



**CITY COUNCIL AGENDA
June 1, 2020**

Members
Nikayah Walker, Mayor
Sena Magill, Vice Mayor
Heather D. Hill
Michael K. Payne
J.Lloyd Snook, III

5:30 p.m. Closed session as provided by Sections 2.2-3711 and 2.2-3712 of the Virginia Code (Personnel; Boards & Commissions): Electronic meeting

6:30 p.m. Regular Meeting

Virtual/Electronic meeting. Register at www.charlottesville.gov/zoom

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

AGENDA APPROVAL Agenda amended to continue Closed Session at the conclusion of the Regular Meeting – **APPROVED 5-0 (HILL/MAGILL)**

ANNOUNCEMENTS

RECOGNITIONS

BOARD & COMMISSION APPOINTMENTS **Appointed 1 seat on PCRB: 5-0 (HILL/SNOOK)**

CONSENT AGENDA* **APPROVED 5-0 (SNOOK/HILL)**

1. Minutes: May 13, 2020 Council work session; May 18, 2020 Council closed and regular meetings
2. **Res./Approp.*: #R-20-068** Resolution adopting the Budget and City Council amendments for the City of Charlottesville for the fiscal year beginning July 1, 2020 and ending June 30, 2021, and providing for the annual appropriation of funds for such fiscal year (2nd reading)
3. **Appropriation: #A-20-069** Appropriation from Department of Human Services Fund Balance for the Pathways/Community Resource Hotline - \$400,000 (2nd reading)
4. Appropriation: Supplemental State Funding for the Children's Services Act - \$880,522.88 (carried)
5. Appropriation: Department of Social Services Additional Funding for Adoption Assistance - \$625,000 (carried)
6. Appropriation: Appropriation of CARES Act funding designed to provide emergency assistance for Charlottesville Area Transit (CAT) and JAUNT. Total funding \$7,143,582 – CAT \$5,357,686 and JAUNT \$1,785,896 (carried)
7. Ordinance: Taxicab Driver Ordinance Amendment (carried)

CITY MANAGER RESPONSE TO COMMUNITY MATTERS (FROM PREVIOUS MEETINGS)

COMMUNITY MATTERS

ACTION ITEMS

8. Ordinance*: Appropriation of remaining \$250,000 from FY20 Real Estate Tax Relief for the elderly and/or disabled and Charlottesville Housing Affordability Program to fund one-time COVID-19 Real Estate Tax Relief Grants (1 reading requiring 4/5 vote) **APPROVED 5-0 (HILL/SNOOK)**
#O-20-070

GENERAL BUSINESS

OTHER BUSINESS

MATTERS BY THE PUBLIC

NOTE: Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

*Action Needed

RESOLUTION ADOPTING THE BUDGET FOR THE
CITY OF CHARLOTTESVILLE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021
AND PROVIDING FOR THE ANNUAL APPROPRIATION OF FUNDS
FOR SUCH FISCAL YEAR.

I. ADOPTION OF BUDGET

WHEREAS, pursuant to Section 19 of the City Charter and Section 15.2-2503 of the Code of Virginia, the City Manager has caused to be prepared and presented to City Council a proposed budget for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and

WHEREAS, a synopsis of such proposed budget has been published in the Daily Progress, a newspaper of general circulation in the City, and notice duly given in such newspaper and public hearings held thereon on March 16, 2020 and May 18, 2020, and the estimates of revenues and expenditures therein debated and adjusted by City Council in open public meetings, all as required by the City Charter and Section 15.2-2506 of the Code of Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville that such document, the statements of fiscal policy set forth therein, and the estimates of revenues and expenditures therein proposed by the City Manager and debated and adjusted by the City Council, are hereby adopted as the annual budget of the City of Charlottesville, for informative and fiscal planning purposes only, for the fiscal year beginning July 1, 2020, and ending June 30, 2021; and that a true and correct copy of the same, as adopted, shall be kept on file in the records of the Clerk of the Council.

