

**CITY OF CHARLOTTESVILLE**

**PLANNING COMMISSION WORKSESSION**

**TUESDAY, December 5, 2006 -- 5:00 P.M.**

**BASEMENT CONFERENCE ROOM**

**Planning Commissioners present**

Mr. Jon Fink (Chairman)

Mr. Bill Lucy (Vice-Chairman)

Mr. Michael Farruggio

Ms. Cheri Lewis

Mr. Jason Pearson

**Staff Present:**

Mr. Jim Tolbert, AICP, Director NDS

Ms. Missy Creasy, AICP, Planning Manager

Ms. Amy Kilroy, Grants Coordinator

Mr. Brian Haluska, AICP, Neighborhood Planner

Ms. Ashley Cooper, Neighborhood Planner

Ms. Leslie Beauregard, Budget Manager

Mr. Ryan Davidson, Budget Analyst

Ms. Mary Joy Scala, AICP, Design and Preservation Planner

The meeting was called to order at 5:05pm.

The work session began with a presentation from the budget office on the CIP. After a portion of the overview, Planning Commission decided to focus more on discussion of the topic. Ms Lewis communicated the role of Planning Commission in the CIP process is required and that the roles of all parties involved should be more defined.

There was a question concerning the scoring system for projects used by the staff evaluation committee and it was noted that this system originated from research done on other localities systems and presented to Council and the City Manager for approval.

There was lengthy discussion as to the weight of the Comprehensive Plan objectives in the ranking of a project. There was a strong feeling from Planning Commission that the Comp Plan should have more weight than other items included in the scoring system. It was explained that most of the requests were funded in some manner so the criteria did not play as significant a role as it could of if there were more

projects for consideration. It was felt that the weight system could be more crucial in the future and it should be addressed.

Mr. Farruggio asked for clarification on the scoring category titled "areas for special consideration." It was noted that this allowed for additional points for unusual situations. There was a discussion as to if this should be an option.

Mr. Lucy noted that there should be consideration for development corridors where there is little activity and note items that can be included in the CIP to assist. Ms. Lewis noted that this will also be a consideration when Martha Jefferson Hospital leaves the City. The Community Survey is another tool that would be helpful in the CIP review process.

Mr. Tolbert noted that many of the items being discussed would become clearer as work on the Comprehensive Plan continued. The new sections provide additional detail than in the past and will have more potential to feed projects into the CIP.

Discussion continued with comments pertaining to specific project categories. Mr. Farruggio asked for details concerning sidewalk funding and that was explained. Ms. Beauregard noted that she would forward more detailed information to clarify amounts.

Mr. Fink asked what would be done with the funds noted for Downtown improvement. Mr. Tolbert outlined the items included.

The reported budget surplus was discussed and it was noted where these funds would be directed. Planning Commission was interested in having a role in the placement of these funds.

Planning Commission ended this discussion by expressing the desire to have a larger role in the early stages of the CIP process. They would like to begin talking with staff about this in June 07 for the next CIP review.

The second part of the work session focused on the Community Facilities Chapter of the Comp plan. There were a number of requested revisions that were noted by the chapter coordinator, Amanda Schofield to be added, deleted and/or revised. There was discussion concerning the creation of a multigenerational recreation facility as noted in the Parks and Recreation information. There was also discussion concerning the educational system in the City and the vision of where we want to be with the schools.

The meeting ended at 7:35pm.