

SITE MEETING
BOARD OF ARCHITECTURAL REVIEW
September 9, 1981 -- 11:00 a.m.
Levy Opera House

Members Present

John Farmer, Chairman
Ted Oakey, Vice-Chairman
Elizabeth Booker
Ashlin Smith

Members Absent

James Herndon
Ed Lay

City Officials Present

Ron Higgins, Planner

Mr. Henderson Heyward, architect for the Levy Opera House and Parsonage renovations and additions, presented various brick samples displayed as they would be placed. After considerable discussion, the Board agreed unanimously to accept the brick sample made by the company General Shale, under the name of Jefferson Wade with the condition that the darker stringers be minimized in the selection of brick. The mortar will match existing as much as possible.

The motion was made by Mrs. Booker and seconded by Mrs. Smith.

Mr. Heyward also presented several brick samples for the addition to the Parsonage. After considerable discussion, it was agreed unanimously to accept the brick sample made by the General Shale Company under the name of Jefferson Wade, also. The mortar will also match the existing as much as possible.

The motion was made by Mrs. Smith and seconded by Mrs. Booker.

Mr. Higgins presented an application made by Ms. Bliss Buford for a white board fence at the preferred location in the rear of 109 East Jefferson Street. The location was a slight modification on the one discussed by the Board at their meeting on August 26, 1981. It was agreed and voted upon unanimously to accept the location as presented with the design of the fence consisting of a white picket fence with pickets no wider than 2" and the space between them less than the picket width. The height of the fence is not to exceed 3 feet. The motion was made by Mrs. Smith and seconded by Mr. Oakey.

There being no further business, the meeting adjourned at 12:15 p.m.

Respectfully Submitted,

Ron Higgins

CITY OF CHARLOTTESVILLE
BOARD OF ARCHITECTURAL REVIEW DOCKET
September 23, 1981 -- 7:45 p.m.
Basement Conference Room

A. Minutes

1. August 26, 1981 -- Regular Meeting
2. September 9, 1981 -- Site Meeting

B. Applications for Certificate of Appropriateness

1. BAR 81-133
Social Hall
109 East Jefferson Street (rear)
New fence at rear building
Bliss Buford, Applicant
2. BAR 81-134
Hawkins-Harmon House
402 4th Street, SW
Demolition request

C. Other Items

D. Other Matters Brought by the Public Not on the Agenda

E. Chairman's Report

F. Board Members' Reports

G. Department of Community Development Report

CITY OF CHARLOTTESVILLE
BOARD OF ARCHITECTURAL REVIEW DOCKET
September 23, 1981 -- 7:45 p.m.
Basement Conference Room

✓ A. Minutes

- ✓ 1. August 26, 1981 -- Regular Meeting
- ✓ 2. September 9, 1981 -- Site Meeting

✓ B. Applications for Certificate of Appropriateness

✓ 1. BAR 81-133

Social Hall
109 East Jefferson Street (rear)
New fence at rear building
Bliss Buford, Applicant

Withdrawn by Applicant

✓ 2. BAR 81-134

Hawkins-Harmon House
402 4th Street, SW
Demolition request

Deferred to 9/25/81

✓ C. Other Items

✓ D. Other Matters Brought by the Public Not on the Agenda

E. Chairman's Report

F. Board Members' Reports

G. Department of Community Development Report

MINUTES OF THE CHARLOTTESVILLE
BOARD OF ARCHITECTURAL REVIEW
September 23, 1981 -- 7:45 p.m.
Basement Conference Room

MEMBERS PRESENT

John Farmer, Chairman
Ted Oakey, Vice-Chairman
Jim Herndon
Ashlin Smith

MEMBERS ABSENT

Elizabeth Booker
Ed Lay

CITY OFFICIALS PRESENT

Ron Higgins, Planner
George Ray, Economic Development Coordinator

John Farmer called the meeting to order at 7:47 p.m. and called for consideration of the minutes.

A. Minutes

1. August 26, 1981 -- Regular Meeting

These minutes were approved unanimously as presented. Mr. Herndon abstained.

2. September 9, 1981 -- Site Meeting

These minutes were approved unanimously with the addition of "Jefferson Wade, also" to the blank space. Mr. Herndon abstained.