II. GENERAL FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville that:

A. The sums hereinafter set forth are estimated as General Fund revenues for the fiscal year beginning July 1, 2020.

Local Taxes

Real Estate Taxes	\$78,353,270
Personal Property Tax	9,800,000
Public Service Corporation Tax	1,459,389
Penalty/Interest on Delinquent Taxes	415,000
Utility Services Consumer Tax (Gas, Water, Electric)	5,024,112
Virginia Communications Sales and Use Tax	2,600,000
Tax on Bank Stock	1,200,000
Tax on Wills and Deeds	625,000
Sales and Use Tax	11,504,331

Rolling Stock Tax	19,319
Transient Occupancy (Lodging) Tax	6,282,721
Meals Tax	11,842,493
Short-Term Rental Tax	60,000
Cigarette Tax	575,000
Recordation Tax Receipts	205,223
Vehicle Daily Rental Tax	82,500
Total Local Taxes	\$130,048,358
Licenses and Permits	
Business and Professional Licenses	\$6,225,000
Vehicle Licenses	900,000
Dog Licenses	10,000
Electrical and Mechanical Permits	250,000
Building and Plumbing Permits	450,000
Temporary Parking Permits	150,000
Site Plans	75,000
Other Permits	140,500
Total Licenses and Permits	\$8,200,500
Intergovernmental Revenue	
<i>Revenue from State Agencies</i>	
PPTRA Revenue (State Personal Property Tax)	\$3,498,256
State Highway Assistance	4,291,324
Reimbursement/Constitutional Offices	1,698,184
State Aid for Police Protection	2,077,468
Trailer Title	1,200
DMV Select Office Commissions	35,000
Other State Assistance: Misc. Rev	50,000
<i>Revenue from Other Intergovernmental Sources</i>	
School Resource Officers (City Schools)	301,231
Regional Library Administrative Fee	117,144
Crisis intervention Team Revenue	105,910
Fire Department Ops (Albemarle County)	195,000
Fire Department Ops (UVA)	353,000
Juvenile & Domestic Relations Court (Albemarle County)	63,760
Juvenile & Domestic Relations Court Building Maintenance (Albemarle County)	57,913
Magistrate's Office (Albemarle County)	4,575
Payments In Lieu of Taxes (Housing Authority)	25,000
Service Charge (UVA)	46,000
Property Maintenance (UVA)	63,455
Total Intergovernmental Revenue	\$12,984,420
Charges for Services	
Property Transfer Fees	\$1,000
Zoning Appeals Fees	1,100
Court Revenue (Circuit/General District Courts)	500,000

Circuit Court - Online Land Records Subscription Revenue	30,000
Internal City Services	1,882,925
Utility Cut Permits	185,000
Recreation Income	1,335,824
Reimbursable Overtime/Public Safety	331,579
Payment in Lieu of Taxes: Utilities	6,091,667
Indirect Cost Recovery	125,000
Waste Disposal Fees	1,115,000
Emergency Medical Services (Ambulance) Revenue Recovery	1,300,000
Other Charges for Services	125,000
Total Charges for Services	\$13,024,095
Miscellaneous Revenue	
Interest Earned	\$706,000
Rent	194,956
Refund of Prior Years' Expenditures	50,000
Other Miscellaneous Revenue	613,000
Total Misc. Revenue	\$1,563,956
Transfers from Other Funds	
Landfill Reserve Fund	\$250,000
Parking Enterprise Fund	1,200,000
Total Transfers from Other Funds	\$1,450,000
City/County Revenue Sharing: Operating Budget	\$13,289,313
Total Operating Revenue	\$180,560,642
Designated Revenue	
City/School Contracts: Pupil Transportation	\$2,972,130
City/School Contracts: School Building Maintenance	3,816,780
City/County Revenue Sharing: Transfer to Capital Improvement Fund	900,000
Transfer to the Capital Improvement Fund - Mall Vendor Fees	93,750
City/County Revenue Sharing: Transfer to Facilities Repair Fund	400,000
Transfer to Debt Service Fund: Meals Tax Revenue	2,452,571
Total Designated Revenue	\$10,635,231
Total General Fund Revenue	\$191,195,873

B. The sums hereinafter set forth are hereby appropriated from the General Fund of the City for the annual operation of the City departments, other agencies and non-departmental accounts so set forth, beginning July 1, 2020.

