

City of Charlottesville
Department of Parks and Recreation
Post Office Box 911
Charlottesville, Virginia 22902
434-970-3260



"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA September 19, 2012

ADMINISTRATIVE ITEMS

- ADMIN-1 Adoption of Minutes – July 18, 2012 Advisory Board Meeting
ADMIN-2 Adoption of Minutes – August 15, 2012 Advisory Board Meeting

ACTION ITEMS

- A-1 Resolution Honoring Advisory Board Service – John Foster
A-2 Resolution Honoring Advisory Board Service – Dan Rosensweig

INFORMATION ITEMS

- I-1 McIntire Park (east side) Final Draft Master Plan
I-2 Tonsler Park Master Plan Meeting Schedule
I-3 Meadow Creek Stream Valley Master Plan Meeting Schedule
I-4 Azalea Park Master Plan Implementation Report
I-5 Carver Recreation Center Construction Report

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 19, 2012

ADMINISTRATIVE – 1

Adoption of Minutes – July 18, 2012 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the July 18, 2012 meeting.

ENCLOSED DOCUMENTS:

Minutes of July 18, 2012 meeting.

ADMINISTRATIVE – 2

Adoption of Minutes – August 15, 2012 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the August 15, 2012 meeting.

ENCLOSED DOCUMENTS:

Minutes of August 15, 2012 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES
July, 18, 2012

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, July 18, 2012 at 5:00 p.m. at City Space. Members present were: Ruth Barnett, Byron Brown, David Hirschman, Skylar Hughes-Lyon, John Kammauff, Sean McCord, Jennifer McKeever and Ned Michie. Member absent: Dan Rosensweig

Staff: Brian Daly, Vic Garber, Chris Gensic

Minutes:

- Ned Michie made a motion to approve minutes, second by Ruth Barnett, motion was unanimously approved.

Tonsler Park Playground

- Brian Daly reported that one set of playground equipment has been received (school age units), second set should arrive by July 27. \$210,000 – cost of playground equipment
- Demolition tentatively set for the week of August 6; installation of new equipment to begin August 13 and last approximately 4-5 weeks. Hopeful for grand opening in mid-September
- Construction fencing will be installed surrounding the site for patron and worker's safety.
- Jennifer McKeever stated that she didn't like shutting down a playground during the summer months.

Rives Park Renovations

- Brian Daly reported that the scoping and sequence planning is underway. Earth works, grading, playgrounds and shelters will be first, any asphalt work and trails to follow in spring.
- Estimate work beginning in the fall and going through June, 2013. Staff will be performing work in house.

Azalea Park Renovations Progress Report

- Brian Daly reported that the new Dog Park is in place and open, old dog park has been demolished.
- Staff in discussions with neighborhood park task force on composition of play equipment, anticipate a possible fall installation.
- Bio filter in front of park is complete.
- All asphalt work (widening of road, turnaround, parking and new basketball courts) will be accomplished over the remainder of summer. Color coating and striping of new courts will follow after 30 day asphalt curing time.
- Wetland storm water feature in east end of park is still in design. 100% construction drawings for review were received today.
- Work in progress, should be done by end of calendar year, except for storm water
- Next phase FY 14 funding – concession, flipping fields,
- Ned Michie asked about a pump track, neighborhood is discussing, might move to another park.

Chairman's Matters

- Jennifer McKeever stated her concern about Onesty Aquatic Center in need of repairs; Brian Daly replied that there were mistakes by the subcontractor. He stated that the general contractor was in failure of warranty, and they have documented proof of failure of construction, will be suing, could wait to be reimbursed or fix in fall.
- Smith Aquatic Center still has issues, very complicated, very technical system
- Asked about dog issue @ Washington Park, felt a sign should be installed about dogs having to be on a leash.
- Asked about Greenleaf Park spray ground, main water supply line cracked and began leaking, 30-40 ft., has been back in operation since Monday.

Board Matters

- David Hirschman distributed maps, tax map – 25 parcel 7, reservoir area called Blue Hole, rope swing, asked if City was liable for injuries. City should negotiate with national park on the area called the tongue. Chris Gensic stated that they would look @ survey to determine who owns what.
- John Kammauff asked about storm damage? Brian Daly replied that there was hardly any.

