



CITY COUNCIL AGENDA
May 4, 2015

6:00 p.m. – 7:00 p.m.

Closed session as provided by Section 2.2-3712 of the Virginia Code
Second Floor Conference Room (City Manager's annual performance evaluation; Consultation with legal counsel regarding the negotiation of an amendment to a water and wastewater service agreement)

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

Council Chambers

AWARDS/RECOGNITIONS
ANNOUNCEMENTS

Charlottesville Scholarship Program Recipients; VA Discovery Museum 25th Anniversary; JABA 40th Anniversary; Mental Health Awareness Month

MATTERS BY THE PUBLIC

Public comment permitted for the first 12 speakers who sign up before the meeting (limit 3 minutes per speaker) and at the end of the meeting on any item, provided that a public hearing is not planned or has not previously been held on the matter.

COUNCIL RESPONSE TO MATTERS BY THE PUBLIC

1. CONSENT AGENDA*

(Items removed from consent agenda will be considered at the end of the regular agenda.)

- a. Minutes for April 20
- b. APPROPRIATION: Jenkins Loan Payoff (\$7,714.10) and Longwood Drive PUD (\$50,000) to the Charlottesville Affordable Housing Fund (2nd of 2 readings)
- c. APPROPRIATION: DollarWise Summer Youth Campaign Grant - \$4,000 (2nd of 2 readings)
- d. APPROPRIATION: National Recreation and Parks Association and the Wal-Mart Foundation Out-of-School Time Programs Grant – \$25,000 (1st of 2 readings)
- e. APPROPRIATION: Virginia Department of Health Special Nutrition Program Summer Food Service Program – \$105,000 (1st of 2 readings)
- f. APPROPRIATION: Funds from Charlottesville City Schools to the Charlottesville High School Science Labs Project – \$35,344.54 (1st of 2 readings)
- g. RESOLUTION: Anti-Discrimination for Women (1st of 1 reading)
- h. RESOLUTION: Proposed Settlement of Clatterbuck *et al.* v. City (Panhandling Lawsuit) (1st of 1 reading)
- i. RESOLUTION: Tax Payment Refund to UVA Foundation for 514 Brandon Ave. (1st of 1 reading)
- j. RESOLUTION: Tax Payment Refund to Charlottesville Parking Center (1st of 1 reading)
- k. RESOLUTION: Tax Payment Refund to Jefferson Properties, Inc. (1st of 1 reading)
- l. ORDINANCE: 10th / Page and Fifeville Neighborhood Permit Parking Zone Expansion (2nd of 2 readings)
- m. ORDINANCE: Grant of Easements for Steam Tunnel and Electric Duct Bank under Emmett Street to the University of Virginia (2nd of 2 readings)
- n. ORDINANCE: Grant of Easements for Electric Duct Bank under Eleventh Street to the University of Virginia (2nd of 2 readings)
- o. ORDINANCE: Homeowner Tax Relief Grant – 2015 (2nd of 2 readings)

2. PUBLIC HEARING / RESOLUTION*

\$31.8 million Bond Issue (1st of 1 reading)

3. PUBLIC HEARING / RESOLUTION*

10th / Page and Fifeville Neighborhood Permit Parking (1st of 1 reading)

4. PUBLIC HEARING / RESOLUTION*

Community Development Block Grant (CDBG)/Home Action Plan (1st of 1 reading)

5. RESOLUTION*

Security Cameras (1st of 1 reading)

6. RESOLUTION*

Honorary Street Name Request – Rev. Johnson (1st of 1 reading)

OTHER BUSINESS
MATTERS BY THE PUBLIC
COUNCIL RESPONSE TO MATTERS BY THE PUBLIC

*ACTION NEEDED

GUIDELINES FOR PUBLIC COMMENT

**We welcome public comment;
it is an important part of our meeting.**

Time is reserved near the beginning and at the end of each regular City Council meeting for Matters by the Public.

Please follow these guidelines for public comment:

- If you are here to speak for a **Public Hearing**, please wait to speak on the matter until the report for that item has been presented and the Public Hearing has been opened.
- Each speaker has **3 minutes** to speak. Please give your name and address before beginning your remarks.
- Please **do not interrupt speakers**, whether or not you agree with them.
- Please **refrain from using obscenities**.
- If you cannot follow these guidelines, you will be escorted from City Council Chambers and not permitted to reenter.

**CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA**



Agenda Date:	April 20, 2015
Action Required:	Approval of Appropriation
Staff Contacts:	Kathy McHugh, Housing Development Specialist
Presenter:	Kathy McHugh, Housing Development Specialist
Title:	Appropriation of Funds - \$7,714.10 (Jenkins Loan Payoff) and \$50,000 (Longwood Drive PUD) to the Charlottesville Affordable Housing Fund (CP-084)

Background:

The City has received funds that staff is recommending be appropriated into the Charlottesville Affordable Housing Fund. Specifically, James Jenkins, 2209 N. Berkshire Road, received a substantial rehab loan in 2012 through the Albemarle Housing Improvement Program (AHIP). Mr. Jenkins died in 2014 and the primary lender foreclosed on the property, with funds still owed to the City under our deed of trust. As a result of the foreclosure sale, the City received \$7,714.10.

Further, the City has received \$50,000 as a result of a payment made pursuant to the Longwood Drive Planned Unit Development (PUD) proffer made on March 20, 2009 (i.e., condition #6).

Discussion:

Funds from both the Jenkins loan payoff and the Longwood Drive PUD will be appropriated to the Charlottesville Affordable Housing Fund (CP-084).

Community Engagement:

There has been no direct community engagement on this issue.

Alignment with City Council Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council's vision for Charlottesville to provide *Quality Housing Opportunities for All* and Goal 1, Objective 1.3 of the Strategic Plan to *increase affordable housing options*.

Budgetary Impact:

The funds will be appropriated into the Charlottesville Affordable Housing Fund, which is a part of the City's Capital Improvement Program Fund, and will be allocated later as determined by City Council.

Recommendation

Staff recommends approval of the appropriation.

Alternatives:

There are no alternatives for appropriation of the funds received from the payment of the proffer for the Longwood Drive PUD, as these are specified for the Charlottesville Affordable Housing Fund. Further, funds received from satisfaction of the Jenkins deed of trust should also be returned to their original source which is the Charlottesville Affordable Housing Fund.

Attachments: N/A

APPROPRIATION
Charlottesville Affordable Housing Fund
James Jenkins Deed of Trust Payoff (\$7,714.10)
and Longwood Drive Planned Unit Development (\$50,000)
\$57,714.10

WHEREAS, the City of Charlottesville has received funding from the payoff received for the James Jenkins Deed of Trust (\$7,714.10) and from proceeds associated with the proffer statement for the Longwood Drive Planned Unit Development (\$50,000); and

WHEREAS, these should be paid into the Charlottesville Affordable Housing Fund; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$57,714.10 is appropriated as follows:

Revenues

\$50,000	Fund: 426	Project: CP-084	G/L Code: 434675
\$7,714.10	Fund: 426	Project: CP-084	G/L Code: 451160

Expenditures

\$57,714.10	Fund: 426	Project: CP-084	G/L Code: 599999
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CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA.



Agenda Date:	April 20, 2015
Action Required:	Appropriation
Presenter:	Rory Carpenter, Community Attention
Staff Contacts:	Mike Murphy, Rory Carpenter, Community Attention Leslie Beauregard, Director, Budget and Performance Management
Title:	DollarWise Summer Youth Campaign Grant - \$4,000

Background: Community Attention applied for and received the DollarWise Summer Youth Campaign Grant from the United States Conference of Mayors for \$4,000 to provide financial literacy training and incentives to the participants of the 2015 Community Attention Summer Youth Employment Program.

Discussion: The grants of \$4,000 each were awarded to five cities with exceptional summer youth programs that incorporate robust financial literacy components into their initiatives. Mayor Huja accepted the grant award at the U.S. Conference of Mayor's meeting in Washington D.C. on January 23rd. The grant funds will be used to provide incentives for the 2015 C.A.Y.I.P. Summer Youth Employment Program (S.Y.E.P.) participants to open checking accounts; or if they already have an account for saving 20% of their internship stipend. Currently S.Y.E.P. utilizes a partnership with the U.V.A. Credit Union to help facilitate financial literacy.

Alignment with City Council's Vision Areas and Strategic Plan: Approval of this agenda item supports City Council's vision of **Economic Sustainability** and it aligns with the goals and objectives of the City's Strategic Plan:

Goal 1: Enhance the Self-Sufficiency of Our Residents

- **1.1.** Promote education and training

Community Attention's Summer Youth Employment Program (S.Y.E.P.) provides City youth with the opportunity to be exposed to job settings, learn workplace readiness skills, and earn a performance based stipend.

Goal 3: Have a Strong, Diversified Economy

- **3.1.** Develop a quality workforce

The S.Y.E.P. assists in the development of a quality workforce by teaching youth workplace readiness skills to prepare them for future employment.

Community Engagement: The Summer Youth Employment Program engages community youth and their families through internship opportunities and engages local businesses and organization as internship sites.

Budgetary Impact: The funds will be expensed and reimbursed to a Grants Fund.

Recommendation: Staff recommends approval and appropriation of funds.

Alternatives: If the funds are not appropriated, the grant would not be received and the additional financial literacy services would not be provided.

Attachments: N/A

APPROPRIATION
DollarWise Summer Youth Campaign Grant
\$4,000

WHEREAS, the City of Charlottesville has been awarded \$4,000 from the United States Conference of Mayors to provide financial literacy incentives for the 2015 C.A.Y.I.P. Summer Youth Employment Program (S.Y.E.P.) participants; and

WHEREAS, the grant award covers the period from June 1, 2015 through August 31, 2015;

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Charlottesville, Virginia, that the sum of \$4,000 is hereby appropriated in the following manner:

Revenue – \$4,000

\$4,000 Fund: 213 Internal Order: 1900244 G/L Account: 451020

Expenditures - \$4,000

\$4,000 Fund: 213 Internal Order: 1900244 G/L Account: 540170

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$4,000 from the U. S. Conference of Mayors.

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**CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA.**



Agenda Date:	May 4, 2015
Action Required:	Approval and Appropriation
Presenter:	Erica Goode, Recreation Program Manager
Staff Contacts:	Erica Goode, Recreation Program Manager Leslie Beauregard, Director, Budget and Performance Management
Title:	National Recreation and Parks Association and the Wal-Mart Foundation Out-of-School Time Programs Grant - \$25,000

Background:

The City of Charlottesville, through Parks and Recreation, has received a grant for \$25,000 from N.R.P.A. and the Wal-Mart Foundation. This funding was awarded to agencies who currently participate in the U.S.D.A. Summer Food Service Program (S.F.S.P.) and the Child and Adult Food Care Program (C.A.C.F.P.). Charlottesville Parks and Recreation currently offers meals to over 1,000 children enrolled in our summer camp and afterschool programs.

Discussion:

The funds will be used to support and enhance our existing participation in the S.F.S.P. and the C.A.C.F.P. through:

1. Increasing the number of healthy meals children in low-income communities receive through the Summer Food Service Program (S.F.S.P.) and the Child and Adult Care Food Program (C.A.C.F.P.) during out-of-school times;
2. Providing evidence-based, age appropriate nutrition literacy to children that promotes the importance of healthy eating;
3. Implementing nutrition standards that increase access to healthier foods and support a healthy eating environment;
4. Promoting meal and program efficiencies that will reduce costs, maximize existing resources, decrease food waste, and lead to more sustainable meal programs.

Community Engagement:

There has been no direct community engagement regarding this grant specifically; however the provision of meals during summer camps and after-school is an important element of service delivery to City youth.

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council's vision for Charlottesville to be America's Healthiest City and it contributes to Goal 2 of the Strategic Plan. Be a safe, equitable, thriving, and beautiful community. Children will receive nutritious breakfast, lunch and/or dinner, hopefully replacing a meal that did not exist or providing a healthier balanced option for them.

Budgetary Impact:

This grant does not require a matching expense of City funds;
The funds will be expensed to a Grants Fund.

Recommendation:

Staff recommends approval & appropriation of funds.

Alternatives:

If money is not appropriated, the ability to increase enrollment numbers and implement nutrition literacy and physical activity programming would not occur.

APPROPRIATION.

**National Recreation and Parks Association and the Wal-Mart Foundation Out-of-School Time Programs Grant.
\$25,000.**

WHEREAS, the City of Charlottesville, through Parks and Recreation, has received a grant of \$25,000 from the National Recreation and Parks Association and the Wal-Mart Foundation to support and enhance our participation in the S.F.S.P. and the C.A.C.F.P.

WHEREAS, the grant award covers the period from period March 31, 2015 through May 1, 2016.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$25,000, received from the National Recreation and Parks Association and the Wal-Mart Foundation is hereby appropriated in the following manner:

Revenue – \$25,000

Fund: 210 Internal Order: 1900245 G/L Account: 451022 Other Grants

Expenditures - \$25,000

Fund: 210 Internal Order: 1900245 G/L Account: 599999 Lump Sum

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$25,000 from the National Recreation and Park Association and the Wal-Mart Foundation.

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**CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA.**



Agenda Date:	May 4, 2015
Action Required:	Approval and Appropriation
Presenter:	Erica Goode, Recreation Program Manager
Staff Contacts:	Erica Goode, Recreation Program Manager Leslie Beauregard, Director, Budget and Performance Management
Title:	Virginia Department of Health Special Nutrition Program Summer Food Service Program - \$105,000

Background:

The City of Charlottesville, through Parks and Recreation, has received approval for reimbursement up to \$105,000 from the Virginia Department of Health Special Nutrition Program to provide free breakfast and lunch to children attending summer camp programs.

Discussion:

Charlottesville Parks and Recreation will run six Summer Camp programs throughout the City of Charlottesville. These sites serve children in Pre K - 10th grades, for nine weeks during the summer, June 15-August 14. Various activities are planned from 9:00am-4:00pm, Monday through Friday. The Virginia Department of Health Special Nutrition Program provides free, nutritious breakfast and lunch for these children. Most of the children served receive free or reduced meals during the school year. Over 800 children were enrolled in Summer Camps last year. We anticipate serving an additional 50 kids this summer from funding through a grant.

The \$105,000 appropriation covers the cost of the food and administration of the summer food service program. The lunches are purchased through the City of Charlottesville School Food Service. The Parks and Recreation Department pays the bills to the City of Charlottesville Food Service and is then reimbursed by the Virginia Department of Health Special Nutrition Programs.

Community Engagement:

N/A

Alignment with City Council's Vision and Strategic Plan:

Approval of this agenda item aligns directly with Council's vision for Charlottesville to be America's Healthiest City and it contributes to Goal 2 of the Strategic Plan. Be a safe, equitable, thriving, and beautiful community. Children will receive nutritious breakfast, lunch and/or dinner, hopefully replacing a meal that did not exist or providing a healthier balanced option for them.

Budgetary Impact:

The funds will be expensed and reimbursed to a Grants Fund.

Recommendation:

Staff recommends approval & appropriation of funds

Alternatives:

If money is not appropriated, the free breakfast and lunch program will not be offered to youth, most of which receive free or reduced meals during the school year.

APPROPRIATION.

**Virginia Department of Health Special Nutrition Program
Summer Food Service Program.
\$105,000.**

WHEREAS, the City of Charlottesville, through Parks and Recreation, has received approval for reimbursement up to \$105,000 from the Virginia Department of Health Special Nutrition Program to provide free breakfast and lunch to children attending summer camp programs; and

WHEREAS, the grant award covers the period from period June 1, 2015 through December 31, 2015.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia, that the sum of \$105,000, received from the Virginia Department of Health Special Nutrition Program, is hereby appropriated in the following manner:

Revenue – \$105,000

Fund: 209 Internal Order: 1900246 G/L Account: 430120

Expenditures - \$105,000

Fund: 209 Internal Order: 1900246 G/L Account: 530670

BE IT FURTHER RESOLVED, that this appropriation is conditioned upon the receipt of \$105,000 from the Virginia Department of Health Special Nutrition Program.

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CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA.



Agenda Date:	May 4, 2015
Action Required:	Approve Appropriation of Funds
Presenter:	Mike Mollica, Division Manager, Facilities Development
Staff Contacts:	Mike Mollica, Division Manager, Facilities Development Leslie Beauregard, Director, Budget and Performance Management
Title:	Appropriation of Funds from Charlottesville City Schools to the Charlottesville High School Science Labs Project - \$35,344.54

Background: The City of Charlottesville received a check from Charlottesville City Schools in the amount of \$95,344.54. Of this \$35,344.54 is a portion of C.C.S. FY14 Gain-Sharing Fund and is to be used for expenses associated with the C.H.S. Science Labs Project. The remaining \$60,000 is part of the annual \$200,000 revenue contribution from C.C.S. for the Small Cap Program, which has already been approved and appropriated in the adopted FY15 Capital Improvement Program Fund.

Discussion: The City of Charlottesville Facilities Development Division is overseeing the Charlottesville High School (C.H.S.) Science Labs Project. Project design is now well underway, the bidding phase will occur sometime in April-May, and construction is scheduled to begin this summer.

This project will renovate and modernize all nine science labs in the high school. Technology improvements are included in the design (C.C.S. will provide supplemental funding for technology). Additionally, classroom daylighting, in the form of windows and solar tubes, will be included. Currently, none of the nine classrooms have access to natural light.

Funding for this project is from the School's Lump Sum account. The project is currently budgeted in FY15 at \$1,291,331. Based on early cost estimates, funding for this project will be extraordinarily tight.

Alignment with Council Vision Areas and Strategic Plan: This project supports City Council's "Smart, Citizen-Focus Government" vision.

It contributes to Goal 4 of the Strategic Plan, to "be a well-managed and successful organization", and objective 4.1, to "align resources with City's strategic plan".

Community Engagement: N/A

Budgetary Impact: The funds will be appropriated into the C.H.S. Science Labs Project Account in the Capital Improvement Program Fund (P-00827-01).

Recommendation: Staff recommends approval and appropriation of the funds.

Alternatives: N/A

Attachments: N/A

APPROPRIATION

Appropriation of Funds from Charlottesville City Schools to the Charlottesville High School Science Labs Project Account: \$35,344.54

WHEREAS, the Charlottesville City Schools has made a supplemental contribution to the C.H.S. Science Labs Project in the amount of \$35,344.54 originating from the C.C.S. FY14 Gain-Sharing Fund.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that \$35,344.54 from Charlottesville City Schools is to be appropriated in the following manner:

Revenues - \$35,344.54

Fund: 426 Funded Program: SH-015 (P-00827-01) G/L Account: 432085

Expenditures - \$35,344.54

Fund: 426 Funded Program: SH-015 (P-00827-01) G/L Account: 599999

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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	May 4, 2015
Action Required:	Vote on Resolution
Presenter:	Blue Ridge Virginia Chapter of the United Nations Association Al Reynolds
Staff Contacts:	Maurice Jones
Title:	Supporting the United Nations Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and Addressing Sex Discrimination in Charlottesville.

Background:

The Board of Trustees of the Blue Ridge Virginia Chapter of the United Nations Association of the UNA-USA local chapter has submitted a proposed resolution for City Council's adoption.

Mayor Huja met with board member Al Reynolds the week of March 23, and Mayor Huja requested that this resolution be included on the City Council Agenda for the May 4 meeting for Council's consideration.

The UNA board has worked with the Charlottesville Human Rights Commission (HRC) on the resolution; and at their monthly meeting on April 16, the HRC agreed to support the resolution. They requested an additional "Whereas" stating their support for the resolution, and this is included in the attached resolution.

Alignment with City Council's Vision and Strategic Plan:

This resolution supports City Council's vision to be a "Community of Mutual Respect". It contributes to Goal 2 of the Strategic Plan, to be a safe, equitable, thriving and beautiful community, and Goal 5, to foster strong connections.

Attachments:

Summary of CEDAW (provides a one sentence description of each of the 18 pertinent articles of the CEDAW Treaty).

Proposed resolution.

SUMMARY OF CEDAW

THE UN CONVENTION ON THE ELIMINATION OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN

Article 1: Defines discrimination against women as any "distinction, exclusion, or restriction made on the basis of sex which has the effect or purpose of impairing or nullifying the recognition, enjoyment or exercise by women, irrespective of marital status, on the basis of equality between men and women, of human rights or fundamental freedom in the political, economic, social, cultural, civil, or any other field."

Article 2. Mandates concrete steps, implementing laws, policies and practices to eliminate discrimination against women and embody the principle of equality.

Article 3. Requires action in all fields political, economic, social, and cultural to advance the human rights of women.

Article 4. Permits affirmative action measures to accelerate equality and eliminate discrimination.

Article 5. Recognizes the role of culture and tradition, and calls for the elimination of sex role stereotyping.

Article 6. Requires suppression of traffic in women and exploitation of prostitutes.

Article 7. Mandates ending discrimination against women in political and public life.

Article 8. Requires action to allow women to represent their governments internationally on an equal basis with men.

Article 9. Mandates that women will have equal rights with men to acquire, change or retain their nationality and that of their children.

Article 10. Obligates equal access to all fields of education and the elimination of stereotyped concepts of the roles of men and women.

Article 11. Mandates the end of discrimination in the field of employment and recognizes the right to work as a human right.

Article 12. Requires steps to eliminate discrimination from the field of health care, including access to family planning. If necessary, these services must be free of charge.

Article 13. Requires that women be ensured equal access to family benefits, bank loans, credit, sports and cultural life.

Article 14. Focuses on the particular problems faced by rural women.

Article 15. Guarantees equality before the law and equal access to administer property.

Article 16. Requires steps to ensure equality in marriage and family relations.

Articles 17-22 calls for the establishment of a committee within the UN to address the progress of the treaty and designates the committee's composition and its reporting responsibilities to the Secretary-General and the General Assembly.

Articles 23-29 addresses the role of State Parties in the implementation of the treaty and UN procedures related to the treaty.

**Proposal by the Blue Ridge Virginia Chapter of the United Nations Association for a
RESOLUTION BY THE CHARLOTTESVILLE, VIRGINIA, CITY COUNCIL
SUPPORTING THE UNITED NATIONS CONVENTION ON THE ELIMINATION OF ALL
FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW)
AND ADDRESSING SEX DISCRIMINATION IN CHARLOTTESVILLE**

WHEREAS, The Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) was adopted by the United Nations General Assembly on December 18, 1979, became an international treaty as of September 3, 1981; and 187 of the 194 UN member nations have ratified CEDAW; and

WHEREAS, Though the United States has not yet ratified CEDAW, a national movement in the U.S. called “Cities for CEDAW” exists (1) to urge cities to apply the principles of CEDAW and (2) to raise awareness of the need for the ratification of CEDAW by the U.S. Senate; and

WHEREAS, Several American cities have already adopted resolutions or ordinances supporting CEDAW and benefitting women in other communities; and

WHEREAS, The City of Charlottesville, Virginia, is committed to eliminating all forms of discrimination in Charlottesville, including discrimination against women and girls; and the City of Charlottesville has created the Charlottesville Human Rights Commission to act as a strong advocate against sex discrimination and for justice and equal opportunity for women and girls in the areas of education, employment, health, economics, business, and safety from violence and harassment; and the Human Rights Commission has created a Sex Discrimination Committee to advocate for the rights of women and girls; and

WHEREAS, The Charlottesville Human Rights Commission supports this resolution; and

WHEREAS, City governments have an appropriate and legitimate role to affirm the importance of eliminating all forms of discrimination and violence against women and girls both locally and worldwide;

BE IT RESOLVED BY THE CITY COUNCIL OF CHARLOTTESVILLE, VIRGINIA, AS FOLLOWS:

SECTION I. City Council supports the United Nations Convention on the Elimination of all Forms of Discrimination against Women (CEDAW).

SECTION II. City Council shall continue to work to eliminate sex discrimination and violence against women and girls in Charlottesville through the Human Rights Commission and other city departments.

SECTION III. City Council shall notify our U.S. Senators and Congressman of this resolution.

SECTION IV. This Resolution shall take effect upon passage and approval.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: May 4, 2015

Action Required: Yes (Approval of Resolution; One Reading)

Presenter: S. Craig Brown, City Attorney

Staff Contacts: S. Craig Brown, City Attorney

Title: Proposed Settlement of Clatterbuck et al. v. City (Panhandling Lawsuit)

Background:

The local federal district court has ruled that the City's prohibition of soliciting money within 50 feet of the two Downtown Mall cross streets violates the constitutional right of free speech under the First Amendment. The court enjoined enforcement of that portion of the City's solicitation ordinance, but the remainder of the ordinance remains in effect. As a result of the court's ruling, the City is liable for the two Plaintiffs' costs, attorney fees and actual or compensatory damages. Counsel for the Plaintiffs have petitioned the court for an interim award of their costs and attorney fees, and have requested a jury trial on the issue of damages for their clients.

Discussion:

Following an exchange of offers and counteroffers by the parties, the Plaintiffs have agreed to settle for payment of \$2,975.70 for their costs (which represents 100% of their documented costs) and \$123,000 in attorney fees and damages. The attorney fees in this case are substantial due to the fact that the case has lasted for four years, and involved a ruling by the federal district court, an appeal and reversal by the United States Court of Appeals for the Fourth Circuit, pretrial discovery and a second ruling by the federal district court. If City Council agrees to the settlement the Plaintiffs would drop their request for a jury trial on the issue of compensatory damages, and the City would agree that it would not pursue an appeal of the court's recent decision.

Budgetary Impact:

If approved the total amount due to the Plaintiffs under the settlement will be \$125,975.70. Funds are available in the current fiscal year's Risk Management Fund.

Recommendation:

I recommend adoption of the attached Resolution approving the proposed settlement.

Alternatives:

If there is no settlement, the case will proceed to a resolution on the Plaintiffs' Petition for costs and attorney fees, and possibly on the Plaintiffs' demand for a jury trial and the City's appeal to the Fourth Circuit. Unless the City ultimately prevails on appeal any further proceedings could increase the City's responsibility for additional attorney fees.

Attachments:

Proposed Resolution

**A RESOLUTION
AUTHORIZING A SETTLEMENT
IN THE PENDING FEDERAL COURT LAWSUIT
CHALLENGING THE CITY'S SOLICITATION ORDINANCE**

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia that a settlement of all outstanding claims and issues of whatever nature in the pending federal court lawsuit entitled Clatterbuck *et al.* v. City of Charlottesville, which settlement requires payment by the City to the Plaintiffs of \$2,975.70 in costs and \$123,000 in full satisfaction of all other claims that are or could be asserted by the Plaintiffs or their attorneys in this action, is hereby approved, and the City Attorney, or his designee, is hereby authorized to execute on behalf of the City of Charlottesville all necessary documents to effectuate the settlement.

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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: May 4, 2015

Action Required: Approval of Refund of Tax Payment

Staff Contacts: Jason Vandever, City Treasurer
Roosevelt Barbour, City Assessor

Presenter: Jason Vandever, City Treasurer

**Title: Refund of Tax Payment to UVA Foundation for
514 Brandon Ave.**

Background: Earlier this year, a representative from the UVA Foundation contacted the City Assessor regarding a possible error in the property assessment for 514 Brandon Avenue. The City Assessor determined that the original tax assessments for tax years 2012-2014 were too high due to the fact that the parcel included less land than the assessments represented. As a result, the assessments for 2012-2014 have been reduced, resulting in a refund for those tax years.

Discussion: City Code requires Council approval for any tax refunds resulting from an erroneous assessment in excess of \$2,500 (City Code Sec. 30-6b). Payment of interest is required in accordance with Code of Virginia 58.1-3918. The refund has been approved for presentation to Council by the City Attorney, City Assessor, and City Treasurer.

Budgetary Impact: The refund will reduce current year Real Estate Tax revenue by \$5,891.90 (GL 400010) and Interest revenue by \$911.03 (GL 400030), for a total revenue reduction of \$6,802.93.

Recommendation: Approval of the refund.

Alternatives: N/A

Attachments: City Assessor Exoneration
Interest Calculation



City of Charlottesville

MEMO

TO: Richard Palumbo, City Treasurer's Office
CC: Jason Vandever, City Treasurer
FROM: Roosevelt Barbour, REA & Joyce Pattison
DATE: 4/15/15
SUBJECT: Exoneration's/Supplements

See below exoneration's for 514 Brandon Ave.

