

**City of Charlottesville  
Board of Architectural Review  
Minutes  
June 17, 2014 DRAFT  
City Council Chambers-City Hall**

**Members Present:**

Melanie Miller-Chairperson  
Michael Osteen  
Brian Hogg  
Tim Mohr – Vice Chairperson  
Carl Schwarz  
Candace DeLoach  
Justin Sarafin  
Whit Graves  
Laura Knott

**Staff Present:**

Mary Joy Scala

**A. Matters from the public not on the agenda (please limit to 5 minutes)**

Mr. Wardell requested administrative approval to build a deck on an existing building at 128 Chancellor Street.

The BAR consensus was to allow Bruce Wardell to make an application for administrative approval at 128 Chancellor Street for a deck. Carl Schwarz did not participate in the discussion due to a conflict of interest.

**B. Consent Agenda** (Note: Any consent agenda item may be pulled and moved to the regular agenda if a BAR member wishes to discuss it, or if any member of the public is present to comment on it. Pulled minutes will be discussed at the end of the agenda, but pulled applications will be discussed at the beginning.)

1. **Minutes** May 20, 2014 (not yet available)

2. **Certificate of Appropriateness Application**

BAR 14-06-03  
505 W Main Street  
Tax parcel 320174000  
Main Street West, LLC, Owner/ Eli Strauss, Applicant  
Rear addition

3. **Certificate of Appropriateness Application**

BAR 14-06-01  
138 Madison Lane  
Tax parcel 090135000  
Epsilon Gamma House Corp, Owner/Suzanne P Bahr, Applicant  
New fencing and shed; remove brick grill

The motion was made by Mr. Hogg, seconded by Mr. Schwartz to approve the two items on the consent agenda as presented.

The BAR approved (9-0) two items on the consent agenda as submitted

**C. Projects in Non-Compliance – No Report**

**D. Deferred or Previously Considered Items**

**4. Recommendation for New Historic Conservation District**  
Establishment of Rugby Road Historic Conservation District  
Venable Neighborhood Association, Applicant

On May 20<sup>th</sup> the BAR accepted the applicant's request for deferral so comments could be incorporated into the report. Staff presented the staff report. Rachel Lloyd, representing the Venable Neighborhood as the applicant, offered to answer any questions. The BAR discussed character defining features and potential Individually Protected Properties. Staff noted that the BAR should decide whether it is appropriate to designate this area along Rugby Road as a historic conservation district. Staff recommended that it is appropriate based on the criteria. The BAR should confirm the proposed district boundary and the contributing/non-contributing properties. Staff recommends the boundary and contributing structures as proposed.

Motioned by Mr. Hogg, seconded by Ms. Miller, the BAR recommended (9-0) that City Council should designate the Rugby Road Historic Conservation District with boundaries and contributing structures as discussed [on map], with character defining features to include: 1.5, 2.0, or 2.5 story dwellings with stucco, red brick or painted brick, or wood siding, front porticos or porches, slate shingle roofs, gable or hipped roof forms, roof dormers, contributing outbuildings, and deep-set, planted front yards mostly unpaved with no visible garages; and with structures that may potentially qualify for designation as Individually Protected Properties identified as: 712, 924, 928, 929, 933, 936, and 1007 Rugby Road.

**E. New Items**

**5. Certification of Appropriateness Application**  
BAR 14-06-02  
617 Park Street  
Tax parcel 520186000  
Chris and Megan Long, Owners/ Russell Skinner, Applicant  
New rear addition and site changes

Staff presented the staff report. Mr. Russell Skinner, architect represented the owners, Chris and Megan Long. It was motioned by Mr. Hogg, seconded by Mr. Mohr the BAR accepted (9-0) the applicant's request for deferral to incorporate the BAR's comments:

- a. Use the alley for parking
- b. Rebuild the original windows
- c. The holly and iron fence- Proposed hollies are too much
- d. Gate should be low key wrought iron

- e. Lower porch roof
- f. Roofline on first submittal is preferred

**F. Other Business**

**6. PLACE Task Force update – Tim Mohr**

W Main Subcommittee: Need to work through Form Based Code recommendation; need parking management strategy and parking structure built before streetscape improvements.

Belmont Bridge Subcommittee: City Council discussed last night; subcommittee in favor of underpass; still unknowns.

City Market Subcommittee: Only 4 responses to RFP; leading contender is Keith Woodard's proposal, an L-shaped building with outdoor market on south side.

Community Involvement Subcommittee: City staff developing website and apps.

**G. Adjournment** - Motioned by Mr. Hogg, seconded by Mr. Mohr to adjourn at 7:25