

MINUTES

City of Charlottesville Electoral Board Meeting of Mar 30, 2016

The meeting was called to order by the chair at 12:05 p.m. in the office of the General Registrar. Those present were Electoral Board members Anne Hemenway (Chair), Patricia Maruna (Vice Chair), and Jim Nix (Secretary), General Registrar Rosanna Bencoach, Deputy Registrar Katie Mauler, Assistant Registrar Melissa Morton and Deputy Registrar (Retired) Dianne Gilliland.

The agenda was approved unanimously.

The minutes of the March 15, 2016 meeting were unanimously approved.

The General Registrar presented a report focused on the outcome of recent budget discussions, planned outreach activities by the registrar's office and recent and planned staff training. Outreach efforts to UVa students are a priority.

Assistant Registrar Melissa Morton presented the board with applications recently received by eight applicants wishing to serve as election officials. The applications were reviewed by the board and the following individuals were unanimously approved for appointment:

1. Karen Jackson-Reid
2. Robert Curry-El
3. Josephine C. Clark
4. Deborah Tyler
5. Sylvia Whitt
6. Eleanor Hartless
7. Nila Saliba
8. Paula Norton Fallon

Under the heading of other business, the Chair reported on a March 16th visit to Buford School by two electoral board members (Hemenway, Nix), Voting Equipment Specialists Fred Schneider and Patrick Cory, Buford Chief Election Officer Jeff Greer and two other Buford election officials (Al Payne, Assistant Chief and Mary Hunter, Closer). The purpose of the visit was to meet with school Principal Eric Johnson to discuss the suitability of the school library as a potential alternative to the Boys and Girls Club as the Buford Precinct polling place. Ms. Hemenway reported that Mr. Johnson was enthusiastic about the use of the school library for this purpose and that the facility appeared to meet all of the requirements for such use. The Board voted unanimously to approve the move of the Buford Precinct polling place to the Buford

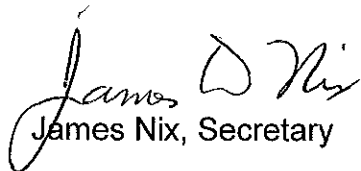
School library and authorized the Chair to take any and all steps required to execute this move without delay. Ms. Hemenway will contact the Superintendent's office. The registrar reported that staff will perform an accessibility audit of the proposed location, and the City Attorney's office has been contacted about the steps to advertise the change and submit the ordinance to City Council.

A motion by Mr. Nix with a second by Ms. Maruna was unanimously approved at 12:50 p.m. to move to executive session for personnel discussions. The meeting was reopened at 1:20 p.m. The board then certified by a unanimous recorded vote that only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act were discussed in the closed session.


The next meeting was scheduled for 5:30 p.m. on Tuesday May ~~2~~³, 2016.

The meeting was adjourned at 1:30 p.m.

Respectfully submitted:


James Nix, Secretary


Anne Hemenway, Chair


Patricia Maruna, Vice Chair