

**CITY COUNCIL AGENDA**  
**Monday, December 16, 2019**



5:00 p.m. **Closed session as provided by Sections 2.2-3711 and 2.2-3712 of the Virginia Code**  
*Second Floor Conference Room (Personnel; Boards and Commissions)*

6:30 p.m. **Regular Meeting - CALL TO ORDER**  
*Council Chamber*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**ANNOUNCEMENTS**  
**PROCLAMATIONS**

**1. CONSENT AGENDA\*** (Items removed from consent agenda will be considered at the end of the regular agenda)  
**PASSED 5-0 (HILL/BELLAMY); Item "i" was pulled for discussion and separate vote following Community Matters**  
a. MINUTES: October 21, 2019 Regular meeting; October 26 Special meeting; November 4 Special meeting

b. APPROPRIATION: Re-appropriation of funds from the Department of Human Services to the Department of Economic Development for the Home to Hope Program - \$321,103.35 (2<sup>nd</sup> reading)

c. APPROPRIATION: Victim Witness Assistance Program Grant - \$265,024 (2<sup>nd</sup> reading)

d. RESOLUTION: Capital Funding Transfer for the Rugby Avenue Trail project - \$19,501.90 (1 reading)

e. RESOLUTION: Jefferson Area Regional Transit Partnership Memorandum of Understanding (1 reading)

f. RESOLUTION: Letter of support for 4H Education Center to receive State funding for essential capital safety improvement projects (1 reading)

g. RESOLUTION: Home Energy Conservation Grant – Scope of Work Modifications  
1. Approving the Housing Voucher an Energy Efficiency Pilot (1 reading)  
2. Approving the Home Energy Conservation Grant Program Funding Agreement (1 reading)

h. RESOLUTION: Alternate Appointment for Albemarle-Charlottesville Regional Jail Authority and Blue Ridge Juvenile Detention Commission (1 reading)

i. RESOLUTION: Honorary Street Naming – Winneba Way (1 reading) **Item pulled at the request of Ms. Galvin, seconded by Ms. Hill, for discussion following Community Matters.**  
**TABLED**  
**VOTE: 3-2 (Walker and Bellamy against) to TABLE the resolution pending recommendation from Sister Cities Commission**

j. ORDINANCE: Amend Section 2-6 of the Charlottesville City Code to add Christmas Eve holiday (1<sup>st</sup> of 2 readings)

k. ORDINANCE: Recreation Center precinct name change to the Key Recreation Center precinct (1<sup>st</sup> of 2 readings)

**CITY MANAGER RESPONSE TO COMMUNITY MATTERS (FROM PREVIOUS MEETINGS)**

**COMMUNITY MATTERS** Public comment is provided for up to 16 speakers at the beginning of the meeting (limit 3 minutes per speaker.)

**2. RESOLUTION\*:** Adoption of Transit Development Plan (1 reading)  
**PASSED 5-0 (HILL/GALVIN)**

**3. REPORT:** McGuffey Art Center annual report

**4. REPORT:** Audit Report for Fiscal Year 2019 by City's Auditor, Brown Edwards and Company

**OTHER BUSINESS**

**MATTERS BY THE PUBLIC**

\*ACTION NEEDED

**REAPPROPRIATION**  
**Home to Hope Funds from the Department of Human Services to the Office of Economic Development - \$321,103.35\*\***

**WHEREAS**, the City Council previously appropriated funds for the Home to Hope program that were transferred from the Equity Fund to the Human Services Fund in the amount of \$405,000.00; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of **\$321,103.35\*\*** will hereby be transferred back from the Human Services Fund (213-3413016000-561105) to a project code in the City's General Fund to be managed by the Office of Economic Development in the following manner:

**Revenue – \$321,103.35\*\***

\$321,103.35\*\*      Fund: 105      Cost Center: 1621004000      G/L: 498010

**Expenditures - \$321,103.35\*\***

\$321,103.35\*\*      Fund: 105      Cost Center: 1621004000      G/L: 599999

\*\* Note: Given that the program is still in operation and expenses will continue to be incurred until this appropriation is approved, the amount actually moved to the new project code in the General Fund (105-1621004000) will reflect the actual balance of available funds at the time the appropriation is approved.

