

MINUTES
CITY OF CHARLOTTESVILLE
PLANNING COMMISSION
TUESDAY, FEBRUARY 11, 2003 -- 6:30 P.M.
CITY COUNCIL CHAMBERS

The Regular Meeting of the Planning Commission was held on this date with the following members present:

Mr. Bruce Appleyard
Ms. Craig Barton, Vice-Chair
Ms. Kathy Johnson Harris
Ms. Cheri Lewis
Mr. Kevin O'Halloran, Chair
Mr. Eldon Wood

ABSENT:
Ms. Karen Firehock

STAFF PRESENT:
Mr. Jim Tolbert, AICP, Director
Mr. Ron Higgins, Planning Manager
Ms. Lisa Kelly, Deputy City Attorney

CITY COUNCIL MEMBERS:
None

Mr. O'Halloran called the meeting to order at 6:30 p.m. He then explained that the Charlottesville Planning Commission would be giving out the annual planning awards.

A. PRESENTATION: 2003 PLANNING AWARDS

OUTSTANDING NEIGHBORHOOD EFFORT:

The Quality Community Council; for its leadership training program. The QCC worked with the UVA Institute for Public History in an effort to identify and train leaders in QCC neighborhoods. The QCC would be replicating the program in Charlottesville in March and had been asked to give some sessions in Roanoke in April.

OUTSTANDING PLAN OF DEVELOPMENT:

The Piedmont Housing Alliance; for their efforts to improve affordable housing in Fifeville and Tenth and Page.

The Huntley, LLC and R. L. Beyer; for the Dymond Property PUD.

OUTSTANDING EXAMPLE OF ACCESS TO THE DISABLED:

The Hampshire Investment, Ltd.; for the Woolworth Building redevelopment.

OUTSTANDING CITIZEN PLANNER:

Art Lichtenberger; for his work in the Lewis Mountain neighborhood. He had been nominated for having brought to life a dormant civic association.

Mr. O'Halloran congratulated everyone. He also stated that they all could be proud of these projects. He expressed his hope that the Yearly Planning Awards would be continued for many years to come. Ms. Lewis made a suggestion for the next year's awards that an award for Neighborhood of the Year be considered. She volunteered to get together with Mr. Tolbert to come up with some criteria to present to the Commission.

B. MATTERS TO BE PRESENTED BY THE PUBLIC NOT ON THE FORMAL AGENDA

Mr. O'Halloran called for matters not on the agenda. There being none, he closed that portion of the meeting.

C. MINUTES

1. January 14, 2003 – Regular Meeting

Mr. O'Halloran called for approval of the January minutes. Ms. Lewis asked that David Sloan had been erroneously identified as Mr. Walter in giving the history of the Starr Hill Cottages. Mr. Appleyard sought to amend the statement in the minutes that read, "Mr. Appleyard stated he felt the cul-de-sacs would best be served by not being connected," to instead read: "Mr. Appleyard stated that, in this case, he felt the cul-de-sacs would best be served by not being connected." Ms. Lewis made a motion to approve the minutes with the revisions noted. Mr. Barton seconded the motion, which carried unanimously.

D. LIST OF SITE PLANS APPROVED ADMINISTRATIVELY

Ms. Lewis sought clarification as to what had been changed on the Rugby-McIntire landscape plan. Mr. Higgins explained that the applicant had never implemented a special permit, which had been granted. He stated the applicant would be renovating the existing building rather than putting on an addition.

Ms. Johnson Harris made a motion that the site plans approved administratively be approved as being accepted by the Charlottesville Planning Commission. Mr. Barton seconded the motion, which carried unanimously.

LIST OF SITE PLANS APPROVED ADMINISTRATIVELY
12/1/02 TO 2/1/03

- | | | | |
|----|-------------------------|--|-------------------------|
| 1. | File No. 689 | Kappa Alpha Fraternity – Deck Replacement | 600 Rugby Road |
| 2. | File no.
T-02-000038 | S.A.R.A. Offices – Relocate
Proposed H.C. ramp/access | 1013 Little High Street |
| 3. | File No. 1282-A | Rugby-McIntire Apartments -
Re-Landscape Plan | Rugby Road |
| 4. | File No.
T-03-000002 | Change of Use to Offices from
Residence | 1016 Carlton Avenue |

E. COMMISSIONERS' REPORTS

Ms. Johnson Harris stated that the CIP met and toured Charlottesville High School to see what projects needed to be addressed. She also stated that the Neighborhood Federation would be meeting February 27th. The Affordable Housing Committee had not yet met.

