

City of Charlottesville  
Department of Parks and Recreation  
Post Office Box 911  
Charlottesville, Virginia 22902  
434-970-3260



*"A World Class City"*

## **PARKS AND RECREATION ADVISORY BOARD AGENDA December 15, 2010**

### **ADMINISTRATIVE ITEMS**

ADMIN-1 Adoption of Minutes – November 17, 2010 Advisory Board Meeting

### **INFORMATION ITEMS**

- I-1 Smith Aquatic & Fitness Center – Attendance Report
- I-2 YMCA at McIntire Park – Status Update
- I-3 Washington Park Pool Improvements – Construction Update
- I-4 McGuffey Park Drainage Repairs – Construction Update
- I-5 Jefferson School / Carver Recreation Center Renovations

### **ACTION ITEMS**

- A-1 Administrative Adjustment to Parks & Recreation Scholarship Program
- A-2 Letter of Support to Virginia DCR – Grant Application

### **CHAIRMAN'S MATTERS**

### **BOARD MATTERS**

### **DIRECTOR'S MATTERS**

### **ADJOURNMENT**

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
December 15, 2010

**ADMINISTRATIVE – 1**

Adoption of Minutes – November 17, 2010 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the November 17, 2010 meeting.

ENCLOSED DOCUMENTS:

Minutes of November 17, 2010 meeting.

# **PARKS AND RECREATION ADVISORY BOARD MINUTES**

**November 17, 2010**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, November 17, 2010 at 5:00 p.m. at Tonsler Park Recreation Center. Members present were: Ken Ballard, Byron Brown, Scott Brown, John Foster, John Kammauff, Sean McCord, Jennifer McKeever and Dan Rosensweig. Members absent: Ned Michie

Staff: Brian Daly

## **Minutes:**

### **➤ Motion:**

Scott Brown made a motion to approve minutes, second by Byron Brown, motion was unanimously approved

## **Smith Aquatic & Fitness Center – Attendance Report**

- Brian Daly reported on the attendance report for Smith Aquatic & Fitness Center.
- He stated that the following:
  - Attendance for the free preview weekend was 400.
  - 860 visits from summer pass holders which ends this Sunday, and that guest passes and Crow Pool passes were still valid.
- Jennifer McKeever asked if there were any capacity issues, Brian Daly replied none at this time.
- Dan Rosensweig asked about the fitness attendance, Brian Daly replied that the fitness room has not been packed, but that they will be doing additional marketing at the end of the year.

## **YMCA**

- Brian Daly reported that the case against Albemarle County had been dismissed and that the City case has not been scheduled but should happen in the next 60-90 days.

## **Washington Park Pool**

- Brian Daly reported that work was going on now @ Washington Park Pool and that all coping stones were being replaced, tile under coping replaced, expansion of deck, weather permitting completion date will be December, 2010.

### **McGuffey Park**

- Brian Daly reported that Earthworks was the contractor for this project and that he has worked with them last two projects. Portions of McGuffey Park will be closed while they are working, may have to close entirely some days. Approximate completion date, end of December.

### **Scholarship Program**

- Brian Daly reported that since the scholarship program has been in effect, 28 scholarship applications have been processed and awarded and that there had been one request for reconsideration due to extenuating circumstances