B. Application for Certificate of Appropriateness

1. BAR 81-133

Social Hall
109 East Jefferson Street (rear)
New fence at rear building
Bliss Buford, applicant

Mr. Higgins informed the board that Ms. Buford had decided to erect the approved picket fence and would therefore withdraw this application.

2. BAR 81-134

Hawkins - Harmon House
402 4th Street, SW
Demolition request

Mr. Ray explained the City's position on the use of this site as possible parking for Trailways buses. He pointed out the City is not interested in negotiating further unless the structures are removed due to the inability of the site to accommodate all of the buses and employee parking required by Trailways. This negotiation effort is being done to avoid returning control of the parking lot behind Reid's Market on the Mall to Trailways. He added that many sites have been considered and totally rejected due to the City's tight budget on this.

Mr. Roy McClanahan, the owner and applicant, elaborated on the poor condition of this building as is the case with the other structures on the site. He pointed out that he has been the owner since June of 1980 and has done nothing but remove trash

from the property and buildings.

Mrs. Smith asked how large the property was.

Mr. McClanahan responded by guessing approximately 14,000 to 16,000 square feet.

Mrs. Smith asked how much land the buildings took up.

Mr. McClanahan guessed approximately 1000 square feet proper, but perhaps more.

Mr. Ray drew a layout of the site and explained the various alternatives for parking and access for buses and employee cars.

Mrs. Smith asked if Trailways might need the historic portion of the structure for some storage purpose.

Mr. Ray responded by saying he did not know how Trailways would feel about the use of the building. However, he did feel the City would not be in a position to consider this site further if renovation of the structure is part of the deal.

Mrs. Smith asked what kind of work needs to be done to maintain the building on a "strong shell".

There was discussion on this.

Mrs. Smith asked what effect the demolition of the other structures might have on this building.

There was discussion on this with the concensus being that it could have little or no effect structurally.

Mr. Oakey asked what the urgency was.

There was discussion on this with Mr. Ray pointing out, among other things, that the City would like to go back to the Housing Authority to permit them to market a site which had been considered earlier for bus parking in the Garrett Street development complex.

Jim Herndon suggested that the board meet at the site on Friday, September 25, 1981 to have a better look at the building before making a decision.

Mr. Charles Granquist, spoke on behalf of Old Charlottesville, Inc., in support of careful consideration and review of alternatives before acting on the demolition request. He agreed that the cosmetic condition and location are items that are difficult to deal with along with other considerations. However, it does seem to occupy a relatively small portion of the site. He added that some assurance that the project would take place would be desirable before demolition approval.

After some discussion it was agreed to do this at 10:30 a.m. sharp with the applicant present and any others who wished to come welcome to do so. Mr. Higgins agreed to bring a proposed layout for the buses.

C. Other Items

There were none.

D. Other Matters Brought By The Public Not On The Agenda

There were none.

E. Chairman's Report

Mr. Farmer informed the board members that two vacancies and possibly a third would be coming up at the end of the year on the board. He pointed out that he had mentioned this to the local members of the AIA chapter since two vacancies would require certified architects to fill them.

There was discussion on this.

F. Board Members' Reports

Mrs. Smith expressed concern over the fate of the houses in the 500 block of Locust Avenue if they are allowed to remain B-1 zoned.

There was a brief discussion on this.

G. Department of Community Development Report

Mr. Higgins, responding to a question from the public in attendance, stated that the completion of the Inge's store renovation is still being pursued.

There being no further business, the meeting adjourned at 8:49 p.m.

Respectfully Submitted,

Ronald Higgins, Acting Secretary

Approved,

John B. Farmer, Chairman

CITY OF
CHARLOTTESVILLE
VIRGINIA
MEMO

TO: Board of Architectural Review
FROM: Satyendra Singh Huja, Director of Planning and Community Development S.S.H.
DATE: September 16, 1981
RE: INFORMAL MEETING REQUESTED BY SMITH, ARMSTRONG AND LANDOW

Please be reminded that the scheduled meeting with Smith, Armstrong and Landow for Tuesday, September 15, 1981 has been postponed to Thursday, September 24, 1981 at 1:00 p.m. in their office.

Thank you.

