



**Charlottesville Economic Development Authority (CEDA)
Meeting Minutes – December 14, 2021**

Members Present

Ed Schmitz
Addison Barnhardt
James Cauthen
Reid Thompson
Jonathan Chasen
Jay O'Donnell
J'riah Geurrero

Staff Present

Chris Engel
Ajoni Wynn-Floyd
Lachen Parks
Trish Carpenter

Others Present

Eric Angell

A meeting of the Charlottesville Economic Development Authority occurred on Tuesday, December 14th, 2021 via virtual electronic Zoom meeting. Chair, Mr. Ed Schmitz, called the meeting to order at 4:01 PM.

Mr. Schmitz asked if there was any public comment; no public comments noted, he proceeded to the next agenda item.

Mr. Schmitz asked the board if there were any comments or questions regarding the October 12, 2021 meeting minutes and the September and October 2021 Treasurer Reports. No comments or questions were noted, the Chair asked for a motion to approve the October 12, 2021 meeting minutes and the September and October 2021 Treasurer Reports; motion moved by Mr. Addison, second by Mr. Geurrero; all present in favor. Motion passed.

Mr. Engel introduced the new audit firm and the auditor for the FY21 Annual Audit. The audit results were presented to the Board by Eric Angell from Robinson, Farmer, Cox Associates, PLLC. Mr. Angell reported to the board that the financials were the same from prior years. No audit adjustments were noted and all was in compliance. Mr. Angell communicated that the next fiscal audit will include leasing documents. Mr. Engel advised the board that a hard copy of the audit report is available for Board members. The Chair asked for a motion to approve the FY2021 Annual Audit; motion moved by Mr. O'Donnell; second by Mr. Thompson, all present in favor. Motion passed.

Mr. Engel provided an overview of the FY21 Annual Report to the board members which includes an EDA history of the activities for the recent fiscal year ending June 30, 2021. Mr. Chasen asked for a Lewis & Clark Exploratory Center update. Mr. Engel provided background on the outstanding loan, City Council has forgiven the loan, to date the County has not. Mr. Cauthen asked about the Roadmap to Recovery program. Grant programs continue to be offered from the recovery program with an update to be provided early next year. As there being no more questions, the Chair asked for a motion to approve the FY21 Annual Report; Mr. Thompson so moved; Mr. Cauthen second the motion. All present in favor. Motion passed.

Nominations and elections of Chair and Vice-Chair for CY 2022 was next on the agenda. After some discussion, Mr. Chasen nominated Mr. Geurrero for Chair and Mr. Barnhardt for Vice-Chair. Everyone present second the motion, all present in favor. The motion passed for the new Chair and Vice Chair.

Mr. Engel introduced Ajoni Wynn-Floyd, the new Minority Business Development Coordinator to the Board.

Mr. Engel noted the Board members signed up for the required FOIA training and thanked the Board members for attending the sessions

There being no further business, Mr. Schmitz asked for a motion to adjourn the meeting. Mr. Thompson made the motion to adjourn the meeting, Mr. Chasen second the motion, all present voted in favor, meeting adjourned at 4:22 PM.

Chris Engel, Secretary

Date Approved by CEDA