

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA April 17, 2013

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – March 26, 2013 Advisory Board Meeting

INFORMATION ITEMS

I-1 Azalea Park Master Plan Implementation Update
I-2 Rives Park Master Plan Implementation – Construction Schedule
I-3 Meadow Creek Stream Valley Master Plan

ACTION ITEMS

A-1 Resolution Honoring Advisory Board Service-Jennifer McKeever

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
April 17, 2013

ADMINISTRATIVE – 1

Adoption of Minutes – March 26, 2013 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the March 26, 2013 meeting.

ENCLOSED DOCUMENTS:

Minutes of March 26, 2013 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES
March 26, 2013

The Parks and Recreation Advisory Board held a regular and public meeting on Wednesday, March 26, 2013 at 5:00 p.m. held @ Tonsler Park. Members present were: Ruth Barnett, Byron Brown, John Kammauff, Ned Michie and Jordan Phemister. Members absent were: David Hirschman, Sean McCord and Natasha Sienitsky

Staff: Brian Daly, Doug Ehman, Vic Garber and Chris Gensic

Minutes:

- Ned Michie made a motion to approve February 20th minutes, second by Ruth Barnett, motion was unanimously approved.

Public Hearing

- **Tonsler Park Draft Master Plan**
- Chris Gensic reviewed the Tonsler Park Draft Master Plan with a power point presentation:
 - ✓ Reviewed public hearing process, comments have included wanting the facility to be a community gathering spot and an activity center for youth & families.
 - ✓ Diagram from 1/29/13 has had wording change to hard surface courts and Community gathering – more benches, picnic shelter, longer hours of operation, expanded parking
 - ✓ Activity center for youth – add small spray ground, increase programming at recreation center, see list of ideas from local youth
 - ✓ Fitness and recreation – rebuild basketball courts, open up field , add loop trail, build field house addition
 - ✓ Seek acquisition of adjacent lands for expansion, connect park to adjacent neighborhood w/trails
 - ✓ Park master planning procedure – public has 30 days public comment period after this Advisory Board public hearing.
 - ✓ Plan will be on June Planning Commission meeting agenda

Board comments

- John Kammauff inquired about the fence removal – asked about keeping dogs out. Doug Ehman replied that there will be more dogs with fenced area than without. Also, that there will be a lot of soccer play on the field because it will have a more playable area.
- Vic Garber stated that the Challenger League will play on Saturdays, will start in next few weeks, kickball league, 4 games each Sunday
- John Kammauff asked if Buford used the field, Vic Garber replied not to his knowledge
- Public – comment regarding trail connections with upkeep and width of trails.
- Chris Gensic asked to envision trail accessible to as many citizens as possible
- Doug Ehman stated that the trail could vary from diagram
- Public – Dan Banks –asked when plans were to take place? Doug Ehman replied that they had to go through the master plan process, will need to submit as a CIP project which typically gets pushed out, so it won't be in FY14, stated that there is a process and that the design process will come first.

- Brian Daly stated that there was currently funding but not in first year, in 2015 and 2016, and that the CIP project will be voted on in the next couple of weeks
- Public asked about fixing basketball courts before summer, upon approval of master plan, staff will be able to go forward with in-house projects without waiting for CIP funds, will have conversation with users, orientation of courts.
- Chris Gensic stated that staff is applying for a grant for some funding; basketball courts would be first addressed if grant is received.

Meadow Creek Stream Valley Master Plan – adoption

- Chris Gensic reviewed Meadow Creek Stream Valley Master Plan presentation
- Chris Gensic stated that within the plan area is private property, met this morning with land owner, would like to add a bridge, great plan support, both trails retained through private property
- Jordan Pheimister stated that she didn't see public comment from last meeting in minutes. Chris Gensic replied that they will be added
- Ned Michie asked about Brandywine Drive, useful to have a spur of going to multi use trail, sidewalks, Hydraulic Road. Asked about two bridges, potential bridges, priority wise – should be top because of connections. Asked about wetland trail – boardwalk great idea, something do not have in City, dry footpath to loop back to

Motion:

- Ned Michie made a motion to approve the Meadowcreek Stream Valley Master Plan with adding inlet @ Hydraulic Road, Jordan Pheimister second, motion was unanimously approved

Chairman's matters

- Byron Brown asked about the policy for Monday night Zumba class @ Key Center – stated that if a citizen was a member, and have registered, can go without charge, if member and drop in there is \$8 charge, would like policy to be if a member and there is room in class, to be no charge. Vic Garber replied that the \$8 fee has been taken away, do have to pay for class, but no drop in is now allowed.

