

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
September 20, 2017**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – August 16, 2017 Advisory Board Meeting

DISCUSSION ITEMS

- D-1 Naming of Future Field House at Tonsler Park for Eugene and Lorraine Williams
D-2 Request to Name New Parkland for Emily Fornes Dale

PRESENTATION ITEMS

- P-1 Therapeutic Recreation Summer 2017 Program Review

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
I-2 Tonsler Park Master Plan Implementation Update
I-3 McIntire Park Projects Update
I-4 Citywide Parks and Recreation Master Plan Survey

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 20, 2017

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – August 16, 2017 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the August 16, 2017 meeting.

ENCLOSED DOCUMENTS:

Minutes of August 16, 2017 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES

August 16, 2017

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, August 16, 2017 at 5:30 p.m. @ Carver Recreation Center. Members present were: Ruth Barnett, Elise Cruz, Llezelle Dugger, David Hirschman, Marlene Jones, Ned Michie and Jennifer Slack.

Members absent: Anne Hemenway and John Santoski

Staff: Brian Daly, Doug Ehman, Vic Garber, Mindy Dodge

Adoption of Minutes

- Ned Michie made a motion to adopt May 17, 2017 & June 21, 2017 minutes, second by Jennifer Slack, motion was unanimously approved

Summer 2017 Programs Presentation

- Events:
 - May – 2.5 K Superhero Family Fun Run, 1st time held, open to public, 171 registrations
 - Sunday Sundowns were held in June, July, August - average attendance 300-400
 - Sounds of Summer held June and last one will be held this Saturday @ Azalea Park

Summer Camps

- Camp XI, Pre-Teen camp, Teen Camp, Playground Camp, Specialty Camps – Babysitting, Sewing, Weird science
 - Attendance: Greenbrier – 95; Burnley Moran – 125; Jackson Via – 135; Walker 97; Carver – 60; Teen Camp - @ Key – 31 participants
 - Events - Field trips, Fun Day, Fun Run, Park Wednesday; Kings Dominion trip
 - Field trip frenzy - 9-3 pm, zoo in Richmond, science museum, capitol building, Lake Anna
 - Provide free transportation to and from camps
- Registered classes – registration opened August 15, new outdoor section, gymnastics, art
- ***Fall preview:***
 - Rockin' Riverview Park 5k – September 30
 - Downtown Halloween event – October 28
 - Winter Break Camp – Natural History Museum, Lego Robotics Camp, Urban Fishing

Meadowcreek Valley Master Plan Implementation

- Doug Ehman reported the following:
 - Greenbrier Park – boardwalk approved, purchasing by end of month
 - Kneeder Bridge – waiting final approval from NDS, additional design data – in process
 - Tunnel under railroad – TAP grant
 - Line & grade finalizing alignment of trail from Brandywine to bridge
 - Working on Easements – Hillsdale sidewalk 29 downstream valley down to Hillsdale

Tonsler Park Master Implementation Update

- Doug Ehman reported that the pre-construction meeting included splash pad, restroom, dealing with submittals, break ground in September, time line – done by end of year
- Master planning on field house this winter, probably after 1st of year, stairs complete

McIntire Park Projects Update

- Brian Daly reported the following:
 - Skatepark & Railroad Bridge – went to City Council after negotiations with Skatepark, 3rd lowest bidder submitted protest, felt that city should not have awarded contract that exceeded available funds, not what city code says. Went through Purchasing, notice from Finance director to uphold the protest, cancel, rebid with two minor changes, eliminate lights from scope, rebid for 10 days, will receive in a couple of weeks another set of bids
 - Pedestrian bridge – separate bid, did not negotiate, federal dollars, no protest
 - Trail from pedestrian bridge to interchange – \$130,000 funding in account, ready to design, ready to bid

Citywide Parks and Recreation Master Plan Survey

- Doug Ehman reported that the project was ongoing, pre-testing, focus group for pre-test, data collection slated for September, October
- Will be sending postcard, survey, letter reminder. 4,000 out, expect 400 back, working with UVA Center for research

