

City of Charlottesville  
Department of Parks and Recreation  
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*"A World Class City"*

## **PARKS AND RECREATION ADVISORY BOARD AGENDA April 16, 2014**

### **ADMINISTRATIVE ITEMS**

ADMIN-1      Adoption of Minutes – March 26, 2014 Advisory Board Meeting

### **INFORMATION ITEMS**

- I-1              McIntire Park Design Status
- I-2              Skate Park Design Status
- I-3              Rives Park Construction Schedule
- I-4              Azalea Park Master Plan Implementation Update
- I-5              Other Park and Recreational Facility Construction & Maintenance Projects
- I-6              FY15 Budget and FY15-19 Capital Improvement Program Adjustment

### **CHAIRMAN'S MATTERS**

### **BOARD MATTERS**

### **DIRECTOR'S MATTERS**

### **ADJOURNMENT**

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
April 16, 2014

**ADMINISTRATIVE – 1**

Adoption of Minutes – March 26, 2014 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the March 26, 2014 meeting.

ENCLOSED DOCUMENTS:

Minutes of March 26, 2014 meeting.

**PARKS AND RECREATION ADVISORY BOARD**  
**MINUTES**  
**March 26, 2014**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, March 26, 2014 at 5:30 p.m. held @ Parks & Recreation office. Members present were: Ruth Barnett, Byron Brown, Llezelle Dugger, Anne Hemenway, David Hirschman, Scott Marshall, Ned Michie, Jordan Phemister and Natasha Sienitsky. Members absent: Maurice Walker

Staff: Brian Daly, Vic Garber, Cindy Brown

**Minutes:**

- Natasha Sienitsky asked to amend the minutes to include the following as the last sentence under the CIP-FY15-19 paragraph: City Council approval would be sought if there was room within the lump sum budget or cost savings from other CIP projects to be used to fund other projects including and giving priority to the Meadow Creek Stream Restoration project.
- Natasha Sienitsky made a motion to approve as amended, Jordan Phemister second, motion was unanimously approved.

**Playground Management Update**

- Cindy Lewis-Brown, Playground Equipment Technician stated that she had only been on staff for 5 months but had over 10 years of experience with playgrounds. She stated that she provides oversight on playgrounds regularly and it is her primary job responsibility. She reported that she has gone through every city playground and has made recommendations for removal of old equipment and refurbishing of playgrounds.
- McGuffey Park – major project, looking to increase playground equipment for children 2-5 years old. Park is highly used by pre-school children; neighborhood association wanted more pre-school equipment.
- Natasha Sienitsky asked what the selection process was for playground equipment, and how is it decided. Asked if there were opportunities for equipment off the shelf, unique features, out of the box. Cindy Lewis-Brown replied that she had researched playground equipment for two weeks looking for unique equipment.
- Jordan Phemister reported that NC State had put on a symposium that she attended in Raleigh, North Carolina that focused on the use of natural elements to have kids connecting to nature idea; the symposium was geared to people who manage landscapes.
- Cindy Lewis-Brown stated that vendors are coming up with natural playground pieces, example: Game Time; Brian Daly stated that the industry is realizing the idea of natural, going back to teeter totters and merry go rounds, but safer.
- Ned Michie stated that he was happy to have Cindy on board. Reported that Clark school feels short on equipment for younger children.

**McIntire Park Design Status**

- Brian Daly reported that there was a signed contract for the McIntire Park Design, and had a first meeting with the design team; working through logistical issues, will align the adopted master park plan is with Botanical Gardens. He stated that the design team has significant experience;

had a very productive meeting, over first hurdle, will go back and do conceptual designs. Date not set, will be approximately the end of April

- Public Open House – 2<sup>nd</sup> week of May
- Invited board members to be part of design process
- Very encouraged, vision lines up with staff and Botanical Gardens