Parcel ID RPC	Owner	Original 2014 Assessment	Corrected 2014 Assessment	Corrected Taxes
110097000 11557	University of VA Foundation	\$352,800	\$138,400	\$1,314.80/Yr \$657.40/1/2 Yr
"	"	2013 \$352,800	2013 \$138,400	\$1,314.80/Yr \$657.40/1/2 Yr
"	"	2012 \$315,000	2012 \$123,600	\$1,174.20/Yr \$587.10/1/2 Yr

Refund Interest Calculation- 11557 UVA Foundation									
<u>Payment</u>	<u>Paid</u>	<u>Today</u>	<u>Months</u>	<u>Rate</u>	<u>Annualized Refund</u>	<u>Payment Made</u>	<u>New Balance</u>	<u>Difference</u>	<u>Refund Due</u>
2nd h 2014	1/1/2015	5/1/2015	4	10.00%	\$ 101.84	\$ 1,675.80	\$ 657.40	\$ 1,018.40	\$ 33.95
1st h 2014	7/1/2014	5/1/2015	10	10.00%	\$ 101.84	\$ 1,675.80	\$ 657.40	\$ 1,018.40	\$ 84.87
2nd h 2013	1/1/2014	5/1/2015	16	10.00%	\$ 101.84	\$ 1,675.80	\$ 657.40	\$ 1,018.40	\$ 135.79
1st h 2013	7/1/2013	5/1/2015	22	10.00%	\$ 101.84	\$ 1,675.80	\$ 657.40	\$ 1,018.40	\$ 186.71
2nd h 2012	1/1/2013	5/1/2015	28	10.00%	\$ 90.92	\$ 1,496.25	\$ 587.10	\$ 909.15	\$ 212.14
1st h 2012	7/1/2012	5/1/2015	34	10.00%	\$ 90.92	\$ 1,496.25	\$ 587.10	\$ 909.15	\$ 257.59
Interest Refund Due									\$ 911.03

Interest Refund	\$ 911.03
Tax Refund	\$ 5,891.90
Total Refund	\$ 6,802.93

RESOLUTION
AUTHORIZING REFUND TO UVA FOUNDATION
OF REAL ESTATE TAXES PAID FOR YEARS 2012-2014
(514 BRANDON AVENUE)

WHEREAS, the real estate tax assessment for Parcel 97 on Real Estate Tax Map 11, known as 514 Brandon Avenue (the “Property”), was erroneously assessed for calendar year 2011 because the parcel included less land than the assessments represented; and

WHEREAS, the real estate taxes for the Property for the years 2012-2014 were paid on time and as billed; and

WHEREAS, the City Real Estate Assessor has certified that the real estate tax assessments for 2012-2014 were erroneous as a result of this error, and determined that UVA Foundation, owner of the Property, is due a refund of \$5,891.90 plus interest in the amount of \$911.03; and

WHEREAS, City Code Section 30-6(b) requires City Council approval for any tax refund exceeding \$2,500.00, and payment of interest is required in accordance with Virginia Code Section 58.1-3918; now, therefore,

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia, that the City Council hereby authorizes the City Treasurer to issue a refund of \$6,802.93 representing \$5,891.90 in overpaid taxes and \$911.03 in interest, payable to UVA Foundation.

**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: May 4, 2015

Action Required: Approval of Refund of Tax Payment

Staff Contacts: Jason Vandever, City Treasurer
Roosevelt Barbour, City Assessor

Presenter: Jason Vandever, City Treasurer

Title: Refund of Tax Payment to Ch'ville Parking Center, Inc.

Background: Last year, one of the owners of the Water Street Parking Garage, Ch'ville Parking Center Inc., contacted the City Assessor regarding a possible error in the property's assessment. The City Assessor determined that the original tax assessments for tax years 2012-2014 were too high due to the incorrect apportionment of parking spaces. After further review, it was determined that the property also qualified for an exoneration for tax year 2011.

Discussion: City Code requires Council approval for any tax refunds resulting from an erroneous assessment in excess of \$2,500 (City Code Sec. 30-6b). Payment of interest is required in accordance with Code of Virginia 58.1-3918. The refund has been approved for presentment to Council by the City Attorney, City Assessor, and City Treasurer.

Budgetary Impact: The refund will reduce current year Real Estate Tax revenue by \$11,996.60 (GL 400010) and Interest revenue by \$4,398.76 (GL 400030), for a total revenue reduction of \$16,395.36. After applying \$6,949.94 to current taxes due, the amount of the refund will be \$9,445.42.

Recommendation: Approval of the refund.

Alternatives: N/A

Attachments: City Assessor Exoneration
Interest Calculation



City of Charlottesville

MEMO

TO: Richard Palumbo/City Treasurer's Office
CC: Jason Vandever/City Treasurer
FROM: Roosevelt Barbour, REA & Joyce Pattison *RBH*
DATE: 2/25/15
SUBJECT: Exoneration's/Supplements

See below corrected exoneration's for assessment corrections. These are for the year 2011 on each. Please apply towards this year's taxes:

Parcel ID	Owner	Original 2011 Assessment	Corrected 2011 Assessment	To be Taxed For Corrected Assessment
280061000 RPC 14918	Ch'ville Parking Center Inc	\$5,938,200	\$4,988,200	\$47,387.90/Yr \$23,693.95/1/2 Yr
280061100 14919	Jefferson Properties Inc	2011 \$2,757,000	2011 \$2,250,000	\$21,375.00/Yr \$10,687.50/1/2 Yr
280061300 23655	Ch'ville Parking Center Inc	2011 \$1,352,900	2011 \$1,040,100	\$9,880.96/Yr. \$4,940.48/1/2 Yr

Ch'ville Parking Center Refund Calculation

Refund Interest Calculation- 14918 Parking Garage									
<u>Payment</u>	<u>Paid</u>	<u>Today</u>	<u>Months</u>	<u>Rate</u>	<u>Annualized Refund</u>	<u>Payment Made</u>	<u>New Balance</u>	<u>Tax Refund</u>	<u>Interest Refund</u>
2nd h 2011	12/1/2011	5/1/2015	41	10.00%	\$ 451.25	\$ 28,206.45	\$ 23,693.95	\$ 4,512.50	\$ 1,541.77
1st h 2011	6/3/2011	5/1/2015	47	10.00%	\$ 451.25	\$ 28,206.45	\$ 23,693.95	\$ 4,512.50	\$ 1,767.40
					Interest Refund Due				\$ 3,309.17
								Total Refund	\$ 12,334.17

Refund Interest Calculation- 23655 Parking Garage									
<u>Payment</u>	<u>Paid</u>	<u>Today</u>	<u>Months</u>	<u>Rate</u>	<u>Annualized Refund</u>	<u>Payment Made</u>	<u>New Balance</u>	<u>Tax Refund</u>	<u>Interest Refund</u>
2nd h 2011	12/1/2011	5/1/2015	41	10.00%	\$ 148.58	\$ 6,426.28	\$ 4,940.48	\$ 1,485.80	\$ 507.65
1st h 2011	6/3/2011	5/1/2015	47	10.00%	\$ 148.58	\$ 6,426.28	\$ 4,940.48	\$ 1,485.80	\$ 581.94
					Interest Refund Due				\$ 1,089.59
								Total Refund	\$ 4,061.19

Tax Refund	\$ 11,996.60
Interest Refund	\$ 4,398.76
Total Refund	\$ 16,395.36

RESOLUTION
AUTHORIZING REFUND TO CHARLOTTESVILLE PARKING CENTER
OF REAL ESTATE TAXES PAID FOR 2011
(Water Street Parking Garage)

WHEREAS, the real estate tax assessment for Parcels 61 and 61.3 on Real Estate Tax Map 28, known as the Water Street Parking Garage (the “Property”), was erroneously assessed for calendar year 2011 due to an incorrect apportionment of parking spaces for each owner of the Property; and

WHEREAS, the real estate taxes for the Property for the calendar year 2011 were paid on time and as billed; and

WHEREAS, the City Real Estate Assessor has certified that the real estate tax assessments for 2011 were erroneous as a result of this incorrect apportionment, and determined that Charlottesville Parking Center, Inc., owner of the Property, is due a refund of \$11,996.60 plus interest in the amount of \$4,398.76; and

WHEREAS, City Code Section 30-6(b) requires City Council approval for any tax refund exceeding \$2,500.00, and payment of interest is required in accordance with Virginia Code Section 58.1-3918; now, therefore,

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia, that the City Council hereby authorizes the City Treasurer to issue a refund of \$16,395.36, representing \$11,996.60 in overpaid taxes and \$4,398.76 in interest, payable to Charlottesville Parking Center, Inc.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date: May 4, 2015

Action Required: Approval of Refund of Tax Payment

Staff Contacts: Jason Vandever, City Treasurer
Roosevelt Barbour, City Assessor

Presenter: Jason Vandever, City Treasurer

Title: Refund of Tax Payment to Jefferson Properties, Inc.

Background: Last year, one of the owners of the Water Street Parking Garage, Jefferson Properties, Inc., contacted the City Assessor regarding a possible error in the property's assessment. The City Assessor determined that the original tax assessments for tax years 2012-2014 were too high due to the incorrect apportionment of parking spaces. After further review, it was determined that the property also qualified for an exoneration for tax year 2011.

Discussion: City Code requires Council approval for any tax refunds resulting from an erroneous assessment in excess of \$2,500 (City Code Sec. 30-6b). Payment of interest is required in accordance with Code of Virginia 58.1-3918. The refund has been approved for presentment to Council by the City Attorney, City Assessor, and City Treasurer.

Budgetary Impact: The refund will reduce current year Real Estate Tax revenue by \$4,816.50 (GL 400010) and Interest revenue by \$1,786.12 (GL 400030), for a total revenue reduction of \$6,602.62.

Recommendation: Approval of the refund.

Alternatives: N/A

Attachments: City Assessor Exoneration
Interest Calculation



City of Charlottesville

MEMO

TO: Richard Palumbo/City Treasurer's Office
CC: Jason Vandever/City Treasurer
FROM: Roosevelt Barbour, REA & Joyce Pattison *RBH*
DATE: 2/25/15
SUBJECT: Exoneration's/Supplements

See below corrected exoneration's for assessment corrections. These are for the year 2011 on each. Please apply towards this year's taxes:

Parcel ID	Owner	Original 2011 Assessment	Corrected 2011 Assessment	To be Taxed For Corrected Assessment
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280061300 23655	Ch'ville Parking Center Inc	2011 \$1,352,900	2011 \$1,040,100	\$9,880.96/Yr. \$4,940.48/1/2 Yr

Refund Interest Calculation- 14919 Jefferson Properties

<u>Payment</u>	<u>Paid</u>	<u>Today</u>	<u>Months</u>	<u>Rate</u>	<u>Annualized Refund</u>	<u>Payment Made</u>	<u>New Balance</u>	<u>Tax Refund</u>	<u>Interest Refund</u>	
2nd h 2011	11/22/2011	5/1/2015	42	10.00%	\$ 240.83	\$ 13,095.75	\$ 10,687.50	\$ 2,408.25	\$ 842.89	
1st h 2011	6/3/2011	5/1/2015	47	10.00%	\$ 240.83	\$ 13,095.75	\$ 10,687.50	\$ 2,408.25	\$ 943.23	
Interest Refund Due									\$ 1,786.12	
									Total Refund	\$ 6,602.62

Tax Refund	\$ 4,816.50
Interest Refund	\$ 1,786.12
Total Refund	\$ 6,602.62

RESOLUTION
AUTHORIZING REFUND TO JEFFERSON PROPERTIES, INC.
OF REAL ESTATE TAXES PAID FOR 2011
(Water Street Parking Garage)

WHEREAS, the real estate tax assessment for Parcel 61.1 on Real Estate Tax Map 28, known as the Water Street Parking Garage (the “Property”), was erroneously assessed due to an incorrect apportionment of parking spaces for each owner of the Property; and

WHEREAS, the real estate taxes for the Property for the year 2011 was paid on time and as billed; and

WHEREAS, the City Real Estate Assessor has certified that the real estate tax assessment for 2011 was erroneous as a result of this incorrect apportionment, and determined that Jefferson Properties, Inc., owner of the Property, is due a refund of \$4,816.50 plus interest in the amount of \$1,786.12; and

WHEREAS, City Code Section 30-6(b) requires City Council approval for any tax refund exceeding \$2,500.00, and payment of interest is required in accordance with Virginia Code Section 58.1-3918; now, therefore,

BE IT RESOLVED by the Council for the City of Charlottesville, Virginia, that the City Council hereby authorizes the City Treasurer to issue a refund of \$6,602.62, representing \$4,816.50 in overpaid taxes and \$1,786.12 in interest, payable to Jefferson Properties, Inc.



CITY OF CHARLOTTESVILLE, VIRGINIA CITY COUNCIL AGENDA

Agenda Date: April 20, 2015

Action Required: Approval of Ordinance: Expand Permit Parking Zone 7

Presenter: Christy Fisher, Assistant Traffic Engineer

Staff Contacts: Christy Fisher, Assistant Traffic Engineer
Donovan Branche, City Traffic Engineer

Title: **10th/Page and Fifeville Neighborhood Permit Parking**

Background:

For many years, residents and leaders of the 10th/Page and Fifeville neighborhoods have been concerned about commuter and construction parking on their streets. City staff partnered with the University of Virginia to assess the issue.

In January 2014, City Council passed a resolution to create a pilot permit parking program on certain streets in the Fifeville and 10th and Page neighborhoods.

In September 2014, City Council chose to extend the trial period for 6 more months in an effort to obtain neighborhood consensus.

Pine Street and Elm Street are not included in Permit Parking Zone 7. In order to be considered now or in the future as a permit parking block, these streets will need to be added to a permit parking zone. Sec. 15-204. – Designation of permit parking zones

Discussion:

City Staff hand-delivered letters to all affected streets. Of the 188 addresses, 29 letters were given to a person and the rest were left at a door. The letter instructed residents to use the 2 ½ week period from April 1st to April 17th to either call, email, or come by City Hall and register their vote on whether they would like for the trial to become permanent or go away. The letter also noted that City Council would be hearing the results of this vote on April 20th. During the deliver, some community members said that their vote was no but if the program were completely free they would vote yes.

Additionally, City Staff was in attendance at the 10th/Page and Fifeville Neighborhood Meetings to explain that the trial was ending.

The affected streets were:

Page Street, Paoli Street, 10½ Street NW, 9th Street (Page Street to Preston Avenue), King Street, Elm Street and Pine Street

The results of the ballot are not in this memo because we wanted to give the neighborhood the maximum time possible to respond. The results will be shared on the night of April 20th.

Budgetary Impact: The cost to convert the streets to permanent permit parking areas is minimal and can be absorbed by City resources.

Alignment with City Council's Vision and Priority Areas:

This item aligns with Council's priority of a "Smart, Citizen-Focused Government". Establishing this trial addresses citizen concern as well as takes a pro-active approach to addressing anticipated issues related to construction related traffic.

Community Engagement: City staff hand-delivered letters and attended two neighborhood meetings.

Recommendation:

Staff recommends approval of the ordinance to expand Permit Parking Zone 7 to include Elm Street and Pine Street. Adding these streets to the zone does not add them to the permit parking program.

At the time of this writing, several people have spoken in favor of the permit parking program for their block that is in place. Full recommendation for the resolution will be presented on April 20th.

Alternative: Discontinue the trial and do not add these streets to the Permit Parking Program.

Attachments:

Draft ordinance

Map of area

Letter to residents

AN ORDINANCE
AMENDING AND REORDAINING SECTION 15-204 OF ARTICLE V (STOPPING,
STANDING AND PARKING) OF CHAPTER 15 (MOTOR VEHICLES)
OF THE CODE OF THE CITY OF CHARLOTTESVILLE, 1990, AS AMENDED
EXPANDING PERMIT PARKING ZONE 7.

BE IT ORDAINED by the Council for the City of Charlottesville, Virginia, that Section 15-204 of Article V of Chapter 15 of the Charlottesville City Code, 1990, as amended, is hereby amended and reordained, as follows:

Sec. 15-204. Designation of permit parking zones.

The following areas of the city are hereby designated as permit parking zones, and any streets referenced as boundaries shall be deemed included as part of such zones:

Zone 1. That area bounded on the north by Ivy Road, from the city limits to Emmett Street, then along Emmett Street to Barracks Road, then along Barracks Road to Rugby Road; bounded on the east by Rugby Road to Cabell Avenue, then along Cabell Avenue to Grady Avenue, then along Grady Avenue to 10th Street, then along 10th Street to West Street, then along West Street in a line extending to the Southern Railroad tracks; bounded on the south by the Southern Railroad tracks; and bounded on the west by the city limits.

[Zones 2 and 3 repealed May 20, 2002]

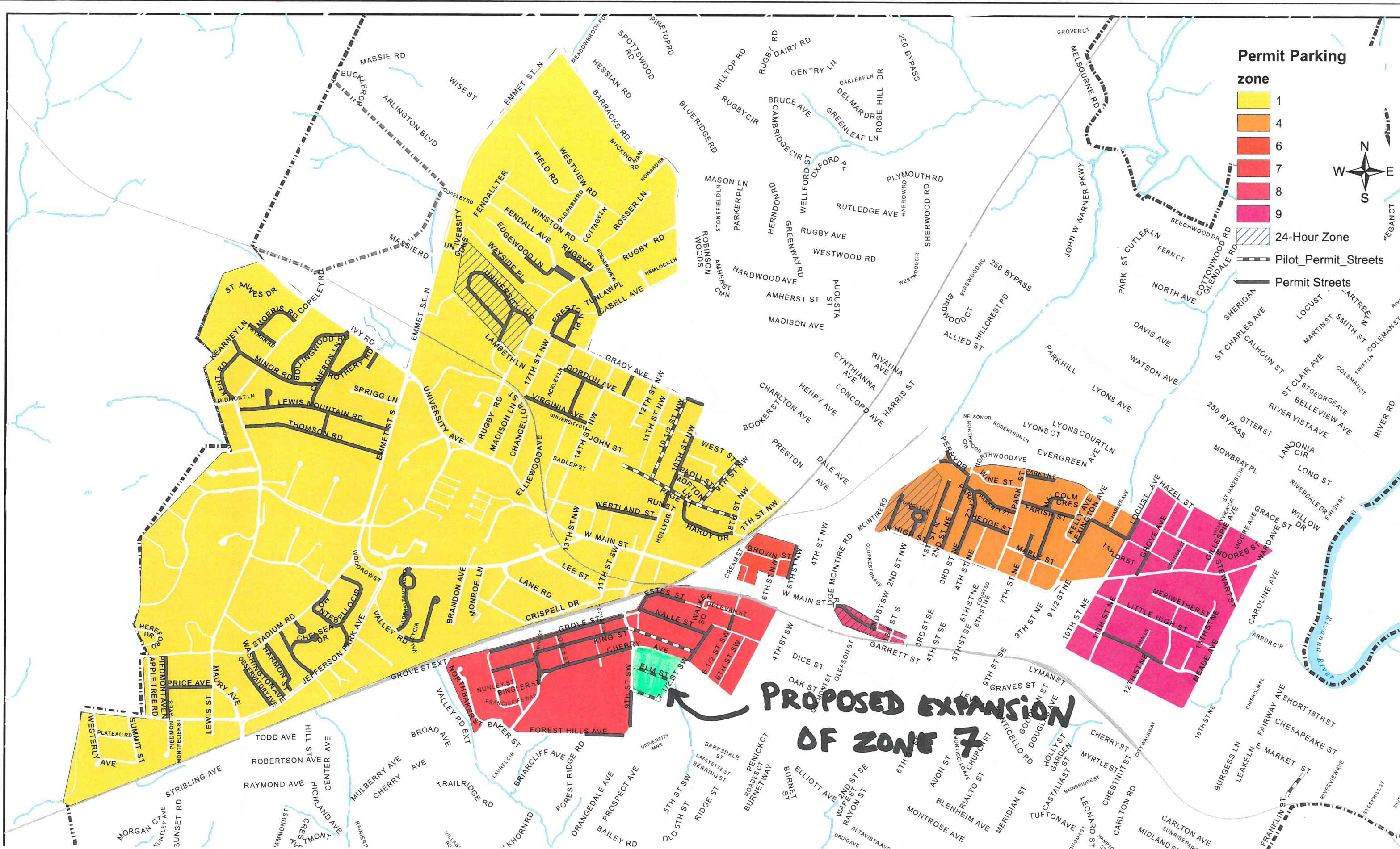
Zone 4. That area bounded on the north by Perry Drive, Park Lane East, and Poplar Street, on the east by Locust Avenue, on the south by East High Street, and on the west by Altamont Street and McIntire Road and including Altamont Circle and Walker Street.

Zone 6. That area bounded on the east by 5th Street, N.W., on the north by the southern property line of the city maintenance yard, on the west by 7½ Street, N.W., on the south by Elsom Street, the 100 block of 7th Street, N.W. and Commerce Street.

Zone 7. That area bounded on the north by Grove Street, Estes Street and the CSX Railroad, on the west by Baker Street and North Baker Street, on the south by Forest Hills Avenue, and on the east by 9th Street, S.W. to Pine Street, by 7½ Street, S.W. from Cherry Avenue to Pine Street, and by 5th Street, S.W.

Zone 8. That area consisting of South Street from Ridge Street to its terminus at Second Street, S.E.

Zone 9. That area bounded on the north by Hazel Street, on the east by Meade Avenue, on the south by East Market Street, and on the west by 10th Street, N.E and Locust Avenue.



Permit Parking

zone

- 1
- 4
- 6
- 7
- 8
- 9
- 24-Hour Zone
- Pilot_Permit_Streets
- Permit Streets



**PROPOSED EXPANSION
OF ZONE 7**



CITY OF CHARLOTTESVILLE
"A World Class City"

Department of Neighborhood Development Services

City Hall P.O. Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359
www.charlottesville.org



March 24, 2015

Dear residents of the 10th and Page and Fifeville neighborhoods,

On Monday, September 15, 2014, City Council voted in favor of a resolution to extend the trial permit parking program on your street based on testimony from neighbors about the amount of non-residential parking in the neighborhood. City Code Section 15-207 explains the authority by which this trial can be established.

City Staff would like to hear your feedback about the trial permit parking program and whether you wish for the program to continue or end. City Staff will present the results of this feedback to City Council on April 20, 2015. Council will decide whether to convert the trial to permanent permit parking or remove the permit parking restrictions. They may make their decision on a block-by-block basis.

Your current permit has an expiration date of March 31, 2015 but will remain valid until after Council makes a decision. If City Council decides to convert to permanent permit parking, you will keep this permit until August 2015. At that point, you will need to obtain a new one from the City Treasurer's office. If they decide to remove the trial and all permit parking restrictions, you will need to do nothing.

Please contact Neighborhood Development Services Traffic Engineering by April 17, 2015. You may contact us by email, phone, or in person at our office in City Hall, 610 E. Market Street. I will attend the 10th and Page Neighborhood Association meeting on April 14th and the Fifeville Neighborhood Association meeting on April 9th to answer any questions and also to solicit neighborhood feedback.

Do not hesitate to contact me if you have any questions or concerns at (434) 970-3329 or fisherch@charlottesville.org. Thank you.

Sincerely,

Christina Fisher
Assistant Traffic Engineer

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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: April 20, 2015

Action Required: Yes (First Reading of Ordinance)

Presenter: Craig Brown, City Attorney

Staff Contacts: Craig Brown, City Attorney

Title: **Grant of Easements for Steam Tunnel and Electric Duct Bank under Emmett Street to the University of Virginia**

Background and Discussion:

The University of Virginia is requesting a permanent (40 year) easement from the City in order to maintain a steam tunnel and an electric duct bank and related facilities within the Emmet Street right of way. The University is undertaking maintenance on existing utility tunnels under and along Emmet Street from McCormick Road north to Memorial Gym, and has constructed a new electrical duct bank in the vicinity of the existing steam tunnel.

The proposed easement has been reviewed and approved by the City Engineer. At the request of the University, a License Agreement dated April 10, 2012 was executed by the City and UVA, allowing UVA to make repairs on the steam tunnel and construct the electrical duct bank prior to obtaining a formal easement.

Alignment with Council Vision Areas and Strategic Plan: Not applicable.

Community Engagement: A public hearing is required by law to give the public an opportunity to comment on the proposed conveyance of a property interest. Notice of such public hearing was advertised in the local newspaper at least 7 days in advance of the public hearing.

Alternatives: City Council can propose different terms and conditions for the conveyance of the easement.

Budgetary Impact: None. All costs of installation and future maintenance of the facilities within the easement will be the responsibility of the University of Virginia.

Recommendation: Approval of the attached ordinance authorizing the grant of the requested easement.

Attachments: Letter Request from UVA; Ordinance; Deed and Plat



UNIVERSITY of VIRGINIA

One Boar's Head Pointe • P.O. Box 400884
Charlottesville, VA 22904-4884
434-982-5844

OFFICE OF MANAGEMENT AND BUDGET
Real Estate & Leasing Services

March 25, 2015

Mr. Craig Brown
City Attorney
City of Charlottesville
P.O. Box 911
Charlottesville, Virginia 22902

Re: Request for easement along Emmet Street

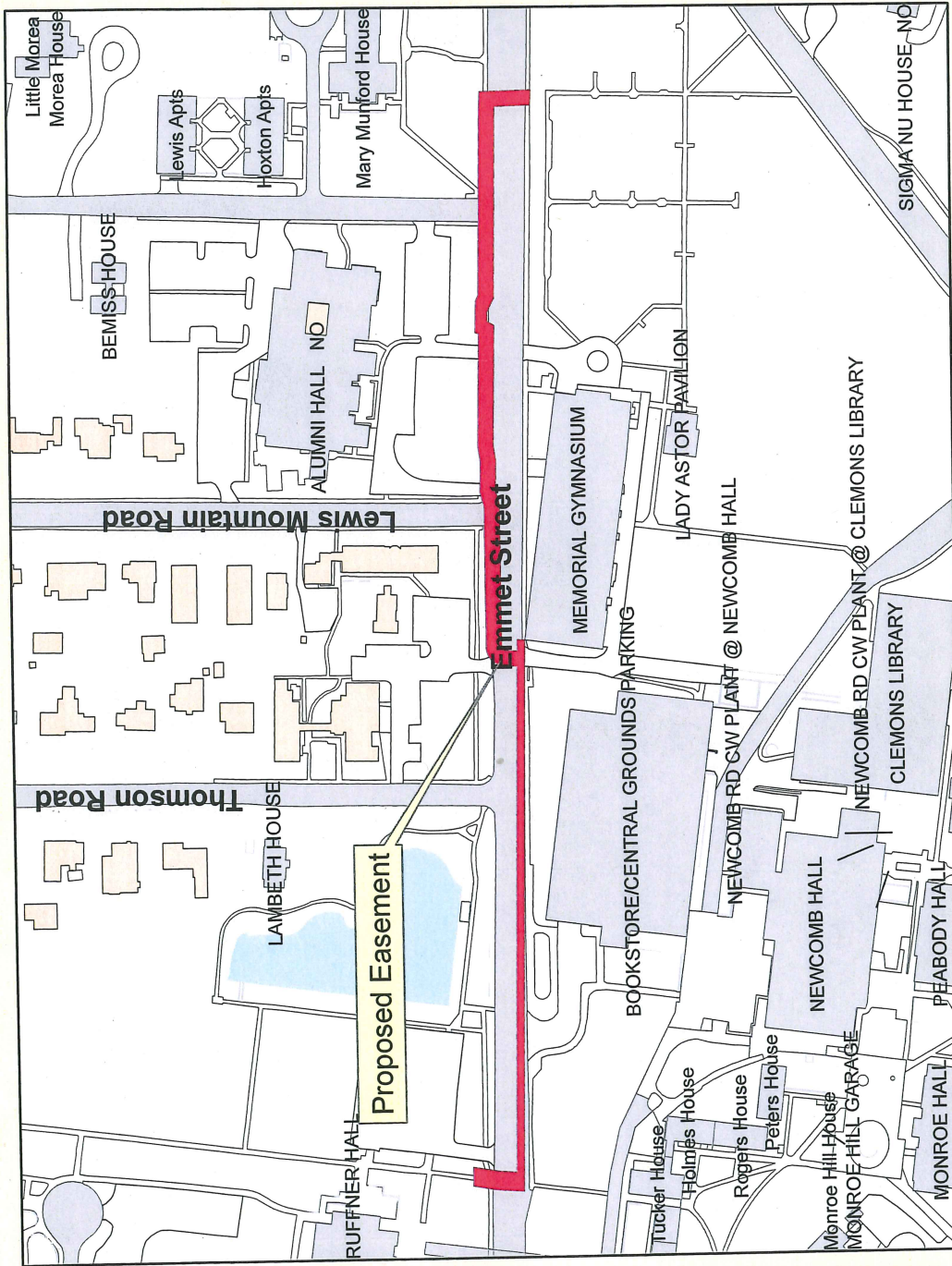
Dear Mr. Brown:

The University of Virginia requests the conveyance of an easement along Emmet Street in the area of Memorial Gymnasium north to Mary Munford Hall. The easement will memorialize an electrical duct bank and steam tunnels. The Board of Visitors approved the acquisition of this easement and we look forward to working with the City to complete the approval process.