Matters by the Chair

- Elise Cruz gave an update on MACAA, plans went to Planning Commission last Tuesday, had an issue with posting of public hearing, deferring until October, will be changes to building height

Board Matters

- Jennifer Slack asked if everything was cleaned up from the August 12th weekend; Doug Ehman replied that cleaning was completed by Sunday morning. Asked about graffiti @ Belmont Park
- Llezelle Dugger reported that the city's swim team tied for 1st Division 2, regular season - runner up. Swim team consists of 235 swimmers, 61 percent city, have had new parents with team, Champs will be held @ Fork Union this year
- Ned Michie asked about the Pen Park tennis court timeline; Brian Daly replied that staff has met with architect last week, discussed several methods to get project done - start over, milling, stone dust overlay, putting #'s to the different methods, approximately \$260,000
- David Hirschman asked about the board's link with the Planning Commission, felt it has not been good since Jody Lahendro left, and asked if board should think about another member. Board thought that request should be chair to chair. Board decided to talk to John Santoski about time missed.

Directors Matters

- Brian Daly gave a brief synopsis of past weekend's events:
 - Doug Ehman reported that staff orchestrated through the UVA athletic office, metal barricades for the August 12th event and put them up where Police wanted
 - Staff was informed by public safety, not all info was included in large briefing last Friday. Largest public safety deployment since 911
 - Key Rec Center served as the emergency management office – family reunification location, worked with Social Services, which meant that the Key Center was closed to public

- Softball tournament moved to UVA,
- There was a picnic shelter rental scheduled for McIntire Park, was moved to Washington Park
- Tonsler – evening event, back to school
- Carver Center was open until 11 am, Washington Park – closed, Onesty Pool opened @ 1:45, Smith & Tonsler opened until 5 pm
- Elise Cruz asked if there was a maximum capacity for Emancipation & Justice parks; Brian Daly replied there was not
- Annual Therapeutic Picnic would be held on Saturday, August 19, 11-1 pm @ Pen Park shelters

Motion to Adjourn

- Llezelle Dugger made a motion to adjourn meeting, Elise Cruz second, motion was unanimously approved.

Motion – Adjourn Meeting

- Meeting adjourned @ 6:58 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

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DISCUSSION - 1

Naming of Future Field House at Tonsler Park for Eugene and Lorraine Williams

City Manager Maurice Jones will attend the meeting to discuss a proposal to name the future field house at Tonsler Park for Eugene and Lorraine Williams.

DISCUSSION - 2

Request to Name New Parkland for Emily Fornes Dale

The Fornes family has requested Advisory Board consideration of naming newly acquired park lands for Ms. Emily Fornes Dale (attached). Staff will facilitate a discussion regarding this request and its appropriateness with existing Policy of Naming of Parks and Recreational Facilities.

2300 Cedarfield Parkway
Richmond, VA 23233
February 2, 2017

Mr. Brian Daly, Director of Parks and Recreation
501 East Main Street
Charlottesville, VA 22902

Dear Mr. Daly,

I spoke with Mr. Chris Gensic in January 2017 about the Fornes property originally owned by my sisters and me that was donated to the City of Charlottesville by Old Lynchburg Road Park, LLC in April 2016. Chris Gensic subsequently notified me that a letter requesting the park be named "Emily Fornes Dale Park" be sent to you to present to the Charlottesville Parks and Recreation Advisory Board.

My sister, Emily, was a graduate of Albemarle High School in 1958 and the University of Virginia School of Nursing in 1962. She was a kind, giving, talented and beloved sister who died much too soon. In early 1965 Emily was diagnosed with Hodgkin's Disease, now known as Hodgkin's Lymphoma, a cancer of the lymph system. Emily volunteered in 1972 to be a test patient for new medications that were being created to combat this disease that mostly affects young adults. As a result of her selflessness she was instrumental in helping develop medications and treatments that improved Hodgkin's patients' survival rates. She died in 1978 at 38 years of age.

