

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
November 15, 2017**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – October 18, 2017 Advisory Board Meeting

ACTION ITEMS

- A-1 Naming of the Field House at Tonsler Park for Eugene and Lorraine Williams
A-2 Hardy Drive Park Proposal

PRESENTATION ITEMS

- P-1 Recreation Facility Operations

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
I-2 Tonsler Park Master Plan Implementation Update
I-3 McIntire Park Projects Update
I-4 Skate Park Construction Update
I-5 Citywide Parks and Recreation Master Plan Survey

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
November 15, 2017

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – October 18, 2017 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the October 18, 2017 meeting.

ENCLOSED DOCUMENTS:

Minutes of October 18, 2017 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES

October 18, 2017

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, October 18, 2017 at 5:30 p.m. @ Carver Recreation Center. Members present were: Ruth Barnett, Llezelle Dugger, Ned Michie, John Santoski and Jennifer Slack. Members absent: Elise Cruz, Anne Hemenway, Marlene Jones, David Hirschman
Staff: Brian Daly, Doug Ehman, Vic Garber, Chris Carr
Guests: 4th year nursing students

Adoption of Minutes

- Ruth Barnett made a motion to adopt September 20, 2017 minutes, second by Jennifer Slack, motion was unanimously approved

Introduction of New Parks & Recreation Staff Member

- Vic Garber introduced Chris Carr as new Athletics Program Manager – worked @ Appalachian State University, has Master's degree in sports administration, 3rd day on the job. Has been involved in officiating, club sports and camps. Will be starting youth basketball program in a few weeks.

Meadowcreek Valley Master Plan Implementation

- Doug Ehman, City Council approved moving forward with Tap grants, received sign off from NDS for Kneeder Bridge, out to bid for spring work.
- Bid documents for section from Railroad Bridge to Brandywine to Purchasing by end of the month, bid primary and alternate – trail. Bids could be back mid December.

Tonsler Park Master Plan Implementation Update

- Doug Ehman reported that the Tonsler Park Splash Pad construction was underway; work should be done by end of the year.
- Restroom building – work should be done by end of November; will include locks on doors and timer

McIntire Park Projects Update

- Received a go on Skatepark project, purchase order released today, will be meeting before Thanksgiving with contractor & designers, work should start beginning of March. Will be renovating restrooms, pulling playground equipment by start of construction.
- Vic Garber reported that staff has to figure out what to do with present Skatepark equipment, new Skatepark facility should open approximately October, 2018
- Pedestrian bridge – still waiting for approval from VDOT
- Ned Michie asked about trails, Doug Ehman replied that the package is in the process of being prepared

Citywide Parks & Recreation Master Plan Survey

- Doug Ehman reported that the Master Plan survey could be ready by middle of next week, sampling is done. Brian Daly stated that good comments came out of focus groups
- Ned Michie asked when the survey results come back? Doug Ehman replied that the collection window was about 90 days, sending out 2,000 questionnaires, looking for about 420 responses

Board Matters

- Llezelle Dugger asked for an update about the Tonsler Park Field House naming, Brian Daly replied that it will be on next month's agenda
- Naming of park for Emily Fornsdale – Brian Daly stated that it was the collective opinion of the Advisory board that it did not rise to the guidelines of the naming policy, this information will be

transmitted to the family. Ruth Barnett stated that the land was not donated but purchased, Brian Daly stated that the land was purchased @ market value

- Jennifer Slack asked what staff saw new @ the NRPA conference, Brian Daly replied information on ball fields, play equipment, under water fitness activity, yoga mats – can secure to sides of pool, kettle ball, refurbishment of fiberglass slides, educational sessions, recreation programming

Directors Matters

- Vic Garber showed slides of the new Musical Playground @ Pen Park; grand opening was October 10, 2017, 5th grade class of Charlottesville Catholic School played a role on opening day program. VSA donated the cost of the playground.
- Playground is designed for children/adults with special needs - music strategies stimulate speech development, provide cognitive & motor development and provide a meaningful environment for socialization.
- Brian Daly commented that it was a unique partnership, gave thanks to Parks & Therapeutic staffs, unique addition @ one of the busiest city parks.
- Reminder – Halloween festival, Saturday, October 28 @ Pavilion on the Downtown Mall includes games, costume contest and trick or treating with merchants on the Downtown Mall

Guests: 4th year nursing students

- Nursing students stated that the group was attending meeting because they were asked to get more involved in community meetings
- Asked question about survey – will it be available online? Doug Ehman replied that to preserve integrity it would be a paper document distributed across the city – equally balanced, random stratified geographical, demographics drive what looking for.
- Asked what role nursing students could play? Vic Garber suggested involvement with wellness trends, stress management
- Brian Daly stated that staff was looking to create more formal partnerships with hospitals.

Motion to Adjourn

- Llezelle Dugger made a motion to adjourn meeting, Ruth Barnett second, motion was unanimously approved.
- Meeting adjourned @ 6:15 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

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ACTION – 1

Naming of the Field House at Tonsler Park for Eugene and Lorraine Williams

City Manager Maurice Jones will join the Advisory Board to present for consideration the naming of the future field house at Tonsler Park for Eugene and Lorraine Williams.

ACTION – 2

Hardy Drive Park Proposal

Tierra Howard from the City’s Neighborhood Development Services Department will present to a proposal for a new park facility adjacent to the Westhaven community to be funded through the Community Development Block Grant program.

PRESENTATION - 1

Recreation Facility Operations

Riaan Anthony, Facilities Manager for Parks and Recreation will provide the Advisory Board with an update of facility operations for the winter months of 2017-18.

INFORMATION – 1

Meadow Creek Valley Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for the Meadow Creek Valley.

INFORMATION – 2

Tonsler Park Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for Tonsler Park, including the spray ground, which is now under construction.

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INFORMATION - 3

McIntire Park Projects Update

Staff will provide an update of the ongoing efforts to implement the Master Plan for McIntire Park; including specifics regarding the Pedestrian Bridge over the Norfolk Southern Railroad, trails and the McIntire Botanical Garden.

INFORMATION - 4

Skate Park Update

Staff will provide an update of the construction project for the skate park in McIntire Park, currently scheduled to begin construction in March, 2018. The general contractor for the project is Martin Horn of Charlottesville, Virginia.

INFORMATION - 5

Citywide Parks and Recreation Master Plan Survey

Staff has engaged with the Center for Survey Research at the University of Virginia to conduct a community wide survey regarding parks and recreation needs and desires that will be the foundational information leading toward a Citywide Parks and Recreation Master Plan. The survey instrument is complete and has been mailed.