Operating Expenditures

Management

Mayor and City Council	\$572,629
Office of the City Manager/Administration	1,536,483
Office of the City Manager/Communications	552,602
Office of the City Manager/Economic Development	1,129,622
Office of the City Attorney	1,030,055
Office of General Registrar	671,840

Contributions to Organizational Memberships and Workforce

Development Programs

Virginia Municipal League	16,820
Chamber of Commerce	2,000
Thomas Jefferson Planning District Commission	86,454
Piedmont Workforce Network	7,971
Virginia Institute of Government	2,500
Alliance for Innovation	2,550
Virginia First Cities Coalition	18,000
Central Virginia Partnership for Economic Development	24,640
Thomas Jefferson Soil and Water Conservation District	13,049
Central Virginia Small Business Development Center	19,200
Rivanna Conservation Alliance	11,000
National League of Cities	5,000
Center for Nonprofit Excellence	600

Non Departmental Activities

City Strategic Plan/P3: Plan, Perform, Perfect	105,000
Participatory Budgeting	15,000
Virginia Juvenile Community Crime Control Act (Local Match)	108,415
Citizen Engagement Opportunities	15,000
Food Equity	155,000
Citizen Review Board (CRB)	150,000
Innovation Fund	20,000
Performance Agreement Payments to CFA	250,000
Citywide Reserve - Economic Downturn	6,674,971
Ivy Landfill	210,000
Transfer to Debt Service Fund	8,560,788
Transfer to Fund Balance Target Adjustment Fund	481,905
Employee Compensation and Training	1,926,887

Internal and Financial Services

Finance Department - Administration/Purchasing/Assessor	2,544,984
Human Resources	1,215,923
Commissioner of Revenue	1,344,901

Treasurer	1,356,697
Information Technology	2,996,483

Healthy Families and Community

Transfer to Children's Services Act Fund	2,004,722
Transfer to Social Services Fund	3,602,777
Transfer to Human Services/Community Attention Fund	641,280
Neighborhood Development Services	2,406,657
Office of Human Rights/Human Rights Commission	238,438
Parks and Recreation	11,535,820
Transfer to Convention and Visitors' Bureau	1,212,691

Unallocated Agency Funding

Unallocated Vibrant Community Funds	2,104,683
Unallocated Arts and Culture Funding	154,446

Contributions to Children, Youth, and Family Oriented Programs

Virginia Cooperative Extension Program	52,297
Thomas Jefferson Health District	612,708
Region Ten Community Services Board	1,180,092
Jefferson Area Board for Aging (JABA)	319,192
United Way - Thomas Jefferson Area	192,504

Contributions to Education and the Arts

Jefferson Madison Regional Library	2,015,037
City Center for Contemporary Arts	47,970
Piedmont Virginia Community College	12,317
McGuffey Art Center	24,035
Historic Preservation Task Force	5,000

Contributions to Housing Programs

Rent Relief for Elderly, a sum sufficient estimated at	20,099
Rent Relief for Disabled, a sum sufficient estimated at	219,133
Tax Relief for Elderly, a sum sufficient estimated at	130,738
Tax Relief for Disabled, a sum sufficient estimated at	61,542
Homeowners Tax Relief Program	1,443,488
Stormwater Fee Assistance Program	20,000

Infrastructure and Transportation

Public Works: Administration, Facilities Development, Facilities Maintenance	3,258,129
Public Works: Hedgerow Properties	49,820
Public Works: Public Service	9,199,706
Transfer to Charlottesville Area Transit Fund	2,513,651
JAUNT Paratransit Services	1,744,416