RH/jw



Pre-Meeting Professional Training Courses

In-depth training in Landscape Preservation and Energy Conservation will be available for a limited number of persons.

Rehab/Tech Trade Show

An exhibit of rehab products and services will be held concurrently with the annual meeting, and will feature 45 exhibitors.

Annual Meeting Sessions

Meeting sessions will include topics ranging from solar energy applications, mechanical equipment and reinforced concrete repair, to the use of computers and other high-tech tools. Additionally, there will be local technical tours of ongoing rehab projects and sites of interest.

Post-Meeting Tours

After the annual meeting, a limited number of persons may participate in guided bus tours of important rehab projects in the nearby towns of Richmond, Virginia; and Baltimore, Maryland.

REHAB/TECH '81

October 5-11, 1981

Washington, D.C.

Annual Meeting of the Association for Preservation Technology

For the '80s, preservation has a very new challenge. Today's preservation — large scale, commercial, urban — demands a complex technology unheard of in the days of restoring the single historic house. Coupled with the massive shift by the building industry from new construction to the repair and improvement of existing buildings, new skills are needed by architects, engineers, builders and craftsmen as they confront new problems and challenges. Rehab/Tech '81 promises to address these issues, and should be a milestone in the preservation of buildings in the '80s.

Meeting registration is open to the general public.



Pre-Meeting Professional Training Courses

October 5,6,7

Each three-day course will be technical in content, geared toward providing architects, architectural conservators, site administrators and other professionals with the tools necessary to enhance their skills in the topic areas.

Energy Conservation will address the problems and techniques of retrofitting historic structures. Lectures, discussions and project visits will cover energy audits; weatherization techniques, including caulking, weatherstripping, insulation and window treatments; passive and active solar design techniques and applications; effects of conservation measures on historic materials and occupants; and case studies.

Faculty will be headed by Travis Price, AIA, lecturer at the University of Maryland and consultant for the large-scale energy conservation-solar retrofit plan for the Manchester Historic District, Pittsburgh; and by Linda Ray Wilson, Director, New Hampshire Historic Preservation Office.

Landscape Preservation will focus on current resources and technology required for the design and maintenance of gardens, parks, and landscapes. Lectures and site visits will include research and data collection techniques; historic plant materials; landscape archeology; visual analysis techniques for scenic easements; design development and implementation; and maintenance planning and techniques.

Faculty will be directed by Robert Harvey, Professor of Landscape Architecture, Iowa State University. The faculty will include Robert Becker, New York State Agricultural Station, Geneva, New York; John Roberts, Professor of Landscape Architecture, Iowa State University; and William Kelso, Archeologist-in-Residence, Monticello, Charlottesville, Virginia.

Tuition for each course is \$300, and includes course materials and books as well as breakfast and lunch on all three days. Courses will be held from 9 a.m. to 5 p.m., at the Shoreham Hotel.

Course registration is limited to 60 persons, and course registration fees are due no later than August 15, 1981. (Late registration will be accepted if space permits.) To register, complete the appropriate sections on the attached Meeting Registration Form. Note that a nonrefundable \$50 deposit is required as a minimum advance payment, with the balance due at the time of the course. Participants will be notified of acceptance by September 1, 1981.

Rehab/Tech Trade Show

October, 7,8,9,10

Concurrent with the Annual Meeting dates, exhibits from 45 manufacturing and construction companies will be on display at the Shoreham Hotel. Products and literature specifically aimed at the rehabilitation market will be on view; the Trade Show is open to the general public.

Annual Meeting Sessions

October 7,8,9,10

The annual meeting presents recognized experts in over 20 topic areas related to Rehab/Tech. Sessions include slide lectures, detailed case studies, discussion periods, and tours of important local projects and sites. The following is a tentative listing of topics and schedule of events.

Wednesday, October 7 *Pick-up*

- 2-6 p.m. Registration; pick up meeting materials at Shoreham Hotel.
- 6-8 p.m. Opening reception at the Shoreham Hotel, sponsored by the Rehab/Tech Trade Show exhibitors.

