

**PARKING ADVISORY PANEL MEETING
-DRAFT MINUTES-**

The PARKING ADVISORY PANEL (PAP) met on Tuesday, February 16, 2022, at 3:30 p.m. as a virtual Zoom meeting.

The meeting was opened by the Chair, Joan Fenton. The meeting was opened with Ms. Fenton: Jake Mooney, Mike Rodi, and Michael Cusano. City staff in attendance were Rick Siebert and Chris Engel. Jamelle Bouie joined very quickly after the meeting opened.

The Chair opened the meeting at 3:35 p.m. The minutes for the January meeting were then unanimously approved without change.

Siebert briefed that based on the distributed garage utilization reports for January, there had been no significant change in the utilization of the garages from his report last month.

Fenton then asked for a report on parking enforcement. Again, Siebert indicated there had been no change in the level of enforcement based on the distributed January ticket report. He thought that perhaps, based on the CPD staffing levels, parking tickets were not much of a priority. There ensued a discussion of how the Panel could get the city to add privately contracted parking enforcement. It was noted the Panel had advocated for this for over two years and had a one point sent a letter to the City Manager asking that an RFP for this service be advertised. Mooney suggested a new effort might be tied to the budget since additional enforcement would logically result in additional ticket revenue. Ultimately it was decided that based on the current priority of the city to pass a budget and the turbulence associated with a new interim City Manager that it would be best to try again after the FY23 budget is passed. It was agreed that the Panel would hold its next meeting on April 26th at the standard time with this topic as a priority for the meeting.

The next agenda item was the introduction of a monthly parking rate increase as part of the FY23 budget submission. Siebert described it as a modest increase in the monthly rates. He referred the Panel to the previously distributed 20 year rate history and the percentage increases proposed. This then led to a broader discussion of codifying the currently notional Parking Fund. Similar to the discussion of contract enforcement, it was agreed that this may not be the best time to raise the code issue because of many other fiscal and policy priorities to city is not trying to resolve. Ultimately the consensus of the Panel to endorse the described increase in the monthly rates for FY23. A summary the current rates and planned increases as follows:

Employee and resident rate from \$110 to \$115	5% increase
Basic garage rate from \$135 to \$140	4% increase
Reserved rate at WSPG from \$150 to \$160	6% increase
Reserved rate at 7 th and JD&R from \$135 to \$150	11% increase
Employee rate for 7 th St Lot from \$115 to \$120	4% increase

Siebert then provided a summary of plans for major renovations to the Market St and Water St Garages. The process will differ of each garage.

The Market St Garage is wholly owned by the City and Public Works has traditionally been responsible for all capital repairs to the structure. In keeping with that role last year PW commissioned a structural survey of the garage by Kimley Horn, a national recognized parking engineering firm. That report was completed a few months ago. An executive summary of the report was distributed to the Panel. The report recommends \$1.24M in repairs. PW has broken that down in a 3 year plan and already submitted the first year of that plan as part of the PW's Facility Maintenance capital projects in the FY23 budget. Thus, these repairs are to be paid for by the General Fund.

The Parking Division separately had Reef, the Water St parking operator, contract with Kimley Horn for a similar study of the Water St Garage. That study has also been completed. It recommends approximately \$2M in repairs. An executive summary of that report has also been distributed to the Panel. It recommends a phased 5 year plan with \$400,000 in the first year. It is Parking's intention to begin the repairs in July of this year and to fund them through current revenue in the Parking Fund.

There was then some discussion of the differences of the funding of the two projects. Siebert explained that it was based on the differing ownership structures of the two garages. Fenton asked what impact there would be to parking during the projects. Siebert explained that they would be done in phases over a period of months with limited closures of spaces during each phase. Hutto expressed his support for the continued maintenance of the facilities and the funding required.

The Chair asked for any New Business. None was offered. Fenton then asked for any public comment. Again, none was offered.

In the absence of any further comment the meeting was closed at 4:15 p.m.