

**Actions**  
**City of Charlottesville**  
**Board of Architectural Review**  
**Regular Meeting**  
**November 18, 2025 5:30 p.m.**  
**Hybrid Meeting (In-person in Council Chambers and virtual via Zoom)**



Welcome to this Regular Monthly Meeting of the Charlottesville Board of Architectural Review. Staff will introduce each item, followed by the applicant's presentation, which should not exceed ten minutes. The Chair will then ask for questions from the public, followed by questions from the BAR. After questions are closed, the Chair will ask for comments from the public. For each application, members of the public are each allowed three minutes to ask questions and three minutes to offer comments. Speakers shall identify themselves and provide their address. Comments should be limited to the BAR's purview; that is, regarding only the exterior aspects of a project. Following the BAR's discussion and prior to taking action, the applicant will have up to three minutes to respond.

**Noted times are approximate only.**

5:00 **Pre-Meeting Discussion** [Held in the Neighborhood Development Services conference room.]

**Regular Meeting – Called to order at 5:35 PM**

**Election of BAR chair and vice chair**

Mr. Rosenthal moved to re-elect James Zehmer for Chair and David Timmerman for Vice Chair to the Board of Architectural Review. The motion was seconded by Mr. Schwarz. The motion to re-elect both Chair and Vice-Chair passes 7-0.

**A. Matters from the public not on the agenda [or on the Consent Agenda]**

**B. Consent Agenda** (Note: Any consent agenda item may be pulled and moved to the regular agenda if a BAR member wishes to discuss it, or if any member of the public is present to comment on it. Pulled applications will be discussed at the beginning of the meeting.)

**Please note:** The October 21, 2025 meeting minutes will be made available for member review at the next regular meeting.

- Certificate of Appropriateness Application**  
BAR # HST25-0110  
1314 Rugby Road, TMP 380092000  
Individually Protected Property  
Owner: Pete Snyder  
Applicant: Jeff Dreyfus / Buschmann Dreyfus  
Project: Replace pool pavilion

*Approval (with approval of the Consent Agenda):*

Having considered the standards set forth within the City Code, including the ADC District Design Guidelines, I move to find the proposed pavilion at 1314 Rugby Road satisfies the BAR's criteria and is compatible with this IPP, and that the BAR approves the application as submitted.

Mr. Schwarz moved to approve the consent agenda, and this was seconded by Ms. Lewis. The Consent Agenda (including BAR # HST25-0110) was approved 7-0.

### **C. ~~Deferred Items~~**

Please note: BAR # 25-0112 was not a deferred item. A portion of the proposed work was previously approved in a now expired CoA (that BAR case # is referenced in the staff report). The new CoA application was heard under “New Items” on this agenda.

2. **Certificate of Appropriateness Application**  
BAR # HST25-0112  
159 Madison Lane, TMP 090145000  
The Corner ADC District (contributing structure)  
Owner: Montalto Corporation  
Applicant: Paul Tassell / The Gaines Group  
Project: Misc. repairs/improvements to south porch

Motion made by Ms. Lewis:

Having considered the standards set forth within the City Code, including City’s ADC District Design Guidelines, I move to find that the proposed masonry-related rehabilitation work at 159 Madison Lane satisfies the BAR’s criteria and is compatible with this district and that the BAR approves the application with the following conditions:

- Existing railings will be reused; however, if existing are not salvageable, the new will reasonably replicate the existing, with the understanding that dimensions might be modified to meet code requirements.
- Approval of the infill, with brick, of the three, basement-level windows at the front of the porch must follow these parameters: the coursing, brick color and mortar be matched as closely to the historic as possible, and that the infill with brick be set 1 inch back from the plane of the brick wall.

The motion was seconded by Mr. Bailey, and passed 7-0.

### **D. New Items**

See note above regarding the preceding application.

### **E. Other Business**

The BAR took a brief recess and reconvened in the Neighborhood Development Services conference for an informal work session. This work session was open to the public.

4. Staff questions/discussion
  - Update on workplan for review of design guidelines
  - New development review policy. Development Review Procedures Manual

### **F. Adjourn - 7:45PM**