Thursday, October 8

- 8 a.m. Registration
- 9 a.m. *Plenary Session:* Rehab/Tech, Keynote Address
- 10 a.m. Coffee
- 10:30 a.m. *Session 1:* Substitute Materials for Repair and Replication
Session 2: High-Tech Devices for Research, Materials Conservation and Rehabilitation
- Noon Lunch
- 1:30 p.m. *Session 1:* Problems in 20th-Century Buildings
Session 2: Rehab Case Studies
- 3 p.m. Coffee
- 3:30 p.m. *Session 1:* Window Repairs and Retrofitting
Session 2: Rehab Case Studies
- 4:30 p.m. APT Business Meeting
- 6:30 p.m. Reception at the Arts and Industries Building, Smithsonian Institution. Cosponsored by the Smithsonian Institution and the Washington Metropolitan Chapter, American Institute of Architects.

Friday, October 9

- 9 a.m. *Plenary Session:* Building Inspection and Maintenance Systems
- 10 a.m. Coffee
- 10:30 a.m. *Session 1:* Repair of Concrete
Session 2: Health and Safety Hazards
- Noon Lunch
- 1:30 p.m. Local Technical Tours
 - Tour A:* U. S. Capitol Building. A tour of the recently restored rooms, a rare walk up to the top of the dome—the largest cast iron dome in the country—and a discussion of some of the conservation problems.
 - Tour B:* Giannetti and Giannetti Plaster Studios and the Cathedral Stone Works. Ornamental plaster and fiberglass casting and a stone cutting plant.
 - Tour C:* Pennsylvania Avenue. A tour of the major redevelopment site featuring some of the preservation/conservation problems and urban design solutions; and a visit to one of the rehabilitated buildings.
 - Tour D:* Washington Monument and the Smithsonian Castle. After an elevator ride to the top of the country's tallest load-bearing masonry structure, the National Park Service will allow tour participants the opportunity to walk down the stairs and view the nearly 200 commemorative stones. A tour of James Renwick's Gothic Revival-style Smithsonian Building follows.
 - Tour E:* Arlington House and the Lincoln Memorial. Robert E. Lee's home, completed in 1820 for George Washington Parke Custis and now in the process of restoration, and the vast structural foundation of the Lincoln Memorial highlight this tour

Post-Meeting Tours

Meeting Details

October 11

Tour F: The National Cathedral. Still under construction since 1907, this Gothic Revival-style cathedral is being built largely according to medieval structural principles. A tour of the Cathedral, followed by a technical tour of the portion now under construction.

Tour G: Clara Barton House, the C&O Canal, and the Georgetown Waterfront. This tour features the recently-restored house of the founder of the American Red Cross, conservation problems on the C&O Canal, and a short walking tour of Georgetown's rapidly developing waterfront.

All tours are routed to see some of Washington's unique neighborhoods, redevelopment areas, and famous sites.

- 2 p.m. Preservation Editors' Roundtable. Open to those interested in the broad range of preservation publications and information. Coordinated by Tomas H. Spiers, Jr., American Editor of the *Bulletin*; and Barbara Daniels-Swannack, Editor of the *Communique*.
- 8 p.m. Annual Dinner. Wine, dancing, cash bar at the National Building Museum, Pension Building.

Saturday, October 10

- 9 a.m. Plenary Session: Federally Sponsored Research in Acid Rain, Seismic, and Rehabilitation Technology
- 10 a.m. Coffee
- 10:30 a.m. Session 1: General Technology
Session 2: General Technology
- Noon Lunch
- 1:30 p.m. Local Technical Tours (Same as for October 9.)

Tour A: U.S. Capitol Building. A tour of the recently restored rooms, a rare walk up to the top of the dome—the largest cast iron dome in the country—and a discussion of some of the conservation problems.

Tour B: Giannetti and Giannetti Plaster Studios and the Cathedral Stone Works. Ornamental plaster and fiberglass casting and a stone cutting plant.

Tour C: Pennsylvania Avenue. A tour of the major redevelopment site featuring some of the preservation/conservation problems and urban design solutions; and a visit to one of the rehabilitated buildings.

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All tours are routed to see some of Washington's unique neighborhoods, redevelopment areas, and famous sites.

Tours are a full day long, and leave from the Shoreham Hotel by bus.

Richmond, Virginia. This guided tour, conducted by the Virginia Historic Landmarks Commission, will visit Thomas Jefferson's Capitol Building, the Valentine Museum, St. John's Church, and the Church Hill and Fan Districts. Lunch will be provided, and will be taken during a tour of the restored area along the Richmond Canal.