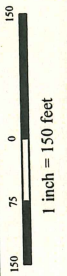
Sincerely,

Charles Hurt, Jr.
Director
Real Estate and Leasing Services

Enclosures:
Right of Entry Agreement
Location Map
BOV Approval

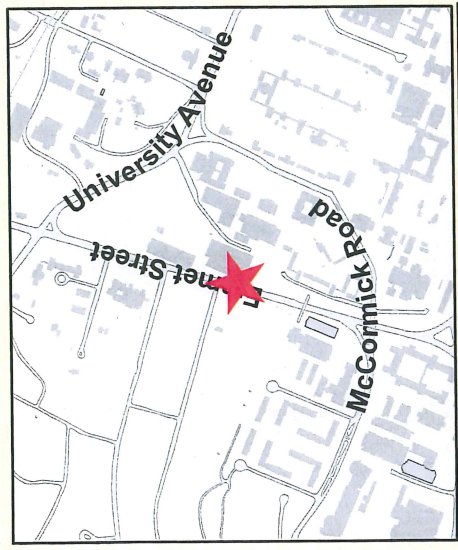


Proposed Easement



This mapping has been compiled in accordance with procedures that have been demonstrated to comply with the National Standard for Spatial Data Accuracy (NSSDA), for target horizontal mapping scale of 1 inch = 30 feet and a specified contour interval of 2 feet.

This map compiled by photogrammetric methods from aerial photography dated March 7, 2000. Grid is based on Virginia Plane Coordinate System, South Zone, NAD 1983/94. Vertical datum is based on NAVD 1988.



Vicinity Map



Aerial Map

03/2012

University of Virginia
 Space & Real Estate Management
 515 S. Main Street
 Charlottesville, VA 22903
 (644) 243-3587
 Specialties Administrator

Proposed Utility Tunnel and Duct Bank Easement - Emmet Street



**AN ORDINANCE
AUTHORIZING THE GRANT OF A UTILITY EASEMENT
UNDER EMMET STREET TO
THE RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA**

WHEREAS, the Rector and Visitors of the University of Virginia desire an easement for repair and maintenance of underground utility facilities (steam tunnel and electrical duct bank) which are located partially within the Emmet Street right-of-way in the City; and

WHEREAS, the City Engineer has reviewed and approved the request for the easement pursuant to the terms contained in the attached Deed of Easement; and,

WHEREAS, in accordance with Virginia Code section 15.2-1800, a public hearing was held before City Council to give the public an opportunity to comment on the grant of said easement; now, therefore

BE IT ORDAINED by the Council of the City of Charlottesville, Virginia that the Mayor is hereby authorized to execute a Deed of Easement, in form approved by the City Attorney, to grant the Rector and Visitors of the University of Virginia the easement shown on the attached plat made by Dewberry and Davis, LLC, dated March 15, 2012.

Prepared by S. Craig Brown (VSB #19286)
Charlottesville City Attorney's Office
P.O. Box 911, Charlottesville, VA 22902

Tax Map 12 (Emmet Street Right of Way)

**This deed is exempt from state recordation taxes pursuant to
Virginia Code §§ 58.1-811(A)(1) and 58.1-811(C)(3).**

THIS DEED made this _____ day of _____, 2015, by and between the **CITY OF CHARLOTTESVILLE, VIRGINIA**, a municipal corporation and political subdivision of the Commonwealth of Virginia, hereinafter called Grantor, and **THE RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA**, an educational institution of the Commonwealth of Virginia, P.O. Box 400884, Charlottesville, Virginia 22904-0884, hereinafter called Grantee;

WITNESSETH:

That for the sum of One Dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, Grantor does hereby grant unto Grantee a use easement for a steam tunnel and an electric duct bank, and such piping, conduit, electrical and related facilities as Grantee desires to place in such duct bank, located within the right-of-way of Emmet Street and as shown on a plat prepared by Dewberry & Davis LLC, entitled "EXHIBIT PLAT FOR A [sic] VARIABLE WIDTH EASEMENTS ALONG EMMET STREET CITY OF CHARLOTTESVILLE, VIRGINIA," and dated March 15, 2012, which is attached hereto and made a part of this deed.

The facilities constructed by Grantee shall remain the property of Grantee. Grantee shall have the right to inspect, rebuild, repair, improve and make such changes, alterations, additions to or extensions of its facilities within the boundaries of said easement which are consistent with the purposes expressed herein. All construction, maintenance, equipment and facilities shall comply with any applicable laws, regulations or codes.

Grantee shall restore Grantor's premises, including the right-of-way, as nearly to their original condition as possible, including backfilling of trenches, reconstruction of sidewalks, curbs or roads, reseedling of lands, removal of trash and debris, and removal of any of Grantee's equipment, accessories or appurtenances not consistent with the construction, maintenance or operation of said facilities or the exercise of any rights or privileges expressed herein. Grantee shall maintain said right-of-way and facilities in such repair as not to endanger or otherwise limit the enjoyment and use of adjacent properties.

Grantee shall have the right of ingress to and egress from said easement over the lands of the Grantor. Grantee shall exercise such right in such manner as shall not occasion injury or unreasonable inconvenience to the Grantor or the public. Grantee shall at Grantor's election pay for or repair any injury to any of Grantor's land, structures, roads, fences, sidewalks, curbs and other improvements caused by Grantee, its employees, agents or contractors. Grantee shall notify Grantor immediately of any such injury, and shall make said payment or repair as soon as reasonably possible but not to exceed thirty (30) days after such injury occurs. Grantee shall be responsible for the payment of those claims for personal injury or death arising out of any act or omission of its employees or agents in connection with the exercise of its rights hereunder for

which it is held liable under applicable law. Nothing contained herein shall be deemed an express or implied waiver of the sovereign immunity of Grantee.

Grantor, its successors and assigns may use said right-of-way for any purpose not inconsistent with the rights hereby granted, provided such use does not interfere with the safe and efficient construction, operation or maintenance of Grantee's facilities. Grantor's use of the right-of-way as a public road shall not in any way be construed to constitute interference with the construction, operation or maintenance of Grantee's facilities.

This easement shall be in effect for a period of forty (40) years; however, if Grantee at any time discontinues use of all or any portion of the easement herein conveyed for a period of one (1) year, all of Grantee's rights and interest in said easement or portion thereof shall terminate and revert to Grantor, its successors and assigns, and Grantee shall at its expense remove any facilities and restore Grantor's property as nearly to its original condition as practicable, and on written request by Grantor, Grantee shall quitclaim and release same.

If either party at any time deems it necessary or advisable to relocate for convenience any of Grantee's facilities installed and used pursuant to this deed of easement, Grantee shall relocate such facilities to a route or place mutually agreed upon between Grantor and Grantee; provided Grantor, for no additional consideration, shall grant unto Grantee such easements as may be necessary to effect such relocation, subject to the same rights, privileges and conditions, as hereinabove set forth. If such relocation is for the convenience of Grantee, Grantee shall pay the costs of such relocation and restoration of Grantor's property. If such relocation is for the convenience of Grantor, Grantor shall reimburse Grantee the costs of such relocation and restoration of Grantor's property. Upon relocation of any of the facilities from any portion of the easement hereby granted, that portion of the easement shall automatically terminate and all rights, title and interest therein shall revert to Grantor. Upon receipt of written request from Grantor, Grantee shall execute a deed of quitclaim to evidence such reversion to Grantor.

Both Grantor and Grantee agree and attest that no other agreement, either written or implied, has been entered into by either or both parties except as expressed hereinabove.

Grantor covenants that it is seized of and has the right to convey this easement, that Grantee shall have quiet possession, use and enjoyment of this easement, and that Grantor shall execute such further assurances thereof as may be required.

[This space intentionally left blank]

IN TESTIMONY WHEREOF, the City of Charlottesville, Virginia, pursuant to an ordinance adopted by the Council on the _____ day of _____, 2015, has authorized this deed to be executed by Satyendra Singh Huja, its Mayor.

WITNESS the following signatures and seals:

GRANTEE:

THE RECTOR AND VISITORS OF
THE UNIVERSITY OF VIRGINIA

Patrick D. Hogan
Executive Vice President &
Chief Operating Officer

STATE OF VIRGINIA

COUNTY/CITY OF _____, to wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2015, by Patrick D. Hogan, Executive Vice President & Chief Operating Officer, for The Rector and Visitors of the University of Virginia.

My commission expires: _____.

Registration Number: _____

NOTARY PUBLIC

Reviewed and Approved as to
Form and Legal Sufficiency:

Pamela H. Sellers
Associate University Counsel and
Special Assistant Attorney General

GRANTOR:

CITY OF CHARLOTTESVILLE,
VIRGINIA

Satyendra Singh Huja
Mayor

STATE OF VIRGINIA
CITY OF CHARLOTTESVILLE, to wit:

The foregoing instrument was acknowledged before me this _____ day of
_____, 2015, by Satyendra Singh Huja, Mayor of the City of Charlottesville.

My commission expires:_____.

Registration Number _____

NOTARY PUBLIC

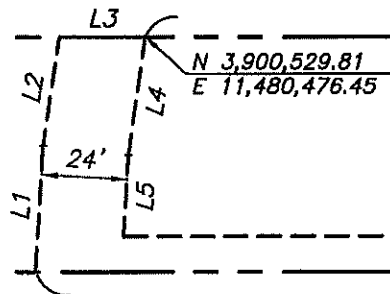
F:\PROJECTS\04-PROJ\04-040\2011.08.03 EMMET ST\2-L-04 Exhibit Plat for RM Xing.dwg

VIRGINIA STATE GRID NORTH
SOUTH ZONE 1983

PARCEL ID 120024000
THE RECTOR AND VISITORS OF
THE UNIVERSITY OF VIRGINIA
DB 140 PG 478 (PLAT)
DB 77 PG 194
REF. DB 214 PG 506 CO. (PLAT)

THOMSON STREET
40' WIDE

464'±



PROPOSED VARIABLE WIDTH
EASEMENT FOR AN EXISTING
PRIVATE STEAM TUNNEL

EMMET STREET S
(66' R/W)

N 16°27'33" E 654.13'

10'

S 16°27'33" W 678.76'

MATCHLINE
SHEET 2

THE RECTOR AND VISITORS OF THE
UNIVERSITY OF VIRGINIA
PARCEL ID 076A0-00-00-00000

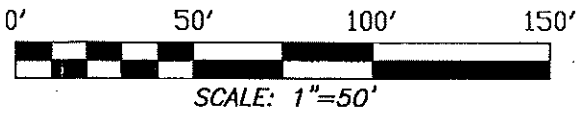
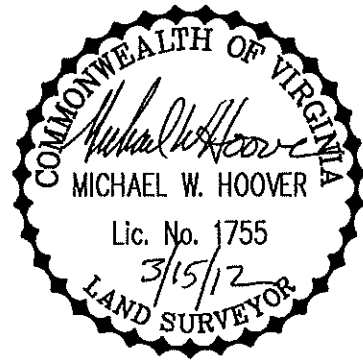
EXHIBIT PLAT FOR
A VARIABLE WIDTH EASEMENTS
ALONG EMMET STREET
CITY OF CHARLOTTESVILLE, VIRGINIA

SCALE: 1"=50' DATE: 03/15/2012



Dewberry &
Davis LLC

4180 INNSLAKE DRIVE
GLEN ALLEN, VA 23060
PHONE: 804.290.7957
FAX: 804.290.7928



NOTES:

1. NO TITLE REPORT WAS FURNISHED. THIS SURVEY DOES NOT PURPORT TO REFLECT ALL EASEMENTS, ENCUMBRANCES OR OTHER CONDITIONS THAT AFFECT THE TITLE TO THE SUBJECT PROPERTY.
2. PROPERTY LINES SHOWN BASED ON COMPILED DEED INFORMATION.

SHEET 1 OF 3

DRAWN BY: MTR

CHECKED BY: MWH

F:\PROJECTS\04-PROJ\04-040\2011.08.03 EMMET ST\12-L-04 Exhibit Plat for RW King.dwg

VIRGINIA STATE GRID NORTH
SOUTH ZONE 1983

PARCEL ID 120023000
TRUSTEES OF
WESLEY MEMORIAL
METHODIST CHURCH
DB 389 PG 213
DB 179 PG 19

PARCEL ID 120002000
TRUSTEES OF WESLEY MEMORIAL
METHODIST CHURCH
DB 389 PG 213
DB 284 PG 148

PARCEL ID 120001000
WESLEY FOUNDATION OF THE VIRGINIA
ANNUAL CONFERENCE OF
THE METHODIST CHURCH, INC
DB 389 PG 213
DB 204 PG 233

PARCEL ID 080045000
ALUMNI ASSOCIATION OF THE
UNIVERSITY OF VIRGINIA
DB 410 PG 537
DB 407 PG 721

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	TANGENT	CHORD BEARING	CHORD LENGTH
C1	25.00'	38.70'	88°41'14"	24.43'	N 28°55'39" W	34.95'
C2	5.00'	7.74'	88°41'14"	4.89'	S 28°55'39" E	6.99'

PROPOSED VARIABLE WIDTH EASEMENT
FOR A PROPOSED PRIVATE
ELECTRIC DUCT BANK

LEWIS MOUNTAIN ROAD
40' WIDE

PROPOSED VARIABLE WIDTH
EASEMENT FOR AN EXISTING
PRIVATE STEAM TUNNEL

EXHIBIT PLAT FOR
A VARIABLE WIDTH EASEMENTS
ALONG EMMET STREET
CITY OF CHARLOTTESVILLE, VIRGINIA

EMMET STREET S
(66' R/W)

THE RECTOR AND VISITORS OF THE
UNIVERSITY OF VIRGINIA
PARCEL ID 076A0-00-00-000D0

MEMORIAL GYMNASIUM

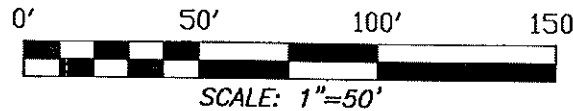
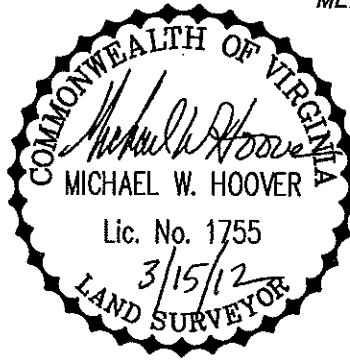
SCALE: 1"=50'

DATE: 03/15/2012

 **Dewberry**

Dewberry &
Davis LLC

4180 INNSLAKE DRIVE
GLEN ALLEN, VA 23060
PHONE: 804.290.7957
FAX: 804.290.7928



NOTES:

1. NO TITLE REPORT WAS FURNISHED. THIS SURVEY DOES NOT PURPORT TO REFLECT ALL EASEMENTS, ENCUMBRANCES OR OTHER CONDITIONS THAT AFFECT THE TITLE TO THE SUBJECT PROPERTY.
2. PROPERTY LINES SHOWN BASED ON COMPILED DEED INFORMATION.

SHEET 2 OF 3

DRAWN BY: MTR

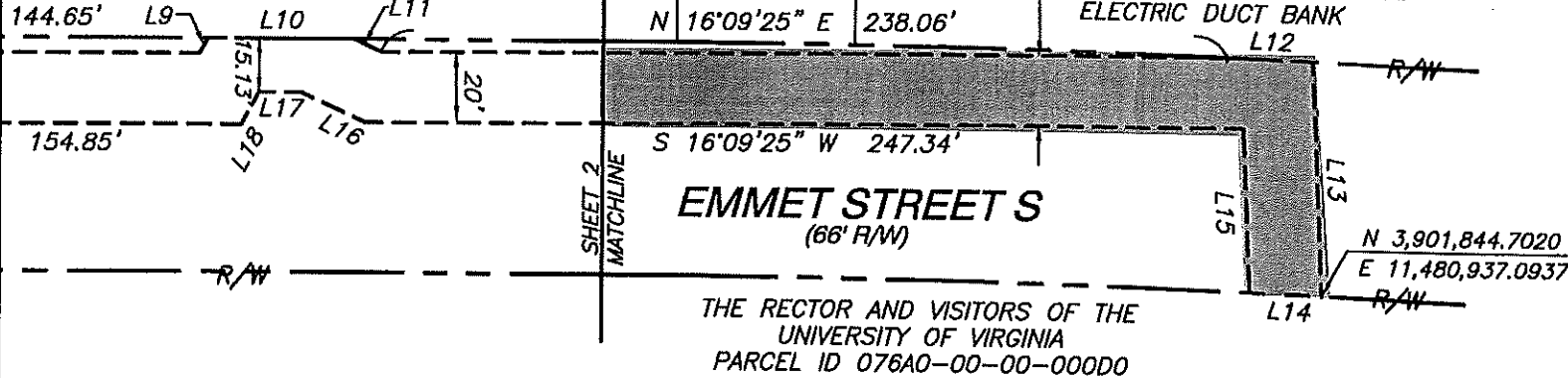
CHECKED BY: MWH

F:\PROJECTS\104-PROJ\104-04\02011.08.03 EMMET ST\12-L-04 Exhibit Plat for RM King.dwg

VIRGINIA STATE GRID NORTH
SOUTH ZONE 1983

PARCEL ID 080045000
ALUMNI ASSOCIATION OF THE
UNIVERSITY OF VIRGINIA
DB 410 PG 537
DB 407 PG 721

PARCEL ID 080027000
THE RECTOR AND VISITORS OF
THE UNIVERSITY OF VIRGINIA
DB 148 PG 392
L\ E DB 105 PG 192
L\ E DB 220 PG 148 CO.
DB 177 PG 573 CO. (PLAT)



LINE	BEARING	DISTANCE
L1	N 70°10'03" W	35.39'
L2	N 65°14'26" W	31.00'
L3	N 16°27'33" E	24.18'
L4	S 65°22'30" E	33.57'
L5	S 70°10'03" E	22.81'
L6	N 00°57'11" W	19.14'
L7	N 16°50'38" E	39.55'
L8	N 06°50'07" E	20.06'
L9	N 44°57'33" W	4.97'
L10	N 16°27'33" E	40.86'
L11	N 41°48'24" E	8.39'
L12	N 18°12'32" E	23.87'
L13	S 76°32'35" E	66.24'
L14	S 18°17'00" W	20.07'
L15	N 76°32'35" W	46.33'
L16	S 41°48'24" W	19.70'
L17	S 16°43'44" W	11.67'
L18	S 44°57'33" E	10.53'
L19	S 06°50'07" W	20.13'
L20	S 16°50'38" W	38.17'
L21	S 00°57'11" E	18.89'
L22	S 73°16'16" E	14.63'
L23	N 16°27'33" E	14.12'
L24	S 73°32'27" E	10.00'
L25	N73°16'16"W	14.73'
L26	N16°27'33"E	20.00'
L27	S73°32'27"E	10.00'
L28	N73°32'27"W	10.00'
L29	S16°27'33"W	14.12'
L30	S16°27'33"W	20.00'

EXHIBIT PLAT FOR
A VARIABLE WIDTH EASEMENTS
ALONG EMMET STREET
CITY OF CHARLOTTESVILLE, VIRGINIA

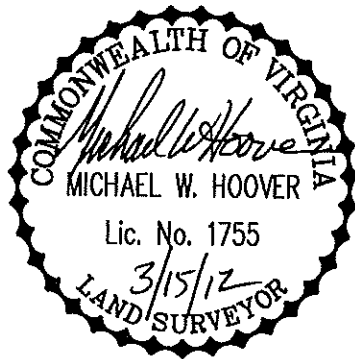
SCALE: 1"=50'

DATE: 03/15/2012

 **Dewberry**

Dewberry &
Davis LLC

4180 INNSLAKE DRIVE
GLEN ALLEN, VA 23060
PHONE: 804.290.7957
FAX: 804.290.7928



NOTES:

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2. PROPERTY LINES SHOWN BASED ON COMPILED DEED INFORMATION.

SHEET 3 OF 3

DRAWN BY: MTR

CHECKED BY: MWH

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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date: April 20, 2015

Action Required: Yes (First Reading of Ordinance)

Presenter: Craig Brown, City Attorney

Staff Contacts: Craig Brown, City Attorney

Title: **Grant of Easements for Electric Duct Bank under Eleventh Street to the University of Virginia**

Background and Discussion:

The University of Virginia is requesting a permanent (40 year) easement from the City in order to maintain an electric duct bank for fiberoptic lines and related facilities within the 11th Street right of way. The University constructed the duct bank under a License Agreement with the City dated December 30, 2010. The proposed easement, reviewed and approved by the City Engineer, will allow UVA to maintain the electric duct bank and facilities, which serve various UVA buildings in that area.

Alignment with Council Vision Areas and Strategic Plan: Not applicable.

Community Engagement: A public hearing is required by law to give the public an opportunity to comment on the proposed conveyance of a property interest. Notice of such public hearing was advertised in the local newspaper at least 7 days in advance of the public hearing.

Alternatives: City Council can propose different terms and conditions for the conveyance of the easement.

Budgetary Impact: None. All costs of installation and future maintenance of the facilities within the easement will be the responsibility of the University of Virginia.

Recommendation: Approval of the attached ordinance authorizing the grant of the requested easement.

Attachments: Letter Request from UVA; Ordinance; Deed and Plat



One Boar's Head Pointe • P.O. Box 400884
Charlottesville, VA 22904-4884
434-982-5844

OFFICE OF MANAGEMENT AND BUDGET
Real Estate & Leasing Services

March 24, 2015

Mr. Craig Brown
City Attorney
City of Charlottesville
P.O. Box 911
Charlottesville, Virginia 22902

Re: Request for easement across 11th Street

Dear Mr. Brown:

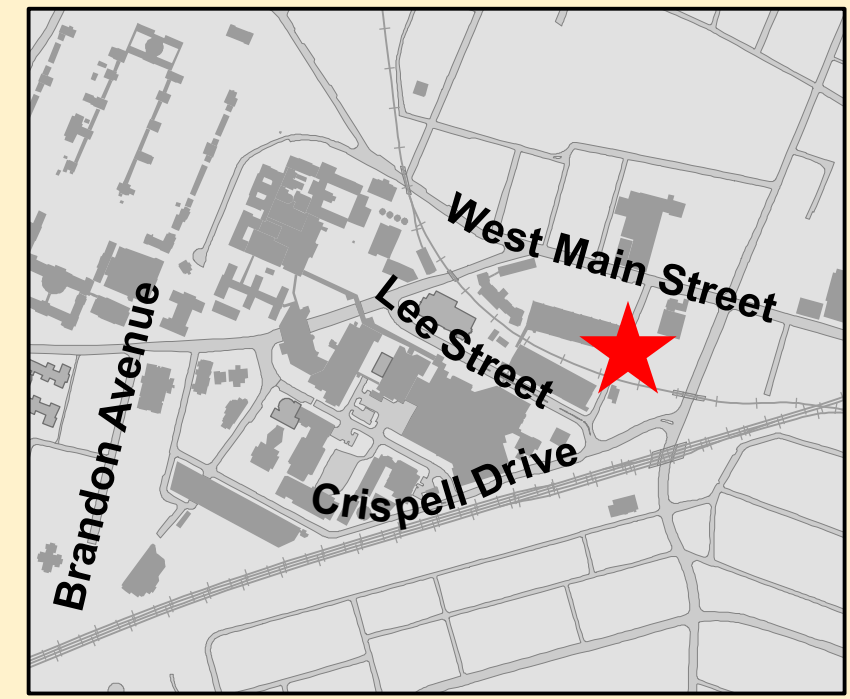
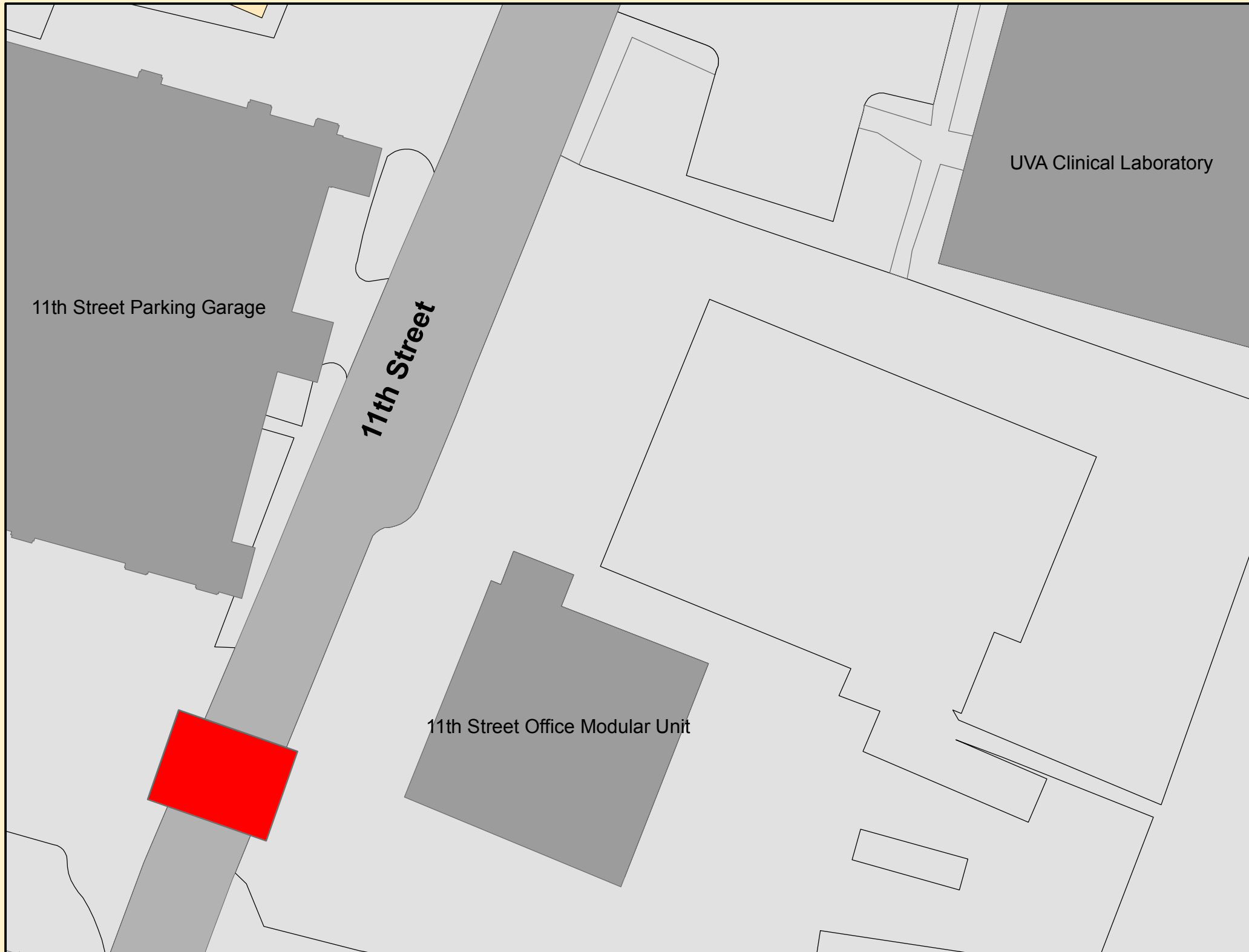
The University of Virginia requests the conveyance of an easement across 11th Street just north of its intersection with the railroad tracks. The easement will provide for the permanent installation of an electrical duct bank serving medical center facilities. The Board of Visitors approved the acquisition of this easement and we look forward to working with the City to complete the approval process.

