

MINUTES

City of Charlottesville Electoral Board Meeting of July 14, 2017

The meeting was called to order by the chair at 2:35 p.m. in the second floor conference room of the Charlottesville City Hall. Those present were Electoral Board members Anne Hemenway (Chair) Jon Bright (Vice Chair) and Jim Nix (Secretary), Charlottesville City Manager Maurice Jones and Mr. Galloway Beck, Human Resources Director for the City of Charlottesville.

This meeting served as the annual meeting between the Electoral Board and the Charlottesville City Manager called for in the May 2015 Memorandum of Understanding between the Board and the City Government.

The review of the minutes of the July 6, 2017 meeting was deferred until the next meeting.

Public Comment

No members of the public were present for this meeting.

Discussions with the City Manager

The Board members provided Mr. Jones with a brief rundown on the conduct of the June 13 primary. He was informed that turnout was exceptionally high necessitating the printing of additional ballots with the assistance of the Parks and Recreation Department. There were no major problems on primary day but the Board informed the City Manager of several issues that had to be addressed, including the fact that the look-up devices deployed in each precinct to speed the check-in process had not been prepared before the election.

Executive Session

At 2:40 p.m. there was a motion by the chair to close the meeting for the purpose of conducting a discussion of personnel matters with the City Manager and HR Director. This motion was seconded by the vice chair and approved unanimously.

The board reconvened in open session at 4:45 p.m. and the chair moved to certify, by recorded vote, that only matters exempted from the open meeting requirements were discussed in the closed session. This motion was seconded by the vice-chair and

approved unanimously. Copies of the motion closing the meeting and the certification following the closed session are attached to these minutes.

Next meeting

The next meeting will take place in the office of the Charlottesville General Registrar at 5:45 p.m. on Friday, July 21.

The meeting was adjourned at 4:50 p.m.

Respectfully submitted:

James Nix, Secretary

Anne Hemenway, Chair

Jon Bright, Vice Chair