The tour group will be limited to 45 persons; the \$45 cost includes lunch.

Baltimore, Maryland. The rehabilitated neighborhoods of Fells Point and Otterbein will be visited, as well as the new waterfront development at Inner Harbor, and the Moïshe Safdie-designed new town of Cold Spring.

The tour group will be limited to 45 persons; the \$40 cost does not include lunch. (Lunch on own at Inner Harbor.)

Headquarters Hotel. The Shoreham Hotel, 2500 Calvert Street, N.W., Washington, D.C., is headquarters hotel for Rehab/Tech '81. A block of rooms has been reserved for APT conference participants. Hotel registration can be accomplished only by completing the enclosed hotel form and returning it directly to Conference Air Services, as noted. Prompt return of the hotel form to Conference Air Services will assure your hotel reservations.

Air Transportation to Washington. Reduced air fares for APT conference participants are being offered by Conference Air Services. To take advantage of this service, complete the enclosed form and return it directly to Conference Air Services, as noted. Prompt return of the form is important.

Ground Transportation in Washington. The Shoreham Hotel is slightly north of the city's central business district, and can be reached by both taxi and limosine service from each of the city's three regional airports (i.e., Washington National Airport, Dulles International Airport, and Baltimore/Washington International Airport). Washington National is the closest airport; it is about a 25-minute drive from the hotel. (More time should be allowed during rush hour traffic periods.)

Conference Registration. To register for the meeting, complete the attached Meeting Registration Form and return it with a check to Rehab/Tech '81, Suite 301, 1555 Connecticut Avenue, N.W., Washington, D.C. 20036.

Register each conference participant on a separate Meeting Registration Form, please. Spouses may attend social functions only (noted on the Meeting Registration Form) without being conference participants. If additional Meeting Registration Forms are needed, please request them at the address above, or make Xerox copies of the blank form provided.

A \$15 late fee will be assessed on registrations received after August 15, 1981. Confirmation of meeting registration will not be made prior to the meeting.

Cancellation Policy. Registration may be cancelled at any time prior to October 7, upon receipt by Rehab/Tech '81 of written notification. A \$25 cancellation fee will be retained, and remaining fees refunded after the meeting.

Room for 1 hrs. + 1-r. - N. 703
8 Oct. 9 Oct.

Wed. Nite / 7 Oct. 2

HOUSING AND TRAVEL RESERVATIONS

Skyrocketing airfares are a concern to all of us. The Association for Preservation Technology, recognizing this problem, has for the benefit of its members, appointed Conference Air Services (CAS) as the official housing and travel coordinator for the 1981 APT Annual Meeting in Washington, D.C. CAS has arranged for discount airline space from several departure cities throughout the United States. CAS guarantees booking of airline space at the lowest possible fares, using group and super-saver fares whenever possible. We realize many of you have a regular travel agency which coordinates your individual travel; we ask, however, for the APT Convention that you please cooperate and secure your travel reservations to Washington, D.C. from the official travel coordinator, CAS. Only in this way can we be certain of obtaining the lowest possible fares for all APT attendees.

HOTEL: The Shoreham Hotel in downtown Washington, D.C. has been selected as the APT Convention Headquarters. The following special room rates have been established for APT attendees:

Single: (\$60.00)	\$66.00	\$72.00	\$78.00
Double (\$72.00)	\$78.00	\$84.00	\$90.00

Triple room-rates are available on request.

Sample roundtrip to Washington, D.C. (for space reasons only sample cities are listed, discount fares are available from most cities. Please call CAS for applicable discount fares).

	First Class	Coach	Discount Fares*
Los Angeles	\$1140.00	\$836.00	\$522.00
San Francisco	\$940.00	\$836.00	\$548.00
Denver	\$614.00	\$534.00	\$404.00
Chicago	\$436.00	\$332.00	\$269.00
Dallas	\$652.00	\$466.00	\$378.00
Kansas City	\$518.00	\$398.00	\$320.00
New Orleans	\$464.00	\$386.00	\$309.00
Atlanta	\$320.00	\$264.00	\$211.00
New York	\$208.00	\$155.00	\$118.00 (Shuttle)
Minneapolis	\$466.00	\$322.00	\$256.00

*These fares are based on super-saver, excursion and group fares, certain rules apply. These fares are effective as of printing date and are subject to change at any time.

