



CITY COUNCIL AGENDA March 15, 2021

Members

Nikuyah Walker, Mayor
Sena Magill, Vice Mayor
Heather D. Hill
Michael K. Payne
J. Lloyd Snook, III

5:30 p.m. Closed session as provided by Sections 2.2-3711 and 2.2-3712 of the Virginia Code (Boards and Commissions)

Virtual/electronic meeting

6:30 p.m. Regular Meeting

Register at www.charlottesville.gov/zoom. Virtual/electronic meeting in accordance with the local ordinance amended and re-enacted February 16, 2021, to ensure continuity of government and prevent the spread of disease. NOTE: Individuals with disabilities who require assistance or special arrangements to participate in the public meeting may call the ADA Coordinator at (434) 970-3182 or submit a request via email to ada@charlottesville.gov. The City of Charlottesville requests that you provide a 48 hour notice so that proper arrangements may be made.

CALL TO ORDER

MOMENT OF SILENCE

ROLL CALL

AGENDA APPROVAL

ANNOUNCEMENTS

RECOGNITIONS/PROCLAMATIONS

BOARD/COMMISSION APPOINTMENTS

CONSENT AGENDA*

1. Minutes: February 1, 2021 closed and regular meetings
2. Appropriation: Additional State Funding for Adoption Assistance - \$600,000 (2nd reading)
3. Appropriation: Virginia Transit Association (VTA) Free Transit Fare for Working Families Grant – \$180,750 (2nd reading)
4. Appropriation: COVID Homelessness Emergency Response Program (CHERP) – Homelessness Management Information System Grant Award - \$29,786 (1st of 2 readings)
5. Appropriation: COVID Homelessness Emergency Response Program (CHERP) Grant Award - \$806,594 (1st of 2 readings)
6. Resolution: Community Development Block Grant (CDBG) Ridge Street Priority Neighborhood Improvement Project Recommendations (1 reading)
7. Resolution*: FY2020-2021 Minor Action Plan Amendment - Home Investment Partnerships Program (HOME) 2020-2021 Habitat for Humanity Contingency Plan (1 reading)

CITY MANAGER RESPONSE TO COMMUNITY MATTERS (FROM PREVIOUS MEETINGS)

COMMUNITY MATTERS Public comment for up to 16 speakers (limit 3 minutes per speaker). Preregistration available for first 8 spaces; speakers announced by Noon on meeting day (9:00 a.m. sign-up deadline). Additional public comment at end of meeting. Public comment will be conducted through electronic participation while City Hall is closed to the public. Participants can register in advance at www.charlottesville.gov/zoom.

ACTION ITEMS

- 8. Public Hearing: Proposed Real Estate Tax Rate for FY2022
- 9. Public Hearing: City Manager's Proposed Budget for FY2022 (formal public hearing April 5)

GENERAL BUSINESS

- 10. Report: City Assessor property assessment presentation

OTHER BUSINESS

MATTERS BY THE PUBLIC

*Action Needed

CITY COUNCIL MEETING
February 1, 2021
Virtual/electronic meeting via Zoom

5:30 PM CLOSED MEETING

The Charlottesville City Council met in an electronic meeting on Monday, February 1, 2021, in accordance with local ordinance #O-20-154a, adopted December 10, 2020, to ensure continuity of government and prevent the spread of disease during the coronavirus pandemic. Mayor Nikuyah Walker called the meeting to order at 5:31 p.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

On motion by Councilor Hill, seconded by Councilor Snook, Council voted 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none) to convene in closed session as authorized by Virginia Code Sections 2.2-3711 and 2.2- 3712, specifically:

- Section 2.2-3711(A)(1), for discussion or consideration of one or more prospective candidates for appointment to City boards or commissions.

On motion by Councilor Hill, seconded by Councilor Snook, Council certified by the following vote: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none.), that to the best of each Council member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

The meeting adjourned at 6:33 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

6:30 PM REGULAR MEETING

The Charlottesville City Council met in an electronic meeting on Tuesday, January 19, 2021, in accordance with local ordinance #O-20-154a, adopted December 10, 2020, to ensure continuity of government and prevent the spread of disease during the coronavirus pandemic. Mayor Nikuyah Walker called the meeting to order at 6:37 p.m. with the following members present: Mayor Nikuyah Walker, Vice Mayor Sena Magill, and Councilors Heather Hill, Michael Payne and Lloyd Snook.

City Council observed a moment of silence.

On motion by Councilor Hill, seconded by Councilor Snook, Council unanimously

approved the meeting agenda.

ANNOUNCEMENTS

Vice Mayor Magill read an announcement about Community Development Block Grant/AHIP funds available for home repairs. She shared contact information for those interested in learning more about qualifications: 434-817-2447, x26 or cory@ahipva.org.

Councilor Hill highlighted the annual Harambee calendar of cultural events presented by Mr. Alex-Zan.

Dr. Denise Bonds, Director for the Blue Ridge Health District (BRHD), presented a report on Covid-19 and on vaccination developments. She answered Council questions and shared contact information for the BRHD Hotline: 434-972-6261.

CONSENT AGENDA*

Clerk of Council Kyna Thomas read the following Consent Agenda items into the record:

1. MINUTES: November 10 Joint Council-Planning Commission Work Session; November 12 Budget Work Session; November 16 Special, Closed and Regular Meetings; November 20 Special Meeting; December 7 Regular Meeting; December 10 Budget Work Session; December 21 Special Meeting; January 6 Emergency Meeting 1; January 6 Emergency Meeting 2; January 8 Emergency Meeting; January 11 Emergency Meeting
2. APPROPRIATION: Virginia Department of Social Services One-Time Funding for Benefits Programs - \$16,877.19 (2nd reading)

APPROPRIATION

**Virginia Department of Social Services One-Time Funding for Benefits Programs
\$16,877.19**

WHEREAS, The Charlottesville Department of Social Services has received Federal and State funding in the amount of \$16,877.19 to be used for benefits programs staffing and operations.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$16,877.19 is hereby appropriated in the following manner:

Revenue – \$16,877.19

Fund: 212 Cost Center: 9900000000 G/L Account: 430080

Expenditures - \$16,877.19

Fund: 212 Cost Center: 3301005000 G/L Account: 510030

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$16,877.19 from the Virginia Department of Social Services.

3. **APPROPRIATION: Staffing for Adequate Fire and Emergency Response (SAFER) Grant - \$3,498,300.00 (2nd reading)**

APPROPRIATION

**Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program
\$3,498,300.00**

WHEREAS, the Department of Homeland Security/Federal Emergency Management Agency has awarded a grant to the Fire Department, through the City of Charlottesville, specifically for firefighter hiring;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that a total of \$3,498,300.00 be appropriated in the following manner:

Revenues - \$3,498,300

\$3,498,300 Fund: 211 I/O: 3201005100 G/L Account: 431110

Expenditures - \$3,498,300

\$3,498,300 Fund: 211 I/O: 3201005100 G/L Account: 519999

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the continual reimbursement for hours worked during the period of performance and shall be considered a continuing appropriation unless further altered by Council.

4. **APPROPRIATION: COVID-19 Municipal Utility Relief Program to Assist Customers -**

\$182,801.59 (2nd reading)

APPROPRIATION
CARES Act Funding for Utility Customer Bill Arrearage Assistance
\$182,801.59

WHEREAS, the City of Charlottesville has received award approval for \$182,801.59 from the CARES Act from the Commonwealth of Virginia Department Housing and Development to use to assist utility customer bill arrearages owed between March 1, 2020 and December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$182,801.59 is hereby appropriated in the following manner:

Revenue-\$182,801.59

Fund 208 I/O: 1900394 G/L Account: 430127

Expenditures-\$182,801.59

Fund 208 I/O: 1900394 G/L Account: 599999

BE IT FURTHER RESOLVED by the Council of the City of Charlottesville, Virginia, that while these funds are being appropriated as a lump sum, the funds will be allocated to the gas, water and wastewater funds as deemed appropriate once specific accounts and assistance has been awarded.

5. **APPROPRIATION:** Charlottesville City Schools Budget Amendment – Grant Funding - \$2,787,563 (2nd reading)

APPROPRIATION
Charlottesville City Schools Budget Amendment – Grant Funding
\$2,787,563

WHEREAS, the Charlottesville City Schools has received grant funds to help offset the costs associated with its COVID response during the 2020-21 school year;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the Charlottesville City Schools budget be amended by

\$2,787,563 as follows:

Budget	General Fund	Special Revenue	Total
Appropriated	\$ 74,452,362	\$ 14,440,726	\$ 88,893,088
Amendment	-	2,787,563	2,787,563
Total Amended Budget	\$ 74,452,362	\$ 17,228,289	\$ 91,680,651

6. APPROPRIATION: Interest Accrual on Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds - \$7,000.00 (2nd reading)

APPROPRIATION

**Interest Accrued on Coronavirus Aid, Relief, and Economic Act (CARES) Funds
\$7,000.00**

WHEREAS, the City has accrued interest income in the amount of approximately \$7,000.00 on Coronavirus Aid Relief and Economic Security (CARES) Act funds allocated to the City address the COVID-19 pandemic;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the following amount of accrued interest (or the actual amount earned as of December 30, 2020) is hereby appropriated in the following manner which conform with the conditions and guidance established by the Commonwealth, U.S. Treasury, and the City:

Revenue

\$7,000.00 Fund: 208 Cost Center: 9900000000 G/L Account: 450010

Expenditures

\$7,000.00 Fund: 208 Order: 1900353 G/L Account: 599999

7. APPROPRIATION: Appropriation of Community Development Block Grant (CDBG)/ HOME Investment Partnerships Program (HOME) Budget Allocations for FY 2020- 2021 and Minor Amendment for Action Plan 2020-2021

- a. APPROPRIATION: Appropriation of funds for the 2020-2021 Community Development Block Grant - \$419,303.00 (2nd reading)

APPROPRIATION
City of Charlottesville 2020-2021 Community Development Block Grant
\$419,303

WHEREAS, the City of Charlottesville has been advised of the approval by the U.S Department of Housing and Urban Development of a Community Development Block Grant (CDBG) for the 2020-2021 fiscal year in the total amount of \$432,691 that includes the new entitlement from HUD, dated February 18, 2020, amounting to \$419,367, and previous entitlement made available through reprogramming of \$13,324;

WHEREAS, City Council has received recommendations for the expenditure of funds from the CDBG/HOME Taskforce, the SAT; and has conducted a public hearing thereon as provided by law;

WHEREAS, the City of Charlottesville has been notified of the formula calculation error of the Community Development Block Grant (CDBG) program stemming from HUD field offices, dated October 22, 2020, with the corrected entitlement of \$419,303;

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that the sums hereinafter set forth are hereby appropriated from funds received from the aforesaid grant to the following individual expenditure accounts in the Community Development Block Grant Funds for the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations.

Priority Neighborhood	
Ridge Street Priority Neighborhood	\$201,884.12
Economic Development	
Community Investment Collaborative Scholarships	\$14,997.71
Public Service Programs (15% EN)	
TJACH- Coordinated Entry Systems	\$53,346.44
Housing Projects	
AHIP-Homeowner Rehab	\$78,538.13
Administration and Planning (20% EN)	
Admin & Planning	\$83,860.60
New Entitlement Amount	\$419,303
Reprogramming	\$13,324
Grand Total	\$432,627.00

Expenditures

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>Internal order/Cost center</i>	<i>G/L Account</i>
Ridge Street Priority Neighborhood	\$201,884.12	218	1900361	530670
Community Investment Collaborative	\$14,997.71	218	1900362	530670
TJACH	\$53,346.44	218	1900363	530670
AHIP Homeowner Rehab	\$78,538.13	218	1900364	530670
Admin & Planning	\$83,860.60	218	3914004000	530670

Revenue

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>WBS Element</i>	<i>G/L Account</i>
Ridge Street Priority Neighborhood	\$201,884.12	218	P-0001 HUD IDIS Drawdown	431110
Community Investment Collaborative	\$14,997.71	218	P-0001 HUD IDIS Drawdown	431110
TJACH	\$53,346.44	218	P-0001 HUD IDIS Drawdown	431110
AHIP Homeowner Rehab	\$78,538.13	218	P-0001 HUD IDIS Drawdown	431110
Admin & Planning	\$83,860.60	218	P-0001 HUD IDIS Drawdown	431110

BE IT FURTHER RESOLVED that the amounts so appropriated as grants to other public agencies and private non-profit, charitable organizations (subrecipients) are for the sole purpose stated. The City Manager is authorized to enter into agreements with those agencies and organizations as he may deem advisable to ensure that the grants are expended for the intended purposes, and in accordance with applicable federal and state laws and regulations; and The City Manager, the Directors of Finance or Neighborhood Development Services, and staff are authorized to establish administrative procedures and provide for mutual assistance in the execution of the programs.

- b. APPROPRIATION: Appropriation of funds for the 2020-2021 HOME funds - \$121,186.97 (2nd reading)

APPROPRIATION

City of Charlottesville 2020-2021 HOME Funds- \$121,186.97

WHEREAS, the City of Charlottesville has been advised of the approval by the U.S. Department of Housing and Urban Development of HOME Investment Partnerships (HOME) funding for the 2020-2021 fiscal year;

WHEREAS, it is a requirement of this grant that projects funded with HOME initiatives money be matched with local funding in varying degrees;

WHEREAS, the City of Charlottesville has been notified of the formula calculation error of the HOME Investment Partnerships Program (HOME) stemming from HUD field offices, dated October 22, 2020, with the corrected entitlement of \$80,575.13;

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the local match for the above listed programs will be covered by the a surplus of match from previous appropriations from the Charlottesville Housing Fund (account CP-0084 in SAP system) in the amount of \$20,143.78. Project totals also include previous entitlement made available through program income of \$20,468.06. The total of the HUD money, program income, and the local match, equals \$121,186.97 and will be distributed as shown below.