Public Safety and Justice	
City Sheriff	1,275,198
Commonwealth's Attorney	1,155,259
Clerk of Circuit Court	749,452
Circuit Court Judge	88,864
General District Court	21,143
Juvenile and Domestic Relations Court/Court Services Unit	415,260
Magistrate	9,150
Fire Department	12,539,795
Police Department	18,017,555
Contributions to Programs Supporting Public Safety and Justice	
Regional Jail	4,316,546
Blue Ridge Juvenile Detention Center	576,870
Emergency Communications Center	1,485,643
Society for the Prevention of Cruelty to Animals	282,415
Public Defender's Office	59,512
Local Contribution to Public Schools	
Operational Support	58,709,623
Total Operating Expenditures \$180,560,642	
Designated Expenditures	
City/School Contracts: Pupil Transportation	\$2,972,130
City/School Contracts: School Building Maintenance	3,816,780
Transfer to Capital Projects Fund	900,000
Transfer to Capital Projects Fund - Mall Vendor Fees	93,750
Transfer to Facilities Repair Fund	400,000
Transfer to Debt Service Fund - Meals Tax Revenue	2,452,571
Total Designated Expenditures \$10,635,231	
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Total General Fund Expenditures	\$191,195,873
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C. Of the sum of \$14,589,313 to be received in the General Fund from the County of Albemarle under the revenue sharing agreement of May 24, 1982, \$400,000 shall be transferred to the Facilities Repair Fund.

D. The amounts hereinabove appropriated for salary accruals, education, training and employee benefits, or portions thereof, may on authorization from the City Manager, or his designee, be transferred by the Director of Finance or the Deputy City Manager to any departmental account, and notwithstanding any other provision of this resolution to the contrary, be expended for salaries or employee benefits in such account in the manner as sums originally appropriated thereto.

E. The portions of the foregoing appropriations to individual departments or agencies intended for motor vehicles and related equipment shall be transferred to the Equipment Replacement Fund for expenditure as hereinafter provided.

F. The amount above appropriated for Debt Payment shall be transferred to the Debt Service Fund. In addition, an amount equivalent to 1 percent of the meals tax rate will be deposited into the Debt Service Fund.

G. The amount above appropriated as Council Strategic Initiatives shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

H. The amount above appropriated as Ivy Landfill Remediation shall not be deemed to expire at the end of the fiscal year, and any unspent funds are hereby transferred to the Landfill Reserve account in the ensuing fiscal year unless altered by further action of City Council. Further, any amount in the Landfill Reserve may be immediately appropriated for use to cover costs associated with the landfill remediation budget in the current fiscal year.

I. The amount above appropriated as Hedgerow Properties shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

J. The proceeds of the sale of any real property shall be appropriated to the Strategic Investment Fund.

K. The amount received for \$4-For-Life revenue shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year and will be appropriated into the Fire Department budget, unless altered by further action of City Council.

L. Of the above amount of funding appropriated to the Fire Department budget for Emergency Medical Services (EMS), \$450,000 is the City's contribution to the Charlottesville Albemarle Rescue Squad (CARS). In addition, a 10% contingency of \$91,064 for the EMS System shall be set aside per the agreement between the City and CARS. Any contingency funds remaining unexpended at the end of the fiscal year shall be transferred into a separate EMS Equipment Replacement Fund to be used for future EMS equipment needs to support the provision of emergency medical services in the City of Charlottesville.

M. The amount above appropriated as Historic Resources Task Force shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

N. The amount received as drug forfeitures and seizures revenue collected by the Police Department and Commonwealth Attorney's Office shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

O. The amount received as Courthouse Security Revenue is hereby appropriated in the ensuing fiscal year and appropriated into the Sheriff Office budget to be used for court security related expenses (personnel and equipment) per the Code of Virginia. Further, any unspent funds in the Court House Security account shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

P. Funds from the Citywide Reserve account may be transferred to other funds at the discretion of the City Manager for the purpose of addressing unforeseen expenditures in those funds. Any amount remaining in the Citywide Reserve account shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

Q. The amount above appropriated as Corporate Training Fund, within the Employee Compensation and Training funds, shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

R. The amounts received unspent for donations and grants in the General Fund received for specific purposes shall not be deemed to expire at the end of the fiscal year and hereby are appropriated in the ensuing fiscal year.

S. The amounts above appropriated as Sister City Commission shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

T. Sums appropriated for the Stormwater Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

U. The amounts above appropriated funds for the City Strategic Plan - P3: Plan, Perform, Perfect shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

V. The amounts above appropriated funds for the Innovation Fund shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

W. The amounts above appropriated funds for the Crisis Intervention Team (CIT) shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

X. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2021, shall be deemed to revert to the unassigned balance of the General Fund, unless Council by resolution provides that any such sum shall be a continuing appropriation.

