

City of Charlottesville  
Department of Parks and Recreation  
Post Office Box 911  
Charlottesville, Virginia 22902  
434-970-3260



*"A World Class City"*

## **PARKS AND RECREATION ADVISORY BOARD AGENDA November 17, 2010**

### **ADMINISTRATIVE ITEMS**

ADMIN-1      Adoption of Minutes – October 20, 2010 Advisory Board Meeting

### **INFORMATION ITEMS**

- I-1              Smith Aquatic & Fitness Center – Attendance Report
- I-2              YMCA at McIntire Park – Status Update
- I-3              Washington Park Pool Improvements – Construction Update
- I-4              McGuffey Park Drainage Repairs – Construction Update
- I-5              Scholarship Program Participation Update

### **ACTION ITEMS**

- A-1              Approval of Letter Supporting Synthetic Turf Field at Charlottesville High School

### **CHAIRMAN'S MATTERS**

### **BOARD MATTERS**

### **DIRECTOR'S MATTERS**

### **ADJOURNMENT**

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
November 17, 2010

**ADMINISTRATIVE – 1**

Adoption of Minutes – October 20, 2010 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the October 20, 2010 meeting.

ENCLOSED DOCUMENTS:

Minutes of October 20, 2010 meeting.

**PARKS AND RECREATION ADVISORY BOARD  
MINUTES**

**October 20, 2010**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, October 20, 2010 at 5:00 p.m. at Tonsler Park Recreation Center. Members present were: Byron Brown, Scott Brown, John Foster, Sean McCord and Ned Michie. Members absent: Ken Ballard, John Kammauff, Jennifer McKeever and Dan Rosensweig.

Staff: Brian Daly

**Minutes:**

➤ **Motion:**

Byron Brown made a motion to approve minutes, second by John Foster, motion was unanimously approved

**Smith Aquatic & Fitness Center – Grand Opening**

- Brian Daly reported that the Grand Opening for the Smith Aquatic & Fitness Center will be held on Friday, Oct 22 @ 12 noon with light refreshments and class demos.
- A free preview weekend has been set for the new facility, beginning Monday, regular hours and rates will apply. Summer passes have been extended through 11/21/10.

**YMCA**

- Brian Daly stated that there was not much change in the YMCA project. He stated that Kurt Krueger with the YMCA reported that there will be a hearing at the Albemarle County court, will hear the county's portion of the lawsuit, for the city's portion, the judge has removed himself from the case, they are trying to get both held @ the County level.

**Aquatic Facility Attendance & Revenue**

- FY 10 figures given @ last meeting, numbers presented was for the whole summer season.
- Recouped 60% of cost recovery, will continue to push to have that number increase
- Scott Brown asked about the future of the McIntire wading pool, Brian Daly replied that it would be a year by year basis pending the start of the Meadowcreek Parkway construction.
- Utility costs higher @ Washington than at Onesty

**Washington Park Pool Improvements**

- Washington Park Pool improvement project is ongoing, pictures are included in the board packet includes the new slide. Project should have an end of December completion date

**McGuffey Park Drainage Repairs**

- Brian Daly reported that the project was making its way through the City Attorney's office, stated that the low bidder, Earthworks Construction, has been used on other projects and have been very pleased with their work.

### **CIP**

- Brian Daly distributed the proposed CIP plan, includes smaller projects than in recent years, will help to complete the master plan.
- Additions /changes: Infrastructure at Lee Park includes retaining walls, concrete stairs and park amenities.
- Scott Brown asked about events at Lee Park, are sidewalks sufficient for events? Brian Daly replied that changes need to be made at the central plaza.
- Proposing \$100,000 for synthetic turf field @ CHS. Brian Daly asked board members if they would like to draft another letter for support of the turf field. County prices for field have been lower than expected.
- John Foster asked about the trails proposal, where was the money going to, Brian Daly replied that it includes both construction and land acquisition.

### **Chairman's Matters**

- Scott Brown asked about the Recreation Manager position? Brian Daly reported that candidates were screened and asked to do a written exercise and field has been narrowed down to 6 candidates that will be scheduled for interviews.

### **Director's Matters**

- Brian Daly distributed DVD on Wheelchair Basketball that was produced by the Independence Resource Center which covers the origin of the program, personal success stories, training, how they play. Reported that it will also be included at the VA film festival coming up and will also be on CH 10 & PBS channels.
- VSA Poetry Book – reading next week at the Performing Arts Center, actual poets will have the opportunity to read their poems to the audience, poetry books were distributed to board members.
- Reported that for Breast Cancer month field lines and 2<sup>nd</sup> base @ McIntire have been painted pink for the women's softball tournament on the weekend, also that umpires will be wearing pink wristbands for tournament games.
- Reported that the Parks Division Manager has been hired, Doug Ehman – has been in the Parks & Recreation field since 1980. He has met with staff and will start work the week after Thanksgiving.

