

## **MINUTES**

### **City of Charlottesville Electoral Board Meeting of December 14, 2016**

The meeting was called to order by the chair at 5:35 p.m. in the office of the General Registrar. Those present were Electoral Board members Anne Hemenway (Chair) Jon Bright (Vice Chair) and Jim Nix (Secretary), General Registrar Rosanna Benchoach, Assistant Registrar Melissa Morton and Assistant Registrar Patrick Cory.

On a motion by the chair, the agenda was approved unanimously without change.

On a motion by the chair, the minutes of the November 8-14 meeting were approved unanimously with two small changes.

#### **November 8 election review**

The only significant item on the agenda for this meeting was a discussion of matters pertaining to improving Officer of Election training and preparations for the upcoming 2017 elections. The three board members summarized their views on the conduct of the recent election and presented ideas for suggested improvements to be implemented in 2017. The chair will consolidate these comments into a document to be presented at the next meeting.

At 6:05 p.m. the meeting was moved to the City Hall basement conference room where the board joined the assembled Chief Election Officers and additional members of the staff for further discussions on the preparation for, and execution of, the recent General Election. While the comments at this meeting, chaired by Assistant Registrar Melissa Morton, were largely positive there were some suggestions for changes to pre-election training and for the timely preparation and dissemination of election materials to the precincts.

#### **Next Meeting**

The next meeting of the Board will take place on a date yet to be determined in January 2017.

The meeting was adjourned at 7:50 p.m.

*Respectfully submitted:*

James Nix, Secretary

Anne Hemenway, Chair

Jon Bright, Vice Chair