PROJECTS	HOME EN	PI	MATCH	TOTAL
AHIP-Homeowner Rehab	\$33,498.40	\$13,234.03	\$10,071.89	\$56,804.32
Habitat for Humanity-DPA	\$47,076.73	\$7,234.03	\$10,071.89	\$64,382.65
Total	\$80,575.13	\$20,468.06	\$20,143.78	\$121,186.97

* includes Program Income which does not require local match.

Expenditures

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>Internal Order/ Cost Center</i>	<i>G/L Account</i>
AHIP – Homeowner Rehab	\$56,804.32	210	1900365	530670
Habitat for Humanity - DPA	\$64,382.65	210	1900366	530670

Revenue

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>Internal Order</i>	<i>G/L Account</i>
Thomas Jefferson Planning District	\$33,498.40	210	1900365	432170
Thomas Jefferson Planning District	\$47,076.73	210	1900366	432170
City Match	\$20,143.78	210	CP-0084	498010
Program Income	\$26,468.06	210	1900280	451070

BE IT FURTHER RESOLVED the amounts so appropriated as grants to other public agencies and private non-profit, charitable organizations (subrecipients) are for the sole purpose stated. The City Manager is authorized to enter into agreements with those agencies and organizations as he may deem advisable to ensure that the grants are expended for the intended purposes, and in accordance with applicable federal and state laws and regulations; and The City Manager, the Directors of Finance or Neighborhood Development Services, and staff are authorized to establish administrative procedures and provide for mutual assistance in the execution of the programs.

8. **APPROPRIATION:** Appropriation of funds for the 2020-2021 CDBG 10th and Page Priority Neighborhood (2nd reading)

**APPROPRIATION of Funds for
City of Charlottesville 2020-2021 CDBG 10th and Page Priority Neighborhood**

WHEREAS, the City of Charlottesville has been advised of the approval by the U.S Department of Housing and Urban Development of a Community Development Block Grant (CDBG) for the 2020-2021 fiscal year in the total amount of \$432,303 that includes the new entitlement from HUD, dated October 22, 2020;

WHEREAS, City Council has received recommendations for the expenditure of funds from the 10th and Page Priority Neighborhood Taskforce, CDBG/HOME Taskforce, the SAT; and has conducted a public hearing thereon as provided by law;

WHEREAS, the City of Charlottesville must carry out its program in a timely manner, as measured by the rate of expenditure of funds from the grantee’s line of credit (LOC) in accordance to 24 CFR 570.902(a);

BE IT RESOLVED by the City Council of Charlottesville, Virginia, that the sums hereinafter set forth are hereby appropriated from funds received from the aforesaid grant to the following individual expenditure accounts in the Community Development Block Grant Funds for the respective purposes set forth; provided, however, that the City Manager is hereby authorized to transfer funds between among such individual accounts as circumstances may require, to the extent permitted by applicable federal grant regulations.

Priority Neighborhood	
Ridge Street Priority Neighborhood	\$85,830.95
Priority Neighborhood	
10th and Page Priority Neighborhood	\$116,053.17
Program Income	

CDBG Program Income

\$17,952.83

Expenditures

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>Internal order/Cost center</i>	<i>G/L Account</i>
Ridge Street Priority Neighborhood	\$85,830.95	218	1900361	530670
10 th and Page Priority Neighborhood	\$134,006	218	P-0001-05-19	530670

Revenue

<i>Program</i>	<i>Amount</i>	<i>Fund</i>	<i>WBS Element</i>	<i>G/L Account</i>
Ridge Street Priority Neighborhood	\$85,830.95	218	P-0001 HUD IDIS Drawdown	431110
10 th and Page Priority Neighborhood	\$116,053.17	218	P-0001 HUD IDIS Drawdown	431110
CDBG Program Income	\$17,952.83	218	P-0001-05-19	451070

BE IT FURTHER RESOLVED that the amounts so appropriated as grants to other public agencies and private non-profit, charitable organizations (subrecipients) are for the sole purpose stated. The City Manager is authorized to enter into agreements with those agencies and organizations as he may deem advisable to ensure that the grants are expended for the intended purposes, and in accordance with applicable federal and state laws and regulations; and The City Manager, the Directors of Finance or Neighborhood Development Services, and staff are authorized to establish administrative procedures and provide for mutual assistance in the execution of the programs.

9. ORDINANCE: Eagle franchise agreement renewal (2nd reading)

AN ORDINANCE GRANTING A 5-YEAR FRANCHISE TO EAGLE REAL ESTATE, LLC, TO USE THE STREETS AND OTHER PUBLIC PLACES OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, TO INSTALL POLES, WIRES, CONDUITS, CABLES AND FIXTURES WITHIN PUBLIC STREET RIGHTS OF WAY

10. RESOLUTION: Letter of Endorsement for House Bill (HB) 1965 regarding No/Low Emission Vehicles

**RESOLUTION
Endorsing Correspondence Supporting HB1965**

WHEREAS, Delegate Lamont Bagby has introduced HB 1965 in the Virginia House of Delegates to increase the availability of low and zero emissions vehicles; and

WHEREAS, a group of localities is endorsing a letter urging the Virginia General Assembly to enact legislation similar to HB 1965.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Charlottesville, Virginia hereby agrees to add its endorsement of the letter attached to this Resolution.

“January 4, 2021

RE: Supporting policy which expands access to low and zero emissions vehicles

Dear Members of the Virginia General Assembly,

As a community of Virginia municipalities, we urge lawmakers to empower our localities and businesses to usher in a clean economy, reduce air pollution, and improve public health by supporting policy which expands access to low and zero emissions vehicles.

Fossil fuel based transportation threatens our air quality and significantly increases community healthcare costs. A recent study from Virginia Clinicians for Climate Action (VCCA) found that the health impacts attributable to Virginia-specific transportation emissions are valued at \$750 million annually.¹ Moreover, air pollution and the associated costs disproportionately impact low-income and minority communities, where respiratory illness is correlated with higher exposure to emissions from fossil fuel vehicles. The VCCA study found that Virginia could significantly reduce healthcare costs by implementing low and zero emissions vehicle standards.

Climate change also poses a significant risk to the health, livelihood, and economic stability of our communities. Recognizing these risks, our communities are making ambitious commitments and taking action to improve energy efficiency, adopt clean energy, and reduce greenhouse gas (GHG) emissions. Transportation is responsible for 48% of climate emissions statewide² and is a significant contributor to each of our community-wide emissions as well. Vehicle electrification is essential to our ability to reduce emissions at the community level.

Despite the significant health and climate benefits of vehicle electrification, unfortunately, auto manufacturers do not provide Virginia automotive dealers with many low and zero emission vehicles, leaving our citizens with little from which to choose. Sixteen states have already passed standards requiring manufacturers to increase the availability of low-emission and zero-emission vehicles. Combining these standards with tax incentives for purchase of these vehicles will accelerate transportation electrification, improve public health, and support Virginia’s continued leadership on climate change.

We ask the General Assembly to pass legislation which increases the availability of low and zero emissions vehicles in Virginia and provides consumers financial incentives to choose them. Our localities want to ensure that all Virginians can enjoy a thriving economy, a clean environment, and healthy communities for the many generations to come. We hope that the General Assembly will partner with us to turn this vision into reality.

Sincerely,

¹ <https://www.virginiaclinicians.org/transportation>

² U.S. Energy Information Administration

[Names of Local Governments]”

11. RESOLUTION: Resolution in Recognition of Lives Lost to Covid-19

RESOLUTION OF REMEMBRANCE FOR THOSE LOST TO COVID-19

WHEREAS, the Centers for Disease Control and Prevention (CDC) reported the first case of the 2019 Novel Coronavirus (COVID-19) in the United States on January 21, 2020; and

WHEREAS, COVID-19 has taken the lives of 385,000 Americans since January 21, 2020; and

WHEREAS, COVID-19 has taken the lives of over 30 Charlottesville residents since January 21, 2020; and

WHEREAS, President-elect Joe Biden has asked the nation to come together on January 19, 2021 in a nationwide public moment of recognition of lives lost to COVID-19.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that it hereby honors the memory of all the lives lost to the COVID-19 global pandemic and recognized January 19, 2021 as a citywide Day of Remembrance in honor of those who have perished since the pandemic began.

Mayor Walker opened the floor for comment from the public on the Consent Agenda.

- Peter Krebs, city resident, spoke in support of Item #8.
- Susan Kruse, Exec Dir of Community Climate Collaborative (C3), spoke in support of Item #10.
- Emily Little, city resident, spoke in support of Item #10.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by a vote of 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none) APPROVED the Consent Agenda, with the exception of December 21, 2020 Special Meeting Minutes, and Item #7, pulled by Mayor Walker for separate votes.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by a vote of 4-0-1 (Ayes: Hill, Magill, Payne, Snook; Noes: none; Abstained: Walker) APPROVED the December 21, 2020 Special Meeting Minutes.

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by a vote of 4-1 (Ayes: Hill, Magill, Payne, Snook; Noes: Walker) APPROVED Item #7: Appropriation of Community Development Block Grant (CDBG)/ HOME Investment Partnerships Program (HOME) Budget Allocations for FY 2020- 2021 and Minor Amendment for Action Plan 2020-2021.

CITY MANAGER RESPONSE TO COMMUNITY MATTERS (FROM PREVIOUS MEETINGS)

Acting City Manager John Blair shared an update on the following community matters:

1. Social Services Director Diane Kuknyo and Communications Director Brian Wheeler will work on a plan to better communicate programs related to SNAP and other benefit programs. Ms. Kuknyo suggested waiting initially on federal administration changes with the Biden Administration assuming office on January 20, 2021, to see if there would be any immediate short-term changes.
2. A joint meeting with City Council and the Charlottesville City School Board scheduled for Thursday, January 28.

COMMUNITY MATTERS

Mayor Walker opened the floor for public comment.

1. Marta Keane, CEO of the Jefferson Area Board for Aging (JABA), shared an update on services such as home delivered meals, senior helpline, counseling, adult day services, weekly calls, and efforts during the coronavirus pandemic.
2. Gloria Beard, city resident, asked about the newly appointed City Manager, affordable housing, reports of Charlottesville being a top destination for retirees, and play areas for children.
3. Tanesha Hudson spoke about Council relations, race relations and accountability.
4. Walt Heinecke, city resident, spoke about transparency with the City Manager process. He also spoke about the Human Rights Commission proposed ordinance updates and shared revision suggestions.

5. Robin Hoffman spoke about Covid-19 vaccinations and the need to improve air quality. She asked about measures being put in place for Inauguration Day.
6. Peter Krebs, Piedmont Environmental Council, spoke about a virtual book club for those interested in safer streets. He advised that more information was available at pecva.org. He also spoke in support of the agenda item for acquisition of land at the Ragged Mountain Reservoir.
7. Don Gathers encouraged everyone to stay safe. He shared his opinion that the City Manager appointment process was rushed. He wished Mr. Blair well in his future endeavors and wished the incoming City Manager well. He shared concern of hearing no security report for Inauguration Day.
8. Abby Guskind shared disappointment about a lack of transparency and community outreach in the City Manager appointment process. She wished Mr. Blair well as he moves forward with another locality.
9. Elizabeth Stark, city resident, spoke about the City Budget. She encouraged the funding of city priority needs such as education, hunger, mental and physical health, addressing the unhoused, and alternatives to policing.
10. Katrena Cooper, city resident, asked about cameras that were put up in the South First Street area without notification to residents.

Councilor Payne responded to public comments and implored everyone to take accountability for moving the city forward to a healthier place.

Mayor Walker spoke about the process for hiring the new City Manager and about work being done that often goes unrecognized. She asked that people think about the type of city that they want.

The meeting recessed at 8:10 p.m. and reconvened at 8:25 p.m.

ACTION ITEMS

PUBLIC HEARING/APPROPRIATION: Public Hearing of the FY2020-2021 Substantial Action Plan Amendment, Budget Appropriation and Approval of the Community Development Block Grant Coronavirus 3 (CDBG-CV3) Budget

Erin Atak, Grants Coordinator, presented the report.

After clarifying questions from Council, Mayor Walker opened the public hearing.

- Brandon Collins, organizer for the Charlottesville Public Housing Association of Residents (PHAR), encouraged Council to approve the request to help

eviction prevention.

With no other speakers coming forward, Mayor Walker closed the public hearing.

a. FY2020-2021 Substantial Action Plan Amendment

On motion by Councilor Hill, seconded by Vice Mayor Magill, Council by the following vote APPROVED the resolution: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

RESOLUTION

Approval of FY 2020-2021 Substantial Action Plan Amendment

BE IT RESOLVED, that the Charlottesville City Council hereby approves the FY 2020-2021 Substantial Action Plan Amendment of the 2018-2022 Consolidated Plan as presented at the May 4, 2020 City Council Meeting. All CDBG-CV3 projects shall be included into City of Charlottesville CDBG/HOME 2020-2021 Program.

b. Substantial Action Plan CDBG-CV3 Budget (carried)

Council agreed to carry this item forward to the February 1 Consent Agenda.

APPROPRIATION: Approval and Appropriation of CDBG and HOME Budget Allocations for FY2021-2022

Erin Atak, Grants Coordinator, presented the request. She shared funding recommendations from the Task Force. Council asked clarifying questions, commended the detailed work done by the CDBG Task Force, and agreed to move both appropriations forward to the February 1 Consent Agenda.

a. APPROPRIATION: CDBG 2021-2022 budget allocations (carried)

b. APPROPRIATION: HOME 2021-2022 budget allocations (carried)

ORDINANCE: Human Rights Commission Ordinance Recommended Amendments (carried)

Mary Bauer, Human Rights Commission (HRC) Chair, presented the proposed ordinance changes. She shared that the HRC would like to provide more frequent updates, and that recent changes from the General Assembly prompted some of the amendments presented. She shared concerns about the need to hire an Executive Director for the HRC.