### **Letter supporting Synthetic Turf Field @ CHS**

- John Kammauff reported that \$40,000 has been raised privately for the synthetic turf field and that they need \$100,000, looking for a commitment from the city, and possibly has some large donors to approach. Reported that Albemarle & Western high schools have been fully funded.
- Dan Rosensweig asked board members to encourage City Council and other supporters to support this project.
- John Kammauff asked about stadium seating, Brian Daly replied that it was in the CIP, bleachers are beginning to be a safety issue.
- Dan Rosensweig would like the agreement for CHS to include that youth non-profit user groups will not have to pay a fee and talked about County groups that have had to pay a large user fee.
- Dan Rosensweig made a motion:  
Motion:  
Advisory Board present letter to City council, School board with change insert for fee free community use for use of the fields, John Kammauff second the motion. Motion was opposed by Scott Brown, John Foster, Ken Ballard, Sean McCord, Byron Brown, Dan Rosensweig and John Kammauff voted for the motion.  
A second motion was made by Ken Ballard:  
Motion:  
Approve draft letter as presented, second by Sean McCord, motion was opposed by Dan Rosensweig, approved by Ken Ballard, Scott Brown, Sean McCord, Byron Brown, John Kammauff and John Foster.
- Sean McCord stated that he would like to focus on funding at this time.
- Scott Brown stated that he didn't want wording that might have a City Councilor balk at the funding.
- Dan Rosensweig felt that City Councilors would be more likely to recommend if wording had fee free for non- profit youth groups

### **Board Matters**

- Sean McCord asked about trash cans @ bus stops in neighborhoods, Brian Daly replied that this responsibility falls under the Transit Division, Parks does not have these maintenance responsibilities.
- John Kammauff asked about the cemeteries article that was recently in the Daily Progress, Brian Daly stated that the city owns two cemeteries, Oakwood and Maplewood. He said that the Daughters of Zion cemetery is located in the old section of Oakwood cemetery and has a couple of hidden areas that had the beer bottles, etc. and also had illegal dumping, Parks staff went in the next day and cleaned up the area.
- John Kammauff asked if water had been turned off @ McIntire, Brian Daly replied yes it had been turned off
- Ken Ballard asked if it is possible to take natural turf from Albemarle high school to Walker school; Brian Daly replied that it was a good idea but doesn't know if there would be enough lead time to accomplish that, Dan Rosensweig asked about sprigging the field, Brian Daly replied that he would ask the question, but that sod would be playable quicker than sprigs.
- Sean McCord asked about his board term.
- Scott Brown asked about additional advertising for board members would like to see the media do a story on the Advisory Board.

### **Director's Matters**

- Brian Daly reported that department staff attended the NRPA Conference in Minneapolis, Minnesota. Stephanie Maloy and Brian conducted a presentation on City Market at one of the sessions at the conference on City Market. He reported that it was a great discussion and pretty well attended, and that will probably submit a proposal for First Tee next year.
- Brian Daly reported that there was a Gold Medal award given to an agency to essentially recognize them as best in the field, according to populations, there were four finalists in each category and that it was the biggest award in the Parks & Recreation field. He stated that he would like to make a proposal next year for Charlottesville based on the last 5 years.

### **Adjournment**

➤ Motion:

A motion to adjourn was made by Byron Brown, second by Ken Ballard, motion was unanimously approved.

Meeting adjourned @ 6:05 pm

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
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**INFORMATION – 1**

Smith Aquatic and Fitness Center – Attendance Report

Smith AFC Visitation – October 22- December 12, 2010

**Smith AFC Visitation - 10/22/10 - 12/12/10**

	#	Revenue
Access Passes	4,021	-
Daily Admissions	1,276	7,365
Guest Passes	185	-
Preview Weekend	1,075	-
Total	6,557	7,365

**Smith AFC Pass Access Pass Sales - Through 12/12/10**

	#	Revenue
Individual	115	8,248
Couple	56	2,437
Family of 3	39	1,798
Family of 4	26	440
Family of 5+	22	714
Total	258	13,637

**Smith AFC Pass Multi-Visit Pass Sales - Through 12/12/10**

	#	Revenue
Adult	12	2,024
Youth	1	190
Senior	4	614
Disabled	3	170
Total	20	2,998

## **INFORMATION – 2**

### YMCA at McIntire Park – Status Update

The legal case brought against Albemarle County regarding the YMCA was dismissed by the County Circuit Court Judge on November 2, 2010. The pending case against the City should be heard by the end of February, 2011.

## **INFORMATION – 3**

### Washington Park Pool Improvements – Construction Update

Improvements to the structural shell of the Washington Park Pool began the week of September 13, 2010. Construction continues, with the expected substantial completion in mid-January, 2011 (weather permitting).

