

From: Scala, Mary Joy
Sent: Thursday, January 21, 2016 10:39 AM
To: twerle832@gmail.com
Subject: BAR action Jan 19, 2016 - 502 Rugby Road

January 21, 2016

Terri Werle
502 Rugby Road
Charlottesville, VA 22903

RE: Certificate of Appropriateness Application

BAR 16-01-03
502 Rugby Road
Tax Parcel 050054000
Terri Werle, House Director, Applicant/Alpha Delta Pi Sorority, Owner
Block wall facing Rugby Rd. and Gordon Ave.

Dear Applicant,

The above referenced project was discussed before a meeting of the City of Charlottesville Board of Architectural Review (BAR) on January 19, 2016. The following action was taken:

Miller moved to find that the BAR accepts the applicant's request for deferral. Knott seconded. Motion passes (8-0).

The BAR suggested changing the material of the retaining wall to brick or concrete. Please submit details of where the walkway and the retaining wall meet (such as a pier or other permanent feature at the end). Also, they suggested a change in the landscape plan, specifically with the types of shrubs utilized. They recommended a fine-leaved, compact, hedge-type shrub.

You may contact any BAR member if you want to discuss your proposal. If you choose to resubmit for the Wednesday February 17, 2016 BAR meeting, please let me know by Monday, February 1, so we have time to send notices. Please resubmit 10 sets of information no later than Monday February 8.

If you have any questions, please contact me at 434-970-3130 or scala@charlottesville.org

Sincerely yours,

Mary Joy Scala, AICP
Preservation and Design Planner
Mary Joy Scala, AICP
Preservation and Design Planner
City of Charlottesville
Department of Neighborhood Development Services
City Hall - 610 East Market Street
P.O. Box 911
Charlottesville, VA 22902
Ph 434.970.3130 FAX 434.970.3359
scala@charlottesville.org

**CITY OF CHARLOTTESVILLE
BOARD OF ARCHITECTURAL REVIEW
STAFF REPORT
January 19, 2015**



Certificate of Appropriateness Application

BAR 16-01-03

502 Rugby Road

Tax Parcel 050054000

Terri Werle, House Director, Applicant/Alpha Delta Pi Sorority, Owner

Block wall facing Rugby Rd. and Gordon Ave.

Background

This 1915 property was designed by Eugene Bradbury, and is a contributing structure in the Rugby Road- University Circle-Venable Neighborhood ADC District.

Application

The applicant is requesting to add a low retaining wall and a new hedge along both the Rugby Road and Gordon Avenue frontages.

The Anchor diamond wall is proposed to be 90 feet in length along Rugby Road, with a height of 1-2.5 feet. Along Gordon Avenue, it would be 60 feet in length, with a height of 1-2 feet.

The proposed hedge to be located behind both walls is Otto Luyken English laurel, a dwarf evergreen shrub that grows 3 feet tall and 6 feet wide.

Criteria, Standards and Guidelines

Review Criteria Generally

Sec. 34-284(b) of the City Code states that,

In considering a particular application the BAR shall approve the application unless it finds:

- (1) That the proposal does not meet specific standards set forth within this division or applicable provisions of the Design Guidelines established by the board pursuant to Sec.34-288(6); and*
- (2) The proposal is incompatible with the historic, cultural or architectural character of the district in which the property is located or the protected property that is the subject of the application.*

Pertinent Standards for Review of Construction and Alterations include:

- (1) Whether the material, texture, color, height, scale, mass and placement of the proposed addition, modification or construction are visually and architecturally compatible with the site and the applicable design control district;*
- (2) The harmony of the proposed change in terms of overall proportion and the size and placement of entrances, windows, awnings, exterior stairs and signs;*
- (3) The Secretary of the Interior Standards for Rehabilitation set forth within the Code of Federal Regulations (36 C.F.R. §67.7(b)), as may be relevant;*
- (4) The effect of the proposed change on the historic district neighborhood;*
- (5) The impact of the proposed change on other protected features on the property, such as gardens, landscaping, fences, walls and walks;*
- (6) Whether the proposed method of construction, renovation or restoration could have an*

adverse impact on the structure or site, or adjacent buildings or structures;
(7) When reviewing any proposed sign as part of an application under consideration, the standards set forth within Article IX, Sections 34-1020, et seq. shall be applied; and
(8) Any applicable provisions of the city's Design Guidelines (see Sec. 34-288(6)).