Ms. Bauer reviewed changes to the Virginia Human Rights Act created by passage of the Virginia Values Act.

Council asked clarifying questions related to correspondence received from the public. Mayor Walker shared a concern about the residency requirement for HRC members and voiced that the seats should be held by city residents. Todd Niemeier, Office of Human Rights, helped to answer questions. Mr. Blair also shared information about enabling legislation for establishing Human Rights Commissions in localities, in response to questions regarding the possibility of an agreement with the surrounding county.

Council agreed to carry this item forward to the February 1 Consent Agenda.

RESOLUTION*: Acquisition of Land at Ragged Mountain Reservoir - \$65,000

Chris Gensic, Parks and Trails Planner, presented the request. He shared information about community contributions and support for the acquisition.

On motion by Councilor Hill, seconded by Councilor Snook, Council by the following vote APPROVED the resolution: 5-0 (Ayes: Hill, Magill, Payne, Snook, Walker; Noes: none).

**RESOLUTION
APPROVING THE ACQUISITION OF LAND AT RAGGED MOUNTAIN RESERVOIR
(5.0 ACRES – TMP 75, PARCEL 47A)**

WHEREAS, Stanislaw J. Makielski and Valerie Jean Conner, Trustees of the Stanislaw J. Makielski and Valerie Jean Conner Family Trust (“Owners”) are the owners of land designated on Albemarle County, Virginia Real Estate Tax Map 75 as Parcel 47A, and have indicated a willingness to convey a portion of the subject land to the City of Charlottesville for creation of parkland; and

WHEREAS, the land to be conveyed, hereinafter the “Property”, is described as follows:

All that certain tract or parcel of land situate in the County of Albemarle, Virginia containing approximately 5.00 acres, and described “The Makielski Property” on that certain plat entitled “Plat Showing Boundary Survey of Tax Map 75 Parcel 47A”, prepared by P. Timothy Stanley, Jr., dated June 19, 2018, attached hereto and recorded in the Circuit Court Clerk’s Office of Albemarle County, Virginia, simultaneously herewith.

WHEREAS, Owner has agreed to convey to the City the Property for the purchase price of \$95,000.00; and

WHEREAS, funds are available for the purchase of the Property from a grant award from the Virginia Outdoors Foundation in the amount of \$65,000.00; grant award funding from USDA in the amount of \$31,039.00, and approved USDA surplus grant funding to cover the remaining balance.

WHEREAS, the Department of Parks and Recreation seeks the endorsement of City Council to proceed with the purchase of above-described Property at a purchase price of \$95,000.00 with the funding supplied through the above-described grant funding sources; and

WHEREAS, the Warranty Deed of Sale which contains Exhibit A, Notice of Grant Agreement, for the conveyance of said land has been reviewed and approved by the City Attorney's Office; now, therefore,

BE IT RESOLVED, by the Council of the City of Charlottesville that it hereby authorizes the purchase of the above-described Property for creation of parkland. The City Manager is hereby authorized to execute the above-referenced Exhibit A, Notice of Grant Agreement attached to the Warranty Deed of Sale, and the Mayor is hereby authorized to sign the Warranty Deed of Sale, both in form approved by the City Attorney or her designee. The City Attorney's Office shall take whatever actions are necessary to effect the acquisition of the above-described Property.

GENERAL BUSINESS

REPORT: Update on the Climate Action Plan Development Process

Susan Elliott, Climate Protection Program Manager, began the report presentation. She advised that the process would need to move forward on an expedited timeline, noting key areas of focus for emissions reduction: Residential, Commercial and Transportation. She provided an update on actions taken related to direction given by Council in a 2019 resolution.

Kristel Riddervold, Environmental Sustainability and Facilities Development Division Manager, shared work plan updates through March 2021 and advised of the timeline for milestone targets and City process alignment. She shared that information and documentation related to the climate plan would be accessible at:

www.charlottesville.gov/climateplan.

Council shared feedback and discussed ways to help move efforts forward.

OTHER BUSINESS

There were no other business items for consideration.

MATTERS BY THE PUBLIC

Tanesha Hudson spoke about City Council's role in making Charlottesville a healthier place.

Walt Heinecke, city resident, spoke of disappointment with the conversation about the Human Rights Commission ordinance earlier in the meeting.

Ang Conn, city resident, spoke about the hiring of new police officers and suggested putting a hiring freeze on police and implementing a first responder team instead.

Marcia Geyer thanked Council for working to the best of their abilities. She added that the public should be more supportive.

The meeting adjourned at 10:45 p.m.

BY Order of City Council

BY Kyna Thomas, Clerk of Council

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	March 1, 2021
Action Required:	Approve appropriation
Presenter:	Sue Moffett, Assistant Director of Social Services
Staff Contacts:	Jenny Jones, Chief of Family Services Laura Morris, Chief of Administration
Title:	Additional State Funding for Adoption Assistance - \$600,000

Background:

The Charlottesville Department of Social Services (CDSS) has received \$600,000 in additional funding from the Virginia Department of Social Services to provide assistance to adoptive families.

Discussion:

The purpose of adoption assistance is to facilitate adoptive placements and ensure permanency for children. Maintenance payments provide support and services for the child and to strengthen the adoptive family.

The department has seen a steady increase in adoptive placements. In Fiscal year 2019, the department served 149 adoptive children and finalized 37 adoptions. In FY2020, the department served 176 children and finalized 32 adoptions. 167 adoptive children have received assistance in FY21 through February 12th.

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns with the City's mission to provide services that promote equity and an excellent quality of life in our community. It is consistent with Strategic Plan Goal 2: A Healthy and Safe City, Objective 2.2, Meet the safety needs of victims and reduce the risk of re-occurrence/re-victimization.

Community Engagement:

Adoption staff work directly with families and providers to provide needed services and serve as resources to other department staff and community partners.

Budgetary Impact:

No additional City funds are required or being requested for this program in FY 2021. The additional funding for this program is entirely State dollars and does not require a local match.

Recommendation:

Staff recommends approval and appropriation of these funds.

Alternatives:

If the appropriation is not approved, CDSS will require general funds to cover the May and June maintenance payments to adoptive families. These payments are negotiated as part of the adoption agreement and are legally binding.

Attachments:

Appropriation

APPROPRATION
Additional Funding for Adoption Assistance
\$600,000

WHEREAS, the Charlottesville Department of Social Services has received \$600,000 from the Virginia Department of Social Services to provide assistance to adoptive families.

NOW, THEREFORE BE IT RESOLVED by the council of the City of Charlottesville, Virginia, that the sum of \$600,000 is hereby appropriated in the following manner:

Revenue-\$600,000

Fund 212 Cost Center: 9900000000 G/L Account: 430080 \$600,000

Expenditures-\$600,000

Fund 212 Cost Center: 3311007000 G/L Account: 540060 \$600,000

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$600,000 from the Virginia Department of Social Services.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	March 1, 2021
Action Required:	Appropriation of Grant Funds
Presenter:	Hollie Lee, Chief of Workforce Development Strategies
Staff Contacts:	Hollie Lee, Chief of Workforce Development Strategies
Title:	Virginia Transit Association (V.T.A.) Free Transit Fare for Working Families Grant – \$180,750

Background:

In August 2020, the City of Charlottesville, through the Office of Economic Development (O.E.D.), received an award from the Virginia Transit Association (V.T.A.) in the amount of \$180,750 for the Free Transit Fare for Working Families Grant Program. The funding will be used to provide transportation for employment purposes to Temporary Assistance for Needy Families (T.A.N.F.) eligible persons and/or individuals with a dependent child whose income is at or below 200% of the federal poverty level from July 1, 2020 and June 30, 2021.

Transportation will be provided in the form of bus rides through Charlottesville Area Transit (C.A.T.) and/or on-demand transportation provided by Jaunt, Inc. (Please note that C.A.T. is currently not charging for bus passes, so it is anticipated that most of the funding will go towards on-demand transportation.) Transportation for employment purposes include, but are not limited to: interviews, job search, employment, training, and childcare for dependent children. The entire Charlottesville region is covered by the grant, including: the City of Charlottesville and Albemarle, Buckingham, Fluvanna, Greene, Louisa, and Nelson counties.

The Downtown Job Center, which will administer the program, will document and verify T.A.N.F. and income eligibility with the assistance of C.D.S.S. Quarterly status reports will be submitted to V.T.A. and Virginia’s Department of Social Services, and full and accurate project records will be maintained for the duration of the grant program. This grant will be executed in partnership with the Charlottesville Department of Social Services (C.D.S.S.), Network2Work @ Piedmont Virginia Community College, and Jaunt, Inc. There have also been letters of support from multiple employer partners outside of existing City bus lines, including the Walmart Distribution Center, Crutchfield Corporation, and the Thomas Jefferson Foundation (Monticello and the Distribution Center at Ivy).

The V.T.A. grant does not require a local match. All funding is designated for direct transportation services for clients.

Discussion:

In July 2013, the City’s Strategic Action Team on Workforce Development (SAT) issued a report to City Council entitled, *Growing Opportunity: A Path to Self-Sufficiency*. The report, which was

subsequently endorsed by Council, examines the barriers to employment for low-income City residents and makes recommendations on how to address these barriers. One of these barriers includes transportation and the impact it has on residents being able to get to and from work and mid-skilled jobs that pay a self-sufficient wage.

The O.E.D. has attempted to mitigate the increasing inaccessibility to appropriate employment opportunities by developing and executing programs through partnerships with other public and private sector agencies. One such initiative is the GO Ride program wherein individuals in an active job search or starting at a new job are eligible for short term free bussing through C.A.T. Bus passes are available for City residents who can provide proof of residence and actively work with Downtown Job Center staff to meet their employment needs. The program is for those who rely on public transportation to commute and cannot afford to purchase passes or have had circumstances that make commuting to work difficult. Those who are in an active job search and work with staff to submit applications, prepare resumes and other employment-centric tasks are eligible for a 7-day pass, with the idea that it will help with getting people to and from appointments, interviews, and in dropping off completed applications. Anyone who has recently found employment is eligible for one 30-day pass, with the idea being acute transportation needs can be addressed during that period as the person starts earning income.

In support of a new on-demand transportation service and an expansion of OED's existing GO Ride program, the V.T.A. grant funding will allow City residents without reliable transportation the opportunity to obtain employment with employers located beyond the City bus lines in outlying counties.

Alignment with Council Vision Areas and Strategic Plan:

This effort supports City Council's "Economic Sustainability" vision and aligns directly with the SAT's *Growing Opportunity* report that was approved by City Council in 2013.

It also contributes to the following goals and objectives in the City's Strategic Plan:

Goal 4: A Strong, Creative and Diversified Economy

- Objective 4.1: Develop a quality workforce

Goal 1: An Inclusive Community of Self-sufficient Residents

- Objective 1.2: Prepare residents for the workforce

It aligns with Chapter 3 on Economic Sustainability in the Comprehensive Plan, and more specifically Goal 6, which focuses on workforce development and being an effective partner in creating a well-prepared and successful workforce.

Community Engagement:

Like practically all of the City's workforce development efforts, the GO Ride on-demand transportation program is supported by numerous community agencies and organizations. This includes: the City of Charlottesville Department of Social Services (C.D.S.S.), Network2Work @ Piedmont Virginia Community College, and Jaunt, Inc. There have also been letters of support from multiple employer partners outside of existing City bus lines, including the Walmart Distribution Center, Crutchfield Corporation, and the Thomas Jefferson Foundation (Monticello and the Distribution Center at Ivy).

Budgetary Impact:

There is no budget impact for the City of Charlottesville as no local match is required. This grant will be entirely State, and Federal pass-through funds.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

If grant funds are not appropriated, City residents without access to reliable transportation will not have access to potential job opportunities beyond City bus lines.

Attachments:

- V.T.A. Free Fare Grant Proposal
- V.T.A. Free Fare Grant Agreement – Fully Executed

APPROPRIATION
Virginia Transit Association (V.T.A) Free Transit Fare for Working Families Grant
\$180,750

WHEREAS, the City of Charlottesville has received grant funds from the Virginia Transit Association in the amount of \$180,750; and

WHEREAS, the funds will be administered by the Office of Economic Development through the Downtown Job Center and used to support transportation for program participants for employment purposes; and

WHEREAS, the grant award covers the period from July 1, 2020 and June 30, 2021;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$180,750 is hereby appropriated in the following manner:

Revenue – \$180,750

\$180,750 Fund: 210 IO: 1900392 G/L: 430120 State/Fed pass thru

Expenditures - \$180,750

\$180,750 Fund: 210 IO: 1900392 G/L: 599999 Lump Sum

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$180,750 from the Virginia Transit Association.

Free Transit Fare for Working Families Program Grant Application Form

Application Instructions

Applications for the Free Transit Fare for Working Families (Free Transit Fare) grant program will be accepted from June 22 to July 10, 2020. To apply, please complete the following application form in its entirety and enclose the following supplemental supporting documents:

- a) **Cover letter** on organizational letterhead certifying the proposed project and outcome reporting can commence in September 2020.
- b) **Letter of support** from the identified transit service provider(s) acknowledging the proposed project and certifying that ridership data can be provided as described.
- c) **Project budget form** completed utilizing the template provided.

The application narrative is limited to the space provided in Section C.

