



Board of Architectural Review (BAR) Certificate of Appropriateness

Please Return To: City of Charlottesville
Department of Neighborhood Development Services
P.O. Box 911, City Hall
Charlottesville, Virginia 22902
Telephone (434) 970-3130 Fax (434) 970-3359

Please submit ten (10) copies of application form and all attachments.
For a new construction project, please include \$375 application fee. For all other projects requiring BAR approval, please include \$125 application fee. For projects that require only administrative approval, please include \$100 administrative fee. Make checks payable to the City of Charlottesville.
The BAR meets the third Tuesday of the month.
Deadline for submittals is Tuesday 3 weeks prior to next BAR meeting by 3:30 p.m.

Owner Name Kathryn L. Mintz Applicant Name Same
Project Name/Description Installation of storage shed in the back yard Parcel Number 38 Map 23
Property Address 1022 Grove Street + Charlottesville 22903

Applicant Information

Address: _____
Email: _____
Phone: (W) _____ (H) _____
FAX: _____

Property Owner Information (if not applicant)

Address: Kathryn L. Mintz
Email: mintz.kathryn@gmail.com
Phone: 434-831-8184 (H) _____
FAX: _____

Do you intend to apply for Federal or State Tax Credits for this project? NO

Signature of Applicant

I hereby attest that the information I have provided is, to the best of my knowledge, correct. (Signature also denotes commitment to pay invoice for required mail notices.)

Signature _____ Date _____

Print Name _____ Date _____

Property Owner Permission (if not applicant)

I have read this application and hereby give my consent to its submission.

Kathryn L. Mintz 6/30/15
Signature _____ Date _____

Kathryn L. Mintz
Print Name _____ Date _____

Description of Proposed Work (attach separate narrative if necessary): _____

Install Satbox shed from Capital Sheds in backyard. 5 feet from the property line. The color will be grey with no windows.

List All Attachments (see reverse side for submittal requirements): _____

Photo of a sample shed

For Office Use Only

Received by: G. Barnore
Fee paid: \$100.00 Cash/Chk. # 3350
Date Received: 8/24/2015

P15-0125

Approved/Disapproved by: MJ Scala

Date: 8/12/2015

Conditions of approval: 5' setback from side + property lines

Scala, Mary Joy

From: Kathryn Mintz <mintz.kathryn@gmail.com>
Sent: Friday, July 24, 2015 3:38 PM
To: Scala, Mary Joy
Subject: 1022 Grove Street
Attachments: BAR form 1022 Grove (Mintz).pdf

Dear Ms. Scala,

We have been working with Todd Buck of Weston Construction to try and install a storage shed and screen/storm windows at the house we recently purchased in Charlottesville. Because he is very busy, we agreed that I would try to work through the application process directly with you.

Our first priority is the installation of an 8x6 storage shed in the far corner of the back yard. We plan to buy the shed from from CapitolSheds in Ruckersville. We have selected the "saltbox" model in grey with no windows. We understand that the shed must be placed five feet from the property line.

I have completed the BAR application for administrative review to the best of my ability. A copy is attached. I have also included a photo of the saltbox style shed.

Is there other information that is required? Is it possible for me to pay the application fee by credit card over the phone?

We appreciate your help with this project. My husband and I purchased the home for our daughter to live in while she is in a Ph.D. program in experimental physiology at Virginia. We hope to retire there one day, but currently live in California.

Thank you in advance for your help. We are proud to own an historical landmark in Charlottesville.

Kathryn Mintz
Cell 831 818-4678



CITY OF CHARLOTTESVILLE
"A World Class City"

Department of Neighborhood Development Services

City Hall Post Office Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359
www.charlottesville.org



RECEIPT

****NOTE** This is a receipt only - not a Building Permit. This does not authorize work to begin the project.**

RECEIPT NUMBER: R15001993
DATE: 8/24/2015
TIME: 10:45:24 AM
CUSTOMER: KATHERYN MINTZ
APPLICANT: KATHERYN MINTZ
OWNER: LANDECK, JONATHON K & KATHRYN L MINTZ

TOTAL ACTIVITY FEE DETAILS:

<u>PERMIT NO.</u>	<u>AMOUNT</u>	<u>FEE DESCRIPTION</u>
P15-0125	\$100.00	BAR COA (ADMIN APPR)

RECEIPT TRANSACTIONS:

<u>PAYMENT TYPE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>
Check	\$100.00	3350

RECEIPT AMOUNT DUE: \$100.00
RECEIPT AMOUNT PAID: \$100.00
