

## **PARKS AND RECREATION ADVISORY BOARD**

### **MINUTES**

**August 18, 2010**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, August 18, 2010 at 5:00 p.m. at Tonsler Park Recreation Center. Members present were: Ken Ballard, Byron Brown, John Foster, John Kammauff, Sean McCord, Jennifer McKeever and Ned Michie. Members absent: Scott Brown, Betsy Roettger and Dan Rosensweig

Staff: Brian Daly, Chris Gensic

#### **Minutes:**

- **Motion:**  
Ned Michie made a motion to approve minutes, second by Byron Brown, motion was unanimously approved

#### **Smith Aquatic and Fitness Center**

- Brian Daly reported the following construction update for Smith Aquatic and Fitness Center:
  - Last month has been difficult with delays and problems with the contractor, as of yesterday, target date will be 8/30/2010.
  - Pool pumps are up and running but not filtered or treated yet
  - Mechanical system not yet engaged, elevator not functional at this time
  - Locker rooms – effectively finished; tile work complete in locker rooms, wet classroom is finished. Locker mechanisms designed to be able to bring own locks, no reserved lockers will be permitted.
  - Anxiety for staff – programs are planned to start September 13
  - Boys & Girls club have planned their Grand Opening for October 4<sup>th</sup>, talking about October 2nd for Smith Grand Opening.
  - Photos – exterior of the building completed, front desk looks better than photo now

#### **YMCA**

- Brian Daly reported that there was no change on the YMCA status.
- Status of lawsuit, first hearing in County Circuit Court has been scheduled.

#### **Aquatic Attendance/Revenue**

- Brian Daly referred to the snapshot of Aquatic Attendance/Revenue that is effective through this past Sunday, stated that 500 more season passes have been sold than last year. Jennifer McKeever made an inquiry about the # of passes sold and said that at last month's meeting Will

Bassett stated that there had been 1,000 more season passes sold. Brian Daly replied that he would check with Will concerning the # of passes sold.

- Reported that there was a pattern of where daily admission passes were sold, and that Washington Park Pool has more passes sold.
- Concession revenue – represents portion of concession receipts received from the vendor, annual rent + 10%, next year will be 12%
- Passes – 90/10 city/county, daily admissions - 75/25 city/county
- Ken Ballard asked about aquatic revenue, were they making money or breaking even?

#### **Washington Park Pool improvements**

- Brian Daly reported that Washington Park Pool bid documents came out last week, project would consist of white coating, replacing tile, upgrade to pump and mechanical work, budget for project approximately \$450-500,000.
- First two bidders not responsive - not enough experience, third bidder (Martin Horn) came down when project was rebid in August, contract needs to be approved by City Attorney's office.

#### **McGuffey Park Drainage Repairs**

- Bids out on the street, due next Wednesday, mainly drainage work.
- Jennifer McKeever reported that the benches at McGuffey Park had slats that were deteriorating.

#### **Director's Matters**

- Brian Daly reported that they have scheduled interviews for the Parks Division Manager position next week. Candidates were asked to submit a written exercise which narrowed the field down to four applicants for interviews.
- Brian Daly also reported that written exercises had been asked of the Recreation Center Manager applicants for the Smith Aquatic and Fitness Center last week and were due today.
- Recreation Division Manager position is presently being advertised and will close September 10th.
- Brian Daly reported the gross sales #'s for the three City Markets:
  - Added new Pen Park city market location this year on Tuesdays – reported \$39,400 gross revenue
  - Meade Park City Market on Wednesdays reported \$ 57,600 gross revenue
  - Saturday City Market reported \$924,000 gross revenue

- Reported that at the NRPA conference in Minneapolis this October, that both Stephanie and he would be presenting educational sessions on local City Markets. Stated that since the year 2000, the # of City markets in the United States were up 214%.

### **Scholarship Program**

- Brian Daly reported that proposed Smith Aquatic Center fees was still in the City Manager's office for approval.
- Jennifer McKeever asked why # in household has to be used, would like to use levels according to poverty levels. She stated that she expected the scholarship proposed policy would have been brought back this month to board members.

### **Board Matters**

- John Foster reported that he had received two copies of the Parks and Recreation brochure in the mail, Brian Daly reported that he would report this to Will Bassett.

### **Chairman's Matters**

- Jennifer McKeever reported that she has been talking to Brian all month concerning pools. She said that she has been approached by citizens lately on pools, Davis Field and McGuffey Park and that she has received good responses from Brian Daly.
- Reported that she had received Betsy Roettger's resignation from the Advisory Board.
- Goal – to have pool time available for an opportunity for families to attend after dinner, reported that there was a problem @ Meade and Washington Pools on Wednesdays because of the scheduled Farmers Market @ Onesty Aquatic Center and swim team practices and meets @ Washington Park that did not allow families to have open swim time on that day.
- Reported that she had heard a lot of talk about naming a pool area after Andrea Ross, will be passing along to board members as more information comes along
- Ken Ballard asked about naming a field after Chubby Proffitt.
- John Kammauff asked if the City has initiated water restrictions, Brian Daly replied not at this time.
- Talked to the board about member attendance, reported that several members have missed several meetings, will send a letter to those members.

### **Motion:**

- A motion to go into closed session was made by Ken Ballard, second by Byron Brown, motion was unanimously approved.

- A motion to come out of closed session was made by Byron Brown, second by John Foster, motion was unanimously approved.

**Motion:**

- John Foster made a motion to adjourn the meeting, second by Ned Michie. Motion was unanimously approved.
- Meeting adjourned @ 6:30 pm

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