Application Form

A. Sub-Recipient Information

Sub-Recipient Name:		
Entity Type:	Municipality <input type="checkbox"/>	Other <input type="checkbox"/> <i>If "other", please describe:</i>
	Nonprofit <input type="checkbox"/>	
	Transit Provider <input type="checkbox"/>	
Point of Contact:	Name:	
	Title:	
	Phone:	
	E-mail:	
	Address:	

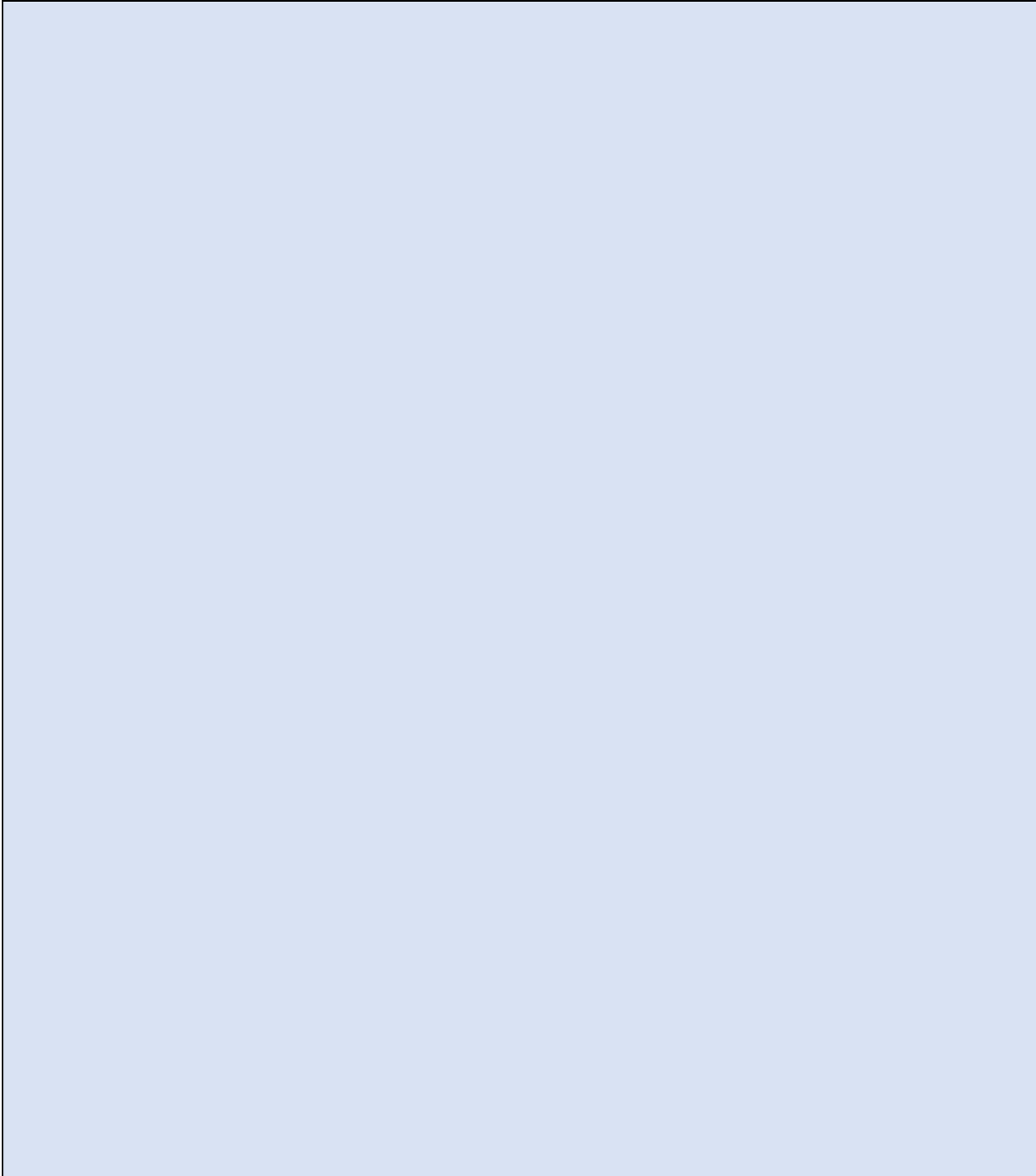
B. Project Information

Project Title:		
Total Project Cost: <i>(based on completed project budget form)</i>	Transit Passes:	\$
	On Demand Bus Trips:	\$
	Public Vanpools:	\$
	Ridership Tracking <i>(if applicable)</i> :	\$
	Miscellaneous Program Expenses:	\$
	Administrative Expenses	\$
	Total Project Cost: <i>(This is your grant request)</i>	\$
Number of TANF Persons to be Served <u>Monthly</u> from September 2020-June 2021:		
Number of TANF Persons to be Served from September 2020-June 2021: <i>(unduplicated)</i>		
Description of Primary Service Area: <i>(counties/cities of TANF eligible persons)</i>		
Transit Agency(ies):		
Proposed Transit Service to be Provided: <i>(check all that apply)</i>	Fixed Route Bus:	<input type="checkbox"/>
	On Demand Bus:	<input type="checkbox"/>
	Public Vanpool:	<input type="checkbox"/>
	Other:	<input type="checkbox"/>
Anticipated Primary Destinations:		

C. Project Narrative

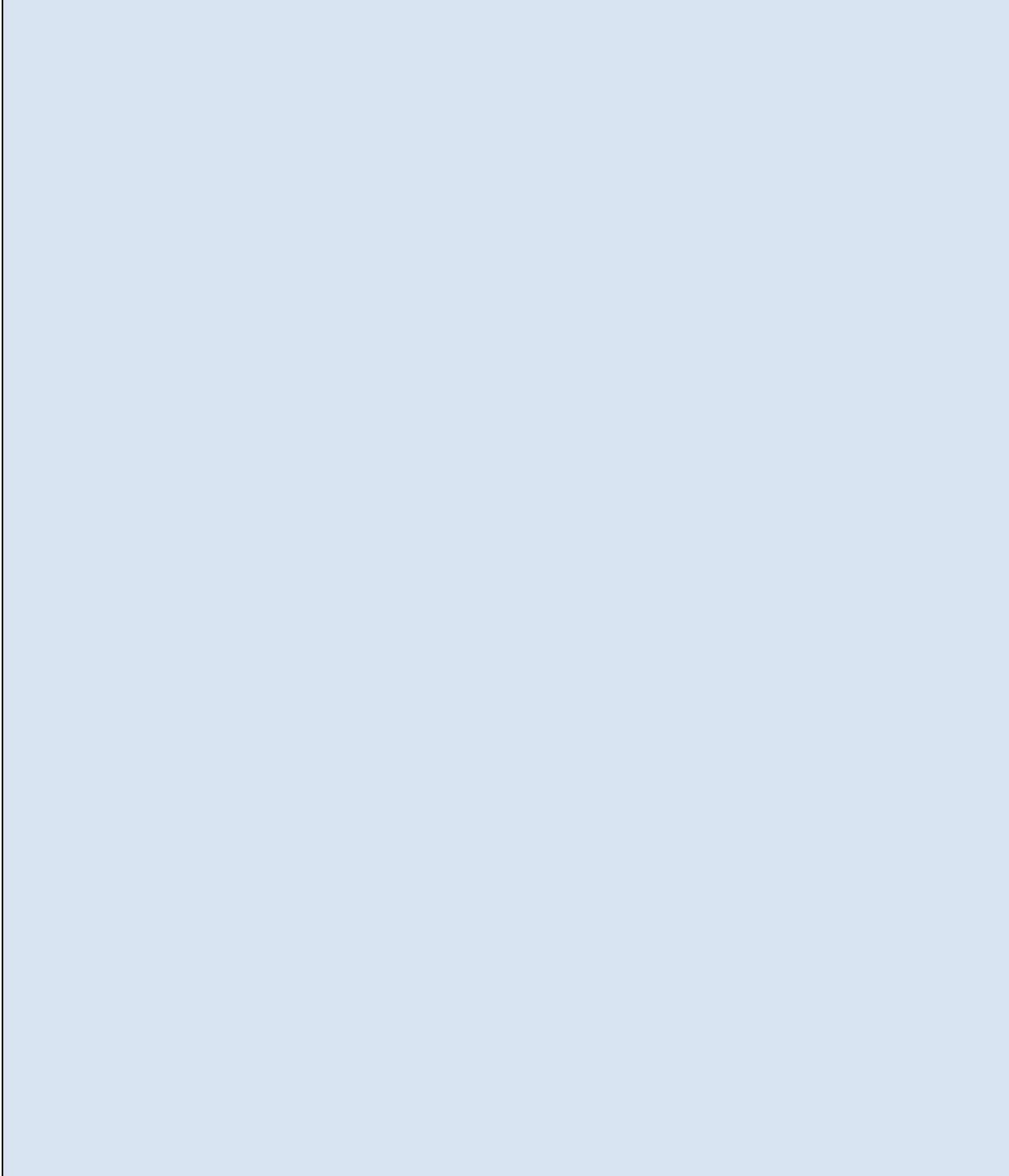
1. Project Description

Please provide an overview of the proposed project and the transit services to be funded with Free Transit Fare program funds. Please detail the project overview, purpose and need, and project approach.



2. Accessibility and Mobility Benefits

Please discuss the existing mobility challenges that the TANF eligible persons to be served by this project have and discuss how the proposed project will improve access to employment and/or job training.



3. TANF Eligibility Reporting

Please describe the subrecipient’s existing programming for TANF eligible persons and the ability to identify, assist, and track TANF eligible persons for purposes of this grant.

[Empty response area for Section 3]

4. Outcome Reporting

Estimate project outcomes as defined in Section 3-C of the program guidelines and describe the subrecipient’s proposed approach to track and report project outcomes.

Required

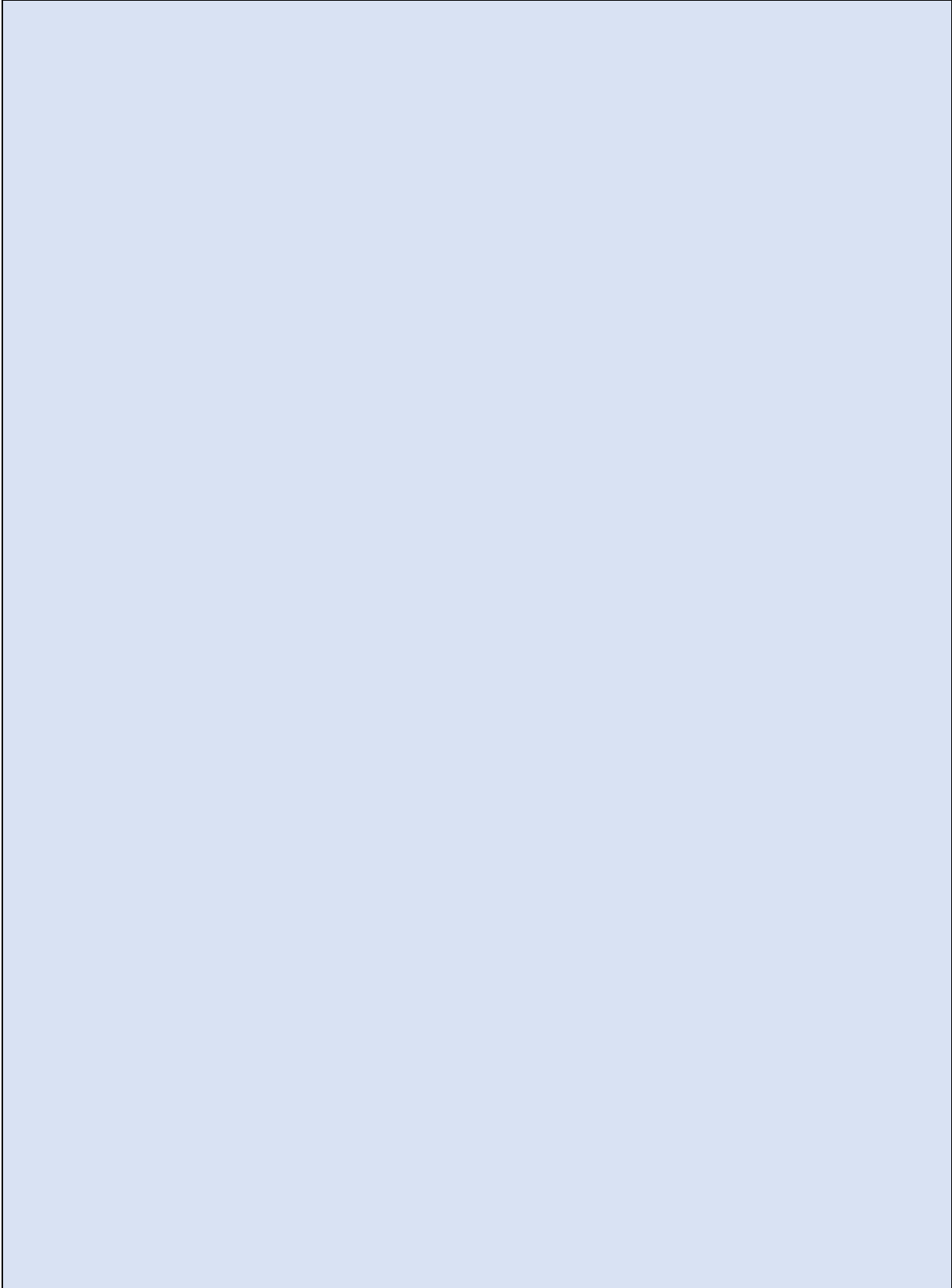
- The number and amount of transit fare provided (e.g., number and monetary value);
- The number of persons served; and
- The type of service provided (e.g., fixed route vs on demand).

Desired

- Ridership data to include boardings and qualitative information regarding destinations; and
- Whether individuals are using the provided transit service to travel to employment locations, job training programs, or both.

If there is a strategic partnership with one or more transit organizations, please describe. Subrecipients are encouraged to be specific with how outcome data and ridership will be tracked.

[Empty response area for Section 4]



5. Start-up Capacity

Given the compressed performance period for the Fiscal Year 2020-2021 program, describe how quickly the project can begin after the anticipated September 15, 2020 notice to proceed.

[Empty response area for Start-up Capacity]

6. Project Cost

Please describe the grant request and the estimated project costs as outline in the budget form once completed.