**APPROPRIATION**

**Charlottesville Victim Witness Assistance Program Grant**

**\$265,024**

**WHEREAS**, The City of Charlottesville, through the Commonwealth Attorney's Office, has received an increase in the Victim Witness Program Grant from the Virginia Department of Criminal Justice Services in the amount of \$224,024; and

**WHEREAS**, the City is providing a supplement in the amount of \$41,000, the source of which is the Commonwealth's Attorney's operating budget;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that the sum of \$224,024 is hereby appropriated in the following manner:

**Revenues**

\$ 56,006	Fund: 209	Cost Center: 1414001000	G/L Account: 430110
\$168,018	Fund: 209	Cost Center: 1414001000	G/L Account: 430120
\$ 41,000	Fund: 209	Cost Center: 1414001000	G/L Account: 498010

**Expenditures**

\$251,000	Fund: 209	Cost Center: 1414001000	G/L Account: 519999
\$ 14,024	Fund: 209	Cost Center: 1414001000	G/L Account: 599999

**Transfer from:**

\$ 41,000	Fund: 105	Cost Center: 1401001000	G/L Account: 561209
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**BE IT FURTHER RESOLVED**, that this appropriation is conditioned upon the receipt of \$224,024 from the Virginia Department of Criminal Justice Services.

**RESOLUTION**  
**Capital Funding Transfer for the Rugby Avenue Trail project**  
**\$19,501.90**

**WHEREAS**, the City of Charlottesville, through Parks and Recreation, has been awarded \$317,160 from the Virginia Department of Transportation to construct the Rugby Avenue Trail; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia, that the sum of \$19,501.90 is hereby appropriated in the following manner:

**Expenditures**

**Transfer From:**

\$717	Fund: 425	WBS: P-00148	G/L Account: 599999
\$6,975	Fund: 426	WBS: P-00599	G/L Account: 599999
\$9,838.90	Fund: 426	WBS: P-00673	G/L Account: 599999
\$180	Fund: 426	WBS: P-00717	G/L Account: 599999
\$1,800	Fund: 426	WBS: P-00892	G/L Account: 599999

**Transfer to:**

\$19,501.90	Fund: 426	WBS: P-00977	G/L Account: 599999
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**RESOLUTION TO APPROVE AN  
AMENDED MEMORANDUM OF  
UNDERSTANDING ON THE JEFFERSON  
AREA REGIONAL TRANSIT PARTNERSHIP**

**BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that it hereby approves the revised Memorandum of Understanding on the Jefferson Area Regional Transit Partnership, and authorizes the City Manager to execute the revised Memorandum of Understanding after it is approved as to form and substance by the City Attorney.

**RESOLUTION IN SUPPORT OF A REQUEST  
BY HOLIDAY LAKE: 4-H EDUCATIONAL CENTER (HL4HEC)  
TO THE COMMONWEALTH OF VIRGINIA  
FOR ESSENTIAL CAPITAL SAFETY IMPROVEMENT PROJECTS**

**WHEREAS**, the Holiday Lake 4-H Educational Center's (HL4HEC) mission is to improve the quality of life by education of youth and adults in a natural setting and it has served the youth and adults of Central Virginia since 1941; and

**WHEREAS**, HL4HEC hosted thirty-two (32) City of Charlottesville youth at its 2019 summer overnight camp; and

**WHEREAS**, in 2011, HL4HEC was registered as a Virginia Historic Landmark and listed on the National Register of Historic Places; and

**WHEREAS**, HL4HEC requires funding for capital improvement projects; and

**WHEREAS**, upon receiving capital improvement funds and completing the necessary capital improvements, the HL4HEC can increase the Center's useful life and continue to serve the youth and adults of Charlottesville and Central Virginia.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Charlottesville, Virginia that it hereby supports HL4HEC's request for the General Assembly to appropriate \$332,000 in the 2020-22 biennial budget for essential capital improvements.

## **RESOLUTION**

### **APPROVING THE HOUSING VOUCHER AND ENERGY EFFICIENCY PILOT (VEEP)**

**WHEREAS**, on January 20, 2009 the Council of the City of Charlottesville approved the adoption of the Home Energy Conservation Grant Program pursuant to Charlottesville City Charter section 50.7, Virginia Code section 15.2-956(A), and 24 C.F.R. 570.202 (2008);

**WHEREAS**, City Council approved \$125,000 in funding from the Other Governmental Commitments in the Capital Improvements Projects (CIP) Fund to promote energy conservation and assist very low-, low- and moderate-income households with implementing home energy conservation measures to be administered by the Local Energy Alliance Program (“LEAP”);

**WHEREAS**, the terms and conditions under which the LEAP will administer the Home Energy Conservation Grant are set forth within a written grant effective for the fiscal year beginning July 1, 2019 which has been reviewed by City Council on this same date;

**WHEREAS**, LEAP shall coordinate the Housing Voucher and Energy Efficiency Pilot (VEEP) under the Home Energy Conservation Grant endorsed by the Housing Advisory Committee (HAC);

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Charlottesville, Virginia, **THAT**:

1. Funding for the VEEP, a sum of \$50,000 of the Home Energy Conservation Grant funding, will be approved in the adopted budget FY19-20;
2. The funds expended in VEEP are only to assist very low-, low-, and moderate-income households, as defined in CDBG criteria;
3. Loans from VEEP will be in average amounts of \$5,000 and in no event exceed \$7,500;
4. VEEP shall undergo a review six (6) months after the completion of improvement projects and produce an evaluation for the Grants Coordinator;
5. The pilot program will include a minimum 5-year commitment to accepting Rental Vouchers.