Board Matters

- John Kammauff asked about the storm damage to Parks and Recreation facilities from several weeks ago, Doug Ehman replied that there was a lot of tree damage but no structural damage, there were some batting cages damaged, some issues with new construction, baseball backstops had some partial collapse, damage @Towe Park shared cost with Albemarle County.

Director's Matters

- Brian Daly welcomed Linda Daly back to advisory board meetings after being out on medical leave.
- Brian Daly stated that the city budget process continues with budget work sessions, second public hearing will be held on Monday, April 1 City Council meeting, and a public work session will be held the following Thursday.

- Brian Daly stated that at last Advisory Board meeting asked for a board member or two to be on selection committee for right side of McIntire. Asked if board members were interested to let him know. Noted that it would not include Skatepark, because the Skatepark was on a separate RFP.
- Brian Daly stated that City Council has directed Parks & Recreation to hire a landscape architect, have developed a RFP with input from the botanical garden group. Do expect a high rate of return on proposals.
- Jordan Pheimister volunteered to be on the selection committee
- Brian Daly stated that at last City Council meeting Llezelle Dugger was appointed to the Advisory Board and will be at next meeting, will be scheduling a board member orientation for her.

Motion

- Ruth Barnett made a motion to adjourn meeting, second by Jordan Pheimister, motion was unanimously approved.
- Meeting was adjourned @ 6:15 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
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INFORMATION - 1

Azalea Park Master Plan Implementation Update

Staff will provide an update on the implementation of the Master Plan for Azalea Park, including an update on the stormwater management wetland project.

INFORMATION - 2

Rives Park Master Plan Implementation Construction Schedule

Staff will provide an update to the construction schedule for the improvements to Rives Park, where work will begin before the end of the month of April.

INFORMATION - 3

Meadow Creek Stream Valley Master Plan (next steps)

At the March 26, 2013 meeting the Parks and Recreation Advisory Board adopted the Draft Master Plan for the Meadow Creek Stream Valley. The next step in the City's process is consideration of the Draft Master Plan by the Planning Commission. The Planning Commission will consider the Plan at the May 14, 2013 meeting.

ACTION - 1

Resolution honoring Advisory Board Service – Jennifer McKeever

Approval of a resolution to recognize the Advisory Board service of Jennifer McKeever. Jennifer completed two terms of service on the Advisory Board in December of 2012. A formal resolution acknowledging Jennifer's service to the Board will be presented at the Board Meeting. The text of the resolution is below:

WHEREAS, Jennifer McKeever was appointed to the Parks and Recreation Advisory Board in August of 2006 to fill an unexpired term and served two additional terms from January 2007 through December of 2012; including three terms as Chairman of the Advisory Board in 2010, 2011 and 2012; and

WHEREAS, Jennifer was an advocate for the Parks and Recreation Department's efforts to serve all of the youth in the community and; as well as an advocate for the Department's aquatic facilities and programs; and

WHEREAS, Jennifer provided insight into the Department's park master planning efforts, including the role of the Parks and Recreation Advisory Board in the Master Planning Process for the east side of McIntire Park, and

WHEREAS, Jennifer's valuable advocacy to the achievement of the Department's mission and vision will be missed by both staff and Advisory Board colleagues;

NOW, THEREFORE, BE IT RESOLVED BY THE Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to

Jennifer McKeever

For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.

Adopted by the Parks and Recreation Advisory Board, April 17, 2013