[Empty response area for Project Cost]

Submission

Completed applications must be submitted by email to VTA by 4:00 PM on Friday, July 10, 2020. This application form, along with the required supplemental documents, should be emailed to:

Lisa Guthrie, Executive Director
Virginia Transit Association
Email: TANFgrant@vatransit.com

VIRGINIA TRANSIT ASSOCIATION
Cooperation Agreement with
CITY OF CHARLOTTESVILLE OFFICE OF ECONOMIC DEVELOPMENT

\$180,750.00
Free Transit Fare for
Working Families Grant Program

This AGREEMENT made this 24th day of August 2020, by and between THE VIRGINIA TRANSIT ASSOCIATION ("VTA") and the City of Charlottesville Office of Economic Development (the "Subrecipient") (hereinafter each a "Party" and collectively the "Parties").

WHEREAS, VTA is to be the Grantee and recipient of the Virginia Temporary Assistance for Needy Families Block Grant funds ("TANF Grant") of up to One Million Dollars (\$1,000,000) from the Virginia Department of Social Services ("VDSS") to fund activities associated with VTA's Free Transit Fare Grant Program ("VTA Grant Program"), and

WHEREAS, VTA has awarded the Subrecipient's GO Ride Expansion and Regional On-Demand Transit Coalition Project ("Project") a grant in the amount of \$180,750 for eligible expenses as outlined in the Program Guidelines and the Subrecipient accepted the award, and

WHEREAS, the VTA Grant Program requires that a Cooperation Agreement be entered into between VTA and the Subrecipient, which authorizes the Project and obligates the Subrecipient to reimburse VTA for any expenditures found by VTA or VDSS to be ineligible; and

WHEREAS, the Subrecipient has agreed to indemnify VTA and hold VTA harmless from any liability resulting from the Project; and

WHEREAS, as part of the TANF Grant, VTA will enter into a Sole Source Agreement with VDSS (the "Grant Agreement") in which VTA will be identified as a Grantee of VDSS in the administration of the aforesaid Grant Agreement and the funding associated therewith; and

WHEREAS, the Subrecipient will be identified as a subrecipient of VTA in the administration of the aforesaid Grant Agreement and the funding associated therewith.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the Parties agree as follows:

1. **Status.** VTA shall serve in the capacity of a pass-through entity for purposes of receiving TANF Grant Funds for the Project in an amount of up to One Hundred Eighty Thousand Seven Hundred

Fifty Dollars (\$180,750.00). The Subrecipient shall be a sub-grantee to VTA, and shall comply with all statutory and program requirements throughout the implementation of the Project as specified in the Grant Agreement.

2. **Responsibility.** The Subrecipient agrees to be fully responsible for any and all obligations, monetary or otherwise, arising on behalf of VTA as a result of VTA acting as the conduit for TANF Grant Funds.

3. **Reimbursement of Ineligible Expenditures.** Provided that the Subrecipient undertakes the Project and desires to utilize public funding made available under the TANF Grant, VTA and Subrecipient acknowledge and agree as follows:

- a. In the event that VDSS having jurisdiction, or Court of final jurisdiction, determines that any of the grant funding received by the Subrecipient under the Grant Agreement has been an ineligible expenditure for the Project in accordance with the grant terms, VTA shall be reimbursed the full amount of any such ineligible expenditure as follows:
 - i. In accordance with the terms of the Cooperation Agreement between VTA and Subrecipient, the Subrecipient shall be responsible for directly reimbursing VDSS for any ineligible Project expenditure.

4. **Indemnification.** The Subrecipient also agrees to indemnify and hold harmless VTA from any and all liability that may arise from the Project and any expenditures found by VTA or VDSS to be ineligible for the Project.

5. **Administration.**

- a. VTA shall provide professional personnel for general administration of the Grant Agreement with VDSS. In connection with the general administration of the Grant Agreement, general administration will include:
 - i. Preparation and administration of required reports to VDSS.
 - ii. Submitting for reimbursement for grant funds to VDSS.
 - iii. Providing reimbursement to the Subrecipient for Project expenditures upon VDSS approval and payment to VTA.
 - iv. Maintaining grant files and accounting records for the TANF Grant.
 - v. All other compliance requirements that may be issued by VDSS.
- b. VTA and Subrecipient must promptly execute all documents, writings, or other instruments necessary for the efficient and effective administration of the Grant Agreement.
- c. As Subrecipient, the Subrecipient shall be subject to and satisfy all Project-related terms and conditions of the Grant that are detailed in the Grant Agreement, TANF Free Transit Fare Program Guidelines, and the Subrecipient's grant application, attached hereto, to include but not limited to:

- i. Verifying and documenting that the Project solely serves TANF eligible persons and/or individuals with a dependent child whose income is at or below 200% of the federal poverty level.
 - ii. Paying Project expenses directly and submitting for reimbursement through VTA on a monthly basis.
 - iii. Submitting quarterly Programmatic Progress Reports in the form and content as required by VTA and VDSS. Reports will contain detailed descriptions of program activities and outcomes. The Progress Reports are due no later than August 15th, November 15th, February 15th, and May 15th each year.
 - iv. Maintaining full and accurate records with respect to the Project, including but not limited to TANF eligibility screening, transit ridership outcome reporting, and Project expenditures.
- d. Any modifications or amendments to the Project will be subject to prior written approval of VTA, the Subrecipient, and VDSS.
- e. The Subrecipient shall cause its contractors in any contracts related to the Project to comply with the terms and conditions of the Grant Agreement and all applicable laws governing the Project, including, but not limited to, requirements relating to the payment of prevailing wages, bonding, and insurance.

IN WITNESS WHEREOF AND INTENDING TO BE LEGALLY BOUND HEREBY, the Parties hereto by their duly authorized representatives, have executed this Agreement as of the day and year first above written.

ATTEST:


 NAME

VIRGINIA TRANSIT ASSOCIATION



 NAME *VTA Executive Director*

 NAME

 NAME

ATTEST:

City of Charlottesville Office of Economic
Development



Glen E. Pack
Comptroller



NAME

CHRISTOPHER V. CULLINAN
Director of Finance

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	March 15, 2021
Action Required:	Approval and Appropriation
Presenter:	Kaki Dimock, Director, Human Services
Staff Contacts:	Kaki Dimock, Director, Human Services
Title:	COVID Homelessness Emergency Response Program (C.H.E.R.P.) – H.M.I.S. Grant Award (\$29,786)

Background:

A C.O.V.I.D. Homelessness Emergency Response Program grant of \$29,786 has been awarded for the expenses associated with the maintenance and use of the datakeeping system called the Homelessness Management Information System (H.M.I.S.) required by both the U.S. Department of Housing and Urban Development and the Virginia Department of Housing and Community Development. The Thomas Jefferson Area Coalition for the Homeless plans, designs and coordinates the local homelessness continuum of care and is the provider of record for data collection.

Discussion:

The City of Charlottesville has staff from the departments of Human Services and Social Services taking leadership roles in the governance of T.J.A.C.H. This grant supports the additional costs associated with maintaining the required data associated with the C.O.V.I.D. global pandemic.

Community Engagement:

This grant and plan are the product of extensive engagement of the service provider community for persons experiencing homelessness. This partnership is reflective of the new governance model for T.J.A.C.H. and the priority requests of the Interfaith Movement Promoting Action by Congregations Together (IMPACT).

Alignment with City Council’s Vision and Strategic Plan:

This grant advances the City of Charlottesville’s Strategic Plan Goal #1 of an inclusive community of self-sufficient residents. Specifically, it will facilitate the objective of increasing affordable housing options.

Budgetary Impact:

This grant will be entirely Federal pass-through funds. No local match is required. There is no

budget impact for the City of Charlottesville. All funds will be distributed to sub-recipients for service provision.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

Council may elect to not accept the funds and the community will not have the capacity to administer the following services to persons experiencing a housing crisis: Emergency low-barrier shelter, coordinated assessment, rapid rehousing, H.M.I.S., coalition coordination and administration.

Attachments:

Appropriation

APPROPRIATION
COVID Homelessness Emergency Response Program (C.H.E.R.P.) H.M.I.S.
Grant Amendment
\$29,786

WHEREAS, The City of Charlottesville, through the Department of Human Services, has received the C.H.E.R.P. Grant from the Virginia Department of Housing and Community Development in the amount of \$29,786.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$29,786 is hereby appropriated in the following manner:

Revenues			
\$29,786	Fund: 209	IO: 1900402	G/L: 430120 Federal Pass Thru

Expenditures			
\$29,786	Fund: 209	IO: 1900402	G/L: 530550 Contracted Services

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$29,786 in funds from the Virginia Department of Housing and Community Development.

GRANT AGREEMENT
COVID Homelessness Emergency Response Program Funding
CHERP – HMIS
Program Year 2020 - 2022

20-CHERP-HMIS-008

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period of **April 2, 2020 to September 20, 2022** in the amount of **\$29,786**. The full amount of this funding is sourced from federal Emergency Solutions Grant stimulus funding (ESG-CV), authorized by the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

The Grantee was identified for CHERP-HMIS funding due to its responsibility to meet ESG-CV data collection and reporting requirements (including data collection and reporting from a comparable data system). Activities funded through this grant will be provided at the Grantee location(s) identified in DHCD’s Centralized Application Management System (CAMS).

DHCD administers the Commonwealth of Virginia’s COVID-19 homeless services resources through the CHERP and CHERP-HMIS subprogram. The CHERP-HMIS subprogram (“Grant”), which is the subject of this Agreement, is comprised of federal funds from the United States Department of Housing and Urban Development (HUD) authorized under the Emergency Solutions Grant – COVID program for federal fiscal year 2020; the federal grant number is E-20-DW-51-0001 and the Catalog of Federal Domestic Assistance (CFDA) number is 14.231. The Grant is subject to the terms, guidelines and regulations set forth in the COVID Homelessness Emergency Response Program Guidelines document, any subsequent amendments, the CoC/LPG proposal as amended through negotiations with DHCD, the DHCD approved Grantee budget, HUD regulations 24 CFR Part 576, as amended, which are incorporated by reference as part of this Agreement, the laws of the Commonwealth of Virginia, and federal law.

I. Scope of Services

HMIS Administrators and Victim Services Providers using a comparable data system will be eligible to receive ESG-CV funding to meet ESG-CV data collection and reporting requirements. The funding made available for HMIS Administrators and Victim Services Providers will be based on the total number of projects to be included in their required reporting. ESG-CV funding may be used to pay for staff expenses, necessary training, additional user licenses, and updates to HMIS that are necessary to fulfill the reporting requirement.

II. Conditions

A. Service Provision

The Grantee is responsible for coordination of CHERP activities with other CoC/LPG CHERP Grantees and mainstream resources. The Grantee must assure non-duplication of services with other CHERP Grantees.

B. Reimbursement

Funds are disbursed on a reimbursement based on payment dates. Grantees must submit remittances in DHCD’s Centralized Application and Management System (CAMS) and be able to provide documentation that the work and services occurred

within the grant period and the expenses were paid appropriately by the Grantee. Grantees may elect to submit CHERP remittances on a bi-weekly, monthly or bi-monthly basis. The chart below reflects monthly submission dates. The option selected should be adhered to throughout the year. Supporting documentation must clearly indicate the period for which the reimbursement is requested. Should the grantee select to remit on a bi-weekly basis, the payment period must be from the 1st of the month to the 15th and the 16th of the month to the end of the month. For example, July 1 – July 15 and July 16 – July 31.

Monthly Remittance Submission Dates	
Payment Period	Remittance Submission Timeframe
April 1-30, 2020	May 1-31, 2020
May 1-31, 2020	June 1-30, 2020
June 1-30, 2020	July 1-31, 2020
July 1-31, 2020	August 1-31, 2020
August 1-31, 2020	September 1-30, 2020
September 1-30, 2020	October 1-31, 2020
October 1-31, 2020	November 1-30, 2020
November 1-30, 2020	December 1-31, 2020
December 1-31, 2020	January 1-31, 2021
January 1-31, 2021	February 1-28, 2021
February 1-28, 2021	March 1-31, 2021
March 1-31, 2021	April 1-30, 2021
April 1-30, 2021	May 1-31, 2021
May 1-31, 2021	June 1-30, 2021
June 1-30, 2021	July 1-31, 2021
July 1-31, 2021	August 1-31, 2021
August 1-31, 2021	September 1-30, 2021
September 1-30, 2021	October 1-31, 2021
October 1-31, 2021	November 1-30, 2021
November 1-30, 2021	December 1-31, 2021
December 1-31, 2021	January 1-31, 2022
January 1-31, 2022	February 1-28, 2022
February 1-28, 2022	March 1-31, 2022
March 1-31, 2022	April 1-30, 2022
April 1-30, 2022	May 1-31, 2022
May 1-31, 2022	June 1-30, 2022
June 1-30, 2022	July 1-31, 2022
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August 1-31, 2022	By September 20, 2022
September 1-15, 2022	By September 20, 2022

C. Reporting

Grantees must submit reports as required by DHCD. Such reports may include, but are not limited to, outcomes and performance reports. Any required reports and their due dates will be announced by DHCD along with any relevant instruction. Submission of reports implies approval from the executive director and is considered final. DHCD reserves the right to withhold reimbursement payments if the Grantee fails to submit the reports.

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Grantees must actively participate in the Homeless Management Information System (HMIS) and regional continuum of care or balance of state local planning groups. In addition, Grantees must assure full participation in annual point-in-time and housing inventory counts.

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The Grantee must adhere to Generally Accepted Accounting Principles (GAAP). The Grantee shall establish and maintain separate accounts within its existing accounting system or set up accounts independently. The Grantee shall record in its accounting system all grant payments received pursuant to the grant and all other match funds provided for, accruing to, or otherwise received on account of the grant.