Directors Matter

- Brian Daly reported that at City Council meeting the following was discussed and asked board members for their input:
 - McIntire Athletic field - that there was no support for a lit athletic field or for non-synthetic turf field and not much support of athletic fields in general. There was support for perhaps a flat open play area within the Family Activity Center.
Recommendation – include a lit athletic field, synthetic turf preferred. Importance of athletic play areas endorsed by Parks & Recreation Advisory Board, incorporate into the Family Activity Center
 - Pasture Golf - seeking an acceleration of the 1/1/20 date – perhaps through “trigger” mechanism that would align with the opening of McIntire Road extended and the interchange.
Recommendation: Adjust date to 12/31/2016
 - Aquatic Feature - support for firm inclusion of an aquatic feature in the Family Activity Center.
Recommendation: Eliminate “possible” from narrative description
 - Water: Pond/Lake - support a water feature like a pond or lake within the Botanical Garden Core area.
Recommendation: Include water/pond/lake within narrative description of Botanical Garden core area.
 - Parking - concern that parking is inadequate to support all planned uses. **Recommendation:** Include additional parking just north of Skate Park and add a vehicular crossing of the railroad.
 - Transit Access - concern that public transit access will not be immediately available.
Recommendation: Work directly with CAT and YMCA to ensure transit access to south side of park, perhaps bring closer stop on Melbourne Road

- Jennifer McKeever stated that there was support for two acres for Skatepark, but not additional parking or bridge.

Design Elements

1. Support the engagement of a renowned Landscape Architect to perform a holistic design of the park
Recommendation: to engage such an architect, however, to allow final programmatic elements of Family Aquatic Center and Skate Park to move forward – allowing access to new improvements sooner
2. Note on the master plan that this plan is illustrative in nature and that final precise locations of uses may be altered.
Recommendation: To include such language

Programmatic Adjustments

- Support for creating “golf free” days or time within the park immediately
Recommendation: Staff will work through an appropriate schedule that will allow for existing programming to continue as well as provide general use.
- Expansion of Golf opportunities @ Pen Park
Support the studying the expansion of golf opportunities at Pen Park to support First Tee
Recommendation: Staff will develop a schedule for such a study as well as a timeline for a Master Plan process for Pen Park.
- Brian Daly stated that he would like to go back to City Council to say that Council recommendations have been discussed with the Advisory Board. If comments can be put together by 8/6/12, would be on 8/20/12 City Council agenda, if not, would be on a September agenda
- John Kammauff stated that he opposed to moving things to another park, ex. Pen Park or Tonsler Park.
- Ruth Barnett asked about the First Tee’s contract with the City through 2019, Brian Daly replied that the First Tee organization was very aware of relocation.
- Donation of land by Auto Zone – below retaining wall, 2 ½ acres may be by river.
- Land @ Jefferson Park Circle – transferred, conservation easement has been issued.

Motion

- David Hirschman made a motion to close meeting, second by Byron Brown, motion was unanimously approved.
- Meeting adjourned @ 6:45 pm

.Respectfully submitted, Linda Daly

Secretary to the Advisory Board

PARKS AND RECREATION ADVISORY BOARD
MINUTES
August 15, 2012

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, August 15, 2012 at 5:00 p.m. at City Space. Members present were: Ruth Barnett, Byron Brown, John Kammauff and Jennifer McKeever. Members absent: David Hirschman, Skylar Hughes-Lyon, Sean McCord, Ned Michie and Dan Rosensweig
Staff: Brian Daly, Doug Ehman and Vic Garber
Guest: Helen Flamini

Minutes

- Minutes were not approved due to a lack of quorum of board members.

McIntire Park Final Draft Master Plan

- Brian Daly reviewed McIntire Park Final Draft Master Plan diagram that will be submitted to City Council on September 4, 2012 which includes changes to recommendations from advisory board members at last meeting.
- Proposing - Sunday, Tuesday and Thursday as golf free days from 1 pm-closing beginning in December.
- Jennifer McKeever asked about incorporating the family activity center, instead of showing as two bullet points.
- John Kammauff asked about the advisory board's recommendation to have lit synthetic athletic field in the family activity center.
- Brian Daly stated he has asked to meet with city councilors prior to the September 4th meeting to review the master plan.

Carver Center

- Brian Daly reported the following:
- Reviewed the Carver Center floor layout plan.
- Construction moving along, starting to take shape, should have occupancy by early November.
- Talking about having a Grand Opening the 2nd Saturday in January

Tonsler Park Master Plan

- Brian Daly stated that there was a Tonsler Park Master Plan meeting on September 27th @ Tonsler Recreation center; locations for the 2nd & 3rd meetings, October 8th and December 13th, will be announced later, waiting to see response before determining meeting locations.
- Meeting will include reviewing the history of Tonsler Park

Meadow Creek Stream Valley Master Plan

- Brian Daly announced that dates have been set for 3 meetings @ Greenbrier school, September 6th , October 4th and 30th
- Staff has been working with Greenbrier Neighborhood Association to get neighborhood people to attend the meetings.