### **Recreation Division Manager**

- Reported that the City Market Manager and he will be holding a City Market educational session at the NRPA conference in Minneapolis next week.
- Sean McCord asked about the Volunteer Coordinator, Brian Daly replied that the position was removed in the budget process a couple of years ago.

**Motion**

- John Foster made a motion to adjourn the meeting, second by Byron Brown, motion was unanimously approved.
- Meeting adjourned @ 6:00 pm

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
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**INFORMATION – 1**

Smith Aquatic and Fitness Center – Attendance Report

Smith AFC Visitation – October 22-November 16, 2010

Free Preview Weekend Admissions	1,075
Summer Pool Pass Promotion Visits	860
Other Pass Admissions	929
Daily Admissions	440
Guest Passes	82
Total	3,386

Summer Pool Pass holder access will remain available through November 21, 2010.

**INFORMATION – 2**

YMCA at McIntire Park – Status Update

The legal case brought against Albemarle County regarding the YMCA was dismissed by the County Circuit Court Judge on November 2, 2010. The pending case against the City should be heard by the end of February, 2011.

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### **INFORMATION – 3**

#### Washington Park Pool Improvements – Construction Update

Improvements to the structural shell of the Washington Park Pool began the week of September 13, 2010. Construction continues, with the expected substantial completion in the latter part of December, 2010.



#### **INFORMATION – 4**

##### McGuffey Park Drainage Improvements – Construction Update

The scope of work includes improvements to the southeast stairs, installation of a limited irrigation system on the east flower bed and main lawn, improvements to the under drain system and providing a new play structure. The new play structure will replace the sand box and metal slide (now removed). The low bidder for the construction is Earthworks Construction. Contract is finalized and work has begun. Total construction time

#### **INFORMATION – 5**

##### Scholarship Program Participation Update

Since the inception of the scholarship program in October, below are the current numbers of scholarships that have been issued by the Department:

100% Discount	15
75% Discount	1
50% Discount	112
25% Discount	1
Total	129

Note: 101 of the 112 scholarships at 50% discount have been grandfathered from previous scholarship program. Grandfathered participants can apply for an adjusted scholarship rate at any time.

There has been one request for consideration due to extenuating circumstances with total income just exceeding the threshold. After consideration of the circumstances, the scholarship was granted at the 25% discount rate. Currently, this is the only request received by the Department.



City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
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**ACTION – 1**

Approval of Letter Supporting Synthetic Turf Field at Charlottesville High School

At the October 15 meeting of the Advisory Board; the Board directed staff to draft a letter of support for the proposal in the Capital Improvement Program to fund a portion of the cost of procurement and installation of a synthetic turf field at Charlottesville High School. A draft of this letter is attached for Advisory Board review and action.

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November 17, 2010

Charlottesville City Council  
Charlottesville Planning Commission  
Charlottesville School Board

Dear Members of City Council, Planning Commission and School Board.

The Parks and Recreation Advisory Board (PRAB) is strongly in support of the efforts to install synthetic turf on the stadium field at Charlottesville High School. The Advisory Board recognizes the impact such a field would have on meeting the rectangular field sport needs not only of Charlottesville High School teams, but the community at-large.

The PRAB would respectfully request that City Council, during its deliberations on the FY2012 Budget and Capital Improvement Program, consider funding a portion of this project at the level of at least \$100,000. The Advisory Board would also like to recommend that as a condition of City CIP funds being used for the project; that a use agreement between the City and the Schools be drafted that allows for community use of the field when not in use for school purposes.

The Advisory Board is acutely aware of the difficult choices City Council will face during its upcoming budget and CIP deliberations. However, the Advisory Board believes that the addition of a synthetic turf field to the City's inventory will have a very positive impact upon all sports as well as increasing badly needed field capacity. The Advisory Board requests that City Council take this recommendation under serious consideration.

Sincerely,

Jennifer McKeever, Chairman  
Parks and Recreation Advisory Board

cc: Parks and Recreation Advisory Board Members  
Maurice Jones, Acting City Manager  
Aubrey Watts, COO/CFO  
Jim Tolbert, Director, Neighborhood Development Services  
Rosa Atkins, Superintendent of Schools

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