

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA August 18, 2010

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – July 21, 2010 Advisory Board Meeting

INFORMATION ITEMS

- I-1 Smith Aquatic & Fitness Center – Construction Update
- I-2 YMCA at McIntire Park – Status Update
- I-3 Aquatic Facility Attendance and Revenue – 2010 Year to Date
- I-4 Washington Park Pool Improvements – Schedule
- I-5 McGuffey Park Drainage Repairs - Schedule

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

CLOSED SESSION – Land Acquisition

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
August 18, 2010

ADMINISTRATIVE – 1

Adoption of Minutes – July 21, 2010 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the July 21, 2010 meeting.

ENCLOSED DOCUMENTS:

Minutes of July 21, 2010 meeting

PARKS AND RECREATION ADVISORY BOARD MINUTES

July 21, 2010

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, July 21, 2010 at 5:00 p.m. at Tonsler Park Recreation Center. Members present were: Ken Ballard, Byron Brown, John Foster, John Kammauff, Sean McCord, Jennifer McKeever and Ned Michie. Members absent: Scott Brown, Betsy Roettger and Dan Rosensweig

Staff: Will Bassett, Chris Gensic, Erica Goode

Minutes:

➤ Motion:

Byron Brown made a motion to approve minutes, second by John Foster, motion was unanimously approved

Smith Aquatic Center

- John Kammauff asked about the fitness equipment at the new Smith facility, Erica Goode replied that staff has spent the last few months procuring equipment and that the equipment will arrive approximately the end of July, beginning of August.
- Also asked about working with the middle school, Erica Goode replied that they are in process of setting up times and also will be working with the Boys & Girls Club.
- Will Bassett reported that the building was just about enclosed and that it should be completed by the beginning of August.

Forest Hills

- Jennifer McKeever asked about the spray ground floor. Will Bassett replied that additional signage has been added that states to wear water shoes and no running allowed.

Aquatic Facility Attendance and Revenue

- Will Bassett stated that the report distributed is a snapshot of the year- to- date visits and revenue.
- Passes sold – up 1,000 from last summer
- Sean McCord asked about the food vendor, Will Bassett replied that they had solicited proposals and that the Two Sides Restaurant was awarded a contract with an option for renewal.
- Byron Brown asked about revenue offsetting costs? Will Bassett replied that they are projecting to be on a 100% cost recovery for operating budget for the summer.
- Sean McCord asked about funding for the Washington Park Pool upgrade, Will Bassett replied that funding comes from the capital funds.

Scholarship Program

- Will Bassett distributed copies of the proposed Parks & Recreation Scholarship Policy and stated that the present policy uses a reduced fee @ 50% and requires proof from social services/school programs for activities and that this has been in process for a long time. He stated that there was a need for a new policy to clarify what exactly is covered for scholarships and the new policy will use a sliding scale. He stated that before participants had to be a part of social services,

whereas the proposed plan will be based on income, and will require participants to bring proof of income.

- Erica Goode stated that the Camp XL playground program already uses a sliding scale for their participants and felt it was a better way to serve very low income citizens.
- Ken Ballard asked what percentage of participant's applies for scholarships. Will Bassett stated that in the previous year about 2% applied for scholarships and that scholarship information is listed in the Parks & Recreation brochure and with social services.
- Will Bassett stated that scholarship participants will be required to resubmit information for scholarships every 6 months. Ned Michie replied that he thought that once a year may be more favorable than every 6 months.
- Jennifer McKeever felt it should be based on the # of people in your household. Ned Michie agreed to take into account the # in the household and asked about bringing in a tax return that is done under oath, also asked about using social services information on households.
- Sean McCord asked why scholarships did not apply to swim passes; Will Bassett replied that because the \$20 fee was already a scholarship for city youth.
- Erica Goode stated that the fee for Pre teen & Teen camps was presently @ \$15, with the new scholarship policy she would be able to increase the fee without penalizing those who can't afford to pay.
- Ken Ballard stated that he doesn't feel anything should be free, that there should be some kind of fee on programs/facilities.
- Jennifer McKeever asked how it relates to Smith Pool pricing. Will Bassett replied that staff has discussed proposed prices for Smith and that they are presently under review by the City Manager's office. Also asked about recurring payments to credit card for fees, Will Bassett replied that it will be available for participants.
- Byron Brown asked about staffing for Smith facility fitness area? Erica Goode replied that there will be an option for personal trainers; will also have staff to show how to use equipment
- Discussed benefits of pass which would include unlimited visits, access to all classes, discounts for non drop-in classes. 10 visit pass could be used for multiple family members whereas an individual pass would be for pass holder only. Will Bassett stated that city & school employees will have an option at a discounted group rate.
- Will Bassett stated that he will ask Brian Daly about punch pass with new pricing, Sean McCord asked about being interchangeable with family members.
- Ned Michie asked about the maximum capacity of the Smith building, Will Bassett replied around 300 participants.