Sincerely,

A handwritten signature in cursive script, appearing to read "CH Hurt".

Charles Hurt, Jr.
Director
Real Estate and Leasing Services

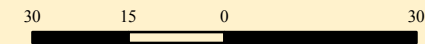
Enclosures:
Right of Entry Agreement
Location Map



↑ Vicinity Map



↑ Aerial Map



1 inch = 30 feet



This mapping has been compiled in accordance with procedures that have been demonstrated to comply with the National Standard for Spatial Data Accuracy (NSSDA), for target horizontal mapping scale of 1 inch = 50 feet and a specified contour interval of 2 feet

This map compiled by photogrammetric methods from aerial photography dated March 7, 2000. Grid is based on Virginia State Plane Coordinate System, South Zone, NAD 1983/94. Vertical datum is based on NAVD 1988.



University Requests Easement From City of Charlottesville

University of Virginia
Space & Real Estate Management
575 Alderman Road
Charlottesville, VA 22903
(434) 243-3587
Nicholas Bartley
Space/GIS Administrator

**AN ORDINANCE
AUTHORIZING THE GRANT OF AN ELECTRIC DUCT BANK EASEMENT
UNDER ELEVENTH STREET TO
THE RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA**

WHEREAS, the Rector and Visitors of the University of Virginia desire an easement for repair and maintenance of underground utility facilities (electrical duct bank for fiberoptic lines) which are located partially within the Eleventh Street right-of-way in the City; and

WHEREAS, the City Engineer has reviewed and approved the request for the easement pursuant to the terms contained in the attached Deed of Easement; and,

WHEREAS, in accordance with Virginia Code section 15.2-1800, a public hearing was held before City Council to give the public an opportunity to comment on the grant of said easement; now, therefore

BE IT ORDAINED by the Council of the City of Charlottesville, Virginia that the Mayor is hereby authorized to execute a Deed of Easement, in form approved by the City Attorney, to grant the Rector and Visitors of the University of Virginia the easement shown on the attached plat made by Timmons Group, dated November 22, 2010.

*Prepared by: S. Craig Brown (VSB #19286)
Charlottesville City Attorney's Office
P.O. Box 911, Charlottesville, VA 22902*

City Tax Map 10 (11th Street Right of Way)

**This deed is exempt from state recordation taxes
pursuant to Virginia Code §§ 58.1-811(A)(1) and 58.1-811(C)(4).**

THIS DEED made this _____ day of _____, 2015, by and between the **CITY OF CHARLOTTESVILLE, VIRGINIA**, a municipal corporation and political subdivision of the Commonwealth of Virginia, hereinafter called Grantor, and **THE RECTOR AND VISITORS OF THE UNIVERSITY OF VIRGINIA**, an educational institution of the Commonwealth of Virginia, P.O. Box 400884, Charlottesville, Virginia 22904-0884, hereinafter called Grantee;

WITNESSETH:

That for the sum of One Dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, Grantor does hereby grant unto Grantee a use easement for an electric duct bank, and such piping, conduit, electrical and related facilities as Grantee desires to place in such duct bank, located within, under and on the right-of way of Eleventh Street and as shown on a plat prepared by Timmons Group, entitled Plat Showing A Variable Width Utility Easement Over 11th Street and dated November 22, 2010, which is attached hereto and made a part of this deed.

The facilities constructed by Grantee shall remain the property of Grantee. Grantee shall have the right to inspect, rebuild, repair, improve, and make such changes, alterations, additions to or extensions of its facilities within the boundaries of said easement, which are consistent with the purposes expressed herein. All construction, maintenance, equipment, and facilities shall comply with any applicable laws, regulations, or codes.

Grantee shall restore Grantor's premises, including the right-of-way, as nearly to their original condition as possible, including backfilling of trenches, reconstruction of sidewalks, curbs or roads, reseeding of lands, removal of trash and debris, and removal of any of Grantee's equipment, accessories or appurtenances not consistent with the construction, maintenance or operation of said facilities or the exercise of any rights or privileges expressed herein. Grantee shall maintain said right-of-way and facilities in such repair as not to endanger or otherwise limit the enjoyment and use of adjacent properties.

Grantee shall have the right of ingress to and egress from said easement over the lands of the Grantor. Grantee shall exercise such right in such manner as shall not occasion injury or unreasonable inconvenience to the Grantor or the public. Grantee shall at Grantor's election pay for or repair any injury to any of Grantor's land, structures, roads, fences, sidewalks, curbs and other improvements caused by Grantee, its employees, agents or contractors. Grantee shall notify Grantor immediately of any such injury, and shall make said payment or repair as soon as reasonably possible but not to exceed thirty (30) days after such injury occurs. Grantee shall be responsible for the payment of those claims for personal injury or death arising out of any act or omission of its employees or agents in connection with the exercise of its rights hereunder for

which it is held liable under applicable law. Nothing contained herein shall be deemed an express or implied waiver of the sovereign immunity of Grantee.

Grantor, its successors and assigns may use said right-of-way for any purpose not inconsistent with the rights hereby granted, provided such use does not interfere with the safe and efficient construction, operation or maintenance of Grantee's facilities. Grantor's use of the right-of-way as a public road shall not in any way be construed to constitute interference with the construction, operation or maintenance of Grantee's facilities.

This easement shall be in effect for a period of forty (40) years; however, if Grantee at any time discontinues use of all or any portion of the easement herein conveyed for a period of one (1) year, all of Grantee's rights and interest in said easement or portion thereof shall terminate and revert to Grantor, its successors and assigns, and Grantee shall at its expense remove any facilities and restore Grantor's property as nearly to its original condition as practicable, and on written request by Grantor, Grantee shall quitclaim and release same.

If either party at any time deems it necessary or advisable to relocate for convenience any of Grantee's facilities installed and used pursuant to this deed of easement, Grantee shall relocate such facilities to a route or place mutually agreed upon between Grantor and Grantee; provided Grantor, for no additional consideration, shall grant unto Grantee such easements as may be necessary to effect such relocation, subject to the same rights, privileges and conditions, as hereinabove set forth. If such relocation is for the convenience of Grantee, Grantee shall pay the costs of such relocation and restoration of Grantor's property. If such relocation is for the convenience of Grantor, Grantor shall reimburse Grantee the costs of such relocation and restoration of Grantor's property. Upon relocation of any of the facilities from any portion of the easement hereby granted, that portion of the easement shall automatically terminate and all rights, title and interest therein shall revert to Grantor. Upon receipt of written request from Grantor, Grantee shall execute a deed of quitclaim to evidence such reversion to Grantor.

Both Grantor and Grantee agree and attest that no other agreement, either written or implied, has been entered into by either or both parties except as expressed hereinabove.

Grantor covenants that it is seized of and has the right to convey this easement, that Grantee shall have quiet possession, use and enjoyment of this easement, and that Grantor shall execute such further assurances thereof as may be required.

[This space intentionally left blank]

IN TESTIMONY WHEREOF, the City of Charlottesville, Virginia, pursuant to an ordinance adopted by the Council on the _____ day of _____, 2015, has authorized this deed to be executed by Satyendra Singh Huja, its Mayor.

WITNESS the following signatures and seals:

THE RECTOR AND VISITORS OF
THE UNIVERSITY OF VIRGINIA

Patrick D. Hogan
Executive Vice President &
Chief Operating Officer

STATE OF VIRGINIA
COUNTY/CITY OF _____, to wit:

The foregoing instrument was acknowledged before me this ___ day of _____, 2015, by Patrick D. Hogan, Executive Vice President & Chief Operating Officer, for The Rector and Visitors of the University of Virginia.

My commission expires: _____.

Registration Number: _____

NOTARY PUBLIC

Reviewed and Approved as to
Form and Legal Sufficiency:

Pamela H. Sellers
Associate University Counsel and
Special Assistant Attorney General

CITY OF CHARLOTTESVILLE,
VIRGINIA

Satyendra Singh Huja
Mayor

STATE OF VIRGINIA
CITY OF CHARLOTTESVILLE, to wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2015, by Satyendra Singh Huja, Mayor, on behalf of the City of Charlottesville.

My commission expires:_____.

Registration Number _____

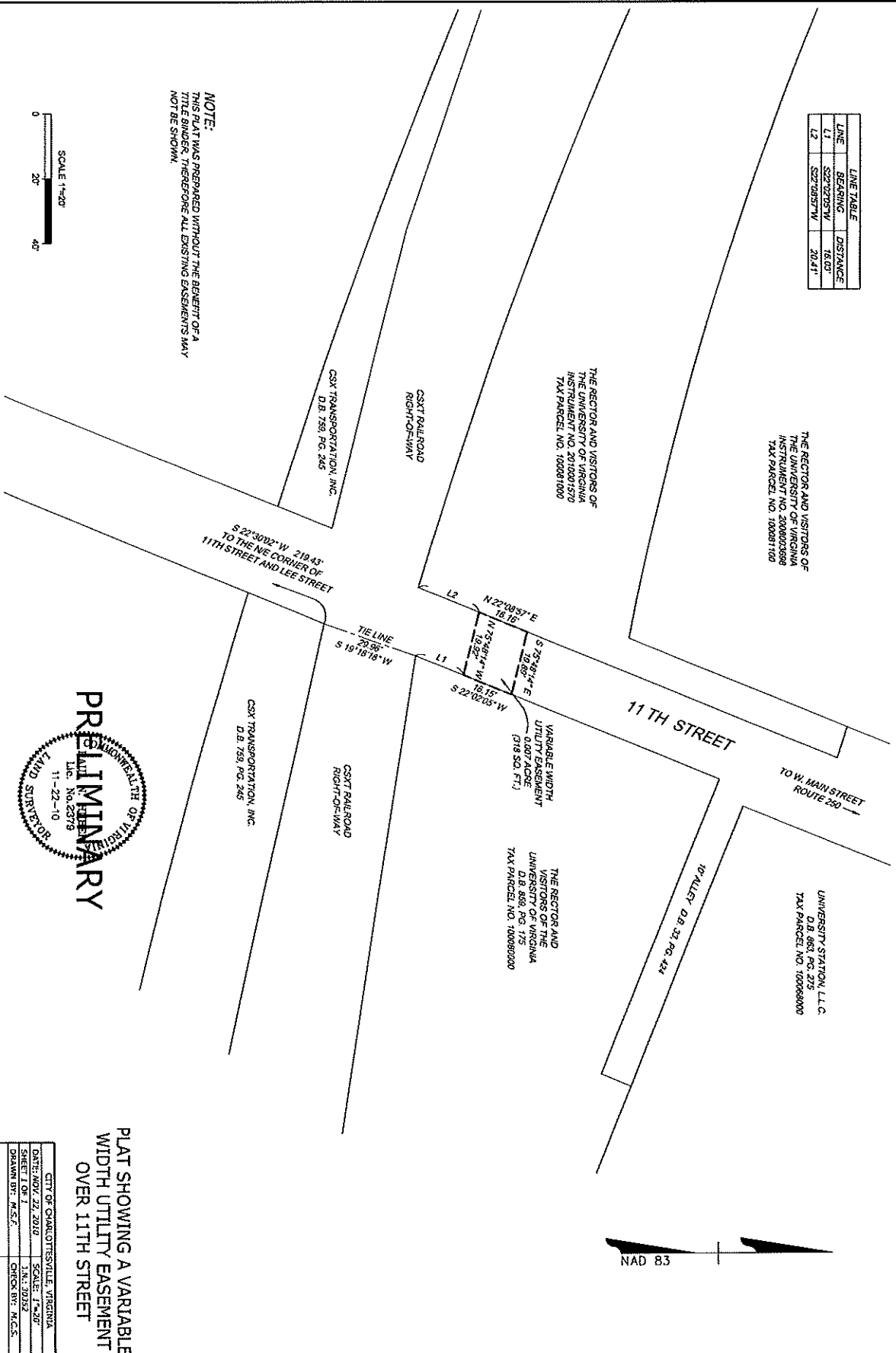
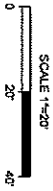
NOTARY PUBLIC

Approved as to Form:

S. Craig Brown, City Attorney

LINE	BEARING	DISTANCE
L1	S22°02'05"W	18.07'
L2	S22°09'57"W	20.41'

NOTE:
THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE BINDER. THEREFORE ALL EXISTING EASEMENTS MAY NOT BE SHOWN.



PRELIMINARY

LAND SURVEYOR

INC. No. 2379

11-22-10

PLAT SHOWING A VARIABLE WIDTH UTILITY EASEMENT OVER 11TH STREET

CITY OF CHARLOTTESVILLE, VIRGINIA	DATE: 2010.22.2010	SCALE: 1"=20'
DRAWN BY: M.S.F.	CHECK BY: M.C.S.	DATE: 11.23.2010

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**CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA**



Agenda Date:	April 20, 2015
Action Required:	Approval of Homeowner Tax Relief Grant Program
Presenter:	Todd D. Divers, Commissioner of the Revenue
Staff Contacts:	Todd D. Divers, Commissioner of the Revenue
Title:	Homeowner Tax Relief Grant - 2015

Background:

Attached is an ordinance for Council’s consideration for the Homeowner Tax Relief grant program for Calendar Year 2015, for certain low-and moderate-income homeowners. The program allows the owners of eligible homeowner-occupied properties grant amounts to be applied to real estate taxes due on the property for the second half of calendar year 2015.

Discussion:

Grant amount is tied to the adjusted gross income of the applicant. An applicant with a household income of \$0 - \$25,000 may receive a grant of \$525. An applicant with a household income of \$25,001- \$50,000 may receive a grant amount of \$375.

Alignment with City Council’s Vision and Priority Areas:

This aligns with the City Council’s Vision “...to be flexible and progressive in anticipating and responding to the needs of our citizens.”

Budgetary Impact:

Cost of this program is funded with the annual budget appropriation for Fiscal Year 2016 approved by Council.

Recommendation:

Approve proposed ordinance

AN ORDINANCE TO ESTABLISH A GRANT PROGRAM TO PROMOTE AND PRESERVE HOMEOWNERSHIP BY LOW- AND MODERATE-INCOME PERSONS WITHIN THE CITY OF CHARLOTTESVILLE

WHEREAS, effective July 1, 2006, §50.7 of the Charter of the City of Charlottesville authorizes City Council to make grants and loans of funds to low- or moderate-income persons to aid in the purchase of a dwelling within the City; and

WHEREAS, this City Council desires to offer a monetary grant for Fiscal Year 2016, to aid low- and moderate-income citizens with one of the ongoing expenses associated with the purchase of a dwelling, *i.e.* real estate taxes; and

WHEREAS, public funding is available for the proposed grant;

NOW, THEREFORE, effective July 1, 2015 and for calendar year 2015, the Charlottesville City Council hereby ordains:

Grant—provided.

(a) There is hereby provided to any natural person, at such person's election, a grant in aid of payment of the taxes owed for the taxable year on real property in the city which is owned, in whole or in part, and is occupied by such person as his or her sole dwelling. The grant provided within this section shall be subject to the restrictions, limitations and conditions prescribed herein following.

(b) If, after audit and investigation, the commissioner of revenue determines that an applicant is eligible for a grant, the commissioner of revenue shall so certify to the city treasurer, who shall implement the grant as a prepayment on the applicant's real estate tax bill due on December 7, 2015.

(c) The amount of each grant made pursuant to this ordinance shall be \$525 for taxpayers with a household income of \$0-25,000, and shall be \$375 for taxpayers with a household income from \$25,001-\$50,000, to be applied against the amount of the real estate tax bill due on December 7, 2015.

Definitions.

The following words and phrases shall, for the purposes of this division, have the following respective meanings, except where the context clearly indicates a different meaning:

(1) *Applicant* means any natural person who applies for a grant authorized by this ordinance.

(2) *Dwelling* means a residential building, or portion such building, which is owned, at least in part, by an applicant, which is the sole residence of the applicant and which is a part of the real estate for which a grant is sought pursuant to this ordinance.

(3) *Grant* means a monetary grant in aid of payment of taxes owed for the taxable year, as provided by this ordinance.

(4) *Spouse* means the husband or wife of any applicant who resides in the applicant's dwelling.

(5)*Real estate* means a city tax map parcel containing a dwelling that is the subject of an grant application made pursuant to this ordinance.

(6)*Taxes owed for the current tax year* refers to the amount of real estate taxes levied on the dwelling for the taxable year.

(7)*Taxable year* means the calendar year beginning January 1, 2015.

(8)*Household income* means (i) the adjusted gross income, as shown on the federal income tax return as of December 31 of the calendar year immediately preceding the taxable year, or (ii) for applicants for whom no federal tax return is required to be filed, the income for the calendar year immediately preceding the taxable year: of the applicant, of the applicant's spouse, and of any other person who is an owner of and resides in the applicant's dwelling. The commissioner of revenue shall establish the household income of persons for whom no federal tax return is required through documentation satisfactory for audit purposes.

Eligibility and restrictions, generally.

A grant awarded pursuant to this ordinance shall be subject to the following restrictions and conditions:

(1)The household income of the applicant shall not exceed \$50,000.

(2)The assessed value of the real estate owned by the applicant shall not exceed \$365,000.

(3)The applicant shall own an interest in the real estate that is the subject of the application (either personally or by virtue of the applicant's status as a beneficiary or trustee of a trust of which the real estate is an asset) and the applicant shall not own an interest in any other real estate (either personally or by virtue of the applicant's status as a beneficiary or trustee of a trust of which the real estate is an asset).

(4)As of January 1 of the taxable year and on the date a grant application is submitted, the applicant must occupy the real estate for which the grant is sought as his or her sole residence and must intend to occupy the real estate throughout the remainder of the taxable year. An applicant who is residing in a hospital, nursing home, convalescent home or other facility for physical or mental care shall be deemed to meet this condition so long as the real estate is not being used by or leased to another for consideration.

(5)An applicant for a grant provided under this ordinance shall not participate in the real estate tax exemption or deferral program provided under Chapter 30, Article IV of the City Code (Real Estate Tax Relief for the Elderly and Disabled Persons) for the taxable year, and no grant shall be applied to real estate taxes on property subject to such program.

(6)An applicant for a grant provided under this division shall not be delinquent on any portion of the real estate taxes to which the grant is to be applied.

(7)Only one grant shall be made per household.

Procedure for application.

(a) Between July 1 and September 1 of the taxable year, an applicant for a grant under this ordinance shall file with the commissioner of revenue, in such manner as the commissioner shall prescribe and on forms to be supplied by the city, the following information:

(1) the name of the applicant, the name of the applicant's spouse, and the name of any other person who is an owner of and resides in the dwelling.

(2) the address of the real estate for which the grant is sought;

(3) the household income;

(4) such additional information as the commissioner of revenue reasonably determines to be necessary to determine eligibility for a grant pursuant to this ordinance.

(b) Changes in household income, ownership of property or other eligibility factors occurring after September 1, but before the end of the taxable year, shall not affect a grant once it has been certified by the commissioner of the revenue, in which case such certified grant shall be applied to the subject real estate.

(c) Any person who willfully makes any false statement in applying for a grant under this division shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not less than \$25 nor more than \$500 for each offense.

**CITY OF CHARLOTTESVILLE, VIRGINIA.
CITY COUNCIL AGENDA.**



Agenda Date:.	May 4, 2015.
Action Required:.	Approve Resolution.
Presenter:.	Christopher V. Cullinan, Finance Director.
Staff Contacts:.	Christopher V. Cullinan, Finance Director. Khristina S. Hammill, Financial and Debt Manager.
Title:	\$15.4 Million Bond Issue (maximum amount) – New Debt. \$16.4 Million Refunding Bond Issue (maximum amount). \$31.8 Total.

Background/Discussion:

The City periodically issues bonds as part of its on-going Capital Improvements Program. Capital spending and the related financing is projected for a 5 year period and updated annually.

This bond issue represents part of the funding plan approved by Council for the City’s on-going Capital Improvements Plan. All of the projects to be funded by this bond issue have been previously approved and appropriated by City Council in prior years and/or in the FY15 budget. The bond proceeds are proposed, but not limited, to be used as follows:

<u>Projects.</u>	<u>Amount.</u>
Public Schools	\$ 1,180,000
Transportation and Access	3,748,354
Public Safety	4,255,745
Public Buildings	1,315,901
Parks and Recreation	1,500,000
Wastewater System Improvements	3,000,000
Stormwater System Improvements	<u>300,000</u>
Total	\$ 15,300,000

These bonds will be repaid over the next 20 years with level annual principal payments. A more detailed discussion of the proposed projects to be funded is attached.

City staff along with The Public Financial Management, Inc. (PFM), the City’s financial advisor, is evaluating the different options available for the actual sale. The bonds will be sold either by competitive bid via the Internet or by a negotiated sale with one or more underwriting firms. The bond market and interest rate environment are being monitored on a daily basis; the exact date of the bond sale is not fixed at this time, but we are anticipating a sale by mid-May. For a competitive bid, the resolution authorizes the City Manager to accept the lowest interest rate bid on the bonds. For a

negotiated transaction, the City Manager will be authorized to select and negotiate with one or more underwriters the final sale price on the bonds.

In addition, as with each new bond issue, City Staff along with its financial advisors, will take the opportunity to evaluate and refund bonds previously issued at a higher interest rate with new refunding bonds issued at a lower interest rate. The resolution approves the issuance of refunding bonds to refund certain outstanding debt of the City. Market conditions will continue to be monitored until the time of sale. If suitable savings opportunities do not materialize, then only the bonds for the new money will be issued.

City management has met with Moody's and Standard & Poor's via conference call to discuss the City's financial condition and to obtain ratings on these bonds. City staff anticipates that the City will retain its AAA bond rating, the highest rating given by both ratings agencies.

Community Engagement: The Director of Finance, as per the law has advertised this public hearing in the newspaper and, if a competitive bidding system is utilized, will advertise the sale information in other media outlets prior to the bond sale date.

Alignment with City Council's Vision and Priority Areas: Approval of this agenda item aligns directly with Council's vision for a **Smart Citizen Focused Government and Economic Sustainability**.

Budgetary Impact:

The City continues to manage its debt and to plan its bond issuance in a manner to:

- (1) Provide a stream of funding as it is needed,
- (2) Keep annual debt service costs on a fairly level amount, (i.e., to avoid large spikes in debt service) and
- (3) To maintain and finance its physical facilities and infrastructure in such a manner that future users/beneficiaries will help to pay for them.

This bond issue is part of the City's on-going capital financing plan. The debt service on this issue will be paid from previously appropriated funds in the City's Debt Service Fund. No new appropriation will be required.

Recommendation:

Staff recommends that Council approve the resolution authorizing the issuance of the bonds within the parameters set forth in the resolution and to authorize the City Manager to accept the low bid on the bond sale on behalf of the City for a competitive transaction or negotiate the final price with the chosen underwriter for a negotiated transaction.

Alternatives: N/A

Attachments:

Descriptions of projects
Resolution

PROJECTS PROPOSED TO BE FUNDED WITH 2015 BOND PROCEEDS.

The following projects are all part of the City's on-going Capital Improvements Program. This program has been in place for a number of years, and all of the projects included here have been previously appropriated.

1. Public Schools - \$1,180,000 – Normally, City Council approves a lump sum appropriation for the Schools each year, and the Schools in turn decide upon the priority order and specific capital needs to be undertaken. Some of the projects covered by this lump sum include: HVAC component replacements and upgrades in various school buildings.
2. Transportation and Access - \$3,748,354 – These funds will be used for street reconstruction, undergrounding utilities and for the design and construction of new sidewalks.
3. Public Safety - \$4,255,745 – As part of the Fire department's apparatus replacement schedule, the cost two replacement fire engines, police mobile radios, fire suppression system installations and a portion of the City's share of a regional police firearms range will be funded with this bond issue.
4. Public Buildings - \$1,315,901 – These funds will allow the City to continue to address on-going repairs and maintenance of existing infrastructure as well as the development of new facilities.
5. Parks and Recreation - \$1,500,000 – These funds will be used to fund the implementation of the park's master plans and renovations to several parks.
6. Wastewater System Improvements - \$3,000,000 – Continued system improvements will be funded by this bond issue.
7. Stormwater System Improvements - \$300,000 – Stormwater system improvements will be funded by this bond issue. This will be the first bond issue for the stormwater system and the debt will be repaid using the fee revenue established with the new Stormwater Utility that began in January 2014.

RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,400,000, TO FINANCE THE COSTS OF CERTAIN PUBLIC IMPROVEMENT PROJECTS, PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015, OF THE CITY OF CHARLOTTESVILLE, VIRGINIA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$16,400,000, PROVIDING FOR THE FORM, DETAILS AND PAYMENT OF SUCH BONDS, AND PROVIDING FOR THE REFUNDING OF CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY.

WHEREAS, the City Council of the City of Charlottesville, Virginia (the “City”), desires to issue general obligation public improvement bonds (the “New Money Bonds”) to finance the costs of certain public improvements for the City, including (i) transportation and access improvements, including but not limited to constructing, equipping and repairing sidewalks and roads and street reconstruction, (ii) improvements to public buildings, (iii) parks and recreation improvements, including but not limited to park system renovations and improvements, (iv) public school improvements, (v) public safety improvements, including but not limited to the acquisition, installation and equipping of police radios, improvements to a firearms range and the acquisition of fire trucks, and (vi) improvements to the City’s wastewater and stormwater systems (collectively, the “Project”);

WHEREAS, the City has previously issued its \$15,500,000 General Obligation Public Improvements Bonds, Series 2006 (the “Series 2006 Bonds”), its \$20,840,000 General Obligation Public Improvement and Refunding Bonds, Series 2008 (the “Series 2008 Bonds”), and its \$17,460,000 General Obligation Public Improvement Bonds, Series 2009A (Bank Qualified) (the “Series 2009 Bonds”);

WHEREAS, the City may effect debt service savings by issuing its general obligation public improvement refunding bonds (the “Refunding Bonds”) to refund all or a portion of the outstanding maturities of the Series 2006 Bonds, the Series 2008 Bonds, and the Series 2009 Bonds (such refunded maturities or portions thereof shall be referred to herein as the “Refunded Bonds”); and

WHEREAS, the City’s administration and a representative of Public Financial Management, Inc., the City’s financial advisor (the “Financial Advisor”), have recommended to the City Council that the City issue and sell one or more series of general obligation public improvement and refunding bonds through either (a) a public offering through a competitive sale (a “Competitive Sale”) or (b) a public offering through a negotiated underwriting (a “Negotiated Sale”) (in either of such funding options, the purchaser(s) of the bonds shall be referred to herein as the “Purchaser”);

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHARLOTTESVILLE, VIRGINIA:

1. Authorization and Issuance of Bonds. The City Council finds and determines that it is in the best interest of the City to authorize the issuance and sale of one or more series of New Money Bonds in an aggregate principal amount not to exceed \$15,400,000 and to use the proceeds thereof, together with other funds as may be available, to finance costs of the Project and to pay costs incurred in connection with issuing such bonds. The City Council further finds and determines that it is in the best interest of the City to provide for the issuance and sale of one or more series of Refunding Bonds, heretofore authorized, in an aggregate principal amount not to exceed \$16,400,000 and to use the proceeds thereof, together with other funds as may be available, to refund all or a portion of the Refunded Bonds and to pay costs incurred in connection with issuing such bonds and refunding the Refunded Bonds.

2. Election to Proceed under the Public Finance Act. In accordance with the authority contained in Section 15.2-2601 of the Code of Virginia of 1950, as amended (the “Virginia Code”), the City Council elects to issue the New Money Bonds and the Refunding Bonds pursuant to the provisions of the Public Finance Act of 1991, Chapter 26 of Title 15.2 of the Virginia Code (the “Public Finance Act”).