All costs charged to the grant shall be supported by properly executed payrolls, timesheets, contracts, or vouchers evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, contracts, vouchers, or other accounting documents pertaining in whole or in part to the grant shall be clearly identified, readily accessible, and separate and distinct from all other such documents. Such documents shall reside at the offices of the grantee.

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Grantee must notify DHCD if there is a change in agency management and/or fiscal personnel. Failure to do so will constitute a finding and may result in repayment of funds by the Grantee, the de-obligation of current funding and the preclusion of future funding.

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All grantees, sub-grantees, CHDOs, and sub-recipients, localities, developers, or any other organizations that receive funding during a specific program year are required to submit one of the following financial documents: Financial Statement**, Reviewed Financial Statement prepared by an independent Certified Public Accountant (CPA), Audited Financial Statement prepared by an independent CPA or an 2 CFR 200 Subpart F Audit (Single Audit) prepared by an independent CPA. Please see the table below to determine which document your organization is required to submit.

The threshold requirements outlined below are the minimal standards required by DHCD. We strongly encourage all organizations receiving funds from DHCD to undertake the highest level of financial management review to ensure practices and procedures are fully examined and evaluated.

Threshold Requirement	Document
Total annual expenditures ≤\$100,000 – regardless of source	Financial Statement prepared by organizations**

Total annual expenditure between \$100,001 and \$300,000 – regardless of source	Reviewed Financial Statement prepared by an Independent Certified Public Accountant (CPA)
Total annual expenditures > \$300,000 – regardless of source	Audited Financial Statement prepared by an Independent CPA
Federal expenditures \geq \$750,000	2 CFR 200 Subpart F Audit - prepared by an Independent CPA

**Does not require preparation by a CPA

Entities shall file the required financial document in the Centralized Application and Management System (CAMS) within nine (9) months after the end of their fiscal year or 30 (thirty) days after it has been accepted (Reviewed Financial Statement, Audited Financial Statement, and 2 CFR 200 Subpart F Audit only) - whichever comes first.

The full DHCD Audit Policy, including an explanation of the specific document requirements, can be found online at:
http://www.dhcd.virginia.gov/images/DHCD/DHCD_Audit_Policy.pdf.

- H. Compliance**
 Grantees with outstanding audit findings, IRS findings, DHCD monitoring findings or other compliance issues are not eligible to receive allocations. DHCD will work with all interested parties toward the resolution of unresolved matters, where appropriate.
- I. Maintenance of Records**
 Records shall be readily accessible to DHCD, appropriate state and federal agencies, and the general public during the course of the grant agreement and shall remain intact and accessible for five years thereafter. The exception is in the event that any litigation claim or audit is started before expiration of the five year period, the records shall be retained until such action is resolved.
- J. Costs Incurred Prior To Grant Agreement Execution**
 No costs incurred prior to the start of the contract period shall be eligible for reimbursement with grant funds, unless incurred costs are authorized in writing by DHCD.
- K. State Not Liable**
 The Grantee shall hold harmless the Commonwealth of Virginia, DHCD, its agents and employees from any and all claims and demands based upon or arising out of any action by the Grantee, its employees, agents or contractors.
- L. Expenditure Review**
 DHCD will monitor expenditure rates to ensure state resources are maximized. Failure to expend funds proportionately throughout the contract period may result in the de-obligation of funds. DHCD reserves the right to de-obligate funds at any time during the contract period and reallocate as deemed appropriate within the CoC/LPG or statewide based on compliance, performance, need, and available funding.

Based on HUD expectations, all Federal ESG-CV funding should be at least 20% expended by September 30, 2021 and 80% expended by March 31, 2022. DHCD will regularly review expenditure rates to ensure HUD expectations are met and funds are being used appropriately to prepare, prevent, and respond to the COVID-19 pandemic throughout the Commonwealth of Virginia and within each Continua of Care and Local Planning Groups' housing crisis response systems.

M. Termination, Suspension, Conditions

If through any cause, the Grantee fails to comply with the terms, conditions or requirements of the contract documents, DHCD may terminate or suspend this Agreement by giving written notice of the same and specifying the effective date of termination or suspension at least five (5) days prior to such action.

In the case of contract violation by the Grantee, DHCD may request that all or some of the grant funds be returned, even if the Grantee has already expended the funds. The Grantee agrees to return such funds as requested by DHCD within 30 days of the written request.

N. Subsequent Contracts

The Grantee shall remain fully obligated under the provisions of the Grant Agreement notwithstanding its designation of any subsequent or third parties for the undertaking of all or part of the activities for which the Grant assistance is being provided to the Grantee.

The Grantee agrees to ensure that any contractor or subcontractor who is not the Grantee shall comply with all the lawful requirements of the Grantee necessary to ensure that the project for which this assistance is being provided under this Agreement are carried out in accordance with the Grantee's Assurances and Certifications.

O. Default

A default is any unapproved use of grant funds. Upon due notice to the Grantee of the occurrence of any such default and the provision of a reasonable opportunity to respond, DHCD may take one or more of the following actions:

- (1) direct the Grantee to submit progress schedules for completing approved activities;
- (2) issue a letter of warning advising the Grantee of the default, establishing a date by which corrective actions must be completed and putting the Grantee on notice that more serious actions will be taken if the default is not corrected or is repeated;
- (3) direct the Grantee to suspend, discontinue or not incur costs for the affected activity;
- (4) require the Grantee to reimburse DHCD for costs inappropriately charged to the program;
- (5) other appropriate action including , but not limited to, any remedial action legally available, such as affirmative litigation seeking declaratory judgment, specific performance, damages, temporary or permanent injunctions and any other available remedies.

No delay or omissions by DHCD in exercising any right or remedy available to it under the Agreement shall impair any such right to remedy or constitute a waiver or acquiescence in any Grantee default.

P. Conflict of Interest

Grantees shall ensure that the provision of any type or amount of assistance may not be conditional on an individual's or family's acceptance or occupancy of housing owned by the grantee, the sub-grantee, a parent organization, or subsidiary. Grantees/sub-grantees, parent organizations, or subsidiaries may not administer rapid re-housing or prevention assistance and use the assistance for households residing in units owned by the grantee/sub-grantee, parent organization, or subsidiary.

Individuals (employees, agents, consultants, officers, or elected or appointed officials of the grantee or sub-grantee) may not both participate in decision-making related to determining eligibility and receive any financial benefit. This financial benefit may not be received by the specific individual, any member of his/her immediate family or a business interest. The restriction applies throughout tenure in the position and for a one-year period following tenure.

Q. Religious Influence

The Grantee may not engage in inherently religious activities, such as worship, religious instruction, or proselytization as part of the programs or services funded under VHSP. If an organization conducts these activities, then they must be offered separately, in time or location, from the programs or services funded under VHSP and participation must be voluntary for program participants.

III. Additional Assurances

- A. Grantee will give the DHCD, the Comptroller, HUD and any other authorized state or federal representatives access to and the right to examine all records, books, papers, or documents related to the Grant.
- B. In accordance with federal law, grantee will provide that no person shall be discriminated against on the basis of race, color, religion, sex, or national origin, in any phases of employment or in any phase of service delivery.

IV. Additional Certifications:

The Grantee certifies that it will comply with the following:

- (a) Freedom of Information Act (5 U.S.C 552) and Virginia Freedom of Information Act;
- (b) Virginia Fair Employment Contracting Act;
- (c) Fair Housing Act (42 U.S.C. 3601-20), and implementing measures under:
 - 24 CFR 100 (discriminatory conduct under Fair Housing Act);
 - Executive Order 11063 and regulations at 24 CFR 107 (preventing discrimination on basis of race, color, creed, or national origin);
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 - Title VIII of Civil Rights Act of 1968 as amended (prohibiting discrimination based on race, color, national origin, religion, sex, familial status [including children under the

age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18], and disability)

(e) Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and implementing regulations at:

- 24 CFR 146 (nondiscrimination on basis of age in HUD programs);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794);

(f) 24 CFR 574.320 (Federal rent standards for rental assistance, requiring rents to be charged no greater than appropriate Fair Market Rent levels);

(g) 24 CFR Part 35 (Federal lead-based paint provisions, requiring visual inspections and stabilization of paint before commencement of occupancy);

(h) Adhere to Executive Orders 11625, 12432, and 12138, that Grantee must make efforts to encourage participation of minority and women-owned business enterprises in connection with funded activities;

(i) Encourage participation of locally-owned enterprises in connection with funded activities;

(j) McKinney-Vento Homeless Assistance Program Regulations;

(k) Anti-lobbying Certification;

(l) Drug Free Workplace.

If requested by DHCD:

1. A Grantee that is a unit of local government agrees to assume the status of a responsible Federal official under the National Environmental Policy Act (NEPA) of 1969 and other provisions of Federal law as specified at 24 CFR 58 and 58.5 and agrees to comply with these NEPA regulations.
2. All Grantees that are not units of local government agree to assist DHCD in carrying out 24 CFR 58 and 58.5.

The Agreement is hereby executed by the parties on the date set forth below their respective signatures as follows:

Virginia Department of Housing and Community Development

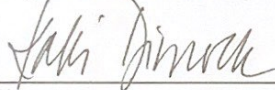


Pamela G. Kestner, Acting Deputy Director

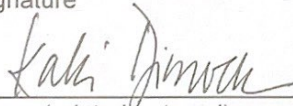
11/24/20

Date

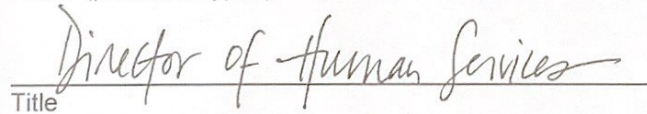
City of Charlottesville



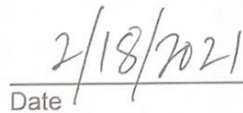
Signature



Name (printed or typed)



Title



Date

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	March 15, 2021
Action Required:	Approval and Appropriation
Presenter:	Kaki Dimock, Director, Human Services
Staff Contacts:	Kaki Dimock, Director, Human Services
Title:	COVID Homelessness Emergency Response Program (C.H.E.R.P.) Grant Award (\$806,594)

Background:

The Department of Human Services in coordination with the Thomas Jefferson Area Coalition for the Homeless (T.J.A.C.H.) and the Service Provider Council (S.P.C.), applied for and received a grant from the Virginia Department of Housing and Community Development. The original COVID Supplement for the Virginia Housing Solutions Program award of \$283,742 was granted and then amended to a total of \$806,594 and the contract period extended to September 20, 2022.

Discussion:

The City of Charlottesville has staff from the departments of Human Services and Social Services taking leadership roles in the governance of T.J.A.C.H. The grant provides services in several points along the local continuum of services:

- \$628,783 for emergency shelter services
- \$133,000 for rapid re-housing services
- \$44,811 for administrative expenses

Community Engagement:

This grant and plan are the product of extensive engagement of the service provider community for persons experiencing homelessness. This partnership is reflective of the new governance model for T.J.A.C.H. and the priority requests of the Interfaith Movement Promoting Action by Congregations Together (IMPACT).

Alignment with City Council's Vision and Strategic Plan:

This grant advances the City of Charlottesville's Strategic Plan Goal #1 of an inclusive community of self-sufficient residents. Specifically, it will facilitate the objective of increasing affordable housing options.

Budgetary Impact:

This grant will be entirely Federal pass-through funds. No local match is required. There is no budget impact for the City of Charlottesville. All funds will be distributed to sub-recipients for service provision.

Recommendation:

Staff recommends approval and appropriation of grant funds.

Alternatives:

Council may elect to not accept the funds and the community will not have the capacity to administer the following services to persons experiencing a housing crisis: Emergency low-barrier shelter, rapid rehousing, coordination and administration.

Attachments:

Appropriation & Contract Documents

APPROPRIATION
C.H.E.R.P. Grant Amendment \$806,594

WHEREAS, The City of Charlottesville, through the Department of Human Services, has received the C.H.E.R.P. Grant from the Virginia Department of Housing and Community Development in the amount of \$806,594.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the sum of \$806,594 is hereby appropriated in the following manner:

Revenues			
\$806,594	Fund: 209	IO: 1900401	G/L: 430120 Federal Pass Thru

Expenditures			
\$806,594	Fund: 209	IO: 1900401	G/L: 530550 Contracted Services

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon receipt of \$806,594 in funds from the Virginia Department of Housing and Community Development.

GRANT AGREEMENT
COVID Homelessness Emergency Response Program Funding
Program Year 2020 - 2022

20-CHERP-008

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period **April 2, 2020 to September 20, 2022** in the amount of **\$283,742** Included in the amount is **\$0** in state general funds to support emergency shelter operations and **\$283,742** in federal funds to support rapid re-housing activities.

The Grantee was identified as part of the community’s emergency response system to homelessness in the 2020 Homeless and Special Needs Housing COVID-19 – Homelessness Emergency Response Program (CHERP) request for funding submitted by the lead agency (or designee) of the continuum of care (CoC) or balance of state local planning group (LPG). Activities funded through this grant will be provided at the Grantee location(s) identified in DHCD’s Centralized Application Management System (CAMS).

DHCD administers the Commonwealth of Virginia’s COVID-19 homeless services resources through the CHERP. The Grant, which is the subject of this Agreement, is comprised of state funds through the COVID Relief Fund and an allocation from the United States Department of Housing and Urban Development (HUD) authorized under the Emergency Solutions Grant – COVID program for federal fiscal year 2020; the federal grant number is E-20-DW-51-0001 and the Catalog of Federal Domestic Assistance (CFDA) number is 14.231. The Grant is subject to the terms, guidelines and regulations set forth in the COVID Homelessness Emergency Response Program Guidelines document, any subsequent amendments, the CoC/LPG proposal as amended through negotiations with DHCD, the DHCD approved Grantee budget, HUD regulations 24 CFR Part 576, as amended, which are incorporated by reference as part of this Agreement, the laws of the Commonwealth of Virginia, and federal law.