DEADLINES:

• Reservation forms must be accompanied by a \$60.00 per room deposit made payable to CONFERENCE AIR SERVICES and must be received by CAS not later than September 4, 1981; all reservations received after that date are conditional upon space availability at the hotel.

• Rooms are assigned on a first come, first served basis. If room rate requested is no longer available, the next available higher rate will be assigned.

• Hotel confirmations will come directly from the Shoreham Hotel. Final balances are due and payable upon check-out from the Shoreham.

Please fill out the reservation form on the reverse side.

Meeting Registration Form

K. EDWARD LAY, ASSOC. DEAN

Name (as you wish it to appear on the name tag)

SCHOOL OF ARCHITECTURE

Organizational or company name

CAMPBELL HALL, UNIVERSITY OF VIRGINIA

Mail address

CHARLOTTESVILLE, VA. 22903

Area (804) 924-3937
Day Telephone

Pre-Meeting Professional Training Courses, October 5, 6, 7. \$300 per course

Limited attendance: choose only one course. A \$50 nonrefundable deposit is required, with \$250 balance due at the beginning of the course; or, the \$300 fee can be entirely prepaid.

- Landscape Preservation Choose only one
 Energy Conservation

Amount enclosed \$ _____

Meeting Registration, October 7, 8, 9, 10

- Basic registration fee, \$60 per person
 \$75 registration fee, if received after August 15, 1981
 Student registration fee, \$30 per person (Student I.D. required at registration)
 One day registration fee, \$30 per person. Note day: _____

\$ 60.00
\$ _____
\$ _____
\$ _____

Entrance to Rehab/Tech Trade Show, October 7, 8, 9, 10
Opening reception, Shoreham Hotel, October 7

- Luncheon at hotel, October 8; \$9 per person
Evening reception, Arts & Industries Building, October 8
 Luncheon at hotel, October 9; \$9 per person
 Annual Dinner and Dance, National Building Museum, October 9; \$35 per person

Included in registration fee. _____
Included in registration fee. _____
\$ _____
Included in registration fee. _____
\$ _____
(no.) x \$35 = \$ _____

Technical Tours, October 9 and 10. \$6 per tour.

Space is limited for these tours. Assignments will be made on a first-come, first-served basis. Please indicate, directly below, your first, second, and third tour preference for each date.

Tour preferences:
Oct. 9 Oct. 10

- Tour A: U.S. Capitol
Tour B: Giannetti Plaster Studios
Tour C: Pennsylvania Avenue
Tour D: Washington Monument/Smithsonian
Tour E: Arlington House/Lincoln Memorial
Tour F: National Cathedral
Tour G: Clara Barton House/C&O Canal

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

2 (no.) x \$6 = \$ 12.00

Post-Meeting Tours, October 11 (Choose only one.)

- Richmond, Virginia; \$45 per person (Lunch included.)
 Baltimore, Maryland; \$40 per person

(no.) x \$45 = \$ _____
(no.) x \$40 = \$ _____

Total enclosed: \$ \$72.00

Make check payable in U.S. dollars, to: Rehab/Tech '81. Mail registration form and check to: Rehab/Tech '81, Suite 301, 1555 Connecticut Avenue, N.W., Washington, D.C. 20036.

Each person listed on this registration must sign the following statement: "I (we) understand that the participation of the Association for Preservation Technology and cooperative local organizations and individuals in the 1981 annual meeting is limited to providing education background and guidance, that all transportation, accommodations and other arrangements in connection with this meeting are under the exclusive control of others and that the Association for Preservation Technology, cooperating organizations and individuals have no liability or responsibility whatsoever for the death of any person or any loss, expense, delay, injury, or other damage to any person or property however, occurring on, during or in relation to the annual meeting."

