

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA November 27, 2012

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – October 17, 2012 Advisory Board Meeting

DISCUSSION ITEMS

D-1 March 2013 Advisory Board Meeting

INFORMATION ITEMS

I-1 Azalea Park Master Plan Implementation Report
I-2 Rives Park Master Plan Implementation Report
I-3 Carver Recreation Center Construction Report
I-4 Meadow Creek Stream Valley Master Plan Progress Report
I-5 Tonsler Park Master Plan Progress Report
I-6 FY14-18 Capital Improvement Program

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
November 27, 2012

ADMINISTRATIVE – 1

Adoption of Minutes – October 17, 2012 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the October 17, 2012 meeting.

ENCLOSED DOCUMENTS:

Minutes of October 17, 2012 meeting.

**PARKS AND RECREATION ADVISORY BOARD
MINUTES
October 17, 2012**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, October 17, 2012 at 5:00 p.m. held @ Parks & Recreation conference room. Members present were: Ruth Barnett, Byron Brown, David Hirschman, John Kammauff, Sean McCord, Ned Michie and Jordan Phemister. Members absent: Jennifer McKeever and Natasha Sienitsky. Staff: Doug Ehman, Rion Summers

Minutes:

- Ned Michie made a motion to approve September 19, 2012 minutes, second by Ruth Barnett, motion was unanimously approved.

CIP

- Doug Ehman stated that the CIP priority list had been submitted and that it was a working document. He further described the CIP process, 11 days to prepare, budget office reviews, technical review committee, clarification, and ask questions.
- Recommended package goes to Planning Commission in early November; Planning Commission has a review and will then send to City Council.
- City Manager's recommended budget in March will list all projects, including those not recommended with notes.
- There will be several opportunities for input, board members can recommend changes to staff, send letter to Planning Commission and attend public meetings. Note: staff priorities are a new feature this year.
- Recurring projects – usually receive funding
- Increased parkland acquisition funding, because know what is in the pipeline
- Azalea Park – funded in current year
- Cemetery restoration – funded every 2-3 years, repair stones, gates, etc. Oakwood/Maplewood – used local fire brick which is soft brick, having to rebuild walls, headstone repair. Plots owned by purchaser – identify older stones, repair and reinstall.
- Daughters of Zion – old cemetery, does not have a lot of stones, mow as custodian
- Ned Michie asked what funding has been in the past, Doug Ehman responded that there was \$1.1 million last year plus recurring projects
- Parks & Rec biggest in # of projects and diversity, give a very real picture of what is needed in next 2-3 years Staff prioritizes according to need with funding
- David Hirschman asked about funding for McIntire Skatepark, Doug replied that is funded separately, \$285,000 in addition to \$100,000 from Albemarle County.
- Get RFP – master plan, residual money - need to get someone qualified to do master plan
- \$250,000 already available, council wants to do RFQ for design services. Trying to anticipate #'s to get going.
- Jordan Phemister asked why pushing to do master plan for Skatepark before rest of area, Doug Ehman replied that there is funding now and there is specialized needs/activities.
- Greenway Trail - Ned Michie, big priority, major plus for City – long term goal – under railroad,
- Ned Michie asked about Safe routes to schools –will have asphalt surface like trails

- Sean McCord asked about \$75,000 for ADA compliance – Doug Ehman replied that they don't know what is going to cost. ADA new regulations in 2010, have gone very specific, have been in hiatus to figure out regulations, renovate, retrofit or replace
- David Hirschman asked about Belmont spray park, down the list, spray park was built with a poor design and is not repairable, 2/3 size of Forest Hills
- Jordan Pheimister asked about Public Art Fund, Doug Ehman replied that the board goes through vetting and proofing process, competitive design, swap out pieces that are currently there, occasionally buy a piece.
- Tennis courts – restructuring fee, presently \$5/court
- Ned Michie asked who maintains the CHS tennis courts, Doug Ehman replied that parks staff maintains.
- Park Site Master Plan – 7 master plans – Meadowcreek Stream, Tonsler Park, Northeast/Davis field, Washington Park, Jefferson Park Circle, Pen Park also looking @ Jordan and Ragged Mt.

