



**Charlottesville Economic Development Authority (CEDA)
Meeting Minutes – August 17, 2023**

Members Present

Addison Barnhardt
James Cauthen
Jonathan Chasen
Denise Herndon
Steven Johnson

Staff Present

Chris Engel
Trish Carpenter

Guests

Dan Siegel
Caroline Perrin
Sally Woods

Not Present

Jay O'Donnell

A meeting of the Charlottesville Economic Development Authority occurred on Thursday, August 17th, 2023, at CitySpace. The Vice-Chair, Mr. Barnhardt called the meeting to order at 4:00 PM.

Mr. Barnhardt asked if there was any public comment; no public comments noted, he proceeded to the next agenda item.

The Vice-Chair asked the board if there were any comments or questions regarding the May 9th and July 19th, 2023, meeting minutes and the Treasurer reports for April & May 2023. Questions were asked about the work session minutes and the availability of the June and July Treasurer Reports. Mr. Engel address both matters to the Board. Mr. Johnson requested to have at future meetings a discussion around each of the five Strategic Plan goals. No additional comments or questions noted, the Vice-Chair asked for a motion to approve the consent agenda, motion moved by Mr. Chasen, second by Mr. Cauthen, all present in favor. Motion passed.

First item of new business, the proposed revenue bond financing by the EDA. Mr. Engel introduced Mr. Dan Siegel, an attorney, who is serving as authority counsel for the EDA. Mr. Siegel gave the Board a brief overview of the state code related to Bond Financing and addressed several questions from the Board. Mr. Siegel introduced, Ms. Caroline Perrin, an attorney serving as bond counsel for St. Anne's Belfield, who presented to the Board a summary of the bond request. The primary purpose of the bond is to assist with the renovation of Randolph Hall which is located at the Upper School campus of St. Anne's Belfield. Ms. Perrin addressed several questions from the Board regarding the bond and the overall impact the school has on the community. After all the questions were addressed, Mr. Barnhardt proceed to open the Public Hearing. No public comments noted.

Mr. Barnhardt then opened the floor to the Board for discussion on the Bond.

Once all discussion and questions were addressed, the Vice-Chair asked for a motion to approve the Bond request from St. Anne's Belfield. Mr. Johnson so moved, second by Mr. Chasen. A roll call of all present board members was taken, all present in favor. Motion passed.

Next item of business, Proposed Electronic Meeting policy. Mr. Siegel informed the Board that the General Assembly has passed an updated policy that allows virtual meetings for Authorities, such as CEDA, as well as to allow for a Board member to attend virtually if unable to be in person. By the Board adopting this policy, it would allow this Board to utilize virtual meetings if and when necessary. After questions were addressed by Mr. Siegel and the Board discussed, Mr. Barnhardt asked for a motion to adopt the Proposed Electronic Meetings Policy; Mr. Chasen so moved, second by Mr. Johnson, all present in favor, motion passed. While the board supported the opportunity for flexibility the general consensus was to hold in person meetings whenever possible and to use the virtual options available when a quorum is in jeopardy or when health and safety concerns require it.

There being no further business, Mr. Barnhardt asked for a motion to adjourn the meeting. Mr. Chasen made the motion to adjourn the meeting, Mr. Johnson second the motion, all present voted in favor, meeting adjourned at 4:48 PM.



Chris Engel, Secretary

Date Approved by CEDA