

**Charlottesville Water Resource Protection Program Advisory Committee**  
Draft Minutes for Meeting #16

Date: March 19, 2018; 3pm

Location: City Space

Attendees:

*Advisory Committee Members:* Jeff Adkins, Brian Becker, Morgan Butler, Mary Eiserman, Dustin Greene, Dave Hirschman, Rebecca Quinn, Michael Ramsey, Trey Steigman

*City Staff:* Melissa Stephens, Lauren Hildebrand, Bob Brown

*Members of Public:* Anne Coates

- Public Comment: None.
- Prior meeting's minutes: The Committee approved meeting minutes for the committee's October 30, 2017 meeting. (Hirschman motion; Ramsey second)
- Selection of Committee Chair: The Committee approved Mr. Ramsey as Chair for calendar year 2018. (Greene motion; Butler second)
- Designation of Committee Recording Secretary: The Committee approved Ms. Eiserman as Recording Secretary for calendar year 2018. (Quinn motion; Butler second)
- 2017 End-of-Year Report: The Committee approved the End-of-Year Report to City Council with the following change to the draft:
  - On page 3, the language shown as underlined below was added to the first phrase in the subsection labeled *WRPP-AC Duties*:

As established by City Council resolutions dated February 19, 2013 and December 16, 2013 and specified in the advisory committee bylaws, the WRPP-AC is tasked with the following duties:
- Other Items:
  - (a) **City Comprehensive Plan update – Boards and Commissions meeting:** Ms. Quinn commented on the March 7, 2018 meeting of the Charlottesville Boards and Commissions that focused on the update to the Comprehensive Plan. She noted that the discussions of the stormwater utility in the Community Facilities chapter and the Urban Environmental Sustainability chapter need to be consistent with one another, and the committee agreed.
  - (b) Ms. Quinn urged staff to include a link to the WRPP webpage in the City Calendar notice of AC meetings. Ms. Stephens said she would work to make this happen.
- Staff Updates:
  - (a) **Master Plan projects:** Ms. Stephens offered an update on several master plan projects. Within the “CIP 1” set, she updated progress on the Cherry Avenue, Woolen Mills self-storage, and Brookwood Drive projects, all of which are in the process of getting property owner support.

Within the CIP 2 set of projects, Ms. Stephens described the current status of the Rives/Hampton, 114 Howard Drive, Wayside Place/Edgewood Lane, 1605 Cedar Hill Road, and 1702 Druid Avenue projects. On the Rives/Hampton project, staff has encountered difficulty getting property owner support for the project and are now reviewing different designs to minimize the amount of private property needed. The 114 Howard Drive project has been completed. The others listed above under CIP 2 are in varying stages of work on easements and access agreements with private property owners.

- (b) **2017 Utility fee highlights:** Ms. Stephens offered a few statistics that helped provide a broad-based summary of the utility fee program's implementation in 2017, including findings that a vast majority of the fees assessed are less than \$100, and that most properties in the City have between 1,001 and 4,000 square feet of impervious surface.
  - (c) **2018 First-half billing updates:** Ms. Stephens gave a brief summary of the upcoming billing round. Bills will go out with personal property tax notices in May.
  - (d) **Miscellaneous:** Ms. Stephens noted that the contract for the City's rehabilitation work is being rebid. This work includes line-flushing, point repairs, and related items. Staff also informed the Committee that the FY 19 budget is projected to remain constant from 2017, with the only changes being related to city-wide increases in wages and healthcare premiums.
- **CCAP/VCAP Program Updates:** Ms. Eiserman provided an informative update on the CCAP and VCAP programs. One ongoing question for the CCAP program is the extent to which it should mirror VCAP in terms of the best management practices that are considered eligible for reimbursement, versus broadening the list of eligible practices. Ms. Eiserman noted that the VCAP Manual is being revised and offered to provide an update to the Committee at a future meeting.
  - **Additional Other Items:** Mr. Greene brought up for the Committee's consideration the question of whether Charlottesville could or should consider trying to obtain nitrogen credits from services that are dredging in the Chesapeake Bay. Some committee and staff members voiced reservations about this idea since there would be no benefit to local waterways. Others pointed out that it makes sense to pursue joint projects with Albemarle County because the County needs phosphorus credits while the City needs nitrogen credits, providing a nice opportunity for cooperation that yields mutual benefits. Staff mentioned that one such joint project is underway and others are under consideration.
  - **Adjournment:** The meeting adjourned at approximately 4:50pm.