Pertinent Design Guidelines for Site Design and Elements

B. PLANTINGS

Plantings are a critical part of the historic appearance of the residential sections of Charlottesville's historic districts. The character of the plantings often changes within each district's sub-areas as well as from district to district. Many properties have extensive plantings in the form of trees, foundation plantings, shrub borders, and flowerbeds. Plantings are limited in commercial areas due to minimal setbacks.

- 1. Encourage the maintenance and planting of large trees on private property along the street fronts, which contribute to an "avenue" effect.*
- 2. Generally, use trees and plants that are compatible with the existing plantings in the neighborhood.*
- 3. Use trees and plants that are indigenous to the area.*
- 4. Retain existing trees and plants that help define the character of the district, especially street trees and hedges.*
- 5. Replace diseased or dead plants with like or similar species if appropriate.*
- 6. When constructing new buildings, identify and take care to protect significant existing trees and other plantings.*
- 7. Choose ground cover plantings that are compatible with adjacent sites, existing site conditions, and the character of the building.*
- 8. Select mulching and edging materials carefully and do not use plastic edgings, lava, crushed rock, unnaturally colored mulch or other historically unsuitable materials.*

C. WALLS AND FENCES

There is a great variety of fences and low retaining walls in Charlottesville's historic districts, particularly the historically residential areas. While most rear yards and many side yards have some combination of fencing and landscaped screening, the use of such features in front yards varies. Materials may relate to materials used on the structures on the site and may include brick, stone, wrought iron, wood pickets, or concrete.

- 1) Maintain existing materials such as stone walls, hedges, wooden picket fences, and wrought-iron fences.*
- 2) When a portion of a fence needs replacing, salvage original parts for a prominent location.*
- 3) Match old fencing in material, height, and detail.*
- 4) If it is not possible to match old fencing, use a simplified design of similar materials and height.*
- 5) For new fences, use materials that relate to materials in the neighborhood.*
- 6) Take design cues from nearby historic fences and walls.*
- 7) Chain-link fencing, split rail fences, and vinyl plastic fences should not be used.*
- 8) Traditional concrete block walls may be appropriate.*
- 9) Modular block wall systems or modular concrete block retaining walls are strongly discouraged but may be appropriate in areas not visible from the public right-of-way.*
- 10) If street-front fences or walls are necessary or desirable, they should not exceed four (4) feet in height from the sidewalk or public right-of-way and should use traditional materials and design.*

- 11) *Residential privacy fences may be appropriate in side or rear yards where not visible from the primary street.*
- 12) *Fences should not exceed six (6) feet in height in the side and rear yards.*
- 13) *Fence structures should face the inside of the fenced property.*
- 14) *Relate commercial privacy fences to the materials of the building. If the commercial property adjoins a residential neighborhood, use a brick or painted wood fence or heavily planted screen as a buffer.*
- 15) *Avoid the installation of new fences or walls if possible in areas where there are no are no fences or walls and yards are open.*
- 16) *Retaining walls should respect the scale, materials and context of the site and adjacent properties.*
- 17) *Respect the existing conditions of the majority of the lots on the street in planning new construction or a rehabilitation of an existing site.*

Discussion and Recommendations

A wall in these locations would create a neat edge. Other low walls along this stretch of Rugby are brick, concrete, or painted, stacked wood. Staff has requested an end detail and a sample of the proposed material.

Hedges are common, and the proposed low hedge is appropriate.

Suggested Motion:

Having considered the standards set forth within the City Code, including City Design Guidelines for Site Design and Elements, I move to find that the proposed retaining wall and hedge satisfy the BAR's criteria and guidelines and are compatible with this property and other properties in the Rugby Road-University Circle-Venable Neighborhood ADC district, and that the BAR approves the application as submitted (or with the following modifications...).



**Board of Architectural Review (BAR)
Certificate of Appropriateness**

Please Return To: City of Charlottesville
Department of Neighborhood Development Services
P.O. Box 911, City Hall
Charlottesville, Virginia 22902
Telephone (434) 970-3130 Fax (434) 970-3359

Please submit ten (10) copies of application form and all attachments.
For a new construction project, please include \$375 application fee. For all other projects requiring BAR approval, please include \$125 application fee. For projects that require only administrative approval, please include \$100 administrative fee. Make checks payable to the City of Charlottesville.
The BAR meets the third Tuesday of the month.
Deadline for submittals is Tuesday 3 weeks prior to next BAR meeting by 3:30 p.m.