Mr. Wood stated that the McIntire Park Steering Committee had met to report on the status of the planning that is taking place. The Urban Design Committee had not had a formal meeting but had met informally to look at the work being done on the NGIC Building.

Mr. Barton was still awaiting his appointment to the Board of Zoning Appeals. The Jefferson School Task Force recently elected a Chairperson and Vice-Chair. The Jefferson School Task Force had also been visited by members of the State Historic Preservation Office.

Mr. Appleyard was not notified about the MPO Tech meeting hence he was unable to attend.

Ms. Lewis stated that the Board of Architectural Review continued to have a busy docket. She also stated she would be having her first PACC Tech meeting at the end of February.

F. CHAIR'S REPORT

Mr. O'Halloran stated that the Walker Neighborhood and Fry Springs Neighborhood had held meetings about the zoning ordinance. He also stated that the Planning District Commission had met. The Planning District Commission has a new website, tjpd.org. They had discussed the far eastern bypass to connect 64 with 29 north of Charlottesville. The Planning District was planning a survey of homeless people in the region. He shared some of the statistics which had been compiled during January -- the average age of those surveyed was 38; 52 percent were male; 32 percent defined themselves as currently employed; 23 percent had dependent children who were also homeless.

G. DEPARTMENT/STAFF REPORT

1. City Capital Projects Construction Report

Mr. Tolbert gave a PowerPoint presentation on the Neighborhood Strategy Team Capitol Projects Update showing Hartman's Mill, Rayon Street, Chestnut Street, the North Baker drainage project, and Bolling Avenue as well as a listing of the new sidewalk locations. He also touched on traffic calming; Emmet Street Light coordination; neighborhood drainage projects; City water main work; Ongoing projects -- Estes Street Streetscape Project and the Eight Street retaining wall; adoption of blight ordinance, nuisance Ordinance, graffiti ordinance, code enforcement; the Weed and Seed Academy; the CIDA building; the Transit Transfer Station; Park and Locust Bridge repairs; Ongoing projects -- Downtown Recreation Center, Greyhound/Trailways Terminal, Juvenile and Domestic Court Expansion; School Projects -- Jackson-Via Elementary, Johnson Elementary, Venable exterior, CHS boiler replacement; Traffic Projects; Transportation Projects; Environmental Projects -- Storm Water Phase II general permit; UVa Projects -- Emmet Street garage, UVa HSC garage extension, Emmet Street pedestrian bridge, North Grounds Connector.

Mr. Tolbert stated that, in regards to the MPO Tech meeting, Butch Davies had wanted to do a study of the 29/Hydraulic and related areas but was unable to get funding.

Mr. Tolbert stated that PACC Tech would be revamping the process for how University, City and County planning issues were dealt with.

Mr. Tolbert expressed a need to set a date for a public hearing regarding the zoning ordinance as well as a work session to go over the issues before the public hearing. The Commissioners set the public hearing for 6:30 p.m. on March 26th and the work session for 9 a.m. on March 1st.

Mr. Tolbert stated there would be a meeting with the JPA Neighborhood on 19 February so the University could discuss three options regarding the B-1 Parking Lot. The University also had a proposal to extend Maywood Lane.

H. OTHER BUSINESS

Mr. O'Halloran called for any other business.

Mr. Appleyard asked if there was any movement towards modifying the ordinance to have Transit Corridor designations. He was informed that there were not.

Ms. Lewis made a motion to adjourn until March 11th at 6:30 p.m. Mr. Barton seconded the motion which passed unanimously whereupon the meeting was adjourned at 7:54 p.m.

Respectfully submitted,

James E. Tolbert, AICP
Secretary

APPROVED

Kevin O'Halloran, Chairman