Azalea Park

- Chris Gensic distributed the final plan for Azalea Park to Advisory Board members. Reported that work is presently going on for a trail from Monte Vista Avenue to the concession stand, will be a paved trail and porous pavers.
- Physical surveys will be the next step; will go out to bid this fall.
- John Kammauff asked about basketball courts, Chris Gensic replied that they would be the same as Forest Hills Park.

Chairman's Matters

- Parks Manager position has been advertised, presently reviewing applications. Recreation Manager is scheduled to be advertised after Parks Manager position is filled.

Board Matters

- Ned Michie asked about the light switch for the tennis courts @ CHS.
- Byron Brown stated that he was concerned about Buford football field, which presently does not have goal posts. John Kammauff replied that they won't be installed until after construction of Smith is completed.
- John Kammauff reported that the McIntire Little League was runner up in state championship.

Motion

- Ken Ballard made a motion to adjourn the meeting, second by Byron Brown. Motion was unanimously approved.
- Meeting adjourned @ 6:20 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
August 18, 2010

INFORMATION – 1

Smith Aquatic and Fitness Center – Construction Update

The Smith Aquatic and Fitness Center remains under construction, with substantial completion scheduled for August 23, 2010. Construction progress is approaching 95% completion. Finishes and paint in many areas have been completed. Several photos are below.

Opening to the public scheduled for late September or early October, 2010. An announcement with a formal date and grand opening celebration will be made by August 21, pending construction completion and inspection

East Elevation and Main Entrance



Front Desk & Reception Area



Fitness Room



Locker Room





Wet Classroom



Natatorium from Observation Area



On Deck





Boys & Girls Club



INFORMATION – 2

YMCA at McIntire Park – Status Update

VMDO architects have reported that the construction drawings for the new YMCA in McIntire Park are almost 100% complete. VMDO is prepared to go out for bid on the project, subject to authorization to proceed from the YMCA. However, the project has been delayed pending a hearing on the lawsuit filed against the City and the County.

INFORMATION – 3

Aquatic Facility Attendance and Revenue – 2010 Year to Date

Aquatic Facility Attendance - 2010 YTD - Through Aug. 15, 2010

	McIntire	Washington	Onesty	TOTAL
Daily Admissions	2,088	5,000	16,148	23,236
Pass Admissions	344	8,768	12,515	21,627
Total	2,432	13,768	28,663	44,863

Admissions Revenue	4,250	21,113	79,407	104,770
Concession Revenue	n/a			4,464
Birthday Party Revenue				2,830

Passes Sold	3,222
Pass Revenue	86,776

Total Aquatic Revenue	198,840
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INFORMATION – 4

Washington Park Pool Improvements – Schedule

Improvements to the structural shell of the Washington Park Pool will begin the week of September 13, 2010. The project scope includes new “diamond brite” finish on the pool shell, repair of coping stones, new acrylic cement finish in the zero depth area, some improvements and upgrades in the mechanical room, and replacement of the slide.

Bids for the work were received on August 11, 2010. The lone bid was from Martin-Horn for \$298,000. This amount is within the existing project budget and work (pending signed contract) is scheduled to begin September 13, 2010.

INFORMATION – 5

McGuffey Park Drainage Improvements – Schedule

Bid documents for repairs to certain areas of McGuffey Park is on the street currently and bids are due Wednesday, August 25. The scope of work includes improvements to the southeast stairs, installation of a limited irrigation system on the east flower bed and main lawn, improvements to the under drain system and providing a new play structure. The new play structure will replace the sand box and metal slide (now removed). A rendering of the new preschool age play structure is below.

Work on the project should begin no earlier than thirty (30) days from the receipt of bids. The construction window is sixty (60) days.

