

PLACE DESIGN TASK FORCE

MEETING MINUTES

Date: October 18, 2012

Time: 12:00 pm

Location: Neighborhood Development Services Conference Room

Attendees:

Members

RP Richard Price, Secretary
CG Claudette Grant
MW Mark Watson

Ex-Officio Members

KG Kathy Galvin, *City Council*
GK Gennie Keller, *Planning Commission*

City Staff, Neighborhood Development Services

MS Mary Joy Scala
JT Jim Tolbert

I. Call to order.

No quorum present, so meeting is designated as unofficial, called to order at 12:10, KG acting chair.

II. Future meetings.

RP will send online “Doodle” survey to set up future monthly meetings (1st or 2nd Thurs of month) and for “retreat” (3 hours)

III. Task Force Process - General

- GK expresses concern about adding complexity to projects currently under review
- RP suggests PDTF review be focused on informing committee for the purpose of making broad recommendations to council and planning commission, and not focus on specific comments for the project
- GK suggests PDTF have joint sessions w. BAR and Planning Commission to coordinate efforts
- MS notes BAR would like to have ex officio representation on PDTF to facilitate coordination, JT will add to upcoming council agenda.
- KG suggests each subcommittee report back to task force as a whole at December meeting, and we schedule two meetings for Nov: one for subcommittee work, one for “retreat.”

IV. Meeting notifications

- JT notes city attorney has said that formal subcommittee meetings must give public notice at least 3 days prior, which can be posted at clerk’s office.
- Informal meetings to discuss generalities do not have to give public notice.

V. West Main St

- Discussion centers on how to best promote / realize high quality urban design of individual projects and the public realm
- JT notes LPDA illustration is detailed study resulting from WRT corridor study. There are no current plans to implement any portion of the plan
- Existing conditions
 - Current zoning is broken into two zones along Main St - north and south, with different height restrictions

- West Main Street currently has a variety of building types / sizes and varying degrees of pedestrian activity
- Currently, the City has no formal process to do TIF financing or BIDs for infrastructure improvements
- After discussion, it is suggested subcommittee review current zoning and guidelines in-depth and explore options for future regulation and implementation strategies

VI. **Meeting adjourned** at 1:55