

**PARKS AND RECREATION ADVISORY BOARD
AGENDA
October 18, 2017**

ADMINISTRATIVE ITEMS

- ADMIN-1 Advisory Board Member Introductions
ADMIN-2 Adoption of Minutes – September 20, 2017 Advisory Board Meeting

PRESENTATION ITEMS

- P-1 Introduction of New Parks and Recreation Staff Members

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
I-2 Tonsler Park Master Plan Implementation Update
I-3 McIntire Park Projects Update
I-4 Skate Park Construction Update
I-5 Citywide Parks and Recreation Master Plan Survey

MATTERS BY THE CHAIR

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT



City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
October 18, 2017

ADMINISTRATIVE – 1

Advisory Board Member Introductions

ADMINISTRATIVE – 2

Adoption of Minutes – September 20, 2017 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the September 20, 2017 meeting.

ENCLOSED DOCUMENTS:

Minutes of September 20, 2017 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES

September 20, 2017

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, September 20, 2017 at 5:30 p.m. @ Carver Recreation Center. Members present were: Ruth Barnett, Elise Cruz, Anne Hemenway, David Hirschman, Marlene Jones, Ned Michie, John Santoski and Jennifer Slack. Members absent: Llezelle Dugger

Staff: Brian Daly, Doug Ehman, Vic Garber, Sarah Blech

Guest: Eileen Yates - UVA 2nd year politics student

Adoption of Minutes

- Ned Michie made a motion to adopt August 16, 2017 minutes, second by Ruth Barnett, motion was unanimously approved

Name of Field House @ Tonsler Park

- Name of Future Field House @ Tonsler Park for Eugene & Lorraine Williams was postponed until next month

Request to Name New Parkland for Emily Fornesdale

- Doug Ehman stated that he had received a request from Lawrence family who sold 41 acres @ market value across from Azalea Park to be named after their sister.
- Marlene Jones felt board should not recommend, land was not donated, no connection
- John Santoski stated that the letter states that the land was donated; Doug Ehman replied that he wasn't aware of that in the letter, but said that land was not donated. Brian Daly stated that property was purchased.
- Elise Cruz felt should defer to future meeting, would like family to be aware of discrepancy and naming policy
- David Hirschman recommended strategy with Brian's recommendation, naming after if future development comes on the property
- Ned Michie suggested word to family about policy
- Elise Cruz felt word to family does not fit criteria of policy, if some time in future of development could be addressed.
- Ned Michie stated that maybe family would donate an improvement to the property in the future
- Doug Ehman suggested to defer to next month to clear up discrepancy

Therapeutic Recreation Summer 2017 Program Review

- Vic Garber introduced Sarah Blech, Therapeutic Recreation Supervisor, stated that Sarah Blech was at board meeting in June
- Sarah Blech gave an overview of Therapeutic summer programs:
 - Wonderful summer, very busy

- Presented a slide show of summer activities
- **Robin & Mani's All Buddy Camp** – held @ Jackson Via school, staff - 12 big buddies, camp director and 2 assistants ; 2-5 volunteers each day; one training day for big buddies, 5 half days for camp, Activities included: petting zoo, ice cream truck, musicians (Mary Gordon Hall, Gary Green, James McLaughlin) came in. Field trips to firehouse, MRC, PB&J and Sweethaus. Great end of camp party with families, partners, committee members. End of October, upcoming planning session
- **Camp Henry** – ages 14-22, Post High House behind Burley school, 18 campers total, 4 staff including camp director; Camp was intended to be more age appropriate by providing opportunities for volunteer work @ Riverview Park, Ragged Mountain, Azalea Park and Salvation Army Thrift Store. Guest speakers included Charlene Green (Office of Human Rights); Flora Kelly-Bertsche (Human Resources), and Denise Lunsford (Legal responsibilities at age 18 & above), 17 field trips included peach orchard, Science museum, Humpback Rock, Monticello Visitor Center and several city parks. Practiced social skills & independent living skills daily.
- **Camp Crow** – ages 8-13, Crow Center, partnered w/Elk Hill, they provided one staff person & enrolled 5 campers from city & county, 21 field trips; 12 camps total, 11 with disabilities, one without, 2 returning, 10 new to camp. 4 staff including camp director.
- **Natural Arts Camp** – ages 13-25, 12 campers, 4 staff including camp director @ Crow Recreation Center. Camp theme was “reduce, reuse, and recycle”. Volunteer work was a significant part of the camp experience. Worked @ Habitat store & the UACC Gardens once a week & planned and undertook a food drive for the Blue Ridge Area Food Bank. Field trips included Innisfree, kayaking & cookout @ Walnut Creek, a show @ Live Arts. Had several cooking & art activities, yoga, tai chi, drumming and poetry writing. A large emphasis was put on reinforcing social skills such as focus & perseverance and community skills as shopping & handling money
- **Sibling Support Group** – kids have brothers/sisters with disabilities this Saturday, activities - discussions, interaction between kids, a lot of kids come back
- **Other summer activities:**
 - Therapeutic annual picnic, Holiday trails overnight, Summer Dance – June, Friday After Five – June, First Friday Art Exhibit – July (VSA), Swimming at the lake – August, Tubing on the Rivanna – August, Stand up Paddle boarding & cookout – August, Onesty Pool Party – August, Supper clubs – June, July, August
- **Upcoming Fall Events:**
 - Apple picking, cooking class, trip to Skyline Drive, State Fair, waltz class, watercolor, music, Halloween Dance, haunted house, pumpkin carving
 - VSA event – 16th annual poetry book, Music Playground installation - playground done mid October, trying to put together a celebration, board will be invited
- Vision impairment group lunch once a month
- Spring Break Camp in April – new
- Actively trying to recruit younger kids

