

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA May 19, 2010

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – April 21, 2010 Advisory Board Meeting

ACTION ITEMS

A-1 Policy – Naming of Parks and Park Facilities - Adoption

INFORMATION ITEMS

I-1 Smith Aquatic & Fitness Center – Construction Update
I-2 Forest Hills Park Renovations - Grand Opening Report
I-3 YMCA at McIntire Park – Status Update
I-4 Azalea Park Master Plan – City Council Schedule

DISCUSSION ITEMS

D-1 Park Use Permits

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

CLOSED SESSION

Land Acquisition

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
May 19, 2010

ADMINISTRATIVE – 1

Adoption of Minutes – April 21, 2010 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the April 21, 2010 meeting.

ENCLOSED DOCUMENTS:

Minutes of April 21, 2010 meeting

PARKS AND RECREATION ADVISORY BOARD MINUTES

April 21, 2010

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, April 21, 2010 at 5:00 p.m. at Tonsler Park Recreation Center. Members present were: Ken Ballard, Byron Brown, Scott Brown, John Foster, John Kammauff, Sean McCord, Jennifer McKeever and Ned Michie. Members absent: Betsy Roettger and Dan Rosensweig
Staff: Brian Daly, Chris Gensic
Guest: John Schmidt, Land Planning & Design

Minutes:

➤ Motion:

Ned Michie asked that the minutes be amended to read:

- Under Park Updates/Turf Field – change to \$270,000 with crumb rubber.
- Ned Michie made a motion to approve minutes with amendment, second by Scott Brown, motion was unanimously approved

Azalea Park Master Plan

- Chris Gensic introduced John Schmidt from Land Planning & Design and reviewed the Azalea Park Master Plan. He stated that there had been several public meetings on the Master Plan and that comments from these meetings and letters received have been added as an appendix.
 - Last meeting agreed on option #1, have made some changes but that the plan is basically the same as last meeting.
 - Park gate – moved to front of the park to close all of park, seeking an automatic gate.
 - Widened parking lot, double row instead of single row
 - Field labeled as diamond field
 - Moved Dog Park
 - Moved open space/pump track
 - Riverview Park electric line has been cleared, bicycle pump track may work there, advantage would have the opportunity to expand and would allow more open space @ Azalea Park.
 - Pump track would be a new feature, would only want in one park to start.
 - Added raised crosswalks
 - Integrated trail – tied into RTF, hard surface option, will depend on budget
 - Integrate bio filtration – separate community gardens and the dog park
- Scott Brown asked about a gate to community gardens, Chris Gensic replied that they did not have that detail yet, Brian Daly replied that they may need a mechanized gate for the garden season
- Ned Michie asked about parking spaces, it was stated that there were 77 spaces, with a proposal for possibly 89 consisting of 66 spaces on the hard surface and 23 spaces in the grass area in front of diamond.
- Suggestion was made that comments be published without people's names attached.

Public comment:

- Mike Farruggio thanked the Advisory Board for the opportunity they have had to give input for the Azalea Park project during the process, and stated that he supported the plan with a suggestion that the gate be moved back to where it is now. He also stated he appreciated the workshops and staff support throughout the process.

Motion

- Ken Ballard moved to approve the Azalea Park master plan and send to the Planning Commission, second by Ned Michie, motion was unanimously approved.

Land Acquisitions Priorities

- Chris Gensic stated that the priorities developed at last meeting that had been refined & voted on by board members were listed by priority - high, medium and low. He stated that the Land Acquisition priorities were a guide as opposed to a rule.
- Scott Brown asked about cost, and asked about the possibility of reviewing the priorities yearly.
- Asked about next Needs Assessment study, usually done in 5-6 years periods, last one was early 2006.

Motion:

- A motion to adopt the Land Acquisition priorities as listed with an annual review were made by Scott Brown, Ken Ballard second, motion was unanimously approved.

Information items

- Brian Daly stated that the information items were detailed in their packet and to let him know if there were any questions or additional information needed.

Discussion Items

Draft Policy – Naming of Parks & Recreation facilities

- Brian Daly reported that there have been several efforts coming from the community to name facilities in the city's parks either in memory of someone, for donations, etc. He stated that a policy would make the process more transparent to community and staff and those nominations for naming facilities would be based on these criteria.
- Sean McCord asked about adding an item for historical reasons
- Byron Brown asked to reword a sentence to read to be able to recognize a significant individual in the community
- Scott Brown stated that he had a problem naming facilities for athletes that do not contribute, but was okay with historical figures, did not want to open to international names, would like to prioritize. Ken Brown stated that he felt that homegrown athletes were okay that had a home town connection. It was suggested to add the third category to read: Historic figure who has made a significant contribution to quality of life in the community
- Chris Gensic asked if it stops at the Advisory Board or goes would it need to go higher for approval, ex. City Council

- Ned Michie asked if the policy was necessary, or could it be done on a case by case basis
- Board members were asked that if they had any suggestions that they should e-mail board members and then it will be brought back to the next meeting.