### **New Foam “Beached Boat” 2-person slide**





**New Water Slide**



**New Coping Stones and Tile**



**Photo of entire pool**



## **INFORMATION – 4**

### McGuffey Park Drainage Improvements – Construction Update

The scope of work includes improvements to the southeast stairs, installation of a limited irrigation system on the east flower bed and main lawn, improvements to the under drain system and providing a new play structure. The new play structure will replace the sand box and metal slide (now removed). Construction is underway, and completion expected mid-January (weather permitting). The park remains open during construction except where work is occurring.

#### **Backflow Preventer and Irrigation Controls**





**Southeast Stairs Drainage Installation**



**East Bed Irrigation**



## **INFORMATION – 5**

### Jefferson School / Carver Recreation Center Renovations

The renovations to the Jefferson School, which includes Carver Recreation Center, are scheduled to begin in late December 2010/early January 2011. Staff has worked extensively with the architects on the project to ensure the improvements to Carver match up with the Department's recreational program needs.

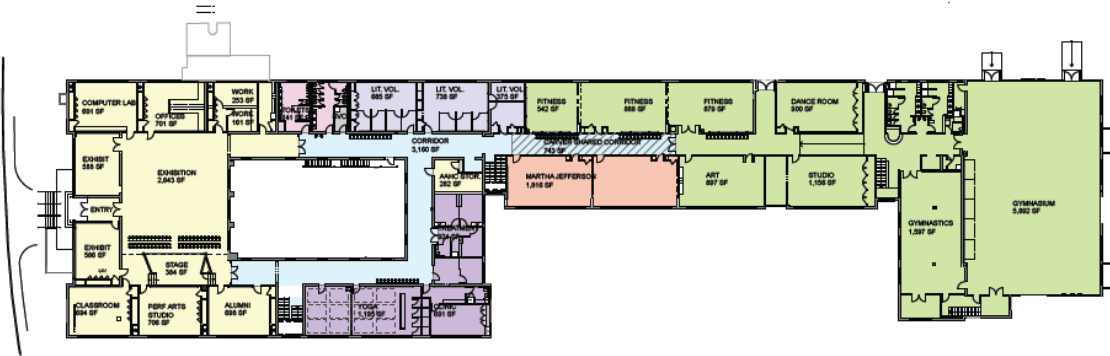
As a result of numerous planning sessions over many months, the footprint of Carver will be expanding within the Jefferson School, providing the Department with four (4) additional classrooms that will be programmed for fitness, dance, movement, gymnastics, arts & crafts and other recreational programs.

Additionally, the existing Carver space(s) will be renovated for new uses, including an expanded teen/drop-in room, expanded gymnastics, a catering kitchen, restrooms & showers and a new front desk.

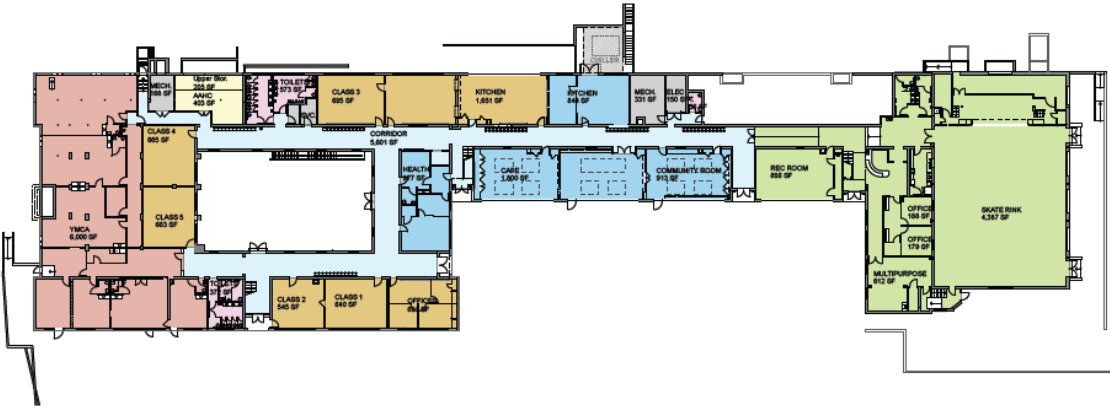
The current construction schedule anticipates that the facility will re-open in the Spring of 2012.