K. Edward Lay

6 Aug. 1981

For assistance with travel reservations
call Conference Air Services
Toll Free: 800-336-0227
In Virginia: 703-528-0114

Please complete all information and mail with appropriate deposit to:
CONFERENCE AIR SERVICES
1911 North Fort Myer Drive
Arlington, Virginia 22209

NAME K. EDWARD LAY, ASSOCIATE DEAN
ADDRESS CAMPBELL HALL, SCHOOL OF ARCHITECTURE, UNIVERSITY OF VIRGINIA
CITY CHARLOTTESVILLE STATE VA. ZIP 22903
HOME PHONE (804) 973-6151 BUSINESS PHONE (804) 924-3937
Hotel Rate Category Request: \$ 72.00 Single Occupancy _____
Double Occupancy
Arrival Date WED. / 7 OCTOBER Departure Date SAT. / 10 OCTOBER
Sharing room with: BEN HOWLAND

REMEMBER: Be sure to enclose a \$60.00 deposit for hotel reservations. (U.S. Dollars only)

AIR TRAVEL RESERVATIONS

Please reserve _____ seats from _____
on (departure date) _____ and returning on _____

Class _____ 870 re
I prefer _____
K. EDWARD LAY
MARGARET F. LAY
104 WILSON COURT PH. 804-973-6151
CHARLOTTESVILLE, VIRGINIA 22901

PAY TO THE ORDER OF CONFERENCE AIR SERVICES \$ 60.00
DOLLARS

I will pay Sixty and No/100
National Bank and Trust Company
Charlotteville, Virginia 22902

MEMO APT RM.
⑆05140131511501 226911060870

_____ authorized signature _____ expiration date

Credit cards are acceptable for airfare portion only. Deposit for hotel *must* be made by check or money order. Persons providing credit card authorization will be ticketed upon receipt of reservation form.

University of Virginia
School of Architecture

SOCIETY OF ARCHITECTURAL HISTORIANS

The Society of Architectural Historians is the only professional organization for architectural historians in the country. It was founded for those interested in furthering the study, enjoyment, and preservation of architecture and its related arts.

The University of Virginia is privileged in having established the only student chapter of the organization. Our purpose is:

- . To promote the objectives of the Society of Architectural Historians
- . To sponsor lectures on architecture, preservation and restoration
- . To arrange visits to buildings or areas of interest to architectural historians.

Membership is open to persons in the University community and surrounding area who are interested in the many aspects of architectural history and preservation.

Events planned for members during 1981-82 include:

- . September: trip to Westover Plantation
- . October: lecture series
- . November: trip to Baltimore
- . December: holiday fete
- . Spring lecture series and trips

Membership dues are \$6.00 per person and may be sent with the form below.

We welcome your participation in the Society of Architectural Historians!

Society of Architectural Historians
University of Virginia Chapter
Campbell Hall
University of Virginia
Charlottesville, Virginia 22903

MEMBERSHIP

NAME _____

ORGANIZATIONAL AFFILIATION _____

ADDRESS _____

TELEPHONE _____

AMOUNT ENCLOSED _____

SITE MEETING
BOARD OF ARCHITECTURAL REVIEW
September 25, 1981 -- 10:30 a.m.
Hawkins-Harmon House at 402 4th Street, SW
(Deferred Case #134 from September 23, 1981)

MEMBERS PRESENT

John Farmer, Chairman
Ted Oakey, Vice-Chairman
Jim Herndon
Ed Lay
Ashlin Smith

MEMBERS ABSENT

Elizabeth Booker

CITY OFFICIALS PRESENT

Ron Higgins, Planner
George Ray, Economic Development Coordinator
Jim Marshall, Traffic Engineer

Mr. Ray presented sketches which illustrated how the location of 13 buses and 9 employee spaces on this site require the demolition of all structures on the site. The sketches were done with assumed access from 5th Street, SW since 4th Street access is not considered safe or convenient.

There was some discussion of alternatives such as: the suggested use of the rear of the fire station property on the east side of 4th Street, SW, closing of the end of 4th Street, SW at the railroad, and others.

The board members and others then inspected the structures inside and around the outside of the complex.

After a brief dicussion, it was decided to defer action until a later date, either at a called meeting or at the next regularly scheduled meeting on Wednesday, October 28, 1981 at 7:45 p.m. in the Basement Conference Room in City Hall.

Respectfully Submitted,

Ron Higgins, Acting Secretary

Approved,

John Farmer, Chairman