3. Bond Details. The New Money Bonds shall be designated “General Obligation Public Improvement and Refunding Bonds, Series 2015,” or such other designation as may be determined by the City Manager (which term shall include the Chief Operating Officer/Chief Financial Officer). The Refunding Bonds shall be designated “General Obligation Public Improvement Refunding Bonds, Series 2015,” or such other designation as may be determined by the City Manager. The New Money Bonds and the Refunding Bonds may be issued and sold together as one series and designated “General Obligation Public Improvement and Refunding Bonds, Series 2015,” or such other designation as may be determined by the City Manager. Any bonds issued as part of a series of New Money Bonds or Refunding Bonds, or as a combined series, shall be referred to herein as a “Bond” or the “Bonds,” as the case may be.

The Bonds shall be in registered form, shall be dated such date as may be determined by the City Manager, shall be in denominations of \$5,000 and integral multiples thereof and shall be numbered R-1 upward, or such other designation as appropriate. Subject to Section 9, the issuance and sale of any series of Bonds are authorized on terms as shall be satisfactory to the City Manager; provided, however, that the Bonds of such series (a) shall have a “true” or “Canadian” interest cost not to exceed 4.0% (taking into account any original issue discount or premium), (b) shall be sold to the Purchaser thereof at a price not less than 98.0% of the principal amount thereof (excluding any original issue discount) and (c) shall mature or be subject to mandatory sinking fund redemption in annual installments ending no later than December 31, 2035; provided, however, that any series of Bonds issued to refund the Refunded Bonds shall produce an aggregate net present value debt service savings to the City of at least 3.0% of the principal amount of the particular Refunded Bonds.

Principal of the Bonds shall be payable annually on dates determined by the City Manager. Each Bond of series shall bear interest from its date at such rate as shall be determined at the time of sale, calculated on the basis of a 360-day year of twelve 30-day months, and payable semiannually on dates determined by the City Manager. Principal and premium, if any, shall be payable to the registered owners upon surrender of Bonds as they become due at the office of the Registrar (as hereinafter defined). Interest shall be payable by check or draft mailed

to the registered owners at their addresses as they appear on the registration books kept by the Registrar on a date prior to each interest payment date that shall be determined by the City Manager (the "Record Date"); provided, however, that at the request of the registered owner of the Bonds, payment may be made by wire transfer pursuant to the most recent wire instructions received by the Registrar from such registered owner. Principal, premium, if any, and interest shall be payable in lawful money of the United States of America.

Initially, one Bond certificate for each maturity of the Bonds shall be issued to and registered in the name of The Depository Trust Company, New York, New York ("DTC"), or its nominee. The City has heretofore entered into a Letter of Representations relating to a book-entry system to be maintained by DTC with respect to the Bonds. "Securities Depository" shall mean DTC or any other securities depository for the Bonds appointed pursuant to this Section.

In the event that (a) the Securities Depository determines not to continue to act as the securities depository for the Bonds by giving notice to the Registrar, and the City discharges the Securities Depository of its responsibilities with respect to the Bonds, or (b) the City in its sole discretion determines (i) that beneficial owners of Bonds shall be able to obtain certificated Bonds or (ii) to select a new Securities Depository, then the Director of Finance of the City shall, at the direction of the City, attempt to locate another qualified securities depository to serve as Securities Depository and authenticate and deliver certificated Bonds to the new Securities Depository or its nominee or to the beneficial owners or to the Securities Depository participants on behalf of beneficial owners substantially in the form provided for in Section 6; provided, however, that such form shall provide for interest on the Bonds to be payable (1) from the date of the Bonds if they are authenticated prior to the first interest payment date or (2) otherwise from the interest payment date that is or immediately precedes the date on which the Bonds are authenticated (unless payment of interest thereon is in default, in which case interest on such Bonds shall be payable from the date to which interest has been paid). In delivering certificated Bonds, the Director of Finance of the City shall be entitled to rely on the records of the Securities Depository as to the beneficial owners or the records of the Securities Depository participants acting on behalf of beneficial owners. Such certificated Bonds will then be registrable, transferable and exchangeable as set forth in Section 8.

So long as there is a Securities Depository for the Bonds, (1) it or its nominee shall be the registered owner of the Bonds; (2) notwithstanding anything to the contrary in this Resolution, determinations of persons entitled to payment of principal, premium, if any, and interest, transfers of ownership and exchanges and receipt of notices shall be the responsibility of the Securities Depository and shall be effected pursuant to rules and procedures established by such Securities Depository; (3) the Registrar and the City shall not be responsible or liable for maintaining, supervising or reviewing the records maintained by the Securities Depository, its participants or persons acting through such participants; (4) references in this Resolution to registered owners of the Bonds shall mean such Securities Depository or its nominee and shall not mean the beneficial owners of the Bonds; and (5) in the event of any inconsistency between the provisions of this Resolution and the provisions of the above-referenced Letter of Representations such provisions of the Letter of Representations, except to the extent set forth in this paragraph and the next preceding paragraph, shall control.

4. Redemption Provisions. The Bonds may be subject to redemption prior to maturity at the option of the City on or after dates, if any, determined by the City Manager, in whole or in part at any time, at a redemption price equal to the principal amount of the Bonds, together with any interest accrued to the redemption date, plus a redemption premium not to exceed 3.0% of the principal amount of the Bonds, such redemption premium to be determined by the City Manager.

Any term bonds may be subject to mandatory sinking fund redemption upon terms determined by the City Manager.

If less than all of the Bonds are called for redemption, the maturities of the Bonds to be redeemed shall be selected by the Director of Finance of the City in such manner as such officer may determine to be in the best interest of the City. If less than all the Bonds of any maturity are called for redemption, the Bonds within such maturity to be redeemed shall be selected by the Securities Depository pursuant to its rules and procedures or, if the book-entry system is discontinued, shall be selected by the Registrar by lot in such manner as the Registrar in its discretion may determine. In either case, (a) the portion of any Bond to be redeemed shall be in the principal amount of \$5,000 or some integral multiple thereof, and (b) in selecting Bonds for redemption, each Bond shall be considered as representing that number of Bonds that is obtained by dividing the principal amount of such Bond by \$5,000. The City shall cause notice of the call for redemption identifying the Bonds or portions thereof to be redeemed to be sent by facsimile or electronic transmission, registered or certified mail or overnight express delivery, not less than 30 nor more than 60 days prior to the redemption date, to the registered owner of the Bonds. The City shall not be responsible for giving notice of redemption to anyone other than DTC or another qualified securities depository then serving or its nominee unless no qualified securities depository is the registered owner of the Bonds. If no qualified securities depository is the registered owner of the Bonds, notice of redemption shall be mailed to the registered owners of the Bonds. If a portion of a Bond is called for redemption, a new Bond in principal amount equal to the unredeemed portion thereof will be issued to the registered owner upon the surrender thereof.

In the case of an optional redemption, the notice may state that (1) it is conditioned upon the deposit of moneys, in an amount equal to the amount necessary to effect the redemption, no later than the redemption date or (2) the City retains the right to rescind such notice on or prior to the scheduled redemption date (in either case, a "Conditional Redemption"), and such notice and optional redemption shall be of no effect if such moneys are not so deposited or if the notice is rescinded as described herein. Any Conditional Redemption may be rescinded at any time. The City shall give prompt notice of such rescission to the affected Bondholders. Any Bonds subject to Conditional Redemption where redemption has been rescinded shall remain outstanding, and the rescission shall not constitute an event of default. Further, in the case of a Conditional Redemption, the failure of the City to make funds available on or before the redemption date shall not constitute an event of default, and the City shall give immediate notice to all organizations registered with the Securities and Exchange Commission ("SEC") as securities depositories or the affected Bondholders that the redemption did not occur and that the Bonds called for redemption and not so paid remain outstanding.

5. Execution and Authentication. The Bonds shall be signed by the manual or facsimile signature of the Mayor, the City's seal shall be affixed thereto or a facsimile thereof printed thereon and shall be attested by the manual or facsimile signature of the Clerk of the City Council; provided, however, that no Bond signed by facsimile signatures shall be valid until it has been authenticated by the manual signature of an authorized officer or employee of the Registrar and the date of authentication noted thereon.

6. Bond Form. The Bonds shall be in substantially the form of Exhibit A, with such completions, omissions, insertions and changes not inconsistent with this Resolution as may be approved by the officers signing the Bonds, whose approval shall be evidenced conclusively by the execution and delivery of the Bonds.

7. Pledge of Full Faith and Credit. The full faith and credit of the City are irrevocably pledged for the payment of principal of and premium, if any, and interest on the Bonds. Unless other funds are lawfully available and appropriated for timely payment of the Bonds, the City Council shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all locally taxable property in the City sufficient to pay when due the principal of and premium, if any, and interest on the Bonds.

8. Registration, Transfer and Owners of Bonds. The Director of Finance of the City is hereby appointed paying agent and registrar for the Bonds (the "Registrar"). The City may, in its sole discretion, at any time appoint a qualified bank or trust company as successor paying agent and registrar of the Bonds. The Registrar shall maintain registration books for the registration of the Bonds and transfers thereof. Upon presentation and surrender of any Bonds to the Registrar, or its corporate trust office if the Registrar is a bank or trust company, together with an assignment duly executed by the registered owner or the owner's duly authorized attorney or legal representative in such form as shall be satisfactory to the Registrar, the City shall execute, and the Registrar shall authenticate, if required by Section 5, and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, in authorized denominations, of the same form and maturity, bearing interest at the same rate, and registered in the name(s) as requested by the then registered owner or the owner's duly authorized attorney or legal representative. Any such exchange shall be at the expense of the City, except that the Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Registrar shall treat the registered owner as the person exclusively entitled to payment of principal, premium, if any, and interest and the exercise of all other rights and powers of the owner, except that interest payments shall be made to the person shown as owner on the registration books on the Record Date.

9. Sale of Bonds. The City Council approves the following terms of the sale of the Bonds. The Bonds shall be sold in one or more series, either through a Competitive Sale, a Negotiated Sale or a combination thereof, as determined by the City Manager to be in the best interest of the City, in a principal amount or principal amounts to be determined by the City Manager, in collaboration with the Financial Advisor, and subject to the limitations set forth in Section 2.

(a) If the City Manager determines that the Bonds (or a portion thereof) shall be sold through a Competitive Sale, the City Manager is authorized, on behalf of the City and in collaboration with the Financial Advisor, to take all proper steps to advertise the Bonds for sale, to receive public bids and to award the Bonds to the bidder providing the lowest “true” or “Canadian” interest cost, subject to the limitations set forth in Section 3. Following a Competitive Sale, the City Manager shall file a certificate with the City Council setting forth the final terms of the Bonds. The actions of the City Manager in selling the Bonds by Competitive Sale shall be conclusive, and no further action with respect to the sale and issuance of the Bonds shall be necessary on the part of the City Council.

(b) If the City Manager determines that the Bonds (or a portion thereof) shall be sold through a Negotiated Sale, the City Manager is authorized, on behalf of the City and in collaboration with the Financial Advisor, to choose an investment banking firm to serve as underwriter for the Bonds and to execute and deliver to the underwriter, as Purchaser of the Bonds, a bond purchase agreement reflecting the final terms of the Bonds. The bond purchase agreement shall be in a form approved by the City Manager, in collaboration with the City Attorney, the Financial Advisor and the City’s bond counsel. The actions of the City Manager in selling the Bonds by Negotiated Sale shall be conclusive, and no further action with respect to the sale and issuance of the Bonds shall be necessary on the part of the City Council.

(c) Following the determination of which method(s) of sale shall be used, the City Manager is hereby authorized to (i) determine the principal amount of the Bonds, subject to the limitations set forth in Section 2, (ii) determine the interest rates of the Bonds, the maturity schedules of the Bonds, and the price to be paid for the Bonds by the Purchaser, subject to the limitations set forth in Section 3, (iii) determine the redemption provisions of the Bonds, subject to the limitations set forth in Section 4, and (iv) determine the dated date, the principal and interest payment dates and the Record Date of the Bonds, all as the City Manager determines to be in the best interest of the City.

10. Official Statement. The draft Preliminary Official Statement describing the Bonds, copies of which have been made available prior to this meeting, is hereby approved as the Preliminary Official Statement by which the Bonds will be offered for sale to the public; provided that the City Manager, in collaboration with the Financial Advisor, may make such completions, omissions, insertions and changes in the Preliminary Official Statement not inconsistent with this Resolution as the City Manager may consider to be in the best interest of the City. After the Bonds have been sold, the City Manager, in collaboration with the Financial Advisor, shall make such completions, omissions, insertions and changes in the Preliminary Official Statement not inconsistent with this Resolution as are necessary or desirable to complete it as a final Official Statement. The City shall arrange for the delivery to the Purchaser of the Bonds of a reasonable number of printed copies of the final Official Statement, within seven business days after the Bonds have been sold, for delivery to each potential investor requesting a copy of the Official Statement and to each person to whom the Purchaser initially sells Bonds.

11. Official Statement Deemed Final. The City Manager is authorized, on behalf of the City, to deem the Preliminary Official Statement and the Official Statement in final form, each to be final as of its date within the meaning of Rule 15c2-12 (the “Rule”) of the SEC, except for the omission in the Preliminary Official Statement of certain pricing and other

information permitted to be omitted pursuant to the Rule. The distribution of the Preliminary Official Statement and the execution and delivery of the Official Statement in final form shall be conclusive evidence that each has been deemed final as of its date by the City, except for the omission in the Preliminary Official Statement of such pricing and other information permitted to be omitted pursuant to the Rule.

12. Preparation and Delivery of Bonds. After the Bonds have been awarded, the officers of the City are authorized and directed to take all proper steps to have the Bonds prepared and executed in accordance with their terms and to deliver the Bonds to the Purchaser thereof upon payment therefor.

13. Redemption of Refunded Bonds. The City Manager is authorized and directed to determine which of the Series 2006 Bonds, the Series 2008 Bonds and the Series 2009 Bonds, if any, and which maturities of each such series, if any, shall constitute the Refunded Bonds. The Escrow Agreement (as hereinafter defined) shall provide for notice of redemption to be given to the registered owners of the Refunded Bonds in accordance with the resolutions providing for the issuance of the Refunded Bonds.

14. Escrow Deposit Agreement. The City Manager is authorized and directed to execute one or more escrow deposit agreements (each an “Escrow Agreement”) between the City and an escrow agent to be appointed by the City Manager (the “Escrow Agent”) with respect to the Refunded Bonds. The Escrow Agreement shall be in the form approved by the City Manager, in collaboration with the City Attorney and the City’s bond counsel, and shall provide for the deposit and investment of a portion of the Bond proceeds for the defeasance of the Refunded Bonds. The execution of the Escrow Agreement by the City Manager shall constitute conclusive evidence of such official’s approval of the Escrow Agreement. The Escrow Agreement shall provide for the irrevocable deposit of a portion of the Bond proceeds (the “Refunding Portion”) in an escrow fund that shall be sufficient, when invested in noncallable, direct obligations of the United States Government (the “Government Obligations”), to provide for payment of principal of and interest on the Refunded Bonds; provided, however, that such Refunding Portion shall be invested in such manner that none of the Bonds will be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended, and regulations issued pursuant thereto (the “Code”). The Escrow Agent is authorized and directed to execute initial and final subscription forms for the purchase of the Government Obligations and such other contracts and agreements necessary to provide for the defeasance of the Refunded Bonds as are approved by the City Manager, in collaboration with the City Attorney and the City’s bond counsel.

15. Deposit of Bond Proceeds. The City Treasurer is authorized and directed (a) to provide for the delivery of the Refunding Portion to the Escrow Agent for deposit in the escrow fund established by the Escrow Agreement, in an amount that shall be sufficient, together with any other funds deposited with the Escrow Agent and the interest thereon when invested as provided in the Escrow Agreement, (i) to pay when due the interest on the Refunded Bonds to the first respective dates on which they may be redeemed at the option of the City and (ii) to pay upon the earlier of maturity or redemption the principal of the Refunded Bonds and (b) to provide for the deposit of the remaining proceeds of the Bonds in a special account to be used to pay the costs incurred in refunding the Refunded Bonds and the costs of issuing the Bonds. The

City Treasurer is further authorized and directed to take all such further action as may be necessary or desirable in connection with the payment and refunding of the Refunded Bonds.

16. Arbitrage Covenants. (a) The City represents that there have not been issued, and covenants that there will not be issued, any obligations that will be treated as part of the same issue of obligations as the Bonds within the meaning of Treasury Regulations Section 1.150-1(c).

(b) The City covenants that it shall not take or omit to take any action the taking or omission of which will cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Code or otherwise cause interest on the Bonds to be includable in the gross income for federal income tax purposes of the registered owners thereof under existing law. Without limiting the generality of the foregoing, the City shall comply with any provision of law that may require the City at any time to rebate to the United States any part of the earnings derived from the investment of the gross proceeds of the Bonds, unless the City receives an opinion of nationally recognized bond counsel that such compliance is not required to prevent interest on the Bonds from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law. The City shall pay any such required rebate from its legally available funds.

17. Non-Arbitrage Certificate and Elections. Such officers of the City as may be requested by the City’s bond counsel are authorized and directed to execute an appropriate certificate setting forth (a) the expected use and investment of the proceeds of the Bonds in order to show that such expected use and investment will not violate the provisions of Section 148 of the Code and (b) any elections such officers deem desirable regarding rebate of earnings to the United States for purposes of complying with Section 148 of the Code. Such certificate shall be prepared in consultation with the City’s bond counsel, and such elections shall be made after consultation with bond counsel.

18. Limitation on Private Use. The City covenants that it shall not permit the proceeds of the Bonds or the facilities financed or refinanced with the proceeds of the Bonds to be used in any manner that would result in (a) 5% or more of such proceeds or facilities being used in a trade or business carried on by any person other than a governmental unit, as provided in Section 141(b) of the Code, (b) 5% or more of such proceeds or facilities being used with respect to any output facility (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being used directly or indirectly to make or finance loans to any persons other than a governmental unit, as provided in Section 141(c) of the Code; provided, however, that if the City receives an opinion of nationally recognized bond counsel that any such covenants need not be complied with to prevent the interest on the Bonds from being includable in the gross income for federal income tax purposes of the registered owners thereof under existing law, the City need not comply with such covenants.

19. SNAP Investment Authorization. The City Council has previously received and reviewed the Information Statement (the “Information Statement”), describing the State Non-Arbitrage Program of the Commonwealth of Virginia (“SNAP”) and the Contract Creating the State Non-Arbitrage Program Pool I (the “Contract”), and the City Council hereby authorizes the

City Treasurer in his discretion to utilize SNAP in connection with the investment of the portion of the proceeds of the Bonds used to finance the Project. The City Council acknowledges that the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the City in connection with SNAP, except as otherwise provided in the Contract.

20. Continuing Disclosure Agreement. The Mayor and the City Manager, either of whom may act, are hereby authorized and directed to execute a continuing disclosure agreement (the “Continuing Disclosure Agreement”) setting forth the reports and notices to be filed by the City and containing such covenants as may be necessary to assist the Purchaser of the Bonds in complying with the provisions of the Rule promulgated by the SEC. The Continuing Disclosure Agreement shall be substantially in the form of the City’s prior Continuing Disclosure Agreements, which is hereby approved for purposes of the Bonds; provided that the City Manager, in collaboration with the Financial Advisor, may make such changes in the Continuing Disclosure Agreement not inconsistent with this Resolution as the City Manager may consider to be in the best interest of the City. The execution thereof by such officers shall constitute conclusive evidence of their approval of any such completions, omissions, insertions and changes.

21. Other Actions. All other actions of officers of the City in conformity with the purposes and intent of this Resolution and in furtherance of the issuance and sale of the Bonds are hereby ratified, approved and confirmed. The officers of the City are authorized and directed to execute and deliver all certificates and instruments and to take all such further action as may be considered necessary or desirable in connection with the issuance, sale and delivery of the Bonds.

22. Repeal of Conflicting Resolutions. All resolutions or parts of resolutions in conflict herewith are repealed.

23. Filing With Circuit Court. The Clerk of the City Council, in collaboration with the City Attorney, is authorized and directed to see to the immediate filing of a certified copy of this resolution in the Circuit Court of the City.

24. Effective Date. This Resolution shall take effect immediately.

[FORM OF BOND]

Unless this certificate is presented by an authorized representative of The Depository Trust Company, a New York corporation (“DTC”), to the issuer or its agent for registration of transfer, exchange or payment, and any certificate is registered in the name of Cede & Co., or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), **ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL** inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

REGISTERED

REGISTERED

No. R-_____

\$_____

UNITED STATES OF AMERICA

COMMONWEALTH OF VIRGINIA

CITY OF CHARLOTTESVILLE

[General Obligation Public Improvement and Refunding Bond]

Series 2015

INTEREST RATE

MATURITY DATE

DATED DATE

CUSIP

_____%

September 15, ____

_____, 2015

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

DOLLARS

The City of Charlottesville, Virginia (the “City”), for value received, promises to pay, upon surrender hereof to the registered owner hereof, or registered assigns or legal representative, the principal sum stated above on the maturity date stated above, subject to prior redemption as hereinafter provided, and to pay interest hereon from its date semiannually on each March 15 and September 15, beginning [September 15, 2015], at the annual rate stated above, calculated on the basis of a 360-day year of twelve 30-day months. Principal, premium, if any, and interest are payable in lawful money of the United States of America by the City Treasurer, who has been appointed paying agent and registrar for the bonds, or at such bank or trust company as may be appointed as successor paying agent and registrar by the City (the “Registrar”).

Notwithstanding any other provision hereof, this bond is subject to a book-entry system maintained by The Depository Trust Company (“DTC”), and the payment of principal, premium,

if any, and interest, the providing of notices and other matters shall be made as described in the City's Letter of Representations to DTC.

This bond is one of an issue of \$_____ [General Obligation Public Improvement and Refunding] Bonds, Series 2015, of like date and tenor, except as to number, denomination, rate of interest, privilege of redemption and maturity, and is issued pursuant to the Constitution and statutes of the Commonwealth of Virginia, including the Public Finance Act of 1991. The bonds are being issued pursuant to a resolution adopted by the City Council of the City (the "City Council") on _____, 2015, to refund certain of the City's general obligation bonds and to finance certain public improvement projects.

Bonds maturing on or before September 15, 20__, are not subject to redemption prior to maturity. Bonds maturing on or after September 15, 20__, are subject to redemption prior to maturity at the option of the City on or after September 15, 20__, in whole or in part (in any multiple of \$5,000) at any time, upon payment of the following redemption prices (expressed as a percentage of principal amount of bonds to be redeemed) plus interest accrued and unpaid to the date fixed for redemption:

Period During Which Redeemed (Both Dates Inclusive)	Redemption Price
--	-----------------------------

[Bonds maturing on September 15, 20__, are required to be redeemed in part before maturity by the City on September 15 in the years and amounts set forth below, at a redemption price equal to the principal amount of the bonds to be redeemed, plus accrued interest to the redemption date:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
--------------------	----------------------	--------------------	----------------------

If less than all of the bonds are called for redemption, the bonds to be redeemed shall be selected by the Director of Finance of the City in such manner as such officer may determine to be in the best interest of the City. If less than all of the bonds of any maturity are called for redemption, the bonds within such maturity to be redeemed shall be selected by DTC or any successor securities depository pursuant to its rules and procedures or, if the book-entry system is discontinued, shall be selected by the Registrar by lot in such manner as the Registrar in its discretion may determine. In either case, (a) the portion of any bond to be redeemed shall be in the principal amount of \$5,000 or some integral multiple thereof and (b) in selecting bonds for redemption, each bond shall be considered as representing that number of bonds that is obtained by dividing the principal amount of such bond by \$5,000. The City shall cause notice of the call for redemption identifying the bonds or portions thereof to be redeemed to be sent by facsimile or electronic transmission, registered or certified mail or overnight express delivery, not less than 30 nor more than 60 days prior to the redemption date, to the registered owner hereof. If a portion of this bond is called for redemption, a new bond in principal amount of the unredeemed portion hereof will be issued to the registered owner upon surrender hereof.

The City may give notice of redemption prior to a deposit of redemption moneys if such notice states that the redemption is to be funded with the proceeds of a refunding bond issue and is conditioned on the deposit of such proceeds. Provided that moneys are deposited on or before the redemption date, such notice shall be effective when given. If such proceeds are not available on the redemption date, such bonds will continue to bear interest until paid at the same rate they would have borne had they not been called for redemption. On presentation and surrender of the bonds called for redemption at the place or places of payment, such bonds shall be paid and redeemed.

The full faith and credit of the City are irrevocably pledged for the payment of principal of and premium, if any, and interest on this bond. Unless other funds are lawfully available and appropriated for timely payment of this bond, the City Council shall levy and collect an annual ad valorem tax, over and above all other taxes authorized or limited by law and without limitation as to rate or amount, on all taxable property within the City sufficient to pay when due the principal of and premium, if any, and interest on this bond.

The Registrar shall treat the registered owner of this bond as the person exclusively entitled to payment of principal of and premium, if any, and interest on this bond and the exercise of all others rights and powers of the owner, except that interest payments shall be made to the person shown as the owner on the registration books on the 1st day of the month in which each interest payment is due.

All acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to and in the issuance of this bond have happened, exist and have been performed, and the issue of bonds of which this bond is one, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Constitution and statutes of the Commonwealth of Virginia.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF, the City of Charlottesville, Virginia, has caused this bond to be to be signed by the Mayor, its seal to be affixed hereto and attested by the Clerk of the City Council, and this bond to be dated the date first above written.

(SEAL)

Mayor, City of Charlottesville, Virginia

(ATTEST)

Clerk of Council,
City of Charlottesville, Virginia

ASSIGNMENT

FOR VALUE RECEIVED the undersigned sell(s), assign(s) and transfer(s) unto

(Please print or type name and address, including postal zip code, of Transferee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF TRANSFEREE:

: :
: :
: :

the within bond and all rights thereunder, hereby irrevocably constituting and appointing

_____,
Attorney, to transfer said bond on the books kept for the registration thereof, with full power of
substitution in the premises.

Dated: _____

Signature Guaranteed

NOTICE: Signature(s) must be guaranteed
by an Eligible Guarantor Institution such
as a Commercial Bank, Trust Company,
Securities Broker/Dealer, Credit Union
or Savings Association who is a member
of a medallion program approved by The
Securities Transfer Association, Inc.

(Signature of Registered Owner)

NOTICE: The signature above must
correspond with the name of the
registered owner as it appears on the
front of this bond in every particular,
without alteration or enlargement or any
change whatsoever.

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CITY OF CHARLOTTESVILLE, VIRGINIA CITY COUNCIL AGENDA

Agenda Date: May 4, 2015

Action Required: Resolution

Presenter: Christina Fisher, Assistant Traffic Engineer

Staff Contacts: Christina Fisher, Assistant Traffic Engineer
Donovan Branche, City Traffic Engineer

Title: 10th/Page and Fifeville Neighborhood Permit Parking

Background:

In 2013, some residents of the 10th and Page and Fifeville neighborhoods approached the City with concerns about commuter parking on their streets. There was a perception that year-round UVa employees were making it hard for residents to park.

City Code Section 15-203: Establishment of Restricted Parking Blocks states that in order to establish a restricted block a petition shall be received that is signed by one representative of at least 75% of the affected households within the proposed area. This petition triggers the next step which is a survey that is conducted by staff on the parking utilization in the affected area. The residents who were concerned about the parking did not feel comfortable or physically able to gather the appropriate signatures, so the University of Virginia and the City of Charlottesville partnered to proactively survey the area.

Section 15-203 states that on three separate days at least 75% of the total number of on-street parking spaces in the proposed restricted parking area should be occupied and 50% of those should be occupied by commuters in order to make a recommendation to Council to proceed with establishing the blocks as restricted. The results of the 2013 survey showed that none of the streets met the thresholds defined by City Code.

On January 6, 2014, City Council voted to establish a trial period per Sec. 15-207 of the City Code- Establishment of Trial Permit Parking Areas. This trial lasted until August 31, 2014.

On September 15, 2014, staff presented to Council the results of a neighborhood ballot regarding the trial zones. Ballots were hand delivered to all affected households and the vote could be registered by email, phone or in person. An overall thirty-eight (38) percent response rate was obtained. No individual street had greater than 55% response rate. Because of the low response rate, City Council chose to extend the trial period for 6 more months in an effort to obtain neighborhood consensus.