Architectural renderings of the floor plans are shown in Attachment 1 and will also be distributed at the Advisory Board meeting. The areas in green represent the footprint of Carver Recreation Center within the school.

Attachment 1 – Jefferson School Floor Plans



UPPER FLOOR PLAN



LOWER FLOOR PLAN



BUSHMAN DREYFUS ARCHITECTS P.C.  
800-4-BUSHMAN  
CONSTRUCTION/LEARN 10000  
424-192-1254

JEFFERSON SCHOOL CITY CENTER

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
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## **ACTION – 1**

### Administrative Adjustment to Parks and Recreation Scholarship Program

Staff will make a presentation on the results of the Scholarship program and a required adjustment to the administration of the program to eliminate potential errors and streamline the customer experience. At the conclusion of the presentation, staff desires the Advisory Board's input on the adjustment, which will effectively reduce the cost of programs and passes for those at the 100% discount level.

## **ACTION – 2**

### Letter of Support to Virginia DCR – Grant Application

The Department will be making a grant submission in early January to request funds to support the creation of a new trail/boardwalk connection between the eastern portion of Madison Avenue and Washington Park - that is both ADA and bicycle accessible. The proposal will be submitted for the Virginia Department of Conservation and Recreation's Recreational Trails Program (RTP) grant, due Jan. 7, 2011.

After discussions with the Virginia Department of Conservation and Recreation (DCR); it has become clear that a letter of support of the grant application from the Advisory Board could assist in Parks and Recreation receiving the grant. Staff request the Advisory Board consider and discuss the letter, and support its inclusion in the grant application. The draft letter is attached.

# City of Charlottesville

Parks and Recreation Advisory Board  
Post Office Box 911  
Charlottesville, Virginia 22902  
434-970-3260



*"A World Class City"*

December 15, 2010

VA Department of Conservation and Recreation  
Recreational Trails Program  
203 Governor Street, Suite 326  
Richmond, VA

To whom it may Concern:

The Parks and Recreation Advisory Board of is writing to offer our support of the grant application being submitted by the Charlottesville Parks and Recreation Department for the proposed bicycle and ADA trail access improvement at Washington Park. The Parks and Recreation Advisory Board encourages these types of efforts to provide a more connected community for recreational enjoyment, and to ensure that all users have safe and easy access to our public park facilities.

Due to topography and historical development patterns, many nearby residents' only means of access to the lower area of Washington Park is an old staircase. The proposed new trail connection will provide much improved access to a number of recreational facilities at the park for adjacent neighbors, especially those with disabilities, children on bicycles, and parents with strollers.

The trail will also connect two portions of a street that are separated by a sloped area. This new connection will provide a short-cut for bicycles traveling longer distances in the area to and for recreational purposes. The new bike route connection helps provide neighborhoods safer and quicker access to the largest City park and a number of smaller parks and a recreation center to the north of Washington Park.

The Department is working with the adjacent County school to remove a gate in the fence that separates the park from the school to allow children and residents better access between these adjacent recreational areas. The proposed connection into Washington Park will serve as better access to the school grounds if the gate is removed in the future.

*Creating Lifetime Experiences*

[www.charlottesville.org](http://www.charlottesville.org)



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The Parks and Recreation Advisory Board are excited by this opportunity to improve access to our recreational and park amenities and to increase the options for those who ride bicycles for recreation. It is our hope that this grant application is looked upon favorably.

Sincerely,

Jennifer McKeever, Chairman

cc: Parks and Recreation Advisory Board Members  
City Council Members  
Maurice Jones, City Manager  
Aubrey Watts, COO/CFO