The family is in agreement and would consider it a great honor to have this newly acquired park named "Emily Fornes Dale Park" in her honor and memory.

I want to thank you and the Parks and Recreation Advisory Board in advance for your consideration of this request.

Sincerely,



Mollie E. (Fornes) Peery

Copy to: Chris Gensic

Policy - Naming of Parks and Park Facilities

As a general policy, parks shall be named in accordance with geographical, historical or ecological features indigenous to the park site or to the immediate vicinity of the site. Parks may be named for an individual under the following conditions:

1. Where the individual has made a significant gift of land for park purposes to the City, or
2. In memoriam for an individual who has made a significant contribution to the park system of the City of Charlottesville.
3. For an individual who has made a significant contributions to the quality of life in the community.

Recreational facilities or resource management areas within a park may be named for an individual, living or deceased, who:

1. Has made a significant contribution to the protection of natural, cultural, or horticultural resources of the City's park system; OR
2. Has substantially contributed to the advancement of commensurate types of recreational facilities and opportunities within the City's park system; OR
3. Has made a significant contribution to the betterment of a specific park, consistent with the established criteria and standards for the designated park classification as identified in the Comprehensive Plan.

In support of this policy, nominations for naming parks, recreational facilities or resource management areas shall be evaluated on the basis of the above criteria and upon appropriate documentation.

Final action on naming of parks and facilities shall be made in open session by the Parks and Recreation Advisory Board.

The Parks and Recreation Advisory Board shall approve the naming of Parks and Park Facilities consistent with this Policy and make a recommendation to the City Council, who shall make the final adoption of such names in open session and on the Regular Agenda of Council. Unless City Council or the City Manager supplies written notice that they would like the final say on the naming of a park or recreational facility.

Adopted by the Parks and Recreation Advisory Board – May, 2010

Re-Adopted by the Parks and Recreation Advisory Board – April, 2017

PRESENTATION - 1

Therapeutic Recreation Summer 2017 Program Review

Parks and Recreation Therapeutic Recreation Program staff will provide the Advisory Board with an overview of the many programs that have been conducted during the summer of 2017.

INFORMATION – 1

Meadow Creek Valley Master Plan Implementation

Progress Update:

- Kneedler bridge moving forward
 - Final ramp design and local flood permit approval underway now
 - Construction anticipated to begin late fall 2017
- Greenbrier Park trail improvements
 - Construction of boardwalk section as phase 1 anticipated to begin fall 2017
 - Trail surfacing from Brandywine Drive to boardwalk as phase 2 spring 2018
- Funding to build senior center bridge to be applied for in TAP application
 - Construction anticipated by Spring 2019
 - Easement from Republic Homes in survey now (Greenbrier Drive end of trail)
- Railroad tunnel (VDOT) grant application being developed for next TAP round (2019)
- Working with Hydraulic/29 project on a proposal to connect the commuter trail up to Hillsdale
- TAP grant application to connect 250 bypass trail to Hydraulic near Dairy Bridge
 - Final design review underway – bid expected to go out by end of 2017
- McIntire park railroad bridge in final design approval – under construction by fall 2017

INFORMATION – 2

Tonsler Park Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for Tonsler Park, including the spray ground construction commencement.

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INFORMATION - 3

McIntire Park Projects Update

Staff will provide an update of the ongoing efforts to implement the Master Plan for McIntire Park; including specifics regarding the Skate Park, the Pedestrian Bridge over the Norfolk Southern Railroad and trails.

INFORMATION - 4

Citywide Parks and Recreation Master Plan Survey

Staff has engaged with the Center for Survey Research at the University of Virginia to conduct a community wide survey regarding parks and recreation needs and desires that will be the foundational information leading toward a Citywide Parks and Recreation Master Plan. The survey will be conducted later this fall and staff will provide an update of the process.