On April 20, 2015, Staff returned to City Council for a decision on whether to make the trial streets a permanent part of the permit parking program or to discard the permit parking. City staff balloted the neighborhood and attended two neighborhood meetings as well as placed an ad in the local newspaper alerting the residents that a public hearing would be held on April 20th at the City Council meeting. 26 responses from 188 residences (14%) were received. Of the 26 responses, 20 were in favor of keeping permit parking. City Council decided to conduct another public hearing on May 4, 2015.

To prepare for the public hearing staff hand-delivered flyers to 188 residences on April 22, 2015. The flyer asked for participation in the public hearing and a phone call or email if they could not attend but wanted to speak on the subject or had questions.

Discussion:

This agenda item is to request guidance on whether permit parking is to be established on Page Street, Paoli Street, 10½ Street NW, 9th Street (Page Street to West Street), King Street, Elm Street and Pine Street. Council carried over the ordinance on first reading to expand Zone 7 so that Elm Street and Pine Street could be considered for permit parking. If the ordinance is not adopted on May 4th, Elm Street and Pine Street will not be eligible for designation as permit parking blocks.

Budgetary Impact: The cost to convert the streets to permanent permit parking areas is minimal and can be absorbed by City resources.

Alignment with City Council’s Vision Areas and Strategic Plan:

This item aligns with Council’s priority of a “Smart, Citizen-Focused Government”. It contributes to Goal 2 of the Strategic Plan, Be a safe, equitable, thriving, and beautiful community, and objective 2.6. Engage in robust and context sensitive urban planning.

Community Engagement:

August 2013- City staff, University of Virginia Parking and Transportation and University of Virginia Office of Community Relations met with neighborhood leaders.

December 9-16, 2013 Staff hand delivered ballot letters detailing the January 6, 2014 agenda item. This letter also included a fact sheet that explained permit parking administration and cost.

June 2014- Ballots were hand delivered to each affected household asking to voice their opinion on keeping or discarding permit parking. Residents were asked to register their vote via phone, email, or in person. Additionally, Staff presented at the July neighborhood meeting.

March 2015- Staff hand delivered ballot letters and asked for responses within 2 ½ weeks via phone, email, or in person. Staff attended the Fifeville and 10th/Page Neighborhood meeting and placed an ad in the local newspaper.

April 2015- Staff hand delivered flyers to the neighborhood and placed an ad in the local newspaper.

Alternatives:

1. Follow City Code Section 15-203 which states that 75% of parking spaces should be occupied and 50% of those spaces are occupied commuters in order to establish permit parking. This warrant was not met and means that permit parking will not be established on the affected streets above.
2. Follow City Code Section 15-207 which states any restricted parking areas established on a trial basis pursuant to this section shall, at the expiration of the trial period established by the city council, continue to be restricted unless and until otherwise declared by the city council.

Attachments:

Resolution

Flyer

RESOLUTION
APPROVING CERTAIN STREETS IN 10TH/PAGE
AND FIFEVILLE NEIGHBORHOODS
AS RESTRICTED PARKING AREAS

WHEREAS, residents of 9th Street, N.W. from Page Street to West Street, 10½ Street, N.W. (300-500 blocks), Elm Street (700 block), King Street (700-800 blocks), Page Street (800-1100 blocks), Paoli Street (900 block), and Pine Street (700 block) were surveyed on whether they want Council to designate these blocks permanently as restricted parking areas, replacing the temporary permit parking designation in place since February 1, 2014; and

WHEREAS, in accordance with City Code Section 15-201, *et seq.*, the City Traffic Engineer has conducted on street parking surveys and delivered notice to all residents of the affected areas that Council will consider designating such areas as restricted parking areas; and

WHEREAS, public hearings were held at the Council meetings on April 20, 2015 and May 4, 2015, after notice of each hearing was published in a local newspaper and delivered to all residents of the affected areas, seeking comments from affected residents; and

WHEREAS, Council has considered:

- (a) the purpose and intent of the permit parking ordinance and regulations;
- (b) the alternate means of transportation, if any, to and from the restricted parking area being established;
- (c) the adverse impact that restricting parking in such area might have on nearby neighborhoods that do not have permit parking;
- (d) the adverse impact that such restrictions may have on the non-residents of the proposed restricted parking area and their ability to find available parking near their place of work; and
- (e) the hours, if any, during which the proposed restricted parking area is affected by commuter vehicles; now, therefore

BE IT RESOLVED by the Council of the City of Charlottesville that the following streets (or portions thereof) are hereby designated as restricted parking areas:

Street	Block
10 1/2 Street	300
	400-500
9th Street	200
	400
Elm Street	700
King Street	700
	800
Page Street	800
	900
	1000
	1100
Paoli Street	900
Pine Street	700



Permit Parking Public Hearing

Monday, May 4, 2015, 7:00 PM

***The City Council wants to hear from you
about permit parking in your neighborhood!***

There will be a public hearing at the May 4th City Council meeting at City Hall (605 East Main Street) to discuss keeping permit parking on your street. All residents, property owners, renters who live in the areas listed below are invited to attend to voice their opinion on this important topic for your neighborhood.

<u>Street</u>	<u>Block</u>
10 1/2 Street	300
	400-500
9th Street	200
	400
Elm Street	700
King Street	700
	800
Page Street	800
	900
	1000
	1100
Paoli Street	900
Pine Street	700

If you are unable to attend this meeting or have any questions, please call or email by May 1, 2015. You can reach Christy Fisher at (434)970-3329 or fisherch@charlottesville.org.



CITY OF CHARLOTTESVILLE, VIRGINIA CITY COUNCIL AGENDA

Agenda Date:	May 4, 2015
Action Required:	Public Hearing and Approval
Presenter:	Melissa Thackston, Grants Coordinator
Staff Contacts:	Melissa Thackston, Grants Coordinator
Subject:	Approval of FY 2015-2016 Annual Action Plan

Background: The Consolidated Plan sets forth goals to support our community development needs over a five-year period (2014 – 2018) for low and moderate income individuals in the City and counties that make up the Planning District. The current five year Consolidated Plan was adopted last year at the May 6, 2013 City Council Meeting.

Discussion: Each year localities are required to complete an Action Plan that details goals and objectives to be carried out in the upcoming program year. This is the third Action Plan of the 2014-2018 Consolidated Plan. This document also serves as the City's application for Community Development Block Grant (CDBG) funds and the Thomas Jefferson Planning District's application for HOME funds. It is due, in its final form, to HUD on May 15th.

Community Engagement: On March 10th, the proposed FY 15-16 CDBG and HOME budget came before the Planning Commission for a public hearing and the CDBG and HOME budgets were approved by Council at the April 20th meeting, and an additional public hearing held at the Water Street Center of the Thomas Jefferson Planning District Commission on April 2nd.

The Action Plan has been advertised for a thirty-day comment period (March 20th – April 20th 2015) before being sent to HUD for approval. The Housing Directors Council had an opportunity to make comments on the Action Plan at their March 17 and April 14, 2015 meetings. Comments received from Housing Directors have been incorporated into the Action Plan. The plan is in draft form pending approval from Council at the May 4th meeting.

The Participation section of the Action Plan summarizes all community engagement efforts, as well as all comment received and incorporated into the plan.

Goals and Objectives including: Goal 1 Enhance the self-sufficiency of residents;; 1.1 Promote education and training; 1.2 Reduce employment barriers; 1.3 Increase affordable housing options; 1.4 Enhance financial health; 1.5 Improve college/ career readiness of students.; 2.3. Provide reliable and high quality infrastructure; 3.1. Develop a quality workforce; 3.2. Attract and cultivate a variety of new businesses; and 3.3. Grow and retain viable businesses

Budgetary Impact: The HOME program requires the City to provide a 25% match. The sum necessary to meet the FY 2015-2016 match is \$14,243, which will need to be appropriated out of the Charlottesville Housing Fund (CP-0084) at a future date. The Action Plan will have no additional budgetary impacts.

Recommendation: Staff recommends approval of the 2015-2016 Action Plan of the 2014-2018 Consolidated Plan. Funds will not be available or eligible to be spent until HUD releases funds.

Alternatives: No alternatives are proposed.

Attachments: 2015-2016 Annual Action Plan

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan for 2013-2017 set forth an overall plan to support community development needs, including housing needs, in the Thomas Jefferson Planning District and in the City of Charlottesville. The Action Plan for FY 2015-2016 re-affirms the goals expressed in the region's Consolidated Plan, which was developed and adopted in May 2013. The Consolidated Plan is a five-year document that guides the specific activities developed annually through the Action Plan. Both the Consolidated Plan and the annual Action Plan guide the use of federal Community Development Block Grant (CDBG) funds received annually by the City of Charlottesville and the federal HOME funds received annually by the Thomas Jefferson HOME Consortium. Consortium members include the City of Charlottesville and the counties of Albemarle, Fluvanna, Greene, Louisa, and Nelson.

The member governments of the Thomas Jefferson Planning District agreed on an equal share basis of HOME funds available to each participating government (with towns included with their respective counties) with the exception of 15% of the total HOME funds, which are reserved for the Community Housing Development Organization (CHDO) set aside. The CHDO funds are rotated among the participating localities. The City of Charlottesville has been designated the lead agency for the HOME Consortium and the Thomas Jefferson Planning District Commission the designated Program Manager for the Consortium.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This Action Plan identifies specific activities to be undertaken with the funds during the program year from July 1, 2015 to June 30, 2016 as a means of fulfilling the goals stated in the Consolidated Plan. The objectives and outcomes of the Annual Action Plan for 2015-2016 are linked to the priority 5-Year Goals for set forth in the Consolidated Plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Past performance of the City of Charlottesville's CDBG program and the HOME Consortium is recorded annually in the Consolidated Annual Performance Evaluation Report (CAPER) and submitted to HUD. These documents are also available online at the TJPDC website.

Prior to updating the Consolidated Plan, the Housing Directors performed a self-evaluation of the full scope of the 5-year plan, essentially adding up accomplishments recorded in the previous CAPERs. The purpose of the self-assessment was to set realistic goals, based on what has been achievable in the past given a certain level of funding. The evaluation revealed that some activities fell short of the goals in the previous Consolidated Plan, while others greatly exceeded the goals. In general downpayment assistance and other activities designed to promote first-time homeownership lagged. This is mostly accounted for by the significant downturn in the housing market that occurred during the Consolidated Plan timeline, and the resulting paucity of prospective homebuyers. On the other hand, housing rehabilitations exceeded projected outcomes in most of the localities, based on a greater demand for these activities. The Consolidated Plan establishes broad 5-year goals, but the annual Action Plans allow the City of Charlottesville and the HOME Consortium the ability to adapt to current market conditions and changing needs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation was a central component of the Consolidated Plan update, completed in May 2013. This process established the goals and priorities for the Consolidated Plan, which continues to inform the annual Action Plans. For this Action Plan, a draft for public comment was made available on March 20, 2015 for a 30-day public comment period. An advertisement on the availability of the draft and the comment period appeared in the Tuesday, March 19, 2015 issue of the Daily Progress, the newspaper of general circulation in the region. A public hearing was held at the Thomas Jefferson Planning District Commission's (TJPDC's) regular meeting on April 2, 2015. The draft plan was posted on the TJPDC web site and an article on the availability of the plan was included in TJPDC's April 7, 2015 News Brief, reaching an audience of approximately 1,200 people across the region. Prior to adoption, the City Council held a public hearing on May 4, 2015.

The City of Charlottesville has been including citizens in the planning process of the use of CDBG funds through both public hearings and citizen committees. The process began in August 2014 with an initial public hearing to discuss the general priorities of the CDBG funding and the selection of the priority neighborhood. Following the public hearing and recommendations from City Council, the CDBG Task Force—made up of residents from each Target Neighborhood, as well as the School Board, Planning Commission, Social Agencies and one at large member—met to discuss how City Council directives could be implemented. The CDBG Task Force issued an RFP for potential projects and reviewed submissions through February 2015. A list of projects recommended for funding by the CDBG Task Force was taken before a Joint Public Hearing of the Planning Commission and City Council in March 2015. The comments from the public hearing were very positive and the projects proposed to receive funding

were recommended for approval by the Planning Commission. City Council reviewed the CDBG budget during their April 6 and 20, 2015 meeting, making a few small changes to what was recommended.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Comments were received on the Consolidated Plan throughout all phases of the process. A total of four public hearings were held during the Annual Action Plan process.

6. Summary of comments or views not accepted and the reasons for not accepting them

For the Action Plan process, no comments made during public meetings have been rejected, and all were incorporated into the Action Plan to the extent that they were relevant to the intent of the plan.

7. Summary

This one-year Action Plan is consistent with the goals established in the five-year Consolidated Plan.

The Consolidated Plan contains data and narrative to establish the current and anticipated needs, a description of the current and anticipated market context within which any activities would be conducted, and a strategic plan designed to meet identified needs with the anticipated funding available. The plan governs housing and community development actions undertaken by the City of Charlottesville and the HOME Consortium between 2013 and 2018.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHARLOTTESVILLE	
CDBG Administrator	CHARLOTTESVILLE	
HOPWA Administrator		
HOME Administrator	CHARLOTTESVILLE	HOME Consortium at TJPDC
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Thomas Jefferson Planning District Commission (TJPDC) and City of Charlottesville have jointly taken a leadership role in preparing the Annual Action Plan, with assistance from members of the Thomas Jefferson HOME Consortium. The PDC serves as the administrator for the HOME Consortium. The City of Charlottesville is the administrator for the CDBG entitlement funds.

Consolidated Plan Public Contact Information

For more information on the 2015 Action Plan, please contact Billie Campbell at bcampbell@tjpd.org or 434-979-7310 ext 230 or Melissa Thackston at thackston@charlottesville.org or 434-970-3182.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

This section lists the agencies and organizations that have been consulted for information and direction on the Action Plan. Many of the consulting parties influenced the Action Plan, typically in the areas specific to the expertise of the organization.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

There are a few umbrella organizations in the region that serve to bring together housing providers and human services and health agencies. The Disabilities Services Board (DSB), which was staffed by the Thomas Jefferson Planning District Commission, convened a range of people and organizations in the region with an interest in serving people with a broad range of disabilities. A needs assessment gathering was held by the DSB in January 2013 to assess progress made toward addressing needs previously recorded, and to consider new needs that had arisen in recent years. The DSB was disbanded in early 2015, and will be replaced by the No Wrong Door Advisory Council, staffed by the Jefferson Area Board for Aging (JABA), as part of the federal Aging and Disability Resource Connections (ADRC) initiative.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care was consulted during the annual action plan. The CoC, under the leadership of the Thomas Jefferson Area Coalition for the Homeless (TJACH), provided information on actions for the homeless and other special needs. TJACH is adopted an update of the Community Plan to End Homelessness on March 25, 2015, to reflect current needs, changing federal funding priorities, and greater collaboration.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Charlottesville, Albemarle County, and the Thomas Jefferson Planning District Commission have seats as public members of TJACH's Governance Board. That body establishes funding priorities and develops the regional submission for ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ALBEMARLE HOUSING IMPROVEMENT PROGRAM (AHIP)
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in HOME Consortium Housing Directors meetings.
2	Agency/Group/Organization	PIEDMONT HOUSING ALLIANCE
	Agency/Group/Organization Type	Housing Service-Fair Housing Regional organization Community Development Financial Institution
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.

3	Agency/Group/Organization	FLUVANNA / LOUISA HOUSING FOUNDATION
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in HOME Consortium Housing Directors meetings.
4	Agency/Group/Organization	NELSON COUNTY COMMUNITY DEVELOPMENT FOUNDATION
	Agency/Group/Organization Type	Housing Services - Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.
5	Agency/Group/Organization	SKYLINE CAP
	Agency/Group/Organization Type	Housing Services - Housing Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in the HOME Consortium Housing Directors meetings.
6	Agency/Group/Organization	THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
	Agency/Group/Organization Type	Housing Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Thomas Jefferson Planning District Commission houses and staffs the HOME Consortium and helped co-write the Annual Action Plan. TJPDC has a regional representative on the TJACH Governance Board.
7	Agency/Group/Organization	Jefferson Area Board of Aging
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	JABA is a partner in Action 2020.
8	Agency/Group/Organization	CHARLOTTESVILLE REDEVELOPMENT AND HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CRHA responded to request for information/update.
9	Agency/Group/Organization	Thomas Jefferson Area Coalition for the Homeless
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information and update.

Identify any Agency Types not consulted and provide rationale for not consulting

A wide range of organizations were informed about the Annual Action Plan update process and kept informed of public meetings and draft reviews by email throughout the course of the update. These organizations include business groups, social service providers, neighborhood associations, real estate and housing organizations, anti-poverty organizations, and health and mental health organizations. Not all opted to participate in providing feedback or comments.

The full list of those notified is as follows: Agencies and Organizations - The Charlottesville Health Department of the Thomas Jefferson Health District, United Way, Independence Resource Center, County of Albemarle, Salvation Army, Region Ten Community Services, Monticello Area Community Action Agency, Charlottesville Redevelopment and Housing Authority, Albemarle Housing Improvement Program, Piedmont Housing Alliance, Jefferson Area Board For Aging, County of Albemarle Housing Office, Public Housing Association of Residents, On Our Own-Drop-In Center, and Charlottesville/Albemarle Legal Aid Society; Local Media - The Daily Progress, Fluvanna Review, Greene County Record, The Central Virginia, and Cville Weekly; Neighborhood Associations – Belmont-Carlton, Blue Ridge Commons, Burnett Commons, Fifeville, Forest Hills, Fry’s Spring, Greenbrier, Jefferson Park Avenue, Johnson Village, Kellytown, Lewis Mountain, Little High, Locust Grove, Martha Jefferson, Meadows, Meadowbrook Hills/Rugby, North Downtown, Orangedale, Ridge Street, Rose Hill, Starr Hill, University, Venable, Westhaven, Willoughby, Woodhaven, Woolen Mills and 10th and Page.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	TJACH	The revised Community Plan to End Homelessness overlaps with the Consolidated Plan, as described in SP-60.
Fair Housing and Equity Assessment	TJPDC	The FHEA was written as part of a sustainable Communities Regional Planning Grant. Goals encourage regional provision of affordable housing and integration of neighborhoods overlap with this plan.
Comprehensive Plans	Charlottesville and Albemarle County	The Comprehensive Plans of these two jurisdictions were updated concurrently with the Consolidated Plan, and the housing chapters of these plans mutually support the Annual Action Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Community Health Improvement Plan	TJ Health District	This regional health plan was consulted for the Needs Assessment of the Consolidated Plan for any health-related impacts that may result from housing and community development in the region.

Table 3 – Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Citizen participation was a central component of the Consolidated Plan update, with members of the public and representatives of stakeholder organizations giving substantive input during every stage of the process. A public meeting was held on October 9, 2012 as a kick-off. The 25 participants were equipped with the tools necessary to evaluate needs and inform goals on their own. The CPD maps website was demonstrated, as well as new data on housing and transportation affordability. Staff drafting the plan update received guidance for who should be involved, what materials should be used, and how input should be received during the update process.

A dedicated webpage was established on the TJPDC website, and materials and meeting notices were published there as they became available. Notifications were also made to an email list of interested parties. A detailed online survey was administered between January 15, 2013 and February 12, 2013. A total of 93 respondents ranked priority needs for the area, suggested new needs, ranked previous goals for each localities, and suggested new goals. The results of the survey, as aggregated, were directly incorporated into the Priority Needs and Goal sections of the plan.

A needs assessment forum was held in January 2013 with the Disabilities Services Board to assess the housing and community development needs unique to the population of people with disabilities.

The plan process was completed with a series of events held between March and May of 2013. They were widely publicized through flyers, a newspaper advertisement, and email blasts. All outreach for these events explicitly encouraged low-income and minority members of the public to participate. The events included a public hearing with the TJPDC to hear the results of the needs assessment/market analysis, a larger community workshop with 27 people in attendance, a month-long public comment period for a draft of the plan, and a final public hearing with the City of Charlottesville to review and approve a final draft prior it submission. Participants at each of these venues were directly given opportunities to comment on findings and draft goals of the plan. All comments were recorded, and have been used to revise the content of the plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community	A notice of public hearings and public comment period for the Annual Action Plan was published in the Daily Progress on Thursday, March 19, 2015. All interested citizens were invited to comment on the draft plan.	None received.	N/A	
2	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the City of Charlottesville City Council's August 18, 2014 regular meeting to discuss the general priorities for CDBG funding and to select a priority neighborhood.	None received.	N/A	
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the Thomas Jefferson Planning District Commission's regular meeting on April 2, 2015.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community	A public hearing was held at the City of Charlottesville City Council's regular meeting on May 4, 2015.			
5	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	The City of Charlottesville CDBG task force comprising Council appointed residents from each target neighborhood, a School Board member, a Planning Commissioner, and social agency representative, and an at large member met two times in February to review applications for funding and make recommendation to City Council.	None received.	N/A	
6	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community	The City of Charlottesville Strategic Action Team comprising staff from Planning, Social Services, Human Services, Economic Development, and the City Manager's Office met and reviewed applications for Economic Development funding.	None received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Internet Outreach	Non-targeted/broad community	The draft plan was posted on the TJPDC web site and an article on the availability of the plan was included in the TJPDC's April 7, 2015 News Brief, reaching an audience of approximately 1,200 people across the region.	None received.	N/A	www.tjpd.org/housing/index.asp
9	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	A notice of the public comment period was sent to the City of Charlottesville Public Notification email list. This list comprises over 450 individuals including the leaders of all neighborhood groups and resident associations (including public housing).	One citizen responded that the City's goal regarding homeowner rehabilitation should reflect language in the comprehensive plan.	Because the goals in the Action Plan are regional, changing the text to reflect one locality's comprehensive plan cannot be done. Further, the goal's text is formed at the Consolidated plan level. This comment was instead incorporated into the description of the Charlottesville Homeowner Rehab project text.	
10	Internet Outreach	Non-targeted/broad community	The draft Action Plan for public comment was posted on the City of Charlottesville website.	None received.	N/A	www.charlottesville.org

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

This section lists the expected resources available through the HOME and CDBG programs to be applied toward meeting the goals of this plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	376,098	0	507,962	884,060	752,196	Prior resources include funding from activities that have be completed or cancelled with funds remaining or EN that has been freed up as a result of PI that has been applied during prior year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	455,749	57,000	15,129	527,878	891,498	Prior resources include funding from activities that have be completed or cancelled with funds remaining or EN that has been freed up as a result of PI that has been applied during prior year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Acquisition Admin and Planning Homebuyer assistance Homeowner rehab Housing Multifamily rental new construction Multifamily rental rehab New construction for ownership	1,520,000	0	0	1,520,000	6,500,000	Each year, the City of Charlottesville allocates a portion of its CIP to the Charlottesville Housing Fund, to increase and support affordable housing units and programs throughout the City.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In previous years, the Consortium accrued match from the City of Charlottesville, which provides a 25% match for each project, and Habitat for Humanity projects. Projects of the Greater Charlottesville Habitat for Humanity are not all HOME assisted, but all are HOME match-eligible. Match funds from Habitat for Humanity include below market interest rate loans and soft-second mortgages forgiven over the lifetime of the loan. Excess match from prior years totaled \$4,334,004 at the end of Program Year 2013. With the use of these two match sources, the Consortium typically runs a surplus in available match each year. Especially, with decreased funding allocations anticipated in the future, the

Consortium is confident that all matching requirements will be satisfied.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publically-owned land that is anticipated for use within the Consolidated Plan timeframe to meet needs identified in this plan.

Discussion

The annual allocations were provided by HUD.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Refine Housing Policy	2013	2018	Affordable Housing	Albemarle County	Risk of homelessness Rental cost-burden High costs of home purchase Neighborhood Segregation Increase in Doubling-Up Regulatory Barriers	CDBG: \$0 HOME: \$0	Other: 2 Other
2	Affordable Rental Assistance	2013	2018	Affordable Housing	City of Charlottesville Albemarle County	Risk of homelessness Rental cost-burden High costs of home purchase Neighborhood Segregation Increase in Doubling-Up Regulatory Barriers	CDBG: \$0 HOME: \$0	Tenant-based rental assistance / Rapid Rehousing: 700 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Provide Rehabilitative Services to Homes	2013	2018	Affordable Housing	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Substandard Housing Conditions Energy Inefficiency	CDBG: \$76,900 HOME: \$170,927	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Homeowner Housing Rehabilitated: 30 Household Housing Unit
4	Assist First-Time Homebuyers	2013	2018	Affordable Housing	City of Charlottesville	High costs of home purchase	CDBG: \$54,801 HOME: \$56,484	Direct Financial Assistance to Homebuyers: 11 Households Assisted
5	Provide Emergency Repairs	2013	2018	Affordable Housing	City of Charlottesville Albemarle County	Substandard Housing Conditions Energy Inefficiency		Other: 5 Other
6	Promote Workforce Housing Near Jobs	2013	2018	Affordable Housing Non-Housing Community Development	City of Charlottesville Albemarle County	Rental cost-burden High costs of home purchase Transportation Access Barriers	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Encourage New Housing with Supportive Services	2013	2018	Non-Homeless Special Needs	Albemarle County	Transportation Access Barriers Housing Options for Special Needs Lack of Shelter for Homeless Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other
8	Participate in State Housing Programs	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County	Programs Consistent with the Consolidated Plan	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 2 Other
9	Support Job Improvement	2013	2018	Non-Housing Community Development	City of Charlottesville	Lack of jobs that pay a sufficient wage Lack of Training Needed by Employers	CDBG: \$191,410	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2700 Persons Assisted Public service activities other than Low/Moderate Income Housing Benefit: 143 Persons Assisted Businesses assisted: 10 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Maintain or Add New Affordable Housing	2013	2018	Affordable Housing	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase Housing Options for Special Needs Lack of Shelter for Homeless Current Homeowner Cost-Burden Increase in Doubling-Up Substandard Housing Conditions Energy Inefficiency	HOME: \$239,763	Direct Financial Assistance to Homebuyers: 5 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	Support Programs to Assist Special Needs	2013	2018	Homeless Non-Homeless Special Needs	City of Charlottesville	Housing Options for Special Needs Lack of Shelter for Homeless Discrimination in the Housing Market	CDBG: \$176,050 HOME: \$0 CHF: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3400 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Other: 1 Other
13	Support Homeless and Transition to Independence	2013	2018	Affordable Housing Homeless	City of Charlottesville	Lack of Shelter for Homeless Increase in Doubling-Up Ex-Offender Reentry Discrimination in the Housing Market	CDBG: \$206,890	Public service activities other than Low/Moderate Income Housing Benefit: 75 Persons Assisted Housing for Homeless added: 1 Household Housing Unit
14	Redevelop Public Housing for Integration	2013	2018	Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden Neighborhood Segregation Increase in Doubling-Up Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Rental units rehabilitated: 376 Household Housing Unit
15	Revise Codes to Improve Housing	2013	2018	Affordable Housing Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
16	Encourage Increase in Financial Assistance	2013	2018	Affordable Housing Public Housing Non-Housing Community Development	City of Charlottesville	Risk of homelessness Rental cost-burden High costs of home purchase Lack of Child Care Options Lack of Shelter for Homeless Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Substandard Housing Conditions Energy Inefficiency Ex-Offender Reentry	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
17	Promote Local Funds for Housing	2013	2018	Affordable Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	Fluvanna County	Risk of homelessness Rental cost-burden High costs of home purchase Housing Options for Special Needs	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
18	Create New Rental Units	2013	2018	Affordable Housing	Louisa County Greene County	Risk of homelessness Rental cost-burden Regional Cooperation	HOME: \$239,763	Rental units constructed: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
19	Support Infrastructure Improvements	2013	2018	Non-Housing Community Development	City of Charlottesville Greene County	Transportation Access Barriers	CDBG: \$258,879	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
20	Address Special Needs	2013	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development	Greene County	Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
22	Operate Transitional Home	2013	2018	Homeless Non-Homeless Special Needs	Louisa County	Risk of homelessness Housing Options for Special Needs Lack of Shelter for Homeless Ex-Offender Reentry	CDBG: \$0 HOME: \$0 CHF: \$0	Homelessness Prevention: 9 Persons Assisted
23	Encourage Smaller Homes	2013	2018	Affordable Housing	Louisa County	Risk of homelessness Rental cost-burden High costs of home purchase Current Homeowner Cost-Burden Energy Inefficiency	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
24	Develop Rental Units Consistent with Rural Area	2013	2018	Affordable Housing	Nelson County	Risk of homelessness Rental cost-burden Increase in Doubling-Up	HOME: \$239,763	Rental units constructed: 5 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
26	Promote Jobs and Housing for Special Needs	2013	2018	Affordable Housing Non-Housing Community Development	Nelson County	Lack of jobs that pay a sufficient wage Lack of Training Needed by Employers Housing Options for Special Needs Substandard Housing Conditions Discrimination in the Housing Market	CDBG: \$26,850 HOME: \$0 CHF: \$0	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1 Households Assisted Other: 1 Other
27	Support Housing and Services for Elderly	2013	2018	Affordable Housing Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Housing Options for Special Needs Current Homeowner Cost-Burden	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
28	Support Victims of Domestic Violence	2013	2018	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Housing Options for Special Needs Increase in Doubling-Up	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 1 Other
29	Foster Regional Collaboration	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Regional Cooperation	CDBG: \$0 HOME: \$53,477 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
30	Raise Awareness of Rental Housing Needs	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Rental cost-burden Increase in Doubling-Up	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
31	Educate and Counsel on Fair Housing	2013	2018	Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Neighborhood Segregation Discrimination in the Housing Market	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
32	Provide Jobs through Section 3 Contracts	2013	2018	Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Lack of jobs that pay a sufficient wage		Other: 6 Other
33	Collect Housing and Community Development Data	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Regional Cooperation	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
34	Leverage Institutional Resources	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Untapped Institutional Potential	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
35	Expand Financing Capacity	2013	2018	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	<p>Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers</p> <p>Annual Action Plan 2015</p>	<p>CDBG: \$0 HOME: \$0 CHF: \$0</p>	<p>Other: 6 Other</p> <p>37</p>

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
36	Promote Accessory Dwelling Units	2013	2018	Affordable Housing Non-Homeless Special Needs	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Risk of homelessness Rental cost-burden Current Homeowner Cost-Burden Regulatory Barriers	CDBG: \$0 HOME: \$0 CHF: \$0	Other: 6 Other
37	Conduct Training Sessions	2013	2018	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County	Lack of Training Needed by Employers	CDBG: \$161,085	Public service activities other than Low/Moderate Income Housing Benefit: 13 Persons Assisted Businesses assisted: 20 Businesses Assisted Other: 6 Other
38	Create new homeowner units	2013	2017	Affordable Housing	Fluvanna County Town of Columbia	Risk of homelessness Rental cost-burden High costs of home purchase Substandard Housing Conditions	HOME: \$74,842	Homeowner Housing Added: 1 Household Housing Unit

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Refine Housing Policy
	Goal Description	The City of Charlottesville and Albemarle County continue to review and revise their Affordable Housing Policies as needed. No funding directly allocated towards this goal.
2	Goal Name	Affordable Rental Assistance
	Goal Description	Continue to provide approximately 700 households with Housing Choice Vouchers.
3	Goal Name	Provide Rehabilitative Services to Homes
	Goal Description	
4	Goal Name	Assist First-Time Homebuyers
	Goal Description	
5	Goal Name	Provide Emergency Repairs
	Goal Description	
6	Goal Name	Promote Workforce Housing Near Jobs
	Goal Description	Outcome Indicator of '2 Other' reflects the two localities of Charlottesville and Albemarle's commitment to consider the placement of workforce housing near jobs when making housing decisions. No funds directly allocated to this goal.