Owner Name Alpha Delta Pi Sorority Applicant Name TERRI WERLE
Zeta Xi Chapter HOUSE DIRECTOR
Project Name/Description _____ Parcel Number 050054000
Property Address 502 Rugby Rd, Charlottesville, VA 22903

Applicant Information

Address: 502 Rugby Rd
Charlottesville, VA 22903
Email: twerle832@gmail.com
Phone: (W) _____ (H) 757-810-3519
FAX: _____

Signature of Applicant

I hereby attest that the information I have provided is, to the best of my knowledge, correct. (Signature also denotes commitment to pay invoice for required mail notices.)

Signature _____ Date _____

Property Owner Information (if not applicant)

Address: same
Email: _____
Phone: (W) _____ (H) _____
FAX: _____

Print Name _____ Date _____

Property Owner Permission (if not applicant)

I have read this application and hereby give my consent to its submission.

Terri Werle 12-28-15
Signature _____ Date _____
TERRI WERLE 12-28-15
Print Name _____ Date _____

Do you intend to apply for Federal or State Tax Credits for this project? NO

Description of Proposed Work (attach separate narrative if necessary):

Block wall 1-3 blocks high at sidewalk area on Rugby and Gordon

List All Attachments (see reverse side for submittal requirements):

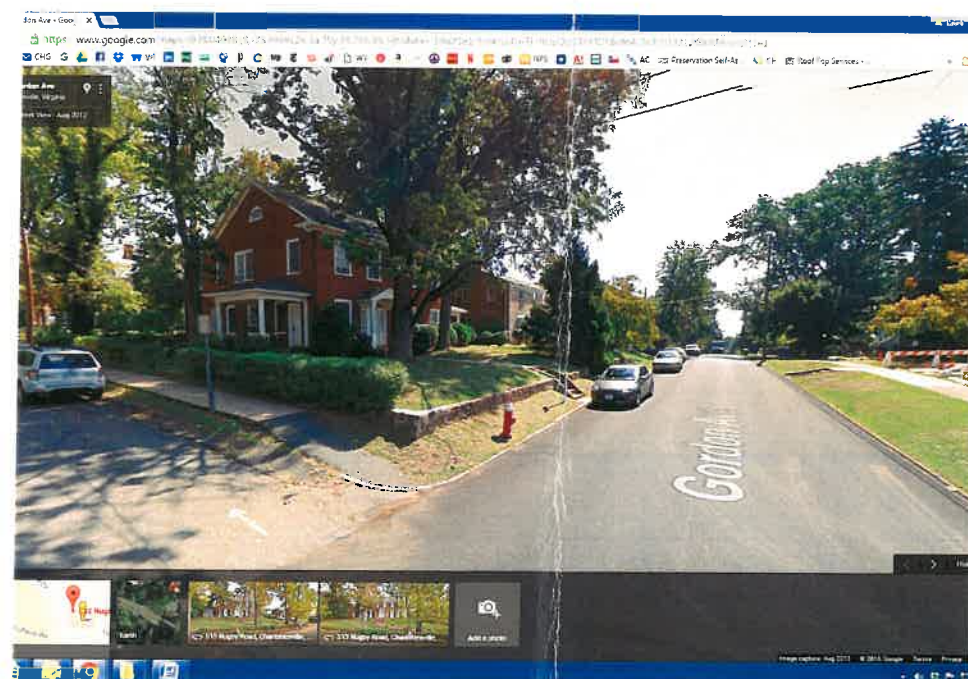
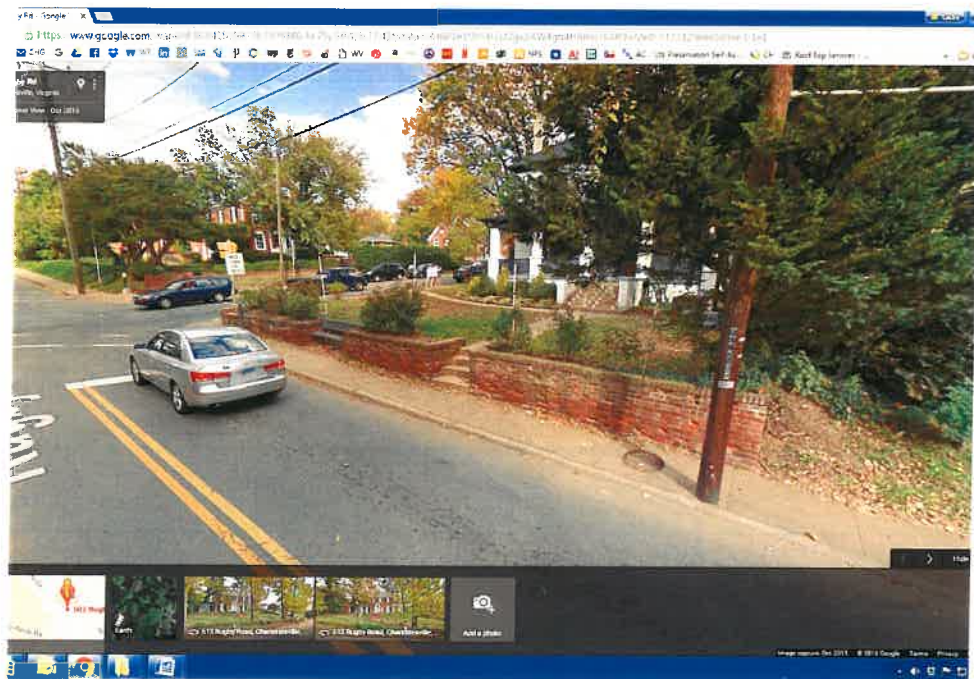
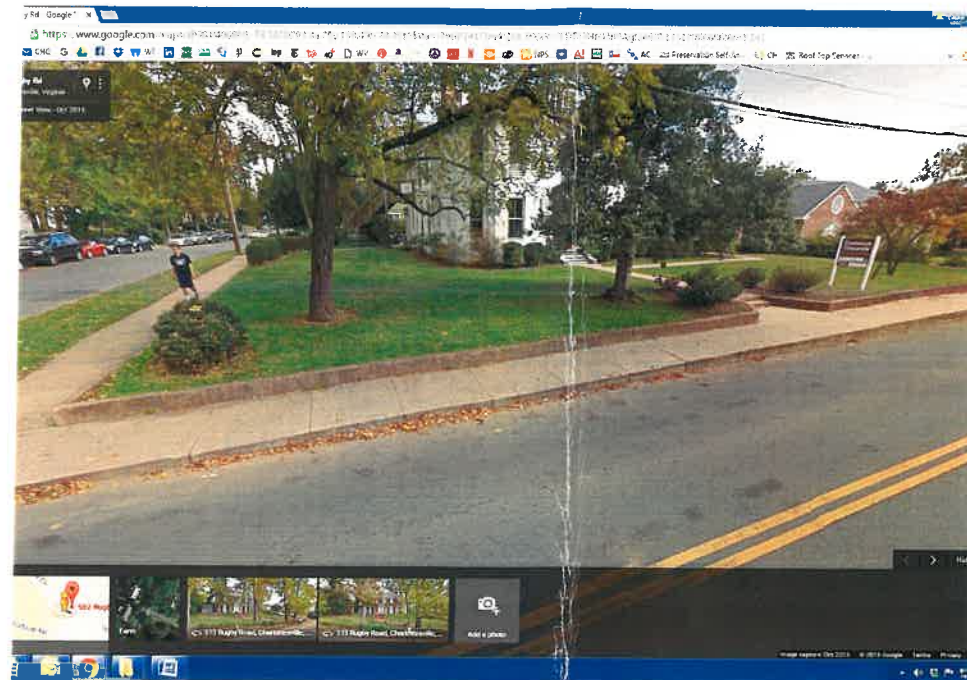
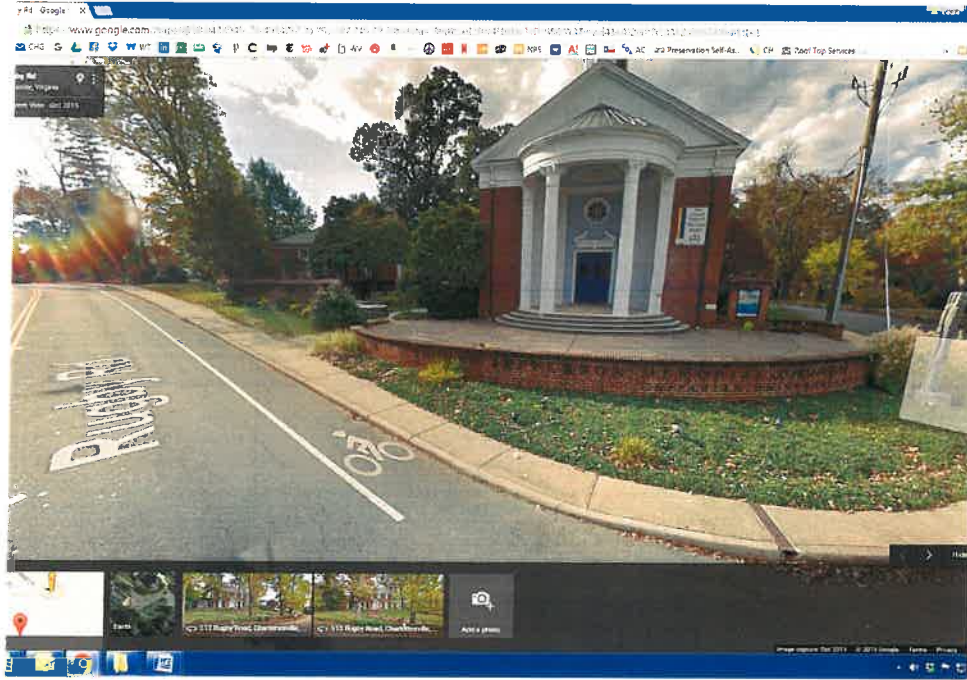
Email of drawings to be sent via email

