

## MINUTES

### **City of Charlottesville Electoral Board Meeting of September 19, 2016**

The meeting was called to order by the chair at 11:38 a.m. in the office of the General Registrar. Those present were Electoral Board members Anne Hemenway (Chair) Jim Nix (Secretary) and Jon Bright, General Registrar Rosanna Bencoach, Deputy Registrar Katie Mauller, Assistant Registrar Melissa Morton, Assistant Registrar Patrick Cory and Assistant Registrar Fred Schneider.

The agenda was approved unanimously with the addition of one item, the reorganization of the board.

The minutes of the August 2-4, 2016 meeting were unanimously approved with no changes.

#### **Reorganization of the Electoral Board**

An out of cycle reorganization of the Electoral Board was necessary due to the recent appointment of Jon Bright to replace the Vice-chair, Patricia Maruna, who resigned in August. The General Registrar reminded the Board members that paragraph 24.2-106 of the Code of Virginia requires that "The chair and the secretary shall represent different political parties, unless the representative of the second-ranked political party declines in writing to accept the unfilled office." Mr. Bright stated that he had no objection to the current chair and secretary remaining in their positions for the remainder of the current term. A signed statement to this effect by Mr. Bright is attached to these minutes. On a motion by the chair, Mr. Bright was then unanimously elected Vice-chair of the Electoral Board.

#### **Appointment of election officials**

Assistant Registrar Melissa Morton presented the board with applications recently received from seven applicants wishing to serve as election officials. The applications were reviewed by the board and approved unanimously on a motion by the chair. Those so appointed are listed below:

John R. Donnelly  
Jordan D. Hargrave  
Joanie Jernigan  
Theodore H. Johnson Jr.  
Paul Skoglund  
Barbara Ann Dulaney

Sarah Church

### **Review of final approved ballot**

Assistant Registrar Patrick Cory distributed copies of the final version of the ballot. The print order for 4000 absentee ballots had been sent to Hart Intercivic on September 16 and the initial batch of 700 were delivered shortly before the board meeting. The ballot shows five candidates for President plus an option to write in another candidate. The Chair requested that the General Registrar explain the rules on counting write-in votes for President. According to the Code of Virginia, write-in votes are counted only for those presidential candidates who have filed a Joint Declaration of Intent to be Write-in Candidates for President and Vice-President with the state including a full slate of electors. The list of write-in candidates who have filed will be provided by the Virginia Department of Elections shortly after the October 29<sup>th</sup> filing deadline and the General Registrar will release the names at that time, issue a statement to the press explaining the write-in process for Presidential elections, and post the same information on the office Facebook page.

### **Report by the General Registrar**

The registrar reported that she and her Albemarle County counterpart had participated in an election training session at UVA focused on voter registration and information on the various polling places for students.

She also provided the Board with an update on the Governor's program to restore the rights of felons in the light of the most recent decision by the Virginia Supreme Court.

The election official training program plans have been finalized and the General Registrar complimented Assistant Registrars Melissa Morton and Joyce McKenney on the great job they did in organizing the training. All chief election official positions are now filled except for one and a decision is expected soon on the final appointment.

### **Logic and Accuracy testing**

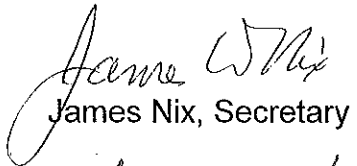
Assistant Registrar Patrick Cory led the board members through the process of preparing and scanning test ballots to verify the logic of the ballot and the accuracy of vote counting by the scanners to be used for absentee voting to begin on September 23. At the successful completion of the test, the machines were sealed under the supervision of the Board.

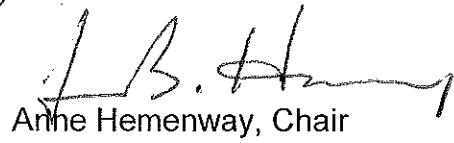
### **Next Meeting**

The next meeting of the Board will take place in October on a date yet to be determined.

The meeting was adjourned at 1:30 p.m.

*Respectfully submitted:*

  
James Nix, Secretary

  
Anne Hemenway, Chair

  
Jon Bright, Vice Chair