Board Matters

- Byron Brown asked about allocation for turf field @ CHS, Brian Daly replied that funding was not included in the CIP, but that it may be possible to allocate funds not spent from projects such as Smith Aquatic Facility.
- Jennifer McKeever stated that she felt the pressure should not be on the Advisory Board, but that it should be on the School Board to raise the funds.
- Ned Michie asked why the lights @ CHS don't turn on like the courts @ AHS; felt that citizens should be able to use lights. Brian Daly replied that he will check with the CHS Athletic Director.
- Ken Ballard asked if there were plans for an indoor facility study, Brian Daly replied that it has not been discussed; Ken replied that he felt there is a need.
- Board asked about Turf management @ Belmont Park, stated that there was a field of dandelions, Brian Daly replied that the turf management plan was to apply chemicals only to athletic fields.

Director Matters

- Board members will receive a Board package before each meeting, including all attachments and information items; this will hopefully attempt to make board meetings go faster.
- Forest Hills Spray Park is up and running, landscaping, color coat and a small punch list still needs to be completed.
- Forest Hills Park Grand opening will be Saturday, May 15, more information to come. The park will be open a day or so before the grand opening, spray ground won't open until after 2 pm on May 15 after the ceremony. Other spray parks will also open May 15. Schedule for spray parks will be to open the third Saturday in May and close in October.
- Parks & Recreation brochure no longer contains advertisements, and is no longer with C'ville Weekly; brochures were mailed to mailing list for this issue. Anyone can have a brochure mailed to them, also is online in a PDF format.
- Summer pool passes go on sale May 1.
- Azalea Park Master Plan – placeholder on Planning Commission agenda, May 11; on City Council agenda June 7 for adoption
- Brian Daly stated that he would be out of town April 29-May 3
- Washington Park Pool – reported that significant work needs to be done, recent inspection of slide deemed it unsafe, in process of replacing. Construction bid is out on the street, window of construction is very tight, may delay pool opening until when school gets out instead of Memorial Day weekend.

Closed session

Motion:

- A motion to go into closed session was made by John Kammauff, second by Byron Brown, motion was unanimously approved.

Motion:

- A motion to come out of closed session was made by Ken Ballard, second John Kammauff, motion was unanimously approved.

Motion

- A motion to adjourn the meeting was made by Ned Michie, second by Ken Ballard, motion was unanimously approved.
- Meeting adjourned @ 6:30 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

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ACTION – 1

Policy – Naming of Parks and Park Facilities – Adoption

ACTION REQUIRED:

Advisory Board adoption of Policy on Naming of Parks and Park Facilities. Final Draft Policy is attached, with inclusion of another category for historic figures who have made a contribution the community, as requested by the Advisory Board at its meeting on April 21, 2010.

ENCLOSED DOCUMENTS:

Final Draft Policy – Naming of Parks and Park Facilities

FINAL DRAFT – MAY 19, 2010

Policy - Naming of Parks and Park Facilities

As a general policy, parks shall be named in accordance with geographical, historical or ecological features indigenous to the park site or to the immediate vicinity of the site. Parks may be named for an individual under the following conditions:

1. Where the individual has made a significant gift of land for park purposes to the City, or
2. In memoriam for an individual who has made a significant contribution to the park system of the City of Charlottesville.
3. For a historic figure who has made a significant contributions to the quality of life in the community.

Recreational facilities or resource management areas within a park may be named for a an individual, living or deceased, who:

1. Has made a significant contribution to the protection of natural, cultural, or horticultural resources of the City's park system; OR
2. Has substantially contributed to the advancement of commensurate types of recreational facilities and opportunities within the City's park system; OR
3. Has made a significant contribution to the betterment of a specific park, consistent with the established criteria and standards for the designated park classification as identified in the Comprehensive Plan.

In support of this policy, nominations for naming parks, recreational facilities or resource management areas shall be evaluated on the basis of the above criteria and upon appropriate documentation.

Final action on naming of parks and facilities shall be made in open session by the Parks and Recreation Advisory Board.

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INFORMATION – 1

Smith Aquatic and Fitness Center – Construction Update

The Smith Aquatic and Fitness Center remains under construction, with substantial completion scheduled for mid-July, 2010. Mechanical, electrical and HVAC equipment in the ceiling of the building have been completed, and much of the scaffolding has been removed. Masonry work is close to complete, and wall and floor finishes in the first floor bathrooms, locker rooms and wet classroom have begun. Several photos are below.

Opening to the public scheduled for September, 2010

Finish Ceiling & Ductwork



East Elevation and Main Entrance



Tile finishes in locker rooms



INFORMATION – 2

Forest Hills Park Renovations – Grand Opening Report

The Grand Opening of Forest Hills Park took place on Saturday, May 15. Several pictures of the event are shown below.





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INFORMATION – 3

YMCA at McIntire Park – Status Update

VMDO architects have reported that the construction drawings for the new YMCA in McIntire Park are almost 100% complete. VMDO is scheduled to go out for bid on the project, subject to authorization to proceed from the YMCA.

INFORMATION – 4

Azalea Park Master Plan – City Council Schedule

The Azalea Park Master Plan by the Advisory Board at its meeting of April 21, 2010. Staff presented the Master Plan to the Planning Commission on May 11, 2010; and the Master Plan was approved unanimously. The final step in the Master Plan Process is adoption by City Council. The Master Plan is currently scheduled to be considered and action taken by City Council at their meeting on June 7, 2010.