Meadow Creek Valley Master Plan Implementation

- Doug Ehman reported on the following:

- Kneeder bridge moving forward, flood plain permit, construction late this fall
- Greenbrier Park Trail Improvement – put out for bid by end of October, split into primary – boardwalk section, balance of trail – add alternate, funding pending
- Funding for Senior Center Bridge – VDOT funding pot, if get funds, project will be set for 2019, working on easement, survey almost done, TAP grant for design money – continue to work with Hydraulic Road project up to Hillsdale
- McIntire Park railroad bridge – have everybody’s approval except one in Richmond, waiting for approval, once awarded – will figure out construction schedule
- Brian Daly stated that the TAP grant requires matching funds, City Council approval will be @ 10/2 meeting

Tonsler Park Master Plan Implementation Update

- Doug Ehman reported that construction fences are up, demo starts tomorrow, looking @ December completion, splash pad dry, activate next spring, restroom schedule for middle of November – will be available with splash pad, Field house – next fall
- Anne Hemenway suggested a sign placed during November election for meeting plans

McIntire Park Projects Update

- Doug Ehman reported that Skatepark bids were back – intent to award posted today, went to same award as last time, were 4 bids, March 1 start day construction, bid was higher - was a year later and resources more scarce in Charlottesville, lots going on, 5% higher
- Master Plan just about done, east west trail – preliminary package sent today for review

Citywide Parks & Recreation Master Plan Survey

- Doug Ehman reported that he received email that its hung up internally with proofing & vetting, making adjustments, process of final layouts, should have in next week or so. Trying to get down to 15-17 minute survey. Guest pass included in survey.
- County getting ready to go through same process

Matters by the Chair

- Elise Cruz stated that she won’t be @ October meeting, and that her last meeting on the board will be in December.

Board Matters

- John Santoski encouraged everyone to come out to comp plan meetings to give input, getting ready for comp plan to go to public, will have impact on schools. Priority will be for land uses, want everyone to have input, what should Charlottesville be looking at for next 25-35 years
- Parks & Downtown Mall have been stated as most important to people
- Affordable housing #1 priority of City Council
- David Hirschman stated that he would not be at meeting in October
- David Hirschman commended staff on diplomacy for tarps on statues in parks
- Anne Hemenway asked for drinking fountain in Azalea Park near playground, Doug Ehman replied that staff has been considering putting one there

- Ned Michie stated that he was going off the School Board, and December would be his last meeting on the board.
- Ned Michie asked about Pen Park tennis courts preliminary design. Doug Ehman replied that they are making some interim repairs, will see courts locked up some this fall for repairs, package out to bid – approximate completion in spring

Directors Matters

- Brian Daly reported that the NRPA conference next week, Doug Ehman will be in charge
- New staff member in November – Athletics Program Manager

Motion to Adjourn

- Anne Hemenway made a motion to adjourn meeting, Ruth Barnett second, motion was unanimously approved.
- Meeting adjourned @ 6:55 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
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PRESENTATION - 1

Introduction of new Parks and Recreation Staff Members

New staff member Christopher Carr, who has joined the Parks and Recreation staff as the new Athletics Manager will be present to meet the Advisory Board.

INFORMATION – 1

Meadow Creek Valley Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for the Meadow Creek Valley.

INFORMATION – 2

Tonsler Park Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for Tonsler Park, including the spray ground, which is now under construction.

INFORMATION - 3

McIntire Park Projects Update

Staff will provide an update of the ongoing efforts to implement the Master Plan for McIntire Park; including specifics regarding the Pedestrian Bridge over the Norfolk Southern Railroad and trails.

INFORMATION - 4

Skate Park Update

Staff will provide an update of the construction project for the skate park in McIntire Park.

INFORMATION - 5

Citywide Parks and Recreation Master Plan Survey

Staff has engaged with the Center for Survey Research at the University of Virginia to conduct a community wide survey regarding parks and recreation needs and desires that will be the

foundational information leading toward a Citywide Parks and Recreation Master Plan. The survey instrument is complete and will be mailed in the next thirty (30) days.