Azalea Park Renovation Progress Report

- Doug Ehman reported the following:
- Contractor is doing concrete work @ Azalea Park, looking at base asphalt work next week.
- Will be reestablishing basketball courts
- Public works crew will be making parking lane markings
- Playground group has met once, will have some options for them, will be moving playground equipment sometime in November
- Preliminary assessment back on restrooms
- Asking for another \$375,000 in CIP
- Dog Park – process of going out to bid will be 1st of November
- Have some money for trails
- Neighborhood very involved in process

Meadow Creek Stream Restoration Construction Report

- Brian Daly showed map of corridor, stated project underway for months, working downstream

Tonsler Playground Equipment

- Doug Ehman reported that the old playground equipment is gone and they are on schedule to have area ready for installers of new equipment on Monday. Installation will take about three weeks.
- On track for end of September opening

Chairman's Matters

- Jennifer McKeever asked if when kids pass swim test that instead of having to bring their card, that the information be attached to their key fob, felt this would help eliminate guards having to retest youth each time.

Board Matters

- Ruth Barnett asked about the crossing @ Preston Avenue where railroad comes through, small area looks unkempt, asked who's jurisdiction is this area.
- John Kammauff asked about the high school tree that was removed from entrance, Doug Ehman replied that it is on their agenda to clean up and a plan is in place to replant.

Directors Matters

- Brian Daly announced that Saturday, August 25 the Annual Therapeutic Recreation Picnic would be held from 10:30-1:00 pm @ Pen Park shelters.

- Meeting ended @ 5:45 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 19, 2012

ACTION – 1

Resolution Honoring Advisory Board Service – John Foster

Approval of a resolution to recognize the Advisory Board service of John Foster. John completed two terms of service on the Advisory Board in December of 2011. A formal resolution acknowledging John's service to the Board will be presented at the Board Meeting. The text of the resolution is below:

***WHEREAS**, John Foster was appointed to the Parks and Recreation Advisory Board in December of 2008; and served faithfully from January 2009 through July of 2012; and*

***WHEREAS**, John was a advocate for the Parks and Recreation Department's efforts to serve all of the youth in the community and; as well as an advocate for the Department's natural resource initiatives; and*

***WHEREAS**, John provided insight into the Department's operations and preparations for the opening of the Onesty Family Aquatic Center and the Smith Aquatic and Fitness Center; and was an advocate for conservation and sound Park Master Planning; and*

***WHEREAS**, John's valuable advocacy to the achievement of the Department's mission and vision will be missed by both staff and Advisory Board colleagues;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

John Foster

For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.

Adopted by the Parks and Recreation Advisory Board, September 19, 2012

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 19, 2012

ACTION – 2

Resolution Honoring Advisory Board Service – Dan Rosensweig

Approval of a resolution to recognize the Advisory Board service of Dan Rosensweig. Dan completed thirty (30) months of service on the Advisory Board as the Planning Commission representative in June of 2012. A formal resolution acknowledging Dan's service to the Advisory Board will be presented at the Board Meeting. The text of the resolution is below:

***WHEREAS**, Dan Rosensweig was appointed to the Parks and Recreation Advisory Board as the Planning Commission Representative in December of 2009; and served faithfully from January 2010 through July of 2012; and*

***WHEREAS**, Dan was a advocate for the Parks and Recreation Department's efforts to serve all of the youth in the community and; as well as an advocate for the Department's land acquisition and natural resource initiatives; and*

***WHEREAS**, Dan provided insight into the Department's park master planning efforts, including the role of the Parks and Recreation Advisory Board in the current update to the City Comprehensive Plan, as well as supporting the role that youth sports and athletic fields play in the development of the youth of our community, and*

***WHEREAS**, Dan's valuable advocacy to the achievement of the Department's mission and vision will be missed by both staff and Advisory Board colleagues;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

Dan Rosensweig

For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.

Adopted by the Parks and Recreation Advisory Board, September 19, 2012

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 19, 2012

INFORMATION – 1

McIntire Park (east side) Final Master Plan

Staff will share with the Advisory Board the final master plan adopted on September 4, 2012 and the adjustments made to the Master Plan by City Council.

INFORMATION – 2

Tonsler Park Master Plan Meeting Schedule

The first three meeting for the Tonsler Park Master Plan have been scheduled:

September 27, 2012	6pm	Tonsler Park Center
November 8, 2012	6pm	Location TBD
December 13, 2012	6pm	Location TBD

INFORMATION – 3

Meadow Creek Stream Valley Master Plan Meeting Schedule

The next two meetings for the Meadow Creek Stream Valley Master Plan have been scheduled:

October 4, 2012	6pm	Greenbrier Elementary School
October 30, 2012	6pm	Greenbrier Elementary School

INFORMATION – 4

Azalea Park Master Plan Implementation Report

Staff will provide a report on the work done to date as well as the upcoming schedule of improvements.

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 19, 2012

INFORMATION – 5

Carver Recreation Center Construction Report

Staff will provide a report on the work done to date, including anticipated construction completion, programming and projected reopening.