7	Goal Name	Encourage New Housing with Supportive Services
	Goal Description	Outcome Indicator of '2 Other' reflects Charlottesville and Albemarle's commitment to encourage housing providers to include supportive services within their new projects. No funds directly allocated towards this goal.
8	Goal Name	Participate in State Housing Programs
	Goal Description	Outcome Indicator of '2 Other' reflects the City of Charlottesville and Albemarle County's commitment to participate in state programs that help further accomplish the goals of the Consolidated Plan. No funds directly allocated towards this goal.
9	Goal Name	Support Job Improvement
	Goal Description	
10	Goal Name	Maintain or Add New Affordable Housing
	Goal Description	
11	Goal Name	Support Housing Programs
	Goal Description	Outcome Indicator '1 Other' reflects the City of Charlottesville's commitment to support housing programs through the Charlottesville Housing Fund. As of the submission of the Action Plan, actual projects and expected outcomes are unknown.
12	Goal Name	Support Programs to Assist Special Needs
	Goal Description	Outcome indicator reflects the City of Charlottesville's commitment to support programs to assist special needs. No funds directly allocated towards this goal.
13	Goal Name	Support Homeless and Transition to Independence
	Goal Description	

14	Goal Name	Redevelop Public Housing for Integration
	Goal Description	No funds directly allocated towards this goal.
15	Goal Name	Revise Codes to Improve Housing
	Goal Description	Outcome Indicator of '1 Other' reflects the City of Charlottesville's plan to review and revise codes to improve housing. No funds directly allocated towards this goal.
16	Goal Name	Encourage Increase in Financial Assistance
	Goal Description	Outcome Indicator of '6 Other' reflects the Jurisdictions' commitment to try and encourage local officials and other funding sources to provide more funds to support affordable housing programs.
17	Goal Name	Promote Local Funds for Housing
	Goal Description	Outcome Indicator of '1 Other' reflects Fluvanna County's staff commitment to encourage local officials to provide local funding to support affordable housing projects.
18	Goal Name	Create New Rental Units
	Goal Description	
19	Goal Name	Support Infrastructure Improvements
	Goal Description	
20	Goal Name	Address Special Needs
	Goal Description	Outcome indicator '1 Other' reflects Greene County's commitment to addressing the needs of Special Needs population. No funds directly allocated towards this goal.
22	Goal Name	Operate Transitional Home
	Goal Description	No funds directly allocated towards this goal in PY 15.

23	Goal Name	Encourage Smaller Homes
	Goal Description	Outcome Indicator of '1 Other' reflects Louisa County's commitment to encourage the development of smaller sized homes as a way to address the priority needs listed. No funds directly allocated towards this goal.
24	Goal Name	Develop Rental Units Consistent with Rural Area
	Goal Description	
25	Goal Name	Collaborate to Fund Projects
	Goal Description	No funds directly allocated towards this goal.
26	Goal Name	Promote Jobs and Housing for Special Needs
	Goal Description	No funds directly allocated towards this goal.
27	Goal Name	Support Housing and Services for Elderly
	Goal Description	No funds directly allocated towards this goal.
28	Goal Name	Support Victims of Domestic Violence
	Goal Description	No funds directly allocated towards this goal.
29	Goal Name	Foster Regional Collaboration
	Goal Description	Outcome Indicator of '6 Other' reflects the 6 localities of the HOME Consortium and Housing Directors' Council working together to address the priority needs of the region. No funds directly allocated towards this goal.
30	Goal Name	Raise Awareness of Rental Housing Needs
	Goal Description	The outcome indicator of '6 Other' reflects the six localities of the HOME Consortium's commitment to raise awareness of rental housing needs. No funds directly allocated towards this goal.

31	Goal Name	Educate and Counsel on Fair Housing
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities of the HOME Consortiums' commitment to Educate and Counsel of Fair Housing and to reduce the impediments found in the AI. No funds directly allocated towards this goal.
32	Goal Name	Provide Jobs through Section 3 Contracts
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities' of the HOME Consortium commitment to the greatest extent feasible to provide jobs through Section 3 contracts. The City of Charlottesville now requires "Section 3" compliance on all local affordable housing projects, even if no federal funds are involved.
33	Goal Name	Collect Housing and Community Development Data
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities' commitment to work together to collect housing and community development data to better assess how the priority needs are being addressed. No funds directly allocated towards this goal.
34	Goal Name	Leverage Institutional Resources
	Goal Description	Outcome Indicator '6 Other' reflects the six localities commitment to leveraging institutional resources, such as the University of Virginia, to help address the priority needs of the region. No funds directly allocated towards this goal.
35	Goal Name	Expand Financing Capacity
	Goal Description	Outcome Indicator '6 Other' reflects the six localities' commitment to improve their own and other partner agencies' financing capacity in order to address the priority needs of the region. No funds directly allocated towards this goal.
36	Goal Name	Promote Accessory Dwelling Units
	Goal Description	Outcome Indicator '6 Other' reflects the six localities commitment to the greatest extent allowed by local ordinance, to promote accessory dwelling units as a way to address the priority needs listed. No funds directly allocated towards this goal.
37	Goal Name	Conduct Training Sessions
	Goal Description	Outcome Indicator of '6 Other' reflects the six localities commitment to conduct training sessions or support other agencies conducting training sessions to improve the self-sufficiency of residents in the region.

38	Goal Name	Create new homeowner units
	Goal Description	

Table 3 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following projects are planned to be initiated within the following fiscal year, in order to achieve the goals previously stated in the Action Plan with available resources through the HOME and CDBG programs.

#	Project Name
2	10th and Page Block by Block Priority Neighborhood MC-03K
3	Community Investment Collaborative MC-18C
4	Seedplanters MC-18C
5	Small Business Development MC-18C
6	OAR Reentry MC- 05
7	VIEW Career Training MC- 05H
8	Admin and Planning MC- 21A
9	City of Promise Career Training - 05H
10	Office of Economic Development Go CNA - 05H
11	United Way Child Care - 05L
12	MACAA Hope House - 01
13	On Our Own Facility Improvements - 03
14	ReadyKids Facility Improvements - 03
15	ARC of the Piedmont Facility Improvements - 03
16	TJCLT Acquisition - 01
17	Albemarle Rehabilitation
18	Charlottesville DP PHA
19	Charlottesville DP HFH
20	Charlottesville Rehabilitation
21	Fluvanna DP Assistance
22	Fluvanna Rehabilitation
23	Fluvanna Rental
24	Greene DP Assistance
25	Greene Rehabilitation
26	Greene Rental
27	Louisa DP Assistance
28	Louisa Rehabilitation
29	Louisa Rental
30	Nelson DP Assistance
31	Nelson Rehabilitation
32	Nelson Rental
33	HOME Administration

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The needs were prioritized through the Needs Assessment and an online survey, and are presented in order of priority in SP-25. Not all goals have projects identified, because there is not enough funding available in the current fiscal year, or expected to be available in the near future, to address all needs identified.

AP-38 Project Summary

Project Summary Information

Table 4 – Project Summary

1	Project Name	10th and Page Block by Block Priority Neighborhood MC-03K
	Target Area	City of Charlottesville 10th and Page
	Goals Supported	Support Infrastructure Improvements
	Needs Addressed	Transportation Access Barriers Lack of Safe Public Places
	Funding	CDBG: \$258,879
	Description	10th and Page has been named the FY 15-16 Priority Neighborhood. Work will focus on pedestrian safety improvements.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Family composition in the neighborhood comprises singles, families with children, elderly, disabled, and unrelated individuals living together.
	Location Description	
	Planned Activities	Planned work will focus on improving pedestrian safety and accessibility throughout the 10th and Page neighborhood.
2	Project Name	Community Investment Collaborative MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions

	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$12,500
	Description	CIC will be working with low-income individuals to help them start or improve micro-enterprise businesses through technical assistance, education, and funding.
	Target Date	6/30/2015
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will be used to provide 20 scholarships to entrepreneurs/businesses to attend CIC.
3	Project Name	Seedplanters MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$25,000
	Description	Seedplanters will be working with low-income women entrepreneurs and provide technical assistance on business development and management. Upon completing the training program, some businesses will receive a grant to help them get started.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	At least 5 entrepreneurs/businesses will benefit.
4	Project Name	Small Business Development MC-18C
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$25,200
	Description	Through the Office of Economic Development, eligible small business will have the opportunity to receive technical assistance and aid to address issues or shortcomings that are affecting their success.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds will benefit 10 businesses.
5	Project Name	OAR Reentry MC- 05
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Support Homeless and Transition to Independence
	Needs Addressed	Risk of homelessness Lack of Training Needed by Employers Transportation Access Barriers Ex-Offender Reentry

	Funding	CDBG: \$6,890
	Description	OAR will provide reentry services to recently released offenders as well as case management for the Coming Home to Work placement program.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	75 individuals are expected to benefit.
6	Project Name	VIEW Career Training MC- 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of Training Needed by Employers
	Funding	CDBG: \$6,890
	Description	The Department of Social Services will provide specialized career training for their VIEW clients.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	At least 5 individuals are expected to benefit from this program.
7	Project Name	Admin and Planning MC- 21A

	Target Area	City of Charlottesville
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Goals Supported

- Refine Housing Policy
- Affordable Rental Assistance
- Assist First-Time Homebuyers
- Provide Emergency Repairs
- Promote Workforce Housing Near Jobs
- Encourage New Housing with Supportive Services
- Provide Rehabilitative Services to Homes
- Participate in State Housing Programs
- Support Job Improvement
- Maintain or Add New Affordable Housing
- Support Housing Programs
- Support Programs to Assist Special Needs
- Support Homeless and Transition to Independence
- Redevelop Public Housing for Integration
- Revise Codes to Improve Housing
- Encourage Increase in Financial Assistance
- Promote Local Funds for Housing
- Create New Rental Units
- Support Infrastructure Improvements
- Address Special Needs
- Operate Transitional Home
- Encourage Smaller Homes
- Develop Rental Units Consistent with Rural Area
- Collaborate to Fund Projects
- Promote Jobs and Housing for Special Needs
- Support Housing and Services for Elderly
- Support Victims of Domestic Violence
- Foster Regional Collaboration
- Raise Awareness of Rental Housing Needs
- Educate and Counsel on Fair Housing
- Provide Jobs through Section 8 Contracts
- Collect Housing and Community Development Data
- Leverage Institutional Resources
- Expand Financing Capacity
- Promote Accessory Dwelling Units

Annual Action Plan
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Needs Addressed	Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers Programs Consistent with the Consolidated Plan
Funding	CDBG: \$75,219 CHF: \$1,520,000
Description	Admin and Planning support.
Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	IDIS required local CHF dollars to be applied to a project. As specific projects using CHF have not yet been determined these funds have been added to the admin and planning project.
8	Project Name	City of Promise Career Training - 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions
	Needs Addressed	Lack of Training Needed by Employers
	Funding	CDBG: \$6,890
	Description	The City of Promise will provide career training and workplace readiness skills to adults in their program.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	30 individuals are expected to benefit from this program.
9	Project Name	Office of Economic Development Go CNA - 05H
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Conduct Training Sessions

	Needs Addressed	Lack of jobs that pay a sufficient wage
	Funding	CDBG: \$6,890
	Description	The Office of Economic Development will provide CNA training and certification to eligible adults within the City of Promise footprint.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	It is expected 2 individuals will become CNAs as a result of this program.
10	Project Name	United Way Child Care - 05L
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement
	Needs Addressed	Lack of Child Care Options
	Funding	CDBG: \$28,850
	Description	United Way will provide child care scholarships to City of Promise families.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	6 families are expected to benefit from this program.

11	Project Name	MACAA Hope House - 01
	Target Area	City of Charlottesville
	Goals Supported	Support Homeless and Transition to Independence
	Needs Addressed	Risk of homelessness Lack of Shelter for Homeless
	Funding	CDBG: \$200,000
	Description	MACAA will purchase a house to serve as a transitional shelter for homeless families.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	One unit of housing for homeless people will be added as a result of this program.
12	Project Name	On Our Own Facility Improvements - 03
	Target Area	City of Charlottesville
	Goals Supported	Support Programs to Assist Special Needs
	Needs Addressed	Lack of Training Needed by Employers Housing Options for Special Needs Ex-Offender Reentry
	Funding	CDBG: \$26,850
	Description	On Our Own will be making improvements to their facility.
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	Project Name	ReadyKids Facility Improvements - 03
	Target Area	City of Charlottesville
	Goals Supported	Support Job Improvement Support Programs to Assist Special Needs
	Needs Addressed	Lack of Training Needed by Employers Lack of Child Care Options Programs Consistent with the Consolidated Plan
	Funding	CDBG: \$72,300
	Description	ReadyKids will be making improvements to their facility.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	Project Name	ARC of the Piedmont Facility Improvements - 03
	Target Area	City of Charlottesville

	Goals Supported	Provide Rehabilitative Services to Homes Support Programs to Assist Special Needs Promote Jobs and Housing for Special Needs
	Needs Addressed	Housing Options for Special Needs
	Funding	CDBG: \$76,900
	Description	ARC of the Piedmont will be making improvements to one of its residential facilities.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	4 special needs individuals will benefit from this program.
15	Project Name	TJCLT Acquisition - 01
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	CDBG: \$54,801
	Description	Thomas Jefferson Community Land Trust will purchase the land of an affordable housing unit.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	One family will buy a home for the first time through the land trust model.
16	Project Name	Albemarle Rehabilitation
	Target Area	Albemarle County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$59,968
	Description	Complete 7 housing rehabilitation projects for low and very low-income homeowners in substandard housing in Albemarle County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	Project Name	Charlottesville DP PHA
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	CDBG: \$14,242
	Description	Down Payment Assistance through PHA
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Help two families purchase their first homes.
18	Project Name	Charlottesville DP HFH
	Target Area	City of Charlottesville
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$14,242
	Description	Down payment assistance through Habitat for Humanity
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Help two families become first time homeowners.
19	Project Name	Charlottesville Rehabilitation
	Target Area	City of Charlottesville
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$28,484

	Description	Rehabilitate owner-occupied homes in the City
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Provide four homeowners with rehabilitation services.
20	Project Name	Fluvanna DP Assistance
	Target Area	Fluvanna County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$10,000
	Description	Provide down payment assistance to two first-time homebuyers in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
21	Project Name	Fluvanna Rehabilitation
	Target Area	Fluvanna County
	Goals Supported	Provide Rehabilitative Services to Homes

	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$24,000
	Description	Rehabilitate 3 owner occupied homes in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
22	Project Name	Fluvanna Rental
	Target Area	Fluvanna County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$34,968
	Description	Build one rental unit in Fluvanna County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

23	Project Name	Greene DP Assistance
	Target Area	Greene County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$8,000
	Description	Assist one low-income family with down payment assistance and closing costs in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
24	Project Name	Greene Rehabilitation
	Target Area	Greene County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$20,968
	Description	Provide emergency home repair and rehabilitation to 8 owner-occupied homes in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	
25	Project Name	Greene Rental
	Target Area	Greene County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$30,000
	Description	Develop one affordable rental unit in Greene County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
26	Project Name	Louisa DP Assistance
	Target Area	Louisa County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$2,000
	Description	Provide down payment assistance to 2 first time home buyers in Louisa County

	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
27	Project Name	Louisa Rehabilitation
	Target Area	Louisa County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$22,000
	Description	Rehabilitate 4 sub-standard owner-occupied homes in Louisa County, including energy efficiency or accessibility modifications
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
28	Project Name	Louisa Rental
	Target Area	Louisa County

	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$56,968
	Description	Develop one new rental unit in Louisa County
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
29	Project Name	Nelson DP Assistance
	Target Area	Nelson County
	Goals Supported	Assist First-Time Homebuyers
	Needs Addressed	High costs of home purchase
	Funding	HOME: \$8,000
	Description	Provide assistance to one first time home buyer.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
30	Project Name	Nelson Rehabilitation
	Target Area	Nelson County
	Goals Supported	Provide Rehabilitative Services to Homes
	Needs Addressed	Substandard Housing Conditions
	Funding	HOME: \$15,507
	Description	Rehabilitate or replace 3 substandard owner occupied homes.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
31	Project Name	Nelson Rental
	Target Area	Nelson County
	Goals Supported	Maintain or Add New Affordable Housing Create New Rental Units Develop Rental Units Consistent with Rural Area
	Needs Addressed	Rental cost-burden
	Funding	HOME: \$117,827
	Description	Develop two rental units in Nelson County
	Target Date	6/30/2016

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
32	Project Name	HOME Administration
	Target Area	City of Charlottesville Albemarle County Fluvanna County Louisa County Greene County Nelson County

Goals Supported

- Refine Housing Policy
- Affordable Rental Assistance
- Assist First-Time Homebuyers
- Provide Emergency Repairs
- Promote Workforce Housing Near Jobs
- Encourage New Housing with Supportive Services
- Provide Rehabilitative Services to Homes
- Participate in State Housing Programs
- Support Job Improvement
- Maintain or Add New Affordable Housing
- Support Housing Programs
- Support Programs to Assist Special Needs
- Support Homeless and Transition to Independence
- Redevelop Public Housing for Integration
- Revise Codes to Improve Housing
- Encourage Increase in Financial Assistance
- Promote Local Funds for Housing
- Create New Rental Units
- Support Infrastructure Improvements
- Address Special Needs
- Operate Transitional Home
- Encourage Smaller Homes
- Develop Rental Units Consistent with Rural Area
- Collaborate to Fund Projects
- Promote Jobs and Housing for Special Needs
- Support Housing and Services for Elderly
- Support Victims of Domestic Violence
- Foster Regional Collaboration
- Raise Awareness of Rental Housing Needs
- Educate and Counsel on Fair Housing
- Provide Jobs through Section 8 Contracts
- Collect Housing and Community Development Data
- Leverage Institutional Resources
- Expand Financing Capacity
- Promote Accessory Dwelling Units

Needs Addressed	Risk of homelessness Lack of jobs that pay a sufficient wage Rental cost-burden Lack of Training Needed by Employers High costs of home purchase Transportation Access Barriers Housing Options for Special Needs Lack of Child Care Options Lack of Shelter for Homeless Regional Cooperation Current Homeowner Cost-Burden Neighborhood Segregation Increase in Doubling-Up Untapped Institutional Potential Substandard Housing Conditions Lack of Safe Public Places Energy Inefficiency Ex-Offender Reentry Discrimination in the Housing Market Regulatory Barriers Programs Consistent with the Consolidated Plan
Funding	HOME: \$45,574
Description	HOME Administration for TJPDC planning & administration
Target Date	6/30/2016
Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The HOME funds will be distributed evenly between the six jurisdictions that make up the HOME Consortium. There are no geographic targets within localities set for HOME funds in the Consolidated Plan.

Geographic Distribution

Target Area	Percentage of Funds
City of Charlottesville	56
Albemarle County	7
Fluvanna County	7
Louisa County	7
Greene County	7
Nelson County	16
Town of Columbia	0

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The HOME funds distribution arrangement is stipulated in the original agreement between jurisdictions in the Consortium, and it has been practiced since 1993. CDBG funds are granted entirely to the City of Charlottesville as an entitlement community. Nelson County's percentage is larger than the other localities for this fiscal year because it includes a CHDO project, which revolves around the region on an annual basis. Other differences in the proportions may be attributed to variations in program income received by localities, which stay within the locality that earns the income and is used toward future HOME or CDBG projects.

Discussion

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	1
Non-Homeless	36
Special-Needs	1
Total	38

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	5
Rehab of Existing Units	31
Acquisition of Existing Units	2
Total	38

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Public housing is owned and operated by the Charlottesville Redevelopment and Housing Authority (CRHA) and all units are contained within the City limits of Charlottesville. This section outlines plans to provide this resource and improve the current stock of housing.

Actions planned during the next year to address the needs to public housing

The Charlottesville Redevelopment and Housing Authority (CRHA) continues to provide quality housing and support to the City's lowest income population.

CRHA attempts to work in the community to create awareness of the problems faced by low-income families. Given dwindling public resources, CRHA has been forced to concentrate on being a landlord with limited social supports.

The HUD Family Self-Sufficiency (FSS) Program uses a case management approach to mobilize and coordinate a comprehensive array of existing services to meet the particular needs of each individual family. The program provides an opportunity for families to become economically independent and reduce their dependency on public assistance. In 2012, CHRA received \$49,780 of FSS funding for its Housing Choice Voucher program participants, but none for its public housing program. No funds were awarded in 2013.

CRHA relies heavily on numerous community partners to provide on-site opportunities for youth and adults in public housing. The agency's overall goal with such programs is to facilitate and encourage residents' efforts towards success and independence. Youth programs include sports, after-school programs, safety and educational programs and activities. Adult programs include health and wellness programs, GED and other educational opportunities, job training programs, homeownership counseling, and safety and security practices.

CRHA continues to administer the Downpayment and Closing Cost Assistance program and the Housing Opportunities Partnership program (HOP). The City has worked closely with CRHA to help address the needs of public housing residents by providing funding for these programs. The City has also provided funding to support the Public Housing Association of Residents (PHAR) to match funding provided through a foundation grant. Funding is used for community organizing, resident leadership development and capacity building, resident advocacy, organizational administration, and public/community relations. CRHA maintains a website with information about housing authority news of interest, community-wide news, and upcoming job and training opportunities.

CRHA has asked the City of Charlottesville for assistance with basic operations and redevelopment. The City Manager has proposed various options to either work with the Housing Authority and/or take over

CRHA as a City department, but a decision has not yet been made. The City is also working to reactivate the Charlottesville Development Corporation (CDC) by working with CRHA to identify a board that will be able to step in and move redevelopment forward. The goal of redevelopment is to transform each of the public housing sites into vital mixed-income, mixed-use communities to the greatest extent possible while maintaining a respectful relationship with the surrounding neighborhoods.

The Housing Authority is also in partnership with the City of Charlottesville to implement an aggressive anti-poverty strategy using the HUD Section 3 program. Section 3 provides opportunities for low-income individuals to gain access to jobs and the necessary skills and training needed to help secure employment.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Charlottesville Redevelopment and Housing Authority (CRHA) conducts activities to increase resident involvement. The Housing Authority continues to administer the Downpayment and Closing Cost Assistance program as well as the Housing Opportunities Partnership program (HOP). The City has worked closely with the Housing Authority to help address the needs of public housing residents by providing funding for these programs.

The City has also worked with Habitat for Humanity of Greater Charlottesville and Southern Development (a local developer) to sell a City owned parcel of land that will allow for 20 affordable “for purchase” units out of 46 total units, with 25% of the affordable units targeted toward public housing residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Discussion

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The annual Homeless Strategy is derived from the revised Community Plan to End Homelessness. While minor revisions were made to the plan in 2012, the Thomas Jefferson Area Coalition for the Homelessness (TJACH) adopted a substantially revised plan on March 25, 2015. The revised plan provides a broad strategic vision for TJACH and the homelessness system of care including specific target reductions in homelessness subpopulations. TJACH's primary mission is to make homelessness rare, brief and nonrecurring in this community. Guiding principles identified in the revised plan include a) focusing on the most vulnerable homeless population, b) adopting and implementing housing first strategies, c) using best practices, d) making decisions based on community-level data, e) advocating for a broad and effective system of care beyond housing and homelessness services, f) increasing housing options for the very poor and people with barriers, and g) providing strong regional leadership.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Haven operates a low-barrier day shelter open seven days a week as a resource and respite center for people experiencing homelessness. Coordinated assessment is provided every day at The Haven to assess housing barriers and needs, make appropriate referrals, and connect people to prevention, rapid re-housing and permanent supportive housing resources. A PATH Street Outreach program is well-established in this community provided a full-time street outreach worker based at Region Ten. This position is responsible for conducting outreach on the streets, at soup kitchens, and at campsites where people experiencing homelessness congregate in order to assess and provide resources for people with untreated mental health issues. This position participates in the bi-weekly Community Case Review to accept referrals from partner agencies and conducts weekly outreach at the local low-barrier, day shelter, The Haven. In addition, The Haven supports an outreach worker that specializes on substance abuse assessment and referral, conducting outreach at the day shelter and in public places. TJACH uses the National Alliance to End Homelessness Rapid Re-Housing Triage Tool to determine eligibility and priority for rapid re-housing resources and a brief pre-screener developed by Andrew Greer and Marybeth Shinn to determine eligibility and priority for prevention resources. In addition, a vulnerability index is used to assess medical vulnerability for prioritized access to permanent supportive housing resources. This community will be evaluating the merits of adopting the VI-SPDAT screening tool in the coming year.