I. Scope of Services

The goals of CHERP are to first, ensure all individuals and households experiencing homelessness have access to safe, 24-7, emergency shelter during this health pandemic. The second goal of the COVID Homelessness Emergency Response Program is to help households maintain or obtain permanent housing and receive the housing-focused supportive services necessary to retain permanent housing. This funding will support coordinated community-based activities that are designed to reduce the overall length of homelessness in the community, the number of households becoming homeless, and the overall rate of formerly homeless households returning to homelessness.

CHERP funds may be used for one or more of the following activities as detailed in the program guidelines and must coincide with the program funding request submitted by the CoC/LPG lead agency and approved by DHCD:

- Emergency Shelter Operations
- FEMA – Emergency Shelter Operations
- Targeted Prevention
- Rapid Re-housing

- Administration

II. Conditions

A. Service Provision

The Grantee is responsible for coordination of CHERP activities with other CoC/LPG CHERP Grantees and mainstream resources. The Grantee must assure non-duplication of services with other CHERP Grantees.

B. Reimbursement

Funds are disbursed on a reimbursement based on payment dates. Grantees must submit remittances in DHCD's Centralized Application and Management System (CAMS) and be able to provide documentation that the work and services occurred within the grant period and the expenses were paid appropriately by the Grantee. Grantees may elect to submit remittances on a monthly or bi-monthly basis, the chart below reflects monthly submission dates. The option selected should be adhered to throughout the year. Supporting documentation must clearly indicate the period for which the reimbursement is requested.

Payment Period	Remittance Submission Timeframe
April 1-30, 2020	May 1-31, 2020
May 1-31, 2020	June 1-30, 2020
June 1-30, 2020	July 1-31, 2020
July 1-31, 2020	August 1-31, 2020
August 1-31, 2020	September 1-30, 2020
September 1-30, 2020	October 1-31, 2020
October 1-31, 2020	November 1-30, 2020
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- A.** Grantee will give the DHCD, the Comptroller, HUD and any other authorized state or federal representatives access to and the right to examine all records, books, papers, or documents related to the Grant.
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The Grantee certifies that it will comply with the following:

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- (l) Drug Free Workplace.

If requested by DHCD:

1. A Grantee that is a unit of local government agrees to assume the status of a responsible Federal official under the National Environmental Policy Act (NEPA) of 1969 and other provisions of Federal law as specified at 24 CFR 58 and 58.5 and agrees to comply with these NEPA regulations.
2. All Grantees that are not units of local government agree to assist DHCD in carrying out 24 CFR 58 and 58.5.

The Agreement is hereby executed by the parties on the date set forth below their respective signatures as follows:

Virginia Department of Housing and Community Development



Pamela G. Kestner, Acting Deputy Director

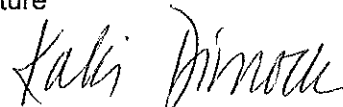
3/4/2021

Date

City of Charlottesville



Signature



Name (printed or typed)



Title

8 March 2021

Date

GRANT AGREEMENT
COVID Homelessness Emergency Response Program Funding
Program Year 2020 - 2022

20-CHERP-008

This Amendment documents that the following language in the Program Year 2020-2022 grant agreement changed.

Original Language

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period April 2, 2020 to September 20, 2022 in the amount of **\$283,742** Included in the amount is **\$0** in state general funds to support emergency shelter operations and **\$283,742** in federal funds to support rapid re-housing activities.

Amended Language

This Grant Agreement is made by and between the **Virginia Department of Housing and Community Development (“DHCD”)**, and **City of Charlottesville (“Grantee”)** for the period of **April 2, 2020 to September 20, 2022** in the amount of **\$806,594**. Included in this amount are the following:

- **\$0** in state funds to support emergency shelter operations and administrative expenses from April 2, 2020 to December 30, 2020.
- **\$806,594** in federal funds to support emergency shelter operations, targeted prevention, rapid re-housing, and administrative activities from April 2, 2020 to September 20, 2022.
- **\$0** in federal funds to support HMIS activities from April 2, 2020 to September 20, 2022.

Original Language

Grantees may elect to submit remittances on a monthly or bi-monthly basis, the chart below reflects monthly submission dates. The option selected should be adhered to throughout the year. Supporting documentation must clearly indicate the period for which the reimbursement is requested.

Amended Language

Grantees may elect to submit CHERP remittances on a bi-weekly, monthly or bi-monthly basis. The chart below reflects monthly submission dates. The option selected should be adhered to throughout the year. Supporting documentation must clearly indicate the period for which the reimbursement is requested. Should the grantee select to remit on a bi-weekly basis, the payment period must be from the 1st of the month to the 15th and the 16th of the month to the end of the month. For example, July 1 – July 15 and July 16 – July 31.

The Agreement is hereby executed by the parties on the date set forth below their respective signatures as follows:

Virginia Department of Housing and Community Development

Pamela G. Kestner

Pamela G. Kestner, Acting Deputy Director

10/16/20

Date

City of Charlottesville

Kaki Dimock

Signature

Kaki Dimock

Name (printed or typed)

Director, Human Services

Title

11/25/2020

Date

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	March 15, 2021
Action Required:	Resolution
Presenter:	Erin Atak, Grants Coordinator
Staff Contacts:	Erin Atak, Grants Coordinator Brennen Duncan, Traffic Engineer
Title:	Community Development Block Grant (CDBG) Ridge Street Priority Neighborhood Improvement Projects

Background:

The City of Charlottesville is an entitlement community for Community Development Block Grant (CDBG) funds. Each year a process occurs to allocate funds to eligible projects throughout the community. As part of that process, Council designates a priority neighborhood to receive an allocation of funding. A Priority Neighborhood committee is established to prioritize eligible projects to receive funding. The Ridge Street Neighborhood is the CDBG Priority Neighborhood for FY 20-21, FY 21-22 and FY 22-23 as approved by City Council on September 16, 2019.

According to the 2018-2022 CDBG Consolidated Plan, CDBG Priority Neighborhoods are neighborhoods in the City in which CDBG funds target persons living in low to moderate income areas. The goal is to enhance and improve access to neighborhood amenities. “Neighborhood” corresponds to the eligible census tract that encompasses the Ridge Street area.

Discussion:

The Council appointed Ridge Street Priority Neighborhood Taskforce identified priorities to address blight within the Ridge Street community. A neighborhood survey was developed and administered, and a series of public Taskforce meetings were held to gather feedback within the neighborhood. Survey results can be accessed [here](#). Additionally, the Ridge Street Priority Neighborhood Taskforce conducted a walkthrough of the community area to conduct outreach with neighborhood members, discuss concerns directly with the community, and identify problem areas that could potentially be addressed through CDBG funds.

The Ridge Street Priority Neighborhood Taskforce identified priorities included maintenance concerns, traffic/pedestrian safety, housing, transit, and issues relating to installation and repair of sidewalks. Similar findings from the 1996 Ridge Street Neighborhood Study and the 1998 Ridge Street Taskforce report also highlight the same identified problems in the Ridge Street neighborhood concerning sidewalk improvements and the need for traffic control and safety. After reviewing the survey data and consulting with City Staff on project feasibilities, the Taskforce has identified several projects for CDBG funding recommendation, including traffic signage and projects for sidewalk improvement.

As a result of this work, the Ridge Street Priority Neighborhood Taskforce identified the following projects for City Council CDBG funding recommendation:

1. Traffic Calming Project Recommendations (Estimated \$25,000)
 - a. Adding Speed Limit Sign at Ridge St before Lankford Ave
 - b. Adding Speed Limit Sign between Hartman's Mill and Raymond Rd.
 - c. Adding Speed Limit Sign between 900-1000 block of Ridge St.
 - d. Adding a flashing Speed limit sign between 700-850 block of Ridge Street
 - e. Adding a flashing crosswalk sign for the South First and Elliot Ave Intersection
 - f. Adding a flashing pedestrian crosswalk for Old Ridge St and 5th St crossing
2. Sidewalk Project Recommendations (Estimated \$220,000).
 - a. East side of Brookwood Dr and Ridge Intersection: Adding sidewalk and retaining wall to fill missing gaps
 - b. North Side of Baylor Lane and Raymond Rd Intersection: Adding Sidewalk
 - c. East Side 6th St SE: Adding sidewalk

Community Engagement:

Since September 2020, City staff has engaged the Ridge Street Priority Neighborhood Taskforce in a series of public meetings. The Taskforce identified the need for CDBG Priority Neighborhood funds to address neighborhood issues related to blight (maintenance concerns, traffic/pedestrian safety, and installation and repair of sidewalks). The following reports the number of times the Ridge Street Priority Neighborhood Taskforce met throughout the community engagement processes.

For all public community/neighborhood meetings, the virtual zoom registrations was made available through the City website. Several mailings were sent to Charlottesville Redevelopment and Housing Authority (CRHA) staff, Public Housing Association of Residents (PHAR) staff, and Piedmont Housing Alliance (PHA) staff to encourage all residents to join virtually to voice any and all concerns at the Ridge Street Priority Neighborhood Taskforce meetings.

- September 23, 2020: Ridge Street Priority Neighborhood Taskforce met virtually to brainstorm ideas for improving the Ridge Street neighborhood area and discuss opportunities for community engagement.
- October 23, 2020: City Staff, neighborhood members, and nonprofit organization groups discuss Ridge Street neighborhood priorities at neighborhood resident home and conduct Ridge Street walkthrough.
- October 28, 2020: Staff presented community survey feedback received to date with the Ridge Street Priority Neighborhood Taskforce.
- November 5, 2020: Staff met with Charlottesville Redevelopment and Housing Authority (CRHA) Redevelopment Committee virtually and provided a brief presentation about the Ridge Street Priority Neighborhood Taskforce priorities which included information about the upcoming Taskforce meeting.
- November 13, 2020: Ridge Street Priority Neighborhood Taskforce met in person to walkthrough the Ridge Street neighborhood to identify areas of concern in person and conduct outreach with neighborhood members.
- November 18, 2020: Ridge Street Priority Neighborhood Taskforce met to brainstorm ideas for improving the community. Taskforce narrows down project priorities.
- December 16, 2020: City Staff present cost estimates and reports to Ridge Street Priority Neighborhood Taskforce.
- January 27, 2021: City Staff present cost estimates and reports to Ridge Street Priority Neighborhood Taskforce.
- February 24, 2021: Ridge Street Priority Neighborhood Taskforce recommends traffic signage

and sidewalks for City Council approval.

Alignment with City Council’s Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council’s vision for Charlottesville to have a **Green City and Quality Housing Opportunities for All**. It contributes to a variety of Strategic Plan Goals and Objectives including: Goal 2: A Healthy and Safe City; and Goal 3: A Beautiful and Sustainable Natural and Built Environment.

Budgetary Impact:

There is no impact to the General Fund. Funds are currently appropriated for this project through CDBG. Grant funding is also appropriated for all aspects of design and construction.

Recommendation:

Staff recommends approval of the resolution.

Alternatives:

If the resolution is not approved, the City will not be able to expend the amount of funds within the Ridge Street Priority Neighborhood allocations and would put the City at further-risk for expending funds on a timely basis due to the fact that a large amount of CDBG funding is held for this project. Professional services including environmental review records, and engineering services have begun preliminary background work to expedite timeliness processes. Non-approval of this item would delay the CDBG spending schedule.

Attachments:

Resolution Approving Ridge Street Priority Neighborhood Taskforce Project Recommendations

RESOLUTION
RIDGE STREET PRIORITY NEIGHBORHOOD FUNDS

WHEREAS, on September 16, 2019 and May 4, 2019 City Council of the City of Charlottesville recommended Ridge Street as the priority neighborhood for FY 2020-2021, FY 2021-2022, and FY2022-2023;

WHEREAS, the Ridge Street Priority Neighborhood Taskforce recommends the following projects for City Council approval:

1. Traffic Calming Project Recommendations (Estimated \$25,000)
 - a. Adding Speed Limit Sign at Ridge St before Lankford Ave
 - b. Adding Speed Limit Sign between Hartman’s Mill and Raymond Rd.
 - c. Adding Speed Limit Sign between 900-1000 block of Ridge St.
 - d. Adding a flashing Speed limit sign between 700-850 block of Ridge Street
 - e. Adding a flashing crosswalk sign for the South First and Elliot Ave Intersection
 - f. Adding a flashing pedestrian crosswalk for Old Ridge St and 5th St crossing

2. Sidewalk Project Recommendations (Estimated \$220,000).
 - a. East side of Brookwood Dr and Ridge Intersection: Adding sidewalk and retaining wall to fill missing gaps
 - b. North Side of Baylor Lane and Raymond Rd Intersection: Adding Sidewalk
 - c. East Side 6th St SE: Adding sidewalk

BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that the Community Development Block Grant funds for FY 2020-2021, FY 2021-2022, and FY2022-2023 be allocated for the Ridge Street Priority Neighborhood Taskforce project recommendations as presented on March 15, 2021.

Approved by Council
March 15, 2021

Kyna Thomas, CMC
Clerk of Council

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	March 15, 2021
Action Required:	Resolution: Minor Amendment 2020-2021 Action Plan
Presenter:	Erin Atak, Grants Coordinator
Staff Contacts:	Erin Atak, Grants Coordinator
Title:	HOME 2020-2021 Habitat for Humanity Contingency Plan

Background:

This agenda item includes a resolution for the FY2020-2021 minor action plan amendment HOME Investment Partnerships Program (HOME) funds to be received by the City of Charlottesville from the U.S. Department of Housing and Urban Development (HUD).

