

MINUTES

City of Charlottesville Electoral Board Meeting of October 28, 2016

The meeting was called to order by the chair at 11:34 a.m. in the office of the General Registrar. Those present were Electoral Board members Anne Hemenway (Chair) Jon Bright (Vice Chair) and Jim Nix (Secretary), General Registrar Rosanna Bencoach, Deputy Registrar Katie Mauller, Assistant Registrar Melissa Morton, Assistant Registrar Patrick Cory and Assistant Registrar Fred Schneider.

On a motion by the chair, the agenda was approved unanimously without change.

On a motion by the secretary, the minutes of the October 12 meeting were approved unanimously with no changes.

Appointment of election officials

Assistant Registrar Melissa Morton presented the board with applications recently received from twelve applicants wishing to serve as election officials. The applications were reviewed by the board and approved unanimously on a motion by the chair. Those so appointed are listed below:

Leroyce A. Thomas
Ruth V. Henderson
Marie E. Riggins
Jay E. Keens
Michael L. Kroboth
Dennis W. Trissel
Tenika Rodgers
Sheila Wade
Philip A. Klann
Paula M. Klann
Alan W. Katz
Barbara P. Mouring

Security Update

A brief discussion on security at the polls was held in recognition of recent press reports concerning potential threats. The General Registrar pointed out that there have been no reports of specific local threats and that the election officials have all received security training in recent weeks. Furthermore officials at every precinct will have all

necessary contact numbers at hand to summon assistance in the event of a security threat.

Policy on cell phone use at the polls

The Electoral Board reviewed the cell phone policy written at the last meeting to ensure that it is in agreement with the recent guidance received from the Commissioner of Elections. No contradictions were found and, since the local policy was already in compliance with the recent Attorney General's opinion on cell phone use, no changes to the local policy are required. All election officials have already been trained on the new cell phone policy.

Report by the General Registrar

The General Registrar provided a brief update on voter registration numbers and absentee voting. As of the close of business on October 27 active registration in the City totaled 29,164. This figure includes a modest number of registrations received during the court-ordered four day delay in the registration deadline. Among these were voters whose registrations had been rejected because they were received after the normal close in registration but who became eligible for registration during the extension period. Absentee ballot applications totaled 2648 as of the close of business on October 27, of which 1057 were in-person absentee ballots cast in the office.

Other business

The General Registrar reported that the request from the Embassy of the Russian Federation to send two diplomats to Charlottesville on November 8 to observe the election has been withdrawn.

Assistant Registrar Melissa Morton reported that all election official training has been completed and that a total of 201 have been trained and assigned to precincts for work on Election Day. This total includes the twelve whose appointments were confirmed at this meeting.

Assistant Registrar Patrick Cory reported that six election pages have been trained and sworn in thus far and that a few more are likely to be added in the next few days.

Public logic and accuracy testing

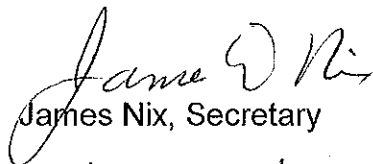
The L&A was conducted with representatives of two local TV stations present to cover the proceedings. Following the successful test, the board members and staff prepared and sealed all scanners and ballot marking devices in preparation for the November 8 election.

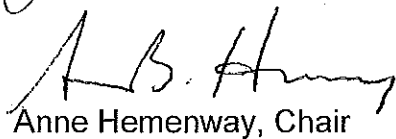
Next Meeting

The next meeting of the Board will take place starting on Election Day, November 8 and will continue through the completion of the ID provisional ballot canvass in a final session to begin at noon on Monday, November 14. This meeting will include the canvass of votes, which will take place beginning at 9:30 a.m. on Wednesday, November 9. It is anticipated that no sessions of this extended meeting will take place on Thursday, November 10, Friday November 11 or Saturday November 12. A session to complete the canvass of regular provisional ballots will take place on Sunday, November 13 beginning at noon.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted:


James Nix, Secretary


Anne Hemenway, Chair


Jon Bright, Vice Chair