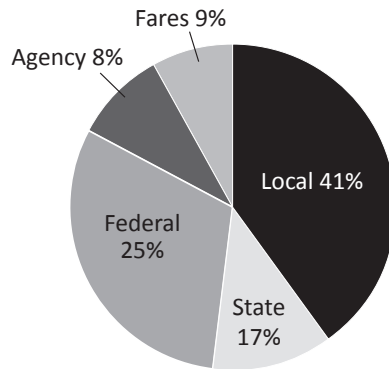
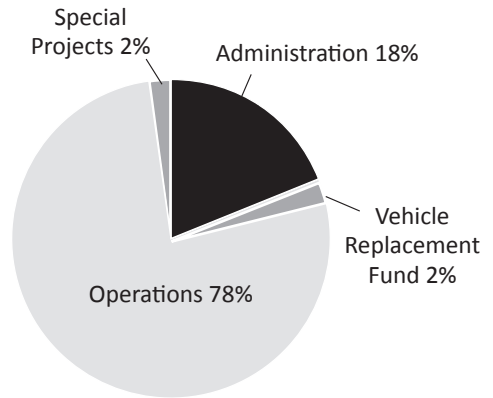


# OPERATING BUDGET SUMMARY

(unaudited figures)

EXPENSES	
Administration	\$1,009,616
Operations	\$4,455,155
Special Projects	\$112,982
Vehicle Replacement Fund	\$145,715
<b>TOTAL</b>	<b>\$5,723,468</b>

Revenue	
Local	\$2,333,945
State	\$996,203
Federal	\$1,435,127
Agency	\$448,570
Fares	\$509,623
<b>TOTAL</b>	<b>\$5,723,468</b>





JAUNT, Inc.  
104 Keystone Place  
Charlottesville, VA 22902  
(434) 296-3184  
(800) 36-JAUNT  
[www.ridejaunt.org](http://www.ridejaunt.org)  
Email: [info@ridejaunt.org](mailto:info@ridejaunt.org)



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