Y. Sums appropriated in the General Fund which have not been encumbered or expended as of June 30, 2021 and are in excess of 17% of General Fund expenditures for the next fiscal year shall be deemed to revert to the Capital Fund contingency account for future one-time investments in the City’s infrastructure as part of the year-end appropriation, unless further altered by Council with year-end adjustments.

III. SCHOOL OPERATIONS APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sums hereinafter set forth are hereby appropriated for the annual operation of the school operations, effective July 1, 2020; the City contribution to the School operations having hereinabove been appropriated from the General Fund.

School Budget (All Funds)	
Local Contribution	\$57,834,623
State Funds	21,014,925
Federal Funds	5,280,802
Fund Balance	720,649
Misc. Funds	3,167,089
Total School Operations Budget	\$88,018,088

A net increase in the School Operations general fund balance at June 30, 2021 shall be deemed to be allocated as follows:

- Surplus operating budget up to \$100,000 will be allocated to the School Facility Repair Fund, however Charlottesville City Schools will be required to commit \$100,000 of their annual budget to the Facility Repair Fund
- Funds in excess of \$100,000 up to \$200,000 will be retained by the City of Charlottesville School Division
- Funds over \$200,000 will be shared equally (50/50) between the City and Charlottesville City Schools

IV. HEALTH BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Health Benefits Fund sums received by said Fund from individual departments and agencies for the payment of health and medical benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such health and medical benefit program costs. This appropriation shall be effective during the fiscal year ending June 30, 2021, but shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

V. RETIREMENT BENEFITS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Retirement Benefits Fund sums received by said Fund from individual departments and agencies for the payment of retirement benefit program costs, and for insurance covering such costs, and in addition, for the accumulation of a reserve for future expenditures to pay for such retirement benefit program costs. This appropriation shall be effective during the fiscal year ending June 30, 2021, but shall not be deemed to expire at the end of that year. Instead, it shall continue in effect unless altered by further action of City Council.

VI. TRANSIT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Transit Fund, for the operation of the transit bus system during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$8,982,666 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020.

Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2021 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

VII. RISK MANAGEMENT APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that all sums previously appropriated to the Risk Management Fund, all sums received by such fund as payment from other City funds, are hereby appropriated for the uses prescribed for such fund, pursuant to the terms of, and subject to the limitations imposed by Article V of Chapter 11 of the Code of the City of Charlottesville, 1990, as amended.

VIII. EQUIPMENT REPLACEMENT FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

There is hereby appropriated from the Equipment Replacement Fund other sums received by such fund as payment from the General Fund and vehicle sales, and proceeds from vehicle loss insurance settlements for the lease, financing or purchase of motor vehicles and related equipment and for accumulation of a reserve for future equipment purchases during the fiscal year beginning July 1, 2020 and ending June 30, 2021. Such appropriation shall be effective July 1, 2020; provided that such appropriations shall not be deemed to expire at the end of such fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council. Of the sums received

by the Equipment Replacement Fund, a sum sufficient to service the debt on any pieces of general governmental equipment obtained under a master lease, credit line, or an installment purchase agreement shall be transferred to the Debt Service Fund.

IX. FACILITIES REPAIR FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The sum of \$400,000 transferred to the Facilities Repair Fund from the General Fund, and such sums as may be transferred to the Facilities Repair Fund from other funds during the fiscal year beginning July 1, 2020 are appropriated for carrying out the purposes of this fund during that fiscal year. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

X. JOINT HEALTH DEPARTMENT BUILDING FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

The amounts received as Health Department Building Account revenue during the fiscal year beginning July 1, 2020 are appropriated to the Joint Health Department Building Fund to be used for general improvements, maintenance and small capital projects related to the Thomas Jefferson Health District building. Further, any unspent funds in the Health Department Building account shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless further altered by Council.

XI. DEBT SERVICE FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville:

A. The Debt Service Fund shall serve as a permanent reserve for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act.

B. The sum of \$8,560,788 transferred to such fund by Part II of this resolution, as well as the designated Meals Tax transfer (estimated at \$2,452,571), or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

C. Appropriations in the Debt Service Fund shall be deemed continuing appropriations, and balances remaining in such fund at the end of each fiscal year shall be carried forward to pay principal and interest due on City obligations and costs associated with the issuance of those obligations in future years.