## **RESOLUTION**

### **APPROVING THE HOME ENERGY CONSERVATION GRANT PROGRAM FUNDING AGREEMENT**

**FOR THE FISCAL YEAR BEGINNING JULY 1, 2019**

**WHEREAS**, on January 20, 2009 the Council of the City of Charlottesville approved the adoption of the Home Energy Conservation Grant Program pursuant to Charlottesville City Charter section 50.7, Virginia Code section 15.2-956(A), and 24 C.F.R. 570.202 (2008);

**WHEREAS**, City Council approved \$125,000 in funding from the Other Governmental Commitments in the Capital Improvements Projects (CIP) Fund to promote energy conservation and assist very low-, low- and moderate-income households with implementing home energy conservation measures to be administered by the Local Energy Alliance Program (“LEAP”);

**WHEREAS**, the terms and conditions under which the LEAP will administer the Home Energy Conservation Grant are set forth within a written grant effective for the fiscal year beginning July 1, 2019 which has been reviewed by City Council on this same date;

**NOW, THEREFORE, BE IT RESOLVED** by City Council of the City of Charlottesville, Virginia, **THAT**:

1. The Home Energy Conservation Grant Program shall be administered by LEAP in accordance with the revised terms and conditions set forth within the grant agreement effective for the fiscal year beginning July 1, 2019, which is hereby approved by this City Council; and
2. The Housing Voucher and Energy Efficiency Pilot program (“VEEP”) will be included in the Home Energy Conservation Grant Program Scope of Work;
3. That grant amounts may be up to \$5,000 per household, except that grants may be made up to \$10,000 per household for costs if approved by the Director of NDS;
4. The number of Assisted Home Performance projects able to be approved to exceed the target \$5,000 per project limit will be increased to ten (10) from three (3).



**RESOLUTION  
APPOINTING LETITIA SHELTON AS AN ALTERNATE ON THE  
ALBEMARLE-CHARLOTTESVILLE REGIONAL JAIL AUTHORITY  
BOARD AND THE BLUE RIDGE JUVENILE DETENTION  
COMMISSION**

**BE IT RESOLVED**, by the Council of the City of Charlottesville, Virginia that Letitia Shelton is appointed as the City's alternate on the Albemarle-Charlottesville Regional Jail Authority Board and the Blue Ridge Juvenile Detention Commission.

**RESOLUTION  
TO ACCEPT THE TRANSIT DEVELOPMENT PLAN**

**WHEREAS**, the Charlottesville Area Transit system receives funding assistance from the Virginia Department of Rail and Public Transportation, hereafter referred to as the **STATE**, for public transportation; and

**WHEREAS**, the **STATE** requires that the governing body of the transit system, the Charlottesville City Council, hereafter referred to as the **CITY COUNCIL**, adopt and submit a Transit Development Plan to identify projects, expansions, and capital expenditures that the Charlottesville Area Transit system anticipates pursuing for the following ten-year period; and

**WHEREAS**, the **STATE** has provided funding to assist with the preparation of this Transit Development Plan; and

**WHEREAS**, the Charlottesville Area Transit staff have spearheaded the development of the Transit Development Plan and input has been solicited in collaboration with the Thomas Jefferson Planning District Commission, stakeholders, partners, current and potential patrons; and

**WHEREAS**, adoption of this plan does not obligate or commit the **CITY COUNCIL** to the recommendations or expenditures of the plan.

**NOW THEREFORE, BE IT RESOLVED** by the **CITY COUNCIL** of Charlottesville, Virginia that it hereby adopts the Transit Development Plan prepared by Michael Baker International and FOURSQUARE ITP; and

**BE IT FURTHER RESOLVED** by **CITY COUNCIL** that the Transit Director is authorized, for and on behalf of the City of Charlottesville's City Manager and **CITY COUNCIL** to submit to the **STATE**, the completed Transit Development Plan covering fiscal years 2019 through 2028.