

# PLACE DESIGN TASK FORCE

## MEETING MINUTES

**Date:** September 27, 2012

**Time:** 12:00 pm

**Location:** Neighborhood Development Services Conference Room

### Attendees:

#### Members

AD Andrea Douglas, Chair  
RL Rachel Lloyd, Vice-Chair  
RP Richard Price, Secretary  
CG Claudette Grant  
MW Mark Watson

#### Ex-Officio Members

KG Kathy Galvin, *City Council*  
GK Gennie Keller, *Planning Commission*

#### City Staff

AP Amanda Poncy, *NDS*  
JT Jim Tolbert, *NDS*  
DC David Casalaspi, *City Attorney's Office*

#### Guests

JD Jen Downey, *Walk Charlottesville*  
BW Brian Wheeler, *Charlottesville Tomorrow*

### I. **Call to Order.** Meeting called to order 12:20

### II. **Rose Hill Drive Project**

- Presentation – Amanda Poncy
  - City is engaged in planning study for Rose Hill between Preston & Rugby
  - City has received input from Stakeholders,
  - Staff has done analysis of existing conditions
  - Staff now working on draft vision plan
- Questions / comments from Task Force on Rose Hill Drive project
  - GK notes there have been several SUP permits submitted for the area - expecting large scale re-development once economy improves
  - KG notes there are opportunities to re-align alleys and orient buildings to the primary street
  - RP notes that street design is only part of the problem - to be effective, study needs to be in concert with economic development & landowners, and include buildings, parking, green infrastructure and transportation
  - KG notes design of street should vary in response to nodes and changing character
  - Members note the street is important as a center for surrounding neighborhoods
  - GK suggests city explore specific zoning code requirements in the context of this study

### III. **Review of Galvin and Douglas memo of PDTE priorities**

- GK would like to move PUDs and infill SUP up the list
- KG notes PUDs / infill should be part of larger discussion about appropriate areas for increased density
- KG suggests review of West Main study be moved up the list in light of pending development along west main

- RL suggests task force select top priorities and appoint subcommittees to review these places / issues outlined in the priorities memo

**IV. Motion made and seconded to appoint the following members to SIA steering committee**

- Claudette Grant, Richard Price, Pete O'Shay

**V. The following subcommittees are established**

- SIA (as noted above)
  - Claudette, Richard, Pete
- West main
  - Rachel, Richard, Jenny
- Public engagement process for small area pieces of comp plan
  - Kathy, Andrea, Mark
- Green infrastructure
  - Beth, Mark + students from UVa

**VI. RP to set up Dropbox for PDTF for posting of subcommittee work**

**VII. JT notes the following adjustments are needed to bylaws per city attorney**

- No proxy voting
- Members may want to set up a separate email account for PDTF business (not city account)

**VIII. Unfinished business**

- Appoint task force members to assist Brian Daly with writing the RFP for Landscape Architectural Services for McIntire East Park Design and to sit on the consultant selection committee.

**IX. Meeting Adjourned at 2:00. Next meeting 10/18 12:00 pm at NDS conference room.**