XII. SPECIAL REVENUE FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, that the following appropriations are hereby approved for agency expenditures accounted for as separate funds of the City, for their respective programs during the fiscal year beginning July 1, 2020 and ending June 30, 2021; the City contribution to each such fund having hereinabove been appropriated from the General Fund:

A. There is hereby appropriated from the Human Services/Community Attention Fund, for the operation of the Community Attention Homes and related programs during such fiscal year, the sum of \$6,784,014, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

B. There is hereby appropriated from the Social Services Fund, for the operation of the Department of Social Services during such fiscal year, the sum of \$14,981,907, or the amount of revenue actually received by such fund, whichever shall be the lesser amount.

C. There is hereby appropriated from the Children's Services Act Fund, for the operation of the Children's Services Act entitlement program, the sum of \$8,444,864, or the amount of revenue actually received by such fund, whichever shall be the greater amount.

Each such special revenue fund appropriation shall be deemed effective July 1, 2020. Except as is otherwise expressly provided herein, the balance of any General Fund contribution to such funds not expended or encumbered as of June 30, 2021 shall be deemed to revert to the unassigned balance of the General Fund, unless the Council by resolution provides that any such sum shall be deemed a continuing appropriation.

XIII. INTERNAL SERVICES FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville that the following appropriations are hereby approved for internal services accounted for as separate funds on the books of the City, for their respective programs during the fiscal year beginning July 1, 2020 and ending June 30, 2021; the payments of individual departments and agencies to each such fund having hereinabove been appropriated in the General Fund and other applicable funds:

A. There is hereby appropriated from the Information Technology Fund, for the operation of the various functions within this fund during the fiscal year beginning July 1, 2020, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount:

1. For the operation and infrastructure of City Link, the sum of \$1,200,000. However, such appropriation shall not be deemed to expire at the end of the fiscal year,

but is hereby appropriated in the ensuing fiscal year into the City Link Infrastructure cost center unless altered by further action of this Council.

2. For Technology Infrastructure Replacement, the sum of \$291,900. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

B. There is hereby appropriated from the Warehouse Fund, for the operation of the Warehouse during such fiscal year, the sum of \$163,218, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

C. There is hereby appropriated from the Fleet Maintenance Fund, for the operation of the Central Garage, Vehicle Wash and Fuel System during such fiscal year, the sum of \$1,169,528 or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

D. There is hereby appropriated from the Communications System Fund, for the operation of the citywide phone system and mailroom operations during such fiscal year, the sum of \$273,587, or the amount of revenue actually credited to such fund from other City departments and agencies, whichever shall be the greater amount.

XIV. CAPITAL PROJECTS FUND APPROPRIATIONS

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that:

A. The following are hereby designated as revenue of the Capital Projects Fund:

1. The sum of \$900,000 shall be transferred from the General Fund.
2. The sum of \$93,750 collected as mall vendor fees will be transferred from the General Fund and used to fund infrastructure repairs for the Downtown Mall.
3. The proceeds of the sale of any real property, as prescribed by resolution of this Council adopted November 3, 1986.
4. The proceeds of the sale of any real property to be used for housing shall be appropriated to the "Charlottesville Affordable Housing Fund" account in the Capital Fund.
5. Funds received as donations and/or contributions for sidewalks shall hereby be appropriated into Sidewalks account (P-00335) to be used for the replacement, construction or repair of sidewalks. These funds shall not be deemed to expire at the end of the fiscal year and shall be hereby appropriated in the ensuing fiscal year unless altered by further action of City Council

B. The sums hereinafter set forth are hereby appropriated from the Capital Projects Fund of the City for the respective capital purchases or projects so set forth, effective for the fiscal year beginning July 1, 2020; provided that such appropriations shall not be deemed to expire at the end of such fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of City Council.

C. The Capital Projects Fund Fiscal Year 2021-2025 will reflect the budget delineations set forth below for Fiscal Year 2020-2021.