For Office Use Only

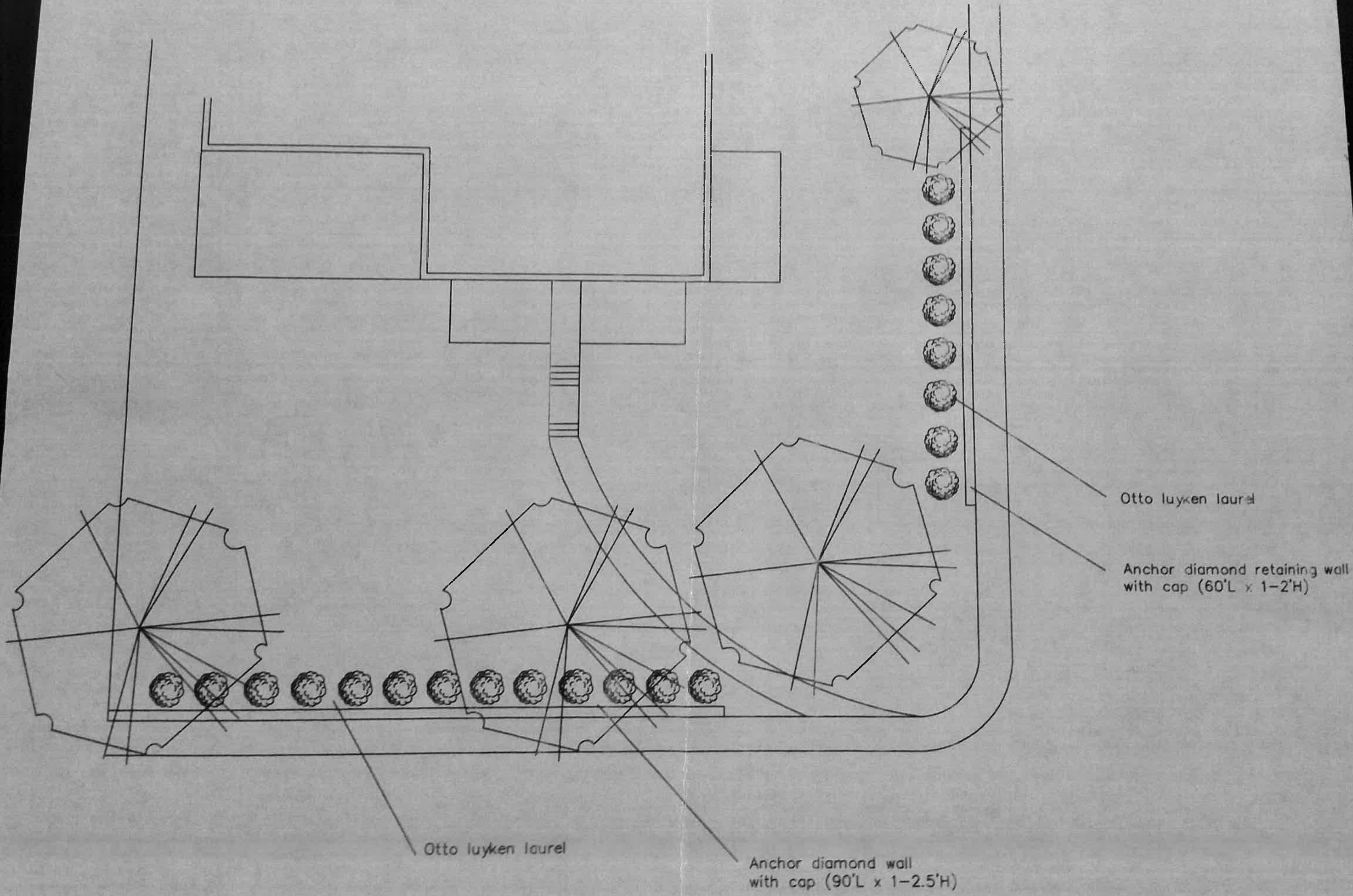
Received by: D. Eubank
Fee paid: 125.00 Cash/Ck. # 1607
Date Received: 12/28/15

