

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
October 10, 2019**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – September 12, 2019 Advisory Board Meeting

PRESENTATION ITEMS

- P-1 Recreation Center Operations and Programs

ACTION ITEMS

- A-1 Resolution Honoring Advisory Board Service – Ruth Barnett

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
I-2 Fiscal Year 2021-25 Capital Improvement Program

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
October 10, 2019

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – September 12, 2019 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the September 12, 2019 meeting.

ENCLOSED DOCUMENTS:

Minutes of September 12, 2019 meeting.

Parks & Recreation Advisory Board
MINUTES

September 12, 2019

The Parks and Recreation Advisory Board held a regular meeting on Thursday, September 12, 2019 at 5:30 p.m. @ Parks & Recreation admin conference room. Members present were: Ruth Barnett, Llezelle Dugger, Anne Hemenway, Ned Michie, Bridget Moss and Jennifer Slack. Members absent: Aimee Carter, Jeffrey Fracher and Hosea Mitchell
Staff: Brian Daly, Vic Garber, Chris Carr and Chris Gensic

Advisory Board Introductions

- Advisory Board members & staff introduced themselves

Motion – Adoption of Minutes

- Bridget Moss made a motion to adopt July 11, 2019 minutes, second by Anne Hemenway, motion was unanimously approved.

Meadowcreek Valley Master Plan Implementation

- Brian Daly stated that there was a narrative on the project in the package
- Chris Gensic, Trail Planner, reported on updates on the effort to implement the Master Plan for the Meadow Creek Valley Master Plan:
 - ✓ Greenbrier Park Trail System – working to determine solution to storm water issues @ 3 way stop
 - ✓ Kneedler Bridge – final ramp design & local flood permit approval underway now. Bid in next month or two, bid on street at least 30 days, approximate date for project start - January 1, 2020
 - ✓ Ned Michie asked about naming the Kneedler bridge officially due to his contributions, Suggested flipping names of bridges of Eben Smith bridge with Kneedler Bridge
 - ✓ Funding to build Senior Center Bridge – awarded in TAP application; design RFQ @ Purchasing/VDOT for review 2019; Construction bid anticipated by fall, 2020
 - ✓ Coordination with developer and TNC on options for connection from Michie & Hillsdale Drives to north end @ Senior Center Bridge. Development is currently on hold due to legal property issue with Kroger.
 - ✓ Laying stone dust along sewer line – Michie Drive, Railroad Tunnel – 2021, City/County grant application possibility. Preliminary engineering study underway now.
 - ✓ Continue to work to finalize land donations in 250/Hydraulic/29 triangle
 - ✓ Water Street Trail - out for bid, hopefully done by Christmas
 - ✓ Frank Stoner Bridge – meet next week on permit
 - ✓ Trail from Pen Park to John Warner Parkway – possible if funding is available, City owns land
 - ✓ 250 Bypass Trail – construction of Hydraulic to West McIntire underway, delay due to excavation slope; working to complete land acquisition @ west end of McIntire by fall, 2019; RFQ for construction of connection Fire Station to YMCA @ east end underway

Athletic Programs & Initiatives

- ✓ Chris Carr, Athletics Program Manager, gave an update on Parks & Recreation athletic programs:

- ✓ **Spring/Summer Athletics**

- Spring Basketball – 7 teams, new program
- Spring Kickball – 6 teams, fall program will be offered
- Spring Volleyball – program is very consistent, 59 teams
- Summer Volleyball – 47 teams (less gym space, cannot use schools during summer)
- Summer Flag Football (youth) – up from 3 years ago, down from last year, 7 teams
- Youth Basketball – county gyms have been added

- ✓ **Classes /Camps** – offer Basketball, Football, Volleyball, Parent & Me, Tee ball, Tennis, Pickleball camps

- ✓ **New Initiatives** –

- Pickleball – very popular, offering winter leagues
- Winter Futsal Leagues – indoor soccer, smaller court
- Basketball Parent/Me Program – ages 2-5
- Youth Basketball Clinic – get ready for basketball

2020 Advisory Board Meeting Dates

- ✓ Board members held a discussion to determine 2020 meeting dates

Motion – 2020 Advisory Board Meeting Dates

- ✓ A motion was made by Anne Hemenway to set 2020 Parks and Recreation Advisory Board meeting dates: January 9; March 12; May 14; July 16; September 10 and November 12, with an option to add more dates if there is a need, second by Jennifer Slack, motion was unanimously approved.