Azalea Park Master Plan

- Doug Ehman stated that staff was working with the community. Brian Becker, Task Force meeting with Playground Task Force, 98% there, meeting next Monday. May be spring installation.
- Lions Club – purchased water fountain with dog access, handicapped/non handicapped access, dedicated in November
- Asphalt work complete

Rives Park

- Preliminary construction drawings on desk, have met with community – very excited. Construction will begin in early spring – hope to be done early June, 2013 will be combining Public Works and Parks staffs for work on project.

Carver Center

- Doug Ehman stated that it is on the docket to move in after Thanksgiving, soft opening after first of year. Newly hired Carver Recreation Manager – Dan Carpenter will start November 6. In the process of hiring part time staff for the facility.
- Project is on timeline.

Tonsler playground

- Took fence down yesterday, playground is open
- Formal dedication – 10/26 – later afternoon, official ribbon cutting
- Master plan meetings – have had one meeting, first meeting was history background meeting, Nov. 8 next meeting
- Trying to connect with ministers, to get more people out to the meetings
- Distributed postcards with meeting information to community, have also gone door to door and to churches.

Board matters

- John Kaummauff – tour of CHS baseball facilities – pitching machine donated, would like outlet on power pole near batting cages, Doug Ehman replied that there may be one there, will check.
- Ruth Barnett stated that she had started going to Smith Aquatic Center, but stated that there was only one person @ front desk and no one to help in the back. Doug Ehman replied that he

will check with Smith Aquatic Center manager. Stated that she was very impressed with the pool.

- Ned Michie stated that there were few lights @ CHS tennis courts
- Jordan Pheimister asked if there were any plans to replace bathroom @ Riverview, would like permanent structure, asked if considered a composting toilet.

Motion:

- A motion to adjourn was made by David Hirschman, second by Sean McCord, motion was unanimously approved.
- Meeting adjourned @ 6:15 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

DISCUSSION – 1

March 2013 Advisory Board Meeting

The Office of Budget and Performance Management has requested the use of CitySpace on Wednesday March 20, 2013 for the purpose of hosting the annual Community Budget Forum. This annual event conflicts with the regularly scheduled meeting of the Advisory Board. While finding an alternate location for the Advisory Board meeting is a rather simple task, Staff requests Advisory Board discussion regarding moving the regular meeting to another date as staff will be required to attend the Budget Forum.

INFORMATION – 1

Azalea Park Master Plan Implementation Report

Staff will provide a report on the work done to date as well as the upcoming schedule of improvements.

INFORMATION – 2

Rives Park Master Plan Implementation Report

Staff will provide a report on the work done to date as well as the upcoming schedule of improvements.

INFORMATION – 3

Carver Recreation Center Construction Report

Staff will provide a report on the work done to date, including anticipated construction completion, programming and projected reopening. Staff also proposes that the December 2012 Advisory Board meeting be held at Carver Recreation Center for a tour and an outline of programming within the facility.

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INFORMATION – 4

Meadow Creek Stream Valley Master Plan Progress Report

Staff will provide a report on the master plan process to date and desired features in the park and an update on next steps and scheduling a public hearing in front of the Advisory Board, pursuant to the Adopted Park Master Planning Process.

INFORMATION – 5

Tonsler Park Master Plan Progress Report

Staff will provide a report on the master plan process to date and desired features in the park and an update on next steps and scheduling a public hearing in front of the Advisory Board, pursuant to the Adopted Park Master Planning Process.

INFORMATION – 6

FY14-18 Capital Improvement Program

Attached to the Advisory Board Agenda is the Draft Capital Improvement Program (CIP) that was presented to the Planning Commission on November 27, 2012. Note that many projects from Parks and Recreation were not included in this 5-year CIP. Staff will address what was included and excluded from the CIP and requests Advisory Board discussion.