

PLACE DESIGN TASK FORCE

MEETING MINUTES

Date: May 9, 2013

Time: 12:00 pm

Location: Jefferson School/City Center

Attendees:

Members

AD Andrea Douglas, Chair
RL Rachel Lloyd, Vice-Chair
RP Richard Price, Secretary
CG Claudette Grant
MW Mark Watson

Ex-Officio Members

KG Kathy Galvin, *City Council*
GK Gennie Keller, *Planning Commission*
TM Tim Mohr, *BAR*

I. Call to Order. Meeting called to order at 12:18.

Chair notes a quorum is not present.

II. Motion to approve minutes from previous meeting seconded and accepted.

III. Agenda

- KG notes Barry Frankenfield (scheduled guest) was unable to come today, will be scheduled for future meeting.
- GK suggests presentation be made jointly to council and planning commission.
- KG suggests we focus on report to council for next meeting.

IV. Report to Council

- RP notes subcommittees are due to send in one page summary of activities. None have been submitted to date.
- KG notes PDTF should be making recommendations about best practices and proposed changes to policy and process.
- GK suggests we have an (online?) forum to communicate ideas and observations with city government and the public.
- GK suggests common thread of the subcommittee reports might be policy and practices needed to implement higher quality projects.

V. Updates on Projects

- PDTF needs update on progress of Belmont Bridge project
- KG will follow up on progress on Water St extended project

VI. Meeting Adjourned at 12:45 pm - subcommittee meeting