Approved/Disapproved by: _____
Date: _____
Conditions of approval: _____





examples of walls in area



Scala, Mary Joy

From: Terri Werle <twerle832@gmail.com>
Sent: Wednesday, December 30, 2015 8:35 AM
To: Scala, Mary Joy
Subject: Re: Alpha Delta Pi Sorority 502 Rugby Road
Attachments: 502 Rugby Road Drawings of Landscape Wall_jpg; Example of Block Material_jpg

Dear Mary Joy,

I have attached the requested drawings and a picture of the material being used to construct the edging that we would like to frame the yard with along the current bedding areas in the front and side yards of 502 Rugby Road.

We are asking that you please vote favorably so that we may continue this construction and be able to clean up the mud and mess before the return of the students for UVA Formal Recruitment, which will begin on January 12th.

I apologize for not knowing that we needed approval prior to doing the landscaping process; however, our intent was to make the corner more beautiful and help with the trampling the beds along Rugby and Gordon from the hundreds of students who walk in them during the day and night. The landscaper also said it would help with our erosion problem happening in these areas.

We ask that the City of Charlottesville please grant us permission to continue the landscaping immediately prior to the next scheduled meeting.

If there is anything further you need from me, you may reach me via phone at 757-810-3519. I look forward to hearing from you.

Sincerely,

Terri Werle
House Director
Alpha Delta Pi Sorority
Zeta Xi Chapter at UVA]
502 Rugby Road, Charlottesville, VA 22903
757-810-3519
twerle832@gmail.com

On Tue, Dec 29, 2015 at 4:01 PM, Scala, Mary Joy <scala@charlottesville.org> wrote:

I have added you to the Jan 19 Board of Architectural Review agenda, but I need your drawings and plans as soon as possible. Thank you.

Mary Joy Scala, AICP

Preservation and Design Planner

City of Charlottesville

Department of Neighborhood Development Services

City Hall – 610 East Market Street

P.O. Box 911

Charlottesville, VA 22902

Ph 434.970.3130 FAX 434.970.3359

scala@charlottesville.org

From: Terri Werle [mailto:twerle832@gmail.com]

Sent: Tuesday, December 29, 2015 8:32 AM

To: Scala, Mary Joy

Subject: Alpha Delta Pi Sorority 502 Rugby Road

Good morning Mary Joy,

I should have the drawings and pictures this morning sometime. I used the word "block" not "brick" when describing the wall yesterday. We would like for you to wait to see the plans and determine if we can be approved as soon as possible in order to not have a muddy mess out front on Rugby Road during Formal Recruitment with 2000 young men and women walking on Ruby.

I will forward the plans as soon as I get them this am.

Thank you for your understanding.

Terri Werle

House Director

Alpha Delta Pi Sorority, Zeta Xi Chapter

502 Rugby Road

Charlottesville, VA 22903

757-810-3519