

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
August 16, 2017**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – June 20, 2017 Advisory Board Meeting

PRESENTATION ITEMS

- P-1 Summer 2017 Programs Presentation

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
I-2 Tonsler Park Master Plan Implementation Update
I-3 McIntire Park Projects Update
I-4 Citywide Parks and Recreation Master Plan Survey

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
August 16, 2017

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – June 20, 2017 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the June 20, 2017 meeting.

ENCLOSED DOCUMENTS:

Minutes of June 20, 2017 meeting.

PARKS AND RECREATION ADVISORY BOARD

MINUTES

June 21, 2017

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, June 21, 2017 at 5:30 p.m. @ Carver Recreation Center. Members present were: Elise Cruz, Anne Hemenway, Marlene Jones and Jennifer Slack. Members absent: Ruth Barnett, Llezelle Dugger, David Hirschman, Ned Michie and John Santoski
Staff: Brian Daly, Doug Ehman, Vic Garber, Sarah Blech, Caitlin Marcotte

Minutes

- Due to no quorum, minutes were not approved

Therapeutics

- Sarah Blech, Therapeutic Recreation Supervisor, introduced Caitlin Marcotte as the new Therapeutic Recreation Specialist
- Sarah Blech reviewed the Therapeutic programs and activities:
 - **Robyn & Mani Camp** – 3rd year, 12 big buddies, 12 little buddies participants, 3 staff, volunteers, trips - petting zoo, firehouse, music resource center, recorded a camp song, PB&J cooking facility on Downtown Mall, Sweethaus, Forest Hills spray park, party @ end of week
 - Had good Press with NBC 29 and Newsplex
 - Therapeutic Camps now split into two groups, younger & older participants:
 - **Camp Henry** – 1st year for this program, 14-22 yr. old participants, located @ Post High, partnership w/Albemarle County Public schools, more age appropriate activities – guest speakers included Charlene Green, Human Rights Department, Denise Lunsford, lawyer on rights & responsibilities
 - **Camp Crow** – 1st year for this program, 8-13 yr. old participants, 12 kids, partnered w/Elk Hill, located @ Crow Rec Center, more typical camp, field trips, swimming, kayaking – Lewis & Clark, African dance, new staff
 - **Nature Arts Camp** – held end of July, early August
 - **Year round programs** will include more outdoor adventure activities. Canoe, kayak, stand up paddleboard, hiking, camping, outdoor education
 - **Social activities** – dances, trips, luncheon, supper club, holiday activities, and art based activities, etc. One on one swim, exercise classes, fitness classes
 - Caitlin Marcotte reported on activities including dances, parties, picnics, swimming, basketball, fun trips – Fridays after five, tubing, overnight trips, expose participants to different areas
 - County contributes funding to Therapeutic program as a cosponsor
 - **Inclusion Summer Camp** – partner w/Camp Excel, some participants have transitioned into regular camp

Meadowcreek Valley

- Doug Ehman reported the following:
 - Notarized certificate came back

- Second submission on the trail from Kneeder bridge to railroad culvert has been in NDS for approximately 2 ½ weeks, NDS has 45 days to respond, approaches are included in certification
- Construction should start approximately this fall, project moving forward

Key Recreation Center

- Vic Garber reported the following:
 - Project approximately 99% complete
 - Cleaned façade out front
 - Outside plants were installed today
 - Air curtain working
 - Completing some spot painting
 - Teen Camp has been located in building for the summer

Tonsler Recreation Center

- Doug Ehman reported the following:
 - Stairs were just about done
 - Splash pad costs have come in on budget
 - Trees will be planted for shade

McIntire Park

- Brian Daly reported that negotiations on the Skatepark have come to final number, \$2.5 million, bidder has reduced their fee by a few percentage points to help reach this number
- Pedestrian bridge – \$2.4 million, have 3 pots of money which have approximately \$5 million, with all pots have enough funding for both projects.
- Will be taking to City Council on 7/17 a request of reallocation of funds approval for these projects
- Botanical Garden will be privately funded

YMCA

- Doug Ehman reported that the YMCA facility opened June 12, Ribbon Cutting on June 29 – 9-11 am; Grand Opening - June 30

Citywide Master Park Plan Survey

- Brian Daly reported that today staff had finalized a process to get the survey adopted
- Doug Ehman reported that the balance of June to mid-July will be spent validating the survey, survey sampling will go out early August, survey distribution will be across all neighborhoods to random households; September will be main protocol, surveys mailed, reminder postcards, if necessary, will send out a second packet, will close collection of surveys end of October, summary of findings should be available by the end of November. Report will be shared with Advisory Board.
- Last survey was completed in 2005

- Cost: \$29,000 includes data analysis,

Chairman Matters

- Elise Cruz reported that there was a MACAA proposal in NDS for the present MACAA building to be demolished and to purchase stone house property nearby which includes historic gardens, Doug Ehman & Chris Gensic came and walked the garden area
- Will be a neighborhood meeting June 17 @ 5pm with updated site plan

Board Matters

- Anne Hemenway asked about the status of Ragged Mountain, Brian Daly replied that they haven't built any new trails for bike use. Doug Ehman reported that staff was in the process of getting updated signs
- Jennifer Slack reported on an Early Childhood Symposium that was recently held @ Jefferson School. There was a conclusion that there was a need for After School program for 3-4 yr. olds, Vic Garber stated that Parks & Recreation has classes and parent/child play groups for that age group
- Marlene Jones talked about Washington Park Pool, felt the pool needed more features for young kids, one slide was very crowded, also asked about an express line for people who have passes, long lines with people who are paying to enter

Directors Matters

- Brian Daly reported that as of last week the department was in full summer operation, including camps and outdoor pools, lots going on.
- Brian Daly stated that with a number of new board members asked if board members were interested in an orientation tour in lieu of the July meeting. Board members agreed that the July meeting would include an orientation tour.

Motion – Adjourn Meeting

- Meeting adjourned @ 6:41 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
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PRESENTATION - 1

Summer 2017 Recreation Programs

Parks and Recreation Recreation Program staff will provide the Advisory Board with an overview of the many programs that have been conducted during the summer of 2017.

INFORMATION – 1

Meadow Creek Valley Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for the Meadow Creek Valley.

INFORMATION – 2

Tonsler Park Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for Tonsler Park, including the skate park.

INFORMATION - 3

McIntire Park Projects Update

Staff will provide an update of the ongoing efforts to implement the Master Plan for McIntire Park; including specifics regarding the Skate Park, the Pedestrian Bridge over the Norfolk Southern Railroad and trails.

INFORMATION - 4

Citywide Parks and Recreation Master Plan Survey

Staff has engaged with the Center for Survey Research at the University of Virginia to conduct a community wide survey regarding parks and recreation needs and desires that will be the foundational information leading toward a Citywide Parks and Recreation Master Plan. The survey will be conducted later this summer and staff will provide an update of the process.