The Capital Projects Fund grouped by area:

<u>Revenue</u>	
Transfer from General Fund	\$900,000
Transfer from General Fund - Mall Vendor Fees	\$93,750
Contribution from Albemarle County	500,000
Contribution from City Schools	200,000
VDOT Revenue Sharing	200,000
PEG Fee Revenue	40,000
CY 2021 Bond Issue	23,861,092
TOTAL REVENUE	\$25,794,842
<u>Expenditures</u>	
Education	\$3,400,000
Public Safety and Justice	1,295,500
Facilities Capital Projects	4,120,491
Transportation and Access	14,445,101
Parks and Recreation	93,750
Affordable Housing	2,400,000
Technology Infrastructure	40,000
TOTAL EXPENDITURES	\$25,794,842

XV. GAS FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Gas Fund, for the operation of the gas utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$27,837,698 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Gas Fund Capital program, the Thermostat Program the Strategic Energy Initiatives program and the Gas Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Gas rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Gas operations budget, including any new programmatic requests, and the Gas capital improvement program budget are reviewed and may be amended.

XVI. WATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Water Fund, for the operation of the water utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$17,272,327, or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, Water Fund Capital program, Water Conservation Program, Water Assistance Program, Rain Barrel Program and the Toilet Rebate Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Water rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Water operations budget, including any new programmatic requests, and the Water capital improvement program budget are reviewed and may be amended.

XVII. WASTEWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Wastewater Fund, for the operation of the wastewater utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$17,203,764 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Vehicle Replacement Program, the Wastewater Fund Capital program, and the Wastewater Assistance Program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council. The Wastewater rates for our customers indicated in the Utility Rate Study are reviewed and approved by Council each year. At that time the Wastewater operations budget, including any new programmatic requests, and the Wastewater capital improvement program budget are reviewed and may be amended.

XVIII. STORMWATER FUND APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Stormwater Fund, for the operation of the stormwater utility during the fiscal year beginning July 1, 2020 and ending June 30, 2021, the sum of \$2,794,572 or the amount of revenue actually received by such fund, whichever is the greater amount. Such appropriation shall be effective July 1, 2020. However, the appropriations for the Stormwater Fund Capital program shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

XIX. UTILITIES FUNDS DEBT SERVICE APPROPRIATION

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Utilities Funds (Gas, Water, Wastewater and Stormwater) for the payment of principal and interest of bonds, notes and other evidences of indebtedness and the cost of issuance thereof issued by the City pursuant to its Charter and/or the Virginia Public Finance Act., during the fiscal year beginning July 1, 2020 and ending June 30, 2021, or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021. However, such appropriation shall not be deemed to expire at the end of the fiscal year, but is hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

A. There is hereby appropriated from the Gas Debt Service Fund, the sum of \$300,000 as revenue (transfer from Gas Fund) and \$133,166 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

B. There is hereby appropriated from the Wastewater Debt Service Fund the sum of \$3,000,000 in revenue (transfer from the Wastewater Fund) and \$2,731,162 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

C. There is hereby appropriated from the Water Debt Service Fund the sum of \$1,800,000 in revenue (transfer from the Water Fund) and \$1,696,008 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

D. There is hereby appropriated from the Stormwater Debt Service Fund the sum of \$129,683 in revenue (transfer from the Stormwater Fund) and \$119,039 in principal and interest payments or as much thereof as may be necessary, is hereby appropriated to pay such debt service expenses during the fiscal year beginning July 1, 2020 and ending June 30, 2021.

XX. PARKING FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Parking Fund, for parking operations the sum of \$3,657,155, or the amount of revenue actually received by such fund, whichever is the greater amount.

1. The Parking Operation budget includes a budgeted transfer to the General Fund in the amount of \$1,200,000 or the actual net revenues received from public serving parking facilities, permits, meters and fines, whichever is the lesser.
2. Revenue received for parking development contributions shall not be deemed to expire at the end of the fiscal year, but are hereby appropriated in the ensuing fiscal year unless altered by further action of this Council.

