

**Actions**  
**City of Charlottesville**  
**Board of Architectural Review**  
**Regular Meeting**  
**January 22, 2025 5:30 p.m.**  
**Hybrid Meeting (In-person in Council Chamber and virtually via Zoom)**



**Pre-Meeting Discussion**  
**Regular Meeting**

- A. Matters from the public not on the agenda [or on the Consent Agenda]**
- B. Consent Agenda**

**Motion to approve the consent agenda: Mr. Bailey Second: Ms. Lewis Vote: 7-0**

- ~~1. Meeting minutes December 17, 2024. [Attached in draft form to this agenda.]~~ Video recording available [here](#).
- 2. Certificate of Appropriateness Application**  
BAR #HST24-0036  
606 Lyons Court; TMP 520063000  
North Downtown ADC District  
Owner/Applicant: Christine P. Martin, Trustee  
Project: Alterations to house and site
- 3. Certificate of Appropriateness Application**  
BAR #HST24-0049  
614 Park Street, Tax Parcel 520184100  
North Downtown ADC District  
Owners/Applicants: Carrie & Kevin Burke  
Project: Site alterations and courtyard parking
- 4. Certificate of Appropriateness Application**  
BAR #HST25-0052  
499 West Main Street, Tax Parcel 320177000  
West Main ADC District  
Owner: Blue Suede Charlottesville, LLC  
Applicant: Ryan Roman  
Project: Rooftop addition
- 5. Certificate of Appropriateness Application**  
BAR #HST25-0053  
500 Park Street, TMP 530123000  
North Downtown ADC District  
Owner: First Presbyterian Church of Charlottesville, Inc  
Applicant: Richard Lutz  
Project: Playground fence

6. **Certificate of Appropriateness Application**  
BAR #HST25-0054  
321 East Main St, TMP 330226000  
Downtown ADC District  
Owner: 321-323 East Main Street, LLC  
Applicant: Jazmine Mays / Thalhimer  
Project: Install door at side entrance (4<sup>th</sup> Street, NE)

**C. Deferred Items - N/A**

**D. New Items**

7. **Certificate of Appropriateness Application**  
BAR #HST25-0055  
144 Chancellor Street, Tax Parcel 090109000  
The Corner ADC District  
Owner: Delta Zeta National Housing Corp.  
Applicant: Kevin Blair  
Project: Demolition of contributing structure

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the proposed demolition of 144 Chancellor Street does not satisfy the BAR's criteria and its guidelines and is not compatible with this property and other properties in [The Corner] ADC District. For the simple reason of the cultural significance of the historic building and the street on which it is located, the BAR denies the application as submitted.

Seconded by Ms. Lewis. [In the subsequent discussion the BAR members referred to the staff report and comments. See meeting minutes and [video recording](#) of the meeting at 039:45.]

**Motion:** Mr. Timmerman **Second:** Ms. Lewis **Abstention:** Mr. Bailey **Vote:** 6-0

8. **Certificate of Appropriateness Application**  
BAR #HST24-0048  
745 Park Street, Tax Parcel 520051100  
North Downtown ADC District  
Owners/Applicants: Karen Vadja and Kevin Riddle  
Project: Addition to existing dwelling

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the addition at 745 Park Street satisfies the BAR's criteria and are compatible with this property and other properties in the North Downtown ADC District, and that the BAR approves the request with the condition that the owner document the existing house and conditions for city staff prior to construction.

**Motion:** Mr. Birle **Second:** Mr. Bailey **Vote:** 7-0

9. **Certificate of Appropriateness Application**  
BAR #HST24-0042  
116 West Jefferson Street, Tax Parcel 330183000  
Downtown ADC District  
Owner: West Jefferson Properties, LLC  
Applicant: Kristin Cory/Joshua Batman  
Project: Rear porch exit stairs

Applicant requested to defer their CoA request; this was approved by the BAR.  
**Motion:** Ms. Lewis **Second:** Mr. Schwarz **Vote:** 7-0 **approving the deferral.**

10. **Certificate of Appropriateness Application**  
BAR #HST24-0050  
201 West Water Street, Tax Parcel 280012000  
Downtown ADC District  
Owner/Applicant: Dan FitzHenry  
Project: Signs for Grit Coffee

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the proposed signage at 201 West Water Street satisfies the BAR's criteria and is compatible with this property and other properties in this ADC District, and that the BAR approves the request [as submitted].

**Motion:** Ms. Lewis **Second:** Mr. Bailey **Vote:** 6-0 [Mr. Schwarz recused himself.]

#### **E. Other Business**

11. **Preapplication Conference** (continuation of prior discussions)  
No formal action will be taken.  
200 West Main Street; TMP 280010000  
Downtown ADC District  
Owner: Violet Crown Cinema Charlottesville LLC  
Applicant: Jeff Levien / Heirloom Development (contract purchaser)  
Project: Multi-story residential
12. **Preapplication Conference**  
No formal action will be taken.  
BAR #24-0051  
300 Ridge Street, Tax Parcel 280151000  
Ridge Street ADC District  
Owner: Donald J. & Brenda C. Toney, Trustees  
Applicant: Carla Shifflett & Greg Jackson, TOPIA design  
Project: Addition
13. **Staff questions/discussion** (TBD)
- Vacant seat for Landscape Architect
  - ~~Review 2025 meeting calendar~~
  - ~~CLG Annual Report~~ ~~BAR training requirements~~
  - Schedule work session re: process and procedures (TBD)

#### **F. Adjourn - 9:51 PM**