

CDBG TASK FORCE

Minutes

Neighborhood Development Services Conference Room, City Hall

Wednesday, January 25, 2017

2:00pm – 2:30pm

Attendance:

Task Force Members	Present	Absent
Tanea Dowell	X	
Howard Evergreen	X	
Kathy Johnson Harris	X	
Joy Johnson		X
Sherry Kraft	X	
Kelly Logan	X	
Sarah Malpass		X
Megan Renfro		X
Matthew Slaats		X
Tierra Howard (staff)	X	
Others:		

The meeting began at 2:00pm. The Task Force (TF) decided not to fund the City of Charlottesville Department of Parks and Recreation proposal as the project scored very low at a 27. There was discussion about the proposal not being strong and not fitting in with the priorities.

Tierra Howard (TH) explained that the City has an extra \$20,000 of program income or recaptured funds to be added toward the estimated budget of \$58,520.

Review of Preliminary Scores for Housing Proposals

Habitat for Humanity and Piedmont Housing Alliance (PHA)

- Tierra Howard (TH) stated that the score for Habitat is 90 and the score for PHA is 84.
- TH shared Sarah Malpass' (SM) email to the group that if all other things are equal, her preference is to prioritize funding for programs that address the needs of Charlottesville's lowest-income residents. TH stated that maybe SM was indicating the maximum area median income (AMI) eligibility thresholds for those being served by Habitat is up to or below 60% of the AMI and the maximum area median income (AMI) eligibility thresholds for those being served by PHA is up to or below 80% of the area median income.
- Tanea Dowell (TD) stated that Habitat does receive some down payment assistance (DPA) from PHA. TH stated that specifically for their HOME DPA FY 17-18 project, the sources of funding are proposed to be \$40,000 from CDBG and \$64,000 from the Federal Home Loan Bank for DPA.
- Sherry Kraft (SK) stated that last year the City gave Habitat \$139,460 last year. TH stated that the reason why Habitat received that amount is because they were able

to show how they would commit the \$105,400 of recaptured funds by the July 21, 2016 deadline and the TF agreed that they outlined a specific plan/projects for how they would be able to do that.

- TD stated that she had a question about Habitat beneficiaries to be served. She stated that Habitat has proposed to assist 8 families with \$40,000 in HOME funds this year but they requested \$80,000 last year to assist 8 families in the previous year (more than half of the FY 17-18 request). Howard Evergreen (HE) stated that this year, Habitat is incorporating the Federal Home Loan Bank as an additional source of funding. TH also stated that the DPA amount per family is based upon need and is determined on a case by case basis.
- HE stated that Habitat has the ability to serve families that go below the 60% AMI and possibly serve families that make up to 40% AMI whereas PHA would probably not be able to do that given the different mortgage streams that they work with. He stated that when it comes to serving lower income families, Habitat is most likely able to do that.
- HE suggested that the TF fully fund Habitat and give PHA the amount of funding that is leftover (about \$38,000). SK agreed.

On a motion by TD, seconded by Kathy Johnson Harris (KJH), the CDBG Task Force unanimously approved the HOME funding recommendations as follows:

- Fully fund Habitat's request at \$40,000; and
- Fund PHA with the remaining balance at \$38,520; and
- If less funding is available, the TF recommends that the funding be deducted from PHA and if more funding is available that it be added to PHA.

The meeting adjourned at 3:15pm.