In Fall 2019, the City of Charlottesville advertised a Request for Proposals (RFP) based on the priorities set by Council on September 16, 2019. The priorities were for affordable housing (priority for persons who are 0-50 percent AMI, including but not limited to low income housing redevelopment), support for the homelessness and those at risk of homelessness, workforce development (including but not limited to efforts to bolster section 3 training opportunities and partnerships with the City’s GO programs, support for programs that aid in self-sufficiency, including but not limited to quality childcare), microenterprise assistance, and mental health and substance abuse services.

In February and March 2020, the CDBG/HOME Task Force reviewed and recommended housing and public service projects for funding and the Strategic Action Team reviewed and recommended economic development projects for funding. On May 4th, 2020, City Council reviewed and approved the CDBG and HOME budget for the 2020-2021 HUD Annual Action plan submittal.

Discussion:

On May 18, 2020, Habitat for Humanity of Greater Charlottesville (Habitat) was awarded \$47,086.16 HOME FY2020-2021 funds for providing 14 homebuyers earning 25-60% AMI down payment assistance within the City of Charlottesville. On March 2, 2021, Habitat requested to enact the contingency plan to spend their balance of \$47,086.16 of HOME funding on eleven down payment assistance projects in the City of Charlottesville. Habitat states that due to delays from construction and COVID, the original program experienced setbacks affecting program timeliness. The original scope of work proposed funding the following:

- Four down payment assistance to Nassau Street homes,
- Five down payment assistance to Lochlyn Hill homes and,
- Five at Piedmont Avenue.

With this request, Habitat proposes to provide down payment assistance to the same four Nassau

Street homes, and four new homebuyers, and homebuyers of three homes that have been rehabilitated, instead of the Lochlyn and Piedmont homes. The change of scope of work will assist Habitat and the City meet HUD CDBG and HOME timeliness deadlines.

All CDBG and HOME applicants are required to provide reasonable assurances regarding the achievement of objectives in three categories: 1) Effectiveness and efficiency of operations; 2) Reliability of reporting for internal and external use; and 3) Compliance with applicable laws and regulations. All non-federal entities must submit internal controls documents to comply with federal statutes, regulations, and the terms and conditions of the CDBG/HOME federal award. Internal controls are a process effected by an entity's oversight body, management, and other personnel that provides reasonable assurance that the objectives of an entity will be achieved. These objectives and risks can be classified by operations, reporting, and compliance. To assist with HOME timeliness requirements, HUD 24 CFR 570.902(a), CDBG and HOME subrecipients may request to enact the contingency plan from the submitted internal controls checklist.

Community Engagement:

In accordance with the CDBG/HOME Citizen Participation Plan, during the request for proposal process City staff discussed home timeliness with Habitat staff.

The original Habitat approval was part of the Action Plan that was advertised for a thirty-day comment period (March 26th – April 26th 2020) before being sent to HUD for approval. The Action Plan was also sent to Charlottesville Neighborhood community members and Housing Directors Council for public comment. Comments received were incorporated into the Action Plan. HUD approved the Action Plan on August 14, 2020.

If council approves the request, then an approval will be submitted to HUD as a minor Action Plan Amendment for the 2020-2021 fiscal year. The full action plan can be viewed on the City Website through the following [link](#). Minor Action Plan Amendments do not require a public hearing.

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council's vision for Charlottesville to have **Economic Sustainability, A Center for Lifelong Learning, Quality Housing Opportunities for All, and A Connected Community**. It contributes to variety of Strategic Plan Goals and Objectives including: Goal 1: Inclusive, Self-sufficient Community; Goal 3: Beautiful Environment; Goal 4: Strong, Diversified Economy; and Goal 5: Responsive Organization.

Budgetary Impact:

None

Recommendation:

Staff recommends approval of Habitat's HOME FY2020-2021 change of scope of work to assist with HOME program compliance, HUD 24 CFR 570.902(a).

Alternatives:

City Council can deny the request, which in turn will cause the balance of \$47,086.16 HOME funds to be included into the FY21-22 budget reprogramming.

HUD's "[Keeping your CDBG Funds Moving](#)" suggests reprogramming grant funding (CDBG and HOME funds) to the next fiscal year as part of the new program budget. All old grant funds would

be used first before any new grant funds could be expended. The balance of \$47,086.16 would be placed in a new round of request for proposals for new funding applications. This can also help with program timeliness, HUD 24 CFR 570.902(a).

Attachments:

Habitat request dated March 2, 2021

Resolution for Minor 2020-2021 Action Plan Amendment

Habitat for Humanity of Greater Charlottesville

To: Erin Atak, Grants Coordinator
City of Charlottesville

From: Ruth Stone, Chief Advancement Officer
Greater Charlottesville Habitat for Humanity

Date: March 2, 2021

Re: Modification Request for Habitat 2020/2021 HOME Funding for Down Payment Assistance Project

Greater Charlottesville Habitat for Humanity requests a partial modification of the properties and homebuyers receiving down payment assistance under the City's 2020/2021 HOME Funding Award. The original agreement anticipated providing down payment assistance to the 14 buyers of the following Habitat homes being constructed in the City of Charlottesville:

Nassau Street – 4 homes

Lochlyn Hill – 5 homes

Piedmont Ave. – 5 homes

At this point in time, Habitat anticipates the four Nassau Street will close by the June 30, 2021 deadline. However, although site work is underway on each project and foundations are being installed, the five homes at Lochlyn Hill and the five homes on Piedmont Avenue will not be completed by June 30, 2021. Despite COVID, however, we have been able to maintain progress on a number of other homeownership opportunity builds in the City and therefore are seeking to transfer the allotted down payment assistance to other low-income families purchasing homes at the other City sites.

Lochlyn Hill

Habitat's anticipated purchase of the five lots at Lochlyn Hill III was delayed because the owner/land developer engaged in extended negotiations with the City regarding plat adjustments, and because – presumably due to COVID -- of the length of time it took the City to enter those adjustments in the appropriate City records. As a result, Habitat was not able to formally acquire title until May 11, 2020. By that time, COVID had caused Habitat to temporarily shut down all construction projects. When we reopened, in order to operate safely, we did so with limited staff and no volunteers. As a result, many our timelines were delayed, subbed labor was scarce and we needed to focus our building operations into other builds that were already underway. This allowed us to expedite the completion of homes for families that were sheltering in place in unsafe or unhealth conditions. This COVID-related pivot allowed us to

quickly finish all of the remaining homes in the Harmony Ridge neighborhood while making it impossible to complete construction and close on the Lochlyn homes by the June 30, 2021 deadline in order to provide down payment assistance to those specific five Habitat homebuyers.

Piedmont Ave.

As we pursued site plan approval for the Piedmont Ave. lots, it became clear that the City would require waterline upgrades to benefit other neighborhood properties. We worked closely with City staff to develop a Cost Share Agreement for Waterline Upgrades. Working through the specifics of that agreement as well as the engineering and procurement necessary to carry it out delayed the beginning of the project considerably. The agreement was executed by Habitat and the City of Charlottesville on October 2, 2020 allowing construction to begin. Our contractor has worked expediently to install the infrastructure upgrades and prepare the lots. Although we now are working on foundations, we will not be able to complete construction and close on the homes by the June 30, 2021 deadline in order to provide down payment assistance to those specific five Habitat homebuyers.

Proposed Modification

Despite the approval and COVID-related delays in beginning the projects at Lochlyn Hill and Piedmont Avenue, we were able to move resources to other builds in the City. As a result, Habitat requests the following properties be included in the 2020/2021 HOME Funding Award, and that Lochlyn Hill and Piedmont Avenue homes be removed:

- Nassau Street – 4 homes
- Nassau Street – 1 home (rehab)
- Huntley Avenue – 2 homes
- 12th Street – 2 homes
- Paton Street – 1 home (rehab)
- Camelia Drive – 1 home (rehab)

A Revised Workplan is attached.

Attachment 1: Revised Workplan

Greater Charlottesville Habitat for Humanity HOME Funding 2020-21 Down Payment Assistance Project

Amount and Use of Funds: Greater Charlottesville Habitat for Humanity will use \$47,086.16 in HOME funding to provide down payment assistance for 11 families, earning between 25% and 60% of area median income in the City of Charlottesville. The down payment assistance will be approximately \$4,280.56 per family.

Project Type: Down payment assistance for single-family homeownership dwellings in Charlottesville

Number of Homebuyers Receiving Assistance: 11

Habitat follows federal Fair Housing guidelines and provides affordable homeownership opportunities to all families who meet our income requirements, regardless of race, color, national origin, religion, sex, physical or mental disability, familial status or any other classification protected by applicable federal, state or local law.

Prospective families must show proof of income such as bank statements, pay stubs, and W-2 forms in order to qualify for Habitat's program. Once accepted into the program, Habitat homebuyers participate in an intensive, yet supportive, program that prepares them for homeownership and long-term financial self-sufficiency. Habitat families benefit from financial coaching and homeowner education, maintenance and repair training, financial coaching, and "sweat-equity" hours—where families build their homes and those of their neighbors in partnership with volunteers.

Once families have saved for their down payment and completed all requirements, they purchase high-quality, energy-efficient homes using down payment assistance provided by HOME funds.

Timeline of Tasks to be Completed:

Quarter 1 (July 1-October 15)

Activity:

- 4 Nassau Street homes under construction
- 2 Huntley Avenue homes – site work
- 2 12th Street homes – site work
- 1 Camelia Drive home – rehab begins
- Financial Coaching & Homebuyer Education for 11 families

Beneficiaries Served: 11 families

Funds Expended: \$ 0

Quarter 2 (October 16-January 15)

Activity:

- 4 Nassau Street homes under construction
- 2 Huntley Avenue homes – under construction
- 2 12th Street homes- under construction
- 1 Camelia Drive home – rehab underway
- Financial Coaching & Homebuyer Education for 11 families

Beneficiaries Served: 11 Families

Funding Expended: \$0

Quarter 3 (January 16- March 15)

Activity:

- 4 Nassau Street homes complete
- 1 Nassau Street home rehabilitation underway
- 2 Huntley Avenue homes under construction
- 2 12th Street homes under construction
- 1 Paton Street home rehab underway
- 1 Camelia Drive home rehab underway
- Financial Coaching & Homebuyer Education for 11 families

Beneficiaries Served: 11 Families

Funding Expended: \$0

Quarter 4 (March 16-June 30)

Activity:

- 4 Nassau Street homes completed & closed
- 1 Nassau Street home completed & closed
- 2 Huntley Avenue homes completed & closed
- 2 12th Street homes completed & closed
- 1 Paton Street home complete & closed
- 1 Camelia Drive home complete & closed
- Financial Coaching & Homebuyer Education for 11 families

Beneficiaries Served: 11 Families

Funding Expended: \$ 47,086.16

RESOLUTION
Approval of Habitat for Humanity of Greater Charlottesville Contingency Plan and
Approval of FY 2020-2021 Minor Annual Action Plan Amendment

BE IT RESOLVED, that the Charlottesville City Council hereby approves the Habitat for Humanity of Greater Charlottesville Contingency Plan and the FY 2020 - 2021 Minor Action Plan Amendment of the 2018-2022 Consolidated Plan. This will assist the City and the subrecipient meet CDBG and HOME timeliness goals. All HOME funds are to be expended by the June 30, 2021 program deadline.

Approved by Council
March 15, 2021

Kyna Thomas, CMC
Clerk of Council

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	March 15, 2021
Action Required:	None
Presenter:	Chip Boyles, City Manager
Staff Contacts:	Chip Boyles, City Manager Ryan Davidson, Sr. Budget and Management Analyst Khristina Hammill, Sr. Budget and Management Analyst
Title:	Public Hearings 1. FY 2021 Real Estate Tax Rate 3. City Manager's Proposed FY 2022 Budget

Background:

The Council meeting on March 15, 2021 marks the first two public hearings of the FY 2022 budget process. The first public hearing is held for the proposed real estate tax rate and the second the FY 2022 City Manager's Proposed Budget which will be formally held on April 5, 2021. The City Manager will give a very quick overview of the budget prior to the public hearing.

A legal ad was published, as required, in the Daily Progress on **February 12, 2021** for the real estate tax levy and one will be posted no later than March 28, 2021 for the formal public hearing on the proposed budget which will be held on April 5, 2021.

Discussion:

The Real Estate Tax rate was published at **\$.95/\$100 assessed value** and the FY 2022 proposed budget is balanced with the revenue that the rate would generate.

The total General Fund Budget for FY 2022 is proposed to be **\$190,689,839**, a **0.3%** increase over FY 2021. The proposed budget also includes a **\$27.9 million** Capital Improvement Program budget in FY 2022.

Community Engagement:

There are several remaining opportunities for the community to provide input into the budget. In addition, a few minutes are reserved at the end of each Budget Worksession for public comment and input:

First Budget and Tax Rate Public Hearings	March 15, 2021	6:30 PM	Zoom Webinar
Community Budget Forum	March 17, 2021	6:00 PM	Zoom Webinar
Council Work Session <i>FY 2022 Budget – Capital Improvement Program</i>	March 25, 2021	6:00 PM	Zoom Webinar
Second Budget Public Hearing/ Budget Approval First Reading/ Tax Levy Approval First Reading	April 5, 2021	6:30 PM	Zoom Webinar
Council Work Session (if necessary) <i>FY 2022 Budget – Budget Wrap Up</i>	April 8, 2021	6:00 PM	Zoom Webinar
Budget and Tax Levy Approval Second Reading	April 13, 2021	5:30 PM	Zoom Webinar

Alignment with City Council’s Vision and Strategic Plan:

This proposed budget aligns with Council’s Vision and FY 2018 – 2020 Strategic Plan that has been extended to FY 2022 and is detailed in the budget document.

Budgetary Impact:

N/A

Recommendation:

N/A

Alternatives:

N/A

Attachments:

The proposed budget document and materials for the budget worksessions are posted at www.charlottesville.gov/budget.



REPORT PLACEHOLDER

City Assessor Property Assessment Presentation

*[presentation documents to be uploaded to the public
meeting portal following the meeting]*