Addressing the emergency shelter and transitional housing needs of homeless persons

This community maintains four emergency shelter programs including a high barrier shelter at the Salvation Army, a low barrier seasonal shelter at PACEM, a domestic violence shelter at Shelter for Help in Emergency and a small shelter dedicated to homeless and runaway youth. As documented in the Needs Assessment and Market Analysis, emergency shelters are currently adequately providing for the needs of homeless individuals. However, the number of homeless families is increasing, and the plan calls for increased resources to meet these changing needs. Specifically, these needs could be met by converting existing transitional housing beds to dedicated emergency shelter beds for families and by expanding access to emergency financial assistance programs. Transitional housing needs will be met predominantly through rapid rehousing programs. The CoC receives funding from the state's Virginia Homelessness Solutions Program grant to support an effective rapid re-housing program, based at Equity. Support for a Housing Navigator position has been provided by the City of Charlottesville and Albemarle County human services funding process. Two transitional programs are currently in operation, one by the Monticello Area Community Action Agency (MACAA) and the other by the Salvation Army. They are both seeking private funds for ongoing operations. A primary goal of the system of care is to reduce the amount of time individuals and families experience homelessness and stay in shelters. Data is actively collected and reviewed on average lengths of stay in all shelters.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

<p style="margin: 0in 0in 9pt; text-align: justify;">Integrating housing opportunities with ongoing case management support has been identified as a priority for this CoC. Funding support for housing-focused supportive services has been requested from local funders in order to improve this community's capacity to provide housing stabilization services. With the support a Community Case Review process, we will work to build a pathway from shelters or street to stable housing and build an inventory of participating landlords. A primary goal for the following year is to assess local data to determine a more strategic way to use public resources, integrate a rapid re-housing triage methodology and reduce shelter stays. Early efforts have yielded a significant increase in the amount of rapid re-housing funding from the state and from local government. </p>

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities,

foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

<p style="margin: 0in 0 in 9pt; text-align: justify;">Prevention strategies include interventions immediately prior to homelessness occurring, adequate case management during the transition out of homelessness to prevent relapse, and support during a discharge from institutional housing. The State's Virginia Homelessness Solutions Program has provided funds for homelessness prevention. Local prevention funds prioritize households with a previous experience of homelessness. The Jefferson Area OAR have recently been trained to assist their clients with securing SSI/SSDI support rapidly to have sufficient income to prevent recidivism, and this form of counseling will be practiced over the following year. City of Charlottesville and Albemarle County Departments of Social Services leadership serve on CoC governance and actively work to improve access to mainstream resources for people experiencing housing crisis. To date, the prevention program has served over 120 households with a short-term subsidy to get into or remain in stable housing. 100% of these households have successfully avoided homelessness as a result. </p>

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

This section describes actions planned to remove or ameliorate barriers to affordable housing in the one year period. The one-year actions described in this section are intended to fit within the 5-year strategy to remove or ameliorate barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

There are three actions planned to be completed in the one-year time frame to remove or ameliorate public policies that negatively affect affordable housing: final adoption of revisions to the Albemarle County Housing Policy, continued efforts to promote policies favorable to homesharing, accessory dwelling units as alternatives for affordable rental housing, and working with the Virginia Housing Development Authority (VHDA) to revise policies related to financing for Community Land Trust projects.

Albemarle County's revised Affordable Housing Policy was included in the County's Draft Comprehensive Plan, which is still under review by the County. The updated policy highlights the dispersal of affordable units throughout a development and adherence to the counties design standards for development areas. Adoption of the plan is anticipated by June 30, 2015.

The second action consists of continued work with all localities in the region, to address barriers to homesharing and Accessory Dwelling Units (ADUs) as alternative approaches to providing affordable rental opportunities. This will build on the "Idea Book" showcasing successful or promising approaches to homesharing and ADUs, through work with Planning Commissions across the region.

An additional action is work through the Thomas Jefferson Community Land Trust (TJCLT) to work with the Virginia Housing Development Authority (VHDA) to revise their policies regarding financing of Community Land Trust (CLT) projects. The CLT model homeownership more affordable to the initial buyer, and also ensures that the home will remain affordable for future buyers. TJCLT homebuyers benefit from a reduced price on the home, with the CLT owning the land, in exchange for a lower share of the appreciation in the home's value at resale. Accessing permanent mortgage financing has been a barrier to expanding this model. Current VHDA policies do not allow mortgages for CLT properties. A change in policy would allow more CLT projects to move forward.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The Housing Choice Voucher Program (formerly Section 8) provides one of the few subsidized housing opportunities in the more rural counties in the Planning District and the number of Housing Choice Vouchers (HCVs) is not sufficient to meet the need. The relative lack of HCVs is compounded by the lack of available rental units. The Consolidated Plan Needs Assessment reported a deficit in the number of rental units available to low and very low income households in the region, as well as a number of renting households spending in excess of 50% of their income on housing. Consultations with social services providers and the aggregated results of the online survey conducted for the Consolidated Plan underscore the finding that a lack of affordable rental housing for very low-income families is needed. This is exactly the target clientele for the HCV, but the number of vouchers available falls far short of the need.

The City and the Consortium will work with the funds received to address the needs of as many individuals as possible. The annual goals to address these underserved needs are contained in this Action Plan.

Actions planned to foster and maintain affordable housing

The provision and retention of affordable housing is a central theme of the Consolidated Plan and this Action Plan. The City of Charlottesville and the HOME Consortium will approach the issue of affordable housing from a variety of pathways, including creation of new affordable units, rehabilitation of substandard homes, providing assistance to renters, and addressing policies that create barriers to affordable housing.

Actions planned to reduce lead-based paint hazards

Rehabilitation of existing substandard housing units is a key component of preserving existing affordable housing. Due to the age of the housing stock, particularly in the rural areas where renovations are less likely to have occurred in recent decades, there is a greater likelihood of the existence of lead-based hazards. Special precautions will be taken in homes where young children are present, whether or not the existing structure was built before 1978. Appropriate controls and abatement measures will be utilized in homes built before 1978.

Actions planned to reduce the number of poverty-level families

Many affordable housing and community development activities have the objective of making life easier

for poverty-level families, by increasing the quality of their housing and/or neighborhood or reducing the impact of housing on the family budget. An implicit goal of every activity in this plan is to provide a ladder for families to move themselves out of poverty and into financial independence. Of course, this can only happen through a robust job market, with opportunities available to the range of skill sets and educational backgrounds that exist in the region, as well as training programs and mechanisms for linking prospective poverty-level employees with employers. Although the job market is relatively healthy and unemployment is low compared to Virginia and the nation, a significant segment of the population is on the sidelines of the labor force.

Activities utilizing HOME funds will not directly address job provision and training, but locating new housing in high-opportunity areas with ample access to jobs facilitates employment among clients served. Other goals call for the inclusion of support services, including job training, into housing for the homeless. CDBG projects address new business development and workforce development directly.

Actions planned to develop institutional structure

The Housing Directors meet regularly to coordinate the housing programs in the region. The TJACH Governance Board and its Service Providers Council meet monthly to address the needs of the homeless and special needs populations. These groups coordinate with local government and work together to provide the best housing strategies for the region's low and moderate in-come residents.

The Thomas Jefferson Planning District Commission (TJPDC), the City of Charlottesville, and Albemarle County completed a three-year Sustainable Communities Regional Planning Grant in early 2014, administered through HUD's Office of Sustainable Housing and Communities. The primary deliverable of this process, known as Many Plans/One Community, was a regional sustainability implementation plan, consisting of the Comprehensive Plans for the City of Charlottesville and Albemarle County, as well as the MPO's Long Range Transportation Plan. Throughout this process, an unprecedented level of planning coordination has taken place and is expected to continue into the future. The City of Charlottesville adopted its Comprehensive Plan in August 2013. The Albemarle County Board of Supervisors is continuing to review their updated Comprehensive Plan. The Long Range Transportation Plan was adopted in May 2014, with a subsequent amendment in November 2014.

Housing, in particular, received significant attention from the Planning Commissions and elected bodies than it has in previous Comprehensive Plans, as a result of this process. In addition to a section on housing in each of the Comprehensive Plans, a Fair Housing and Equity Assessment was developed to supplement the existing Analysis of Impediments to Fair Housing Choice. This assessment engaged decision-makers and the general public with the ongoing disparities that exist within the region. It is the intent of the City of Charlottesville and the HOME Consortium to utilize this growing institutional capacity and leverage it toward meeting the goals of this plan. A table of actions to address impediments to fair housing choice is included in Appendix A.

Actions planned to enhance coordination between public and private housing and social service agencies

The Housing First approach and Community Case Review process utilized by the Thomas Jefferson Coalition for the Homeless (TJACH) brings housing and social service agencies together to address housing needs and support services. This process is working well and will continue to be refined and strengthened to build relationships and enhance coordination between housing and services. A local Housing & Homelessness Symposium in March 2015 was geared toward to expanding the connection between housing and homelessness programs. In addition, TJACH successfully advocated for the reinstatement of a preference and prioritization of families experiencing homelessness in the application process for public housing subsidized units. The new Housing Navigator has worked to establish organization relationships between the local homeless service providers and a network of private landlords with early success.

TJACH has identified 6 annual outcomes as part of the recently adopted community plan including:

- 1. Reduce the number of people experiencing homelessness by 20%**

Measurement tools: Annual point in time count, HMIS annual homelessness assessment report, number of coordinated assessments conducted in a given period of time

- 1. Reduce the amount of time people experience homelessness by 20%**

Measurement tools: average length of stay- HMIS

- 1. Increase the number of people exiting homeless service programs to permanent housing by 40%**

Measurement tools: agency and community performance data – HMIS

- 1. Increase the number of people exiting homelessness service programs with improved sources of income by 25%**

Measurement tool: annual performance report data - HMIS

- 1. Decrease the number of people that return to homelessness within 12 months of program exit by 20%**

Measurement tool: HMIS service records, new HUD performance measure

- 1. Increase the number of people that remain in housing for six months or longer to 80% or more**

Measurement tool: HMIS annual performance report

The Thomas Jefferson Planning District Commission, through its non-profit arm TJPDC Corporation, is serving as the lead partner in Action 2020, to develop a five-year Action Plan (2015 to 2020) for the **2020 Plan: Aging in Community**. The Steering Committee of the Livable for a Lifetime (L4L) Initiative serves as the Steering Committee for **Action 2020**. This process is bringing agencies and organizations involved in public and private housing together with human service agencies. The process also includes streamlining the goals set forth in the **2020 Plan**, recognizing and celebrating progress since 2003, and fostering greater community ownership of the plan. The planned completion date is May 2015, with the plan defining actions to occur between 2015 and 2020.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	72,748
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	430,851
5. The amount of income from float-funded activities	0
Total Program Income:	503,599

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The Thomas Jefferson HOME Consortium does not intend to use forms of investment other than those described in 24 CFR 92.205(b).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All members (subrecipients) of the Consortium have elected to use recapture provisions. The original homebuyer is permitted to sell the property to any willing buyer during the period of affordability although Consortium subrecipients will be able to recapture the entire amount of the HOME-assistance provided to the original homebuyer that enabled the homebuyer to buy the unit. Recapture provisions are triggered by any transfer of title, either voluntary or involuntary, during the established HOME period of affordability.

The period of affordability is based upon the direct HOME subsidy provided to the homebuyer that enabled the homebuyer to purchase the unit. Any HOME program income used to provide direct assistance to the homebuyer is included when determining the period of affordability. If the total HOME investment in the unit is under \$15,000, the period of affordability is 5 years; if the HOME investment is between \$15,000 and \$40,000, the period of affordability is 10 years and if the HOME investment is over \$40,000, the period of affordability is 20 years.

Direct HOME subsidy includes the total HOME investment (including program income) that enabled the homebuyer to purchase the property. This may include down payment assistance, closing costs, or other HOME assistance provided directly to the homebuyer. The amount of recapture is limited to the net proceeds available from the sale of the home. Net proceeds are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Recapture of initial HOME investment shall be secured by note and deed of trust for a term not less than the applicable period of affordability. Consortium subrecipients will also execute a HOME written agreement that accurately reflects the recapture provisions with the homebuyer before or at the time of sale. A clear, detailed written agreement ensures that all parties are aware of the specific HOME requirements applicable to the unit. The written agreement is a legal obligation. The HOME written agreement is a separate legal document from any loan instrument.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The TJ HOME Consortium does not intend to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.

Discussion

Appendix A: Actions to Address Impediments to Fair Housing

Impediment	Description	Actions to be Taken
Rental Affordability	Lack of rental units affordable to low income households; Increased competition for limited number of rental units	<ul style="list-style-type: none"> • Louisa will build a four unit cottage rental for elderly. • The City of Charlottesville will look to continue to provide rental support to homeless individuals and families.
Regulatory Barriers and Community Resistance	Land use codes and ordinances affect availability and affordability of location-efficient housing; groups may oppose density based on perceived or real neighborhood impacts	<ul style="list-style-type: none"> • Charlottesville continues its Design4Life Cville ordinance to encourage livability and visitability • Nelson County is revising its code to allow two-family dwellings by right in A-1 on two acre minimum instead of four acre
Discrimination in the Rental Market	Either overt or covert discrimination against renters on the basis of race and ethnicity, family status, and disability	**see PHA plan following this table
High Debt-to-Income Ratios and Foreclosures	Whether through loss of income or adjustment of loan, homeowners are struggling to retain their home; foreclosures will likely continue	<ul style="list-style-type: none"> • Financial literacy and VIDA programs managed by both PHA, MACAA, and CALM • The City of Charlottesville, through the Coalition of Economic Opportunity continues its BankOn program to reduce dependency on payday and title lending in the low income community • PHA will continue to offer foreclosure counseling
Economic and Racial Disparities among Schools	Concentration of low-income and racial minority students into certain schools and districts may compromise school quality and exacerbate housing segregation among families	<ul style="list-style-type: none"> • Charlottesville continues its City of Promise initiative based on the Harlem Children’s Zone model and recently completed work on a meeting space and offices for the program. • The Office of Human Rights along with PHA offer education sessions for school students on what rights families have regarding housing in Charlottesville. Students are encouraged to go home and share the information with their families.

Impediment	Description	Actions to be Taken
Lack of Housing Accessible to People with Disabilities	Lack of housing appropriately designed for the range of disabilities that exist in the region; when available, accessible units can be expensive	<ul style="list-style-type: none"> • The City has adopted the Design4Life Cville program to provide incentives to making homes livable and visitable • The Disability Service Board’s Universal Design Display will be on exhibit in public places throughout the planning district • Accessibility features will be incorporated into new construction units funded by HOME when feasible
Language and Cultural Barriers	Language differences can be a means for housing discrimination; immigrants may lack knowledge of housing and financing options; cultural differences yield neighbor and landlord tension	<ul style="list-style-type: none"> • PHA has translated copies of their materials into the 15 most spoken non-English languages • Habitat for Humanity continues to work with the International Rescue Committee to place refugees in homes as partner families
Homeownership Affordability	Job losses, low wages, and tight credit markets limit homeownership options for a broad range of households	<ul style="list-style-type: none"> • The Thomas Jefferson Community Land Trust plans to add 4 units of permanently affordable housing in the Charlottesville area • Funds are available for downpayment assistance across the planning district through PHA and other agencies

2015 Activities for Piedmont Housing Alliance’s Regional Fair Housing Education and Outreach Program (without major HUD Fair Housing Initiatives Program Grant):

- Conduct 8 Fair Housing Education Sessions for 75 people
- Provide fair housing counseling to 25 people and refer 5 to HUD or Virginia Fair Housing Office or otherwise resolving with positive outcomes.

RECOMMENDED BY CDBG TASK FORCE and SAT: 1/23/15, 2/7/15, and 2/23/15
RECOMMENDED BY PLANNING COMMISSION: 3/10/15
APPROVED BY CITY COUNCIL: 4/20/15

2015-2016 CDBG BUDGET ALLOCATIONS

I.	PRIORITY NEIGHBORHOOD		
	A. 10 th and Page –		\$258,879.82*
II.	ECONOMIC DEVELOPMENT		
	A. Community Investment Collaborative Scholarships		\$12,500
	B. Seedplanters Women Entrepreneur Academy		\$25,000
	C. Office of Economic Development Small Business Development		\$25,200
	ECONOMIC DEVELOPMENT TOTAL:		\$62,700
III.	PUBLIC SERVICE PROJECTS		
	A. City of Promise – Dual Generation		\$ 6,890
	B. OAR – Reentry Services		\$ 6,890
	C. Office Economic Development – GO CNA		\$ 6,890
	D. Department of Social Services – PACE		\$ 6,890
	E. United Way – Child Care Subsidies		\$28,850
	PUBLIC SERVICE TOTAL:		\$56,410 (15% EN)
IV.	ADMINISTRATION AND PLANNING:		
	A. Admin and Planning		\$75,219 (20% EN)
V.	BONUS REPAYMENT SURPLUS		
	A. MACAA- Hope House		\$200,000
	B. On Our Own- Facility Improvements		\$ 26,850
	C. ReadyKids- Facility Improvements		\$ 72,300
	D. ARC of the Piedmont- Facility Improvements		\$ 76,900
	E. TJCLT- Existing Home Land Acquisition		\$ 54,801
	SURPLUS TOTAL		\$430,851
	GRAND TOTAL:		\$884,059.82
	NEW ENTITLEMENT AMOUNT:		\$376,098.00
	EN AVAILABLE AFTER PI APPLIED:		\$ 72,748.32
	REPROGRAMMING:		\$ 4,362.50
	REPAYMENT OF PROJECTS:		\$430,851.00

2015-2016 HOME BUDGET ALLOCATIONS

A.	AHIP – Homeowner Rehabs	\$55,645.91*
B.	Habitat for Humanity – Downpayment Assistance	\$34,060
C.	PHA – Downpayment Assistance	\$34,060
D.	Administration and Planning – funds from the Planning District	\$ 2,684
	GRAND TOTAL:	\$126,449.91
	NEW ENTITLEMENT AMOUNT:	\$ 59,652.00
	EN AVAILABLE AFTER PI APPLIED:	\$ 6,182.00
	REPROGRAMMING:	\$ 8,947.91
	REPAYMENT OF PROJECTS:	\$ 37,425.00
	LOCAL MATCH:	\$ 14,243.00**

* Funding includes program income/reprogrammed funds

** Only Entitlement funds (except Admin and Planning amount) require local match

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CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	May 4, 2015
Action Required:	Approval to move forward with request for proposals for a security camera system
Presenter:	Timothy J. Longo Sr., Chief of Police
Staff Contacts:	Timothy J. Longo Sr., Chief of Police Detective Blaine Cosgro
Title:	Downtown Area Camera Project

Background:

In light of several major events in the Charlottesville area, the issue of personal safety and the use of security cameras have again come to the forefront. The benefits of security cameras are critical and cannot be duplicated by another means. The costs of cameras in the Downtown and West Main Street areas of the City continue to be researched, but a current camera system option will be presented by Chief Longo.

Discussion:

Detective Blaine Cosgro has consulted a number of different people and businesses involved in the implementation of security camera systems. His personal experience and background, review of other systems in place, along with the input from service providers, has yielded a report to the Chief of Police.

Alignment with City Council's Vision and Strategic Plan:

The report supports Goal 2 of the Strategic Plan, to be a safe, equitable, thriving and beautiful community, by providing another tool to increase community safety.

Community Engagement:

Many Downtown business owners and citizens have expressed support and concern about cameras in public places. This report is to provide information for the implementation of cameras.

Budgetary Impact:

General cost estimates will be provided, permission to proceed with a request for proposal is being sought to better determine actual cost.

Recommendation:

Staff recommends that Council move forward with implementing a comprehensive camera security system in the Downtown area and any City area that funds could support.

Alternatives:

If City funding is not approved, private persons or businesses may choose to provide security camera surveillance access to the Police at their own cost. However, a reliable network as an overall asset could not be counted on as consistent, compatible, or timely, in a routine or critical need circumstance. This may provide a false sense of security to the Community.

CITY OF CHARLOTTESVILLE, VIRGINIA
CITY COUNCIL AGENDA



Agenda Date:	May 4, 2015
Action Required:	Resolution
Staff Contacts:	Missy Creasy, Assistant Director of NDS
Presenter:	Missy Creasy, Assistant Director of NDS
Title:	Honorary Street Name Designation

Background: The City has received an application for honorary street name designation for Albemarle Street between 8th Lane North and West Street. The request is to honor Dr. R.A. Johnson.

Discussion: On March 19, 2015 the City Clerk received an application for Honorary Street Designation for Albemarle Street between 8th Lane North and West Street. The applicant has requested that this portion of the street be designated Rev. Dr. R.A. Johnson Avenue.

Alignment with City Council’s Vision and Priority Areas: Approval of this agenda item will improve the City’s commitment to create “a community of mutual respect” by recognizing the important contributions of community members both past and present.

Applicant’s Essay:

Rev. Dr R.A Johnson was born on June 26, 1921, in Esmont, Virginia, the third of nine surviving children of the late Harry L. and Gladys Hudson Johnson. It was at the age of 14 that he formally offered his life to the ministry. Dr. Johnson received his high school diploma from Albemarle County public schools. With passion and purpose, one suitcase, ninety dollars, and a 1941, Plymouth, he left the community of his birth to matriculate at Virginia University of Lynchburg (formerly known as Virginia Seminary and College), from which he received his B. A., B. TH. and some years later an honorary Doctor of Divinity degree. He credits his university for revolutionizing his thinking about his role in society and the purpose of religion through inimitable instruction, extensive research and reading, and rigorous discourse. He has been the Shepherd to various congregations over the years in Albemarle County. He pastored for 50 years at the Zion Hill Baptist Church in Cismont, Virginia retiring in 2005, as Pastor Emeritus. Additionally, he led congregations at South Garden, Oak Hill, Mount Amos, Mount Zion in Advance Mills, as well as Mount Lebanon and the Union Baptist Church of Waynesboro, Virginia. Dr. Johnson organized and founded the Pilgrim Baptist Church in Charlottesville, Virginia, for 47 years. He retired on June 24, 2012, and assumed Pastor Emeritus. While pastoring in the Waynesboro community, there was time for more than work as Dr. Johnson met

and married the mother of his children, Mrs. Geneva Johnson, who would be his helpmate and first lady for 36 years. Dr. Johnson's spiritual walk is also complemented by his business acumen, as he owned and operated a house cleaning service (later sold to a brother and which still exists today as Spotless House Cleaning), a laundry, and organized and operated with his brothers Jake and Lindsay, Johnson Brother's Funeral Home, Inc. in 1953, for 40 years. Dr. Johnson was a member of the Virginia Baptist State Convention, a lifetime member of the NAACP, the Piedmont District Baptist Association, and advised both the Association and its Ladies Auxiliary. He was also an active member of the Ministers and Deacons Union, Piedmont Sunday School Convention, and the Charlottesville Albemarle Ministerial Conference. The list of awards Dr. Johnson received during his 77 years in the ministry is extensive and includes the Virginia Baptist State Convention's 2011 Lifetime Achievement Award, the Charlottesville NAACP African American Coalition of Community Organizers 2007 Humanitarian Award; Blakey Butler Carey 2005 Pillar of Faith Award; the African American Heritage in Virginia Program's 2004 Courage and Contribution to Social Justice Award, and was the 2003 recipient of our city's coveted Martin Luther King Jr. Community Award. Dr. Johnson's civil rights advocacy began as a young man. He stayed the course for social justice and was the first African American to serve on the Ministers' Conference in Waynesboro and to broadcast weekly devotions on radio station WA YB. He persevered and opened the doors of the public library, the city's drive-in movie and the Wayne Theatre. Known for "speaking truth to power," Dr. Johnson enlisted corporate support from the Waynesboro DuPont plant to build a playground for children of color as they were denied access to those in the city. His constitutional beliefs of inalienable rights compelled him to lead families from the Zion Hill Baptist Church in Cismont, Virginia to advance the process of integration in two Albemarle County schools, Stone Robinson Elementary and Albemarle High School. Dr. Johnson joined many other members of the community and their actions led to the integration of our city. He could be seen speaking, rallying to integrate the Paramount, Jefferson, University and Drive-In theaters, marching, meeting, mobilizing, sitting in at the counters of Woolworth Inc., the Waffle Shop, Howard Johnson's and the infamous Buddy's Restaurant, standing in hotel lobbies, and seated across the desk from business owners or policy and decision makers in order to cause change bettering the lives of the residents of our city and county.

This year 2015 marks the 50th Anniversary Celebration of the Pilgrim Baptist Church. The 50th anniversary Celebration Committee would like to submit this to the Charlottesville City Council in memory of our late Founder and Pastor Emeritus The Rev. Dr. R.A Johnson.

Pilgrim Baptist Church 50th Anniversary Celebration Committee
The Most Reverend Christopher A. Cooper-Pastor
Michael T. Terrell Jr.-Chairman
Raquel Jackson-Vice Chairman

Citizen Engagement: As required by the policy, the applications were forwarded to the appropriate neighborhood associations for review.

Budgetary Impact: \$500 per designation to cover the cost of sign material and fabrication. Installation and on-going maintenance to be completed by City staff.

Recommendation: Staff recommends approval of the resolution to give this street an honorary designation.

Alternatives: Do not pass the resolution.

Attachment:

Resolution.

Application.

Honorary Street Naming Policy Resolution, from September 2011 Council meeting.

RESOLUTION
Honorary Street Name Designation –
Albemarle Street between 8th Lane North and West Street

WHEREAS, City Council adopted a policy for Honorary Street Name Designation;

WHEREAS, City Staff has reviewed the application for appropriateness and verified the historical information;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Charlottesville, Virginia that Albemarle Street between 8th Lane North and West Street shall be honorarily named Rev. Dr. R.A. Johnson Ave.

City of Charlottesville

Request for Honorary Street Name Designation

Applicant Name: Michael Terrell Chairman of 50th Anniversary Committee

Applicant Address: 211 Albemarle St. Charlottesville, VA 22903

Applicant Telephone: 757-602-9395
(Daytime)

1. Honorary Street names are restricted to:

Individuals

Organizations

Entities

Events

Of local and long lasting significance to Charlottesville

A. For whom/what are you recommending this designation?

**In memory of the late Founder of Pilgrim Baptist Church at 211
Albemarle St. Charlottesville, VA 22903**

B. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form).

Essay Attached.

2. Location of Proposed honorary street name designation:

A. Street Name _____ (Example: Kirby Avenue)

**B. Between 8th Lane North and West Street
(example: between Neil and Wright)**

OR

All of the street

Albemarle Street between 8th Lane North and West Street

C. What is the proposed name?

Rev. Dr. R.A Johnson Ave.

Please complete and mail the attached form to:

Clerk of City Council
City of Charlottesville
P. O. Box 911
Charlottesville, VA 22902

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Pilgrim Baptist Church 50th Anniversary Celebration Committee

The Most Reverend Christopher A. Cooper-Pastor

Michael T. Terrell Jr.-Chairman

Raquel Jackson-Vice Chairman

Honorary Street Name Policy

1. The following restrictions and process for honorary street name designations shall apply.
 - a. **Honorary street name designations should be limited to individuals, or events that have made an important and lasting contribution to the City of Charlottesville or represent a key part of its history.**
 - The street to be designated should have a connection to the individual/event and his/its contribution.**
 - This designation should not be used for an individual or event already recognized in some significant manner.**
 - b. The application form (see Attachment 1) should be submitted directly to the Clerk of City Council.
 - c. The application can be completed and submitted by any individual or group in Charlottesville.
 - d. The completed application will be circulated to Council before formal Council action is taken.
 - e. A Council Resolution will be prepared, outlining the proposed designation and providing an estimate of cost impacts including sign manufacture and installation and any other costs that might be incurred. NDS will prepare the appropriate staff memo.
 - f. Upon approval, the Public Works Department will implement the honorary street name designation.
2. Application Form. Attachment 1 is a proposed application form for requesting honorary street name designation. The forms will be made available at City Hall and can be downloaded from the City's website. The forms require submission directly to the Clerk of City Council.
3. Proposed Process. The proposed procedure includes the following steps.
 - a. Individuals or groups wishing to propose honorary street name designation will complete application form and submit it to the Clerk of City Council.
 - b. The Clerk will determine if there is sufficient support on Council for the request to be considered by Council.
 - c. NDS will prepare a brief memo to Council that identifies any cost impacts associated with the request and background on the individual nominated for the honor.
 - d. A Council Resolution will be prepared.
 - e. Upon final approval by City Council, the Public Works Department will install the sign.
 - f. Upon approval, NDS staff will send notice to all impacted properties and to public safety agencies.

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