

**Actions**  
**City of Charlottesville**  
**Board of Architectural Review**  
**Regular Meeting**  
**August 19, 2025 5:30 pm**  
**Hybrid Meeting (In-person in Council Chambers and virtual via Zoom)**



For more details on the discussion, the meeting video may be retrieved from the City of Charlottesville's Communications YouTube channel. [Link: [Board of Architectural Review August 19, 2025.](#)]

5:00 **Pre-Meeting Discussion**  
5:30 **Regular Meeting**

BAR amended agenda to allow during *Matters from the Public* comments on any item on the agenda and to limit each speaker to three minutes on any item.

**Motion:** Ms. Lewis **Second:** Mr. Birle **Vote:** 9-0

A. **Matters from the public ~~not on the agenda~~ ~~for on the Consent Agenda~~**  
Nine people spoke. (Eight re: item 6. One re: item 7)

B. **Consent Agenda**

1. **Meeting Minutes:** [May 20, 2025](#) & [June 17, 2025](#).

BAR # 25-0100 pulled from Consent Agenda by Mr. Zehmer (chair). Added as item #2 under *New Items*.

The amended Consent Agenda, (approval of May & June meeting minutes only) was approved.

**Motion:** Mr. Schwarz **Second:** Mr. Bailey **Vote:** 9-0

C. **Deferred Items**

N/A

D. **New Items**

2. **Certificate of Appropriateness Application**

BAR # 25-0100

1600 Gordon Avenue, Tax Parcel 090016000

Rugby Road, University Circle, Venable Neighborhood ADC District

Owner: Martha Jefferson House

Applicant: Mark Barstow

Project: Door replacement

BAR accepted applicant's request for deferral.

**Motion:** Ms. Lewis **Second:** Mr. Zehmer **Vote:** 9-0

3. **Certificate of Appropriateness Application**

BAR # 24-0051  
300 Ridge Street, Tax Parcel 280151000  
Ridge Street ADC District  
Owner/Applicant: Carla Shifflett  
Project: Alteration/addition

*CoA Approved:*

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the proposed alterations to 300 Ridge Street satisfy the BAR's criteria and are compatible with this property and other properties in this ADC District, and that the BAR approves the application as submitted.

**Motion:** Ms. Lewis **Second:** Mr. Bailey **Vote:** 9-0

4. **Certificate of Appropriateness Application**

BAR # 25-0099  
310 4<sup>th</sup> Street NE, #201; Tax Parcel 330205L00  
North Downtown ADC District  
Owner: Court Square LLC; Great Eastern Management Co.  
Applicant: Caitlin Byrd Schafer  
Project: New roof structure over existing patio

*CoA Approved:*

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the proposed patio roof at 310 4<sup>th</sup> Street NE satisfies the BAR's criteria and is compatible with this property and other properties in this ADC District, and that the BAR approves the application as submitted.

**Motion:** Mr. Timmerman **Second:** Ms. Lewis **Vote:** 9-0

**E. Other Business**

5. **Pre-Application Conference**

BAR # 25-0097  
714 Ridge Street, Tax Parcel 250077000  
Ridge Street ADC District  
Owner: 270 Partners LLC  
Applicant: Kevin Schafer, Design Develop  
Project: Two residential structures with dwelling units

**Meeting summary:**

- No formal action taken.
- No comments or questions from the public.

6. **Pre-Application Conference**

BAR # 25-0095

835 West Main Street, Tax Parcel 310183000

843 West Main Street, Tax Parcel 310175000

847 West Main Street; Tax Parcel 310174000

West Main Street ADC District

Owners: Kim T. & Chris Dabney; Fluvanna Holdings, LLC

Applicants: Megan Nedostup & Andree Sahakian, Contractor

Project: Multi-story housing development

**Meeting summary:**

- No formal action taken.
- 24 speakers expressed concern about project and/or opposition to its height, massing, and scale. (Eight speakers during *Matters from the Public*. 16 spoke during item 6.)

7. **Pre-Application Conference**

BAR # 25-0084

Tax Map 29 Parcels 71,73,74,75,76

202, 204, 208 & 214 7th Street SW & 613 Delevan Street

204 & 208 7<sup>th</sup> Street SW - Individually Protected Properties

Owners:

202: Monticello Media LLC

204: William Lynch & 204-7 LLC

208: Michael J. Christian

214: 7<sup>th</sup> St LLC

613 Delevan St: Mattie L. Hall

Applicant: Mitchell-Matthews Architects

Project: New multi-story, mixed-use building

**Meeting summary:**

- No formal action taken.
- Two speakers expressed concern about project. (One during *Matters from the Public*. One spoke during item 7.)

8. **Staff Discussion-**

- Reminder: CLG training requirements
- Ordinance update

F. **Adjourn (11:10 p.m.)**