McIntire Park Projects Update

- ✓ Brian Daly reported the following:
 - Botanical Garden Committee will be holding a public community meeting on October 10th @ City Space, they will be sharing conceptual design, staff announcements, and how project is moving along
 - Grove area – Friends of the Park group – plans to get Grove area completed – tentative meeting date 10/2 @ 4:30
 - Skatepark - Pedestrian Bridge – open, great feedback
 - Query to City Council about lighting – lights were in original scope, funding needed for additional park phases, lights put off to next phase. City Manager indicated that project would be in future CIP
 - Activate North Side – has not been funded, future CIP
 - Ned Michie made an inquiry about Pump Track –suggested area near softball fields @ McIntire, Brian Daly replied that area is used for Little League practices, warm ups and parking overflow. Master plan shows as option @ Azalea Park. Also Western side of the park – woods could be a potential site

FY 2021-25 Capital Improvement program – Preliminary Discussion

- ✓ Brian Daly reported that Capital Improvement projects are evaluated by list of projects review - identify unfunded projects – still have value?; New submissions – only if legal mandate, ex ADA, safety issues, citizen safety issue; City Council initiative, have completed submission forms There will be another meeting first of October
- ✓ Llezelle Dugger asked for CIP spreadsheet to be sent to Board members

Meadowcreek Golf Course - Maintenance contract Implementation

- ✓ Brian Daly reported that the contractor was doing an amazing job, Charlottesville area is in a drought right now but that the turf quality in fairways was great
- ✓ May, June & August – more rounds played than 2008, over 5,000 rounds in August, stated that Birdwood Golf Course was closed which might account for some of the growth this summer. A new program called Friday Night Scramble has been initiated.

Board matters

- ✓ Anne Hemenway reported that she had been on a walk with Peggy Van Yahres and John Mann regarding Memorial Bench @ McIntire, stated there was quiet fundraising being explored at this time, will go to more active fundraising @ a later date. Added that John Mann, Landscape Manager, was very helpful, very nice experience.
- ✓ Anne Hemenway asked about Growth Play Structure @ Pen Park, inquired why it has not happened. Brian Daly replied that there was one @ Clark School, will check where in plan where the Pen Park location is planned.
- ✓ Ruth Barnett reported on a dead tree by GOCO station on Cherry Avenue by light, Brian Daly replied that it may be on private property but will check

Director's Matters

- ✓ Brian Daly reported that staff was closing on a large land acquisition next to Ragged Mountain, 140 acres, 6 parcels, includes round top. Will be receiving grant assistance from U.S. Department of Forestry for \$600,000, by end of year

Motion to Adjourn

- Bridget Moss made a motion to adjourn meeting, Ruth Barnett second, motion was unanimously approved.
- Meeting adjourned @ 7:15 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
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PRESENTATION – 1

Recreation Center Operations and Programs.

Staff will provide an overview of current Recreation Center Operations and Programs.

ACTION – 1

Resolution Honoring Advisory Board Service – Ruth Barnett

Advisory Board consideration and adoption of a resolution honoring the Advisory Board service of Ruth Barnett. The text of the resolution is below:

***WHEREAS**, Ruth Barnett was appointed to the Parks and Recreation Advisory Board in October, 2011, serving a vacated term through 2013 and serving two additional full terms, being reappointed by City Council in 2013 and 2016, and serving as Vice-Chair during 2019;*

***WHEREAS**, Ruth was an advocate for the Parks and Recreation Department’s efforts to serve the community and; as well as an advocate for the Department’s programs, capital projects, facilities and staff; participating in major community investment decisions, and*

***WHEREAS**, Ruth provided insight into the Department’s planning efforts as well as a being a tireless advocate for connectivity within the community, land acquisition, the establishment of a comprehensive trail network, and for the role of the Parks and Recreation Advisory Board in the Master Planning Process for parks and recreational facilities, and*

***WHEREAS**, Ruth’s commitment to the benefits of Parks and Recreation services to the community assisted staff with invaluable guidance regarding the continued expansion and improvement of the Parks and Recreation system in Charlottesville;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

Ruth Barnett

For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.

Adopted by the Parks and Recreation Advisory Board, October 10, 2019

INFORMATION - 1

Meadow Creek Valley Master Plan Implementation

Staff from will provide an update on the efforts to implement the Master Plan for the Meadow Creek Valley. Below is a narrative summary of current status.

- Greenbrier Park trail improvements
 - Working with City to determine solution to stormwater issues at 3 way stop
- Kneedler bridge moving forward
 - Final ramp design and local flood permit approval underway now
 - (FEMA final stamp due)
 - Will need bid review by DCR (state grant funding agency)
 - Construction anticipated to begin fall 2019
- Funding to build senior center bridge awarded in TAP application
 - Design RFQ at Purchasing/VDOT for review 2019
 - Construction bid anticipated by Fall 2020
- Coordinating with developer and TNC on options for connection from Michie & Hillsdale to north end at Senior Center bridge. (Development is currently on hold due to property legal issue with Kroger)
- Continue to work to finalize land donations in 250/Hydraulic/29 triangle
- Railroad tunnel
 - Preliminary engineering study underway now
- 250 Bypass trail
 - Construction of Hydraulic to West McIntire underway – delay due to excavation slope
 - Working to complete land acq. at west end of McIntire by fall 2019
 - RFQ for construction of connection fire station to YMCA at east end underway

INFORMATION - 2

Fiscal Year 2021-25 Capital Improvement Program