XXI. PAY PLAN APPROVAL

BE IT RESOLVED by the Council of the City of Charlottesville that the Employee Classification and Pay Plan for the City of Charlottesville dated July 1, 2020 and effective on that same date, which assigns salary ranges to each class or position in the City service is hereby approved pursuant to Section 19-3 and 19-4 of the City Code, 1990, as amended and a copy of the same shall be kept on file with the records of the meeting at which this resolution is approved.

XXII. GOLF FUND

BE IT RESOLVED by the Council of the City of Charlottesville, that there is hereby appropriated from the Golf Fund, for the operation of the golf courses during the fiscal year beginning July 1, 2020 the sum of \$989,940 or the amount of revenue actually received by such fund, whichever is the greater amount.

APPROPRIATION

Appropriation of Human Services Fund Balance for the Pathways/Community Resource Hotline

\$400,000

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$400,000 in Department of Human Services fund balance, is hereby appropriated in the following manner:

Expenditures - \$400,000

Fund: 213 Cost Center: 3411001000 G/L Account: 561105

Transfer From:

Fund: 213 Cost Center: 3411001000 G/L Account: 561105

Transfer To:

Revenue:

Fund: 105 Cost Center: 974302008000 G/L Account: 498010

Expense:

Fund: 105 Cost Center: 974302008000 G/L Account: 599999

BE IT FURTHER RESOLVED, the amount above appropriated from the Human Services Fund balance for the Pathways/Community Resource Hotline shall not be deemed to expire at the end of the fiscal year, but are hereby automatically appropriated in the ensuring fiscal year unless altered by further action of City Council.

**AN ORDINANCE
PROVIDING ONE TIME
GRANTS TO
CHARLOTTESVILLE HOUSING AFFORDABILITY PROGRAM
AND
REAL ESTATE TAX RELIEF FOR THE ELDERLY AND DISABLED PROGRAM
RECIPIENTS**

WHEREAS, on March 12, 2020, the Charlottesville City Council authorized and City Manager Dr. Tarron Richardson issued a Declaration of Emergency to prevent the spread of COVID-19; and

WHEREAS, the economic effects of COVID-19 is making it difficult for Charlottesville Housing Affordability Program (CHAP) and Real Estate Tax Relief for the Elderly and Disabled Persons Program (RETR) recipients to pay the first half of their real estate taxes; and

WHEREAS, the Fiscal Year 2019-2020 budget and appropriation to CHAP and RETR will have a surplus of approximately \$250,000.00; and

WHEREAS, the Charlottesville City Council desires to provide further tax relief to CHAP and RETR recipients to pay real estate taxes due June 19, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Charlottesville that the Charlottesville Commissioner of the Revenue and the Charlottesville Treasurer are authorized to administer the following grants to individuals qualifying for the Real Estate Tax Relief for the Elderly and Disabled Persons Program pursuant to Charlottesville City Code Chapter 30, Article IV and to individuals qualifying for the Homeowner Tax Relief Grant Program Ordinance adopted May 6, 2019.

A one time grant of \$500.00 shall be provided to Homeowner Tax Relief Grant Program Ordinance (hereinafter CHAP) program recipients with incomes of \$25,000.00 or less.

A one time grant of \$250.00 shall be provided to CHAP program recipients with income between \$25,001.00 and \$55,000.00.

A one time grant of \$250.00 shall be provided to Real Estate Tax Relief for the Elderly and Disabled Persons Program recipients with incomes between \$25,001.00 and \$55,000.00.

BE IT FURTHER ORDAINED by the Council of the City of Charlottesville, Virginia that Real Estate Tax Relief for the Elderly and Disabled Persons Program recipients receiving the one time \$250.00 grant may have the grant reduced by the amount of the difference, if any, between \$250.00 and the recipient's 2020 real estate tax liability.

BE IT FURTHER ORDAINED by the Council of the City of Charlottesville, Virginia that 2019 Homeowner Tax Relief Grant Program recipients who also qualify for the one time

grants of \$500.00 or \$250.00 shall not receive combined grant amounts greater than the recipient's total real estate tax liability for 2020.

This ordinance shall expire on December 6, 2020.

Pursuant to Charlottesville City Code Section 2-97, this Ordinance is enacted pursuant to a four-fifths vote of the Charlottesville City Council and will not require a second reading.