### **Skate Park Design Status**

- Vic Garber reported that staff had met with Stantec on February 25. Stated that Mike Farrugio was the liaison for the Botanical Gardens, other staff members on the committee were Van Johnson, Doug Ehman, Brian Daly and himself.
- They looked @ design issues, walked through process, met on site, looked @ topography, trees, what they could and couldn't do. Stated that the old McIntire wading Pool was a natural for a skateboard bowl, possibly keeping pool house, in the process of removing the filtration system, also met with Skate Park Advisory Board, they are brainstorming as to what they would like to see, interacting with parents and skaters to get a sense of what they are looking at. Possibility of keeping the existing asphalt area as possible beginner's area. Include several areas for different levels and classes.
- Stantec took information and will come back with several conceptual designs, will be coming back April 8.
- Fliers are being made for the Public Design Visioning Workshop for the Skate Park, workshop will be citizen driven.
- Albemarle County will be assisting with funding.
- Looking @ seven months before design completion
- Both architects for Skate park and east side of McIntire Park are working together. Each area will go separately through design process, and then will integrate.
- Will be 6-8 public meetings
- Phase I – bridge crossing to trail. Design team will have input on bridge design. Lighting, rails, color decisions yet to be made
- Brian Daly reported that they have provided to the architect what the railroad is going to require for going through that area. Will go back for railroad to approve, VDOT approval also.

### **Rives Park Construction Schedule**

- Brian Daly reported that the weather has brought the project to a halt, the project is about at the same place as last month

### **NRPA Award**

- Brian Daly reported that the staff has submitted a nomination for Meadow Creek Stream project last Monday, interesting process putting award information together, awards submission in packet. Reported that only one award will be made by NRPA and will be announced ahead of this year's NRPA Congress in early September.

### **Chairman's Matters**

- Byron Brown told board members that he has a new e-mail address: [byronbrown12@comcast.net](mailto:byronbrown12@comcast.net)

### **Board Matters**

- Ned Michie asked about the CHS outdoor basketball court

- Jordan Phemister asked about an aquatic fee structure, stated that friends have asked about having a swim session after class, maybe at a reduced rate for parents and children. Also asked about pool only membership? Brian Daly replied that there was no way to enforce once someone entered the building where they can go. Most locations do not do pool only because it is pretty unmanageable, bundling and 3 month pass has seen retention skyrocket. Will take a look @ staying after class
- David Hirschman thanked staff for board member orientation, encourage board members to go through the process.
- Anne Hemenway thanked Chris Gensic for his input to the committee for the Pantops Traffic Study, stated that he was a great participant, impressed on how he handled and work he did on the project.
- YMCA – earliest construction work could start would be July; they are still working on financing.

### **Directors Matters**

- Brian Daly reported that two months ago was the Carver Center anniversary, had 43,000 visits last year and the highest number of access passes.
- Wanted to remind board members that McIntire wading pool will not open this summer, mechanical systems are in the process of being dismantled. Wading pool averaged 14 visits/day last year.
- Announced that this year was the 40<sup>th</sup> anniversary for the first 9 holes of Meadowcreek Golf Course, there will be plans to celebrate this summer.

### **Motion**

- Llezelle Dugger made a motion to adjourn, Jordan Phemister second, motion was unanimously approved.
- Meeting adjourned @ 6:50 pm

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

City of Charlottesville  
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## **INFORMATION - 1**

### McIntire Park Design Status

Staff will provide an update on the design process to complete the final plans for the east side of McIntire Park.

## **INFORMATION - 2**

### Skate Park Design Status

Staff will provide an update on the design process to complete the final plans for the Skate Park within the east side of McIntire Park.

## **INFORMATION - 3**

### Rives Park Construction Schedule

Staff will provide an update on the construction sequence for the renovations at Rives Park, which is currently underway.

## **INFORMATION - 4**

### Azalea Park Master Plan Implementation Update

Staff will provide an update on the continuing work to finish the implementation of the Master Plan for Azalea Park.

## **INFORMATION - 5**

### Other Park and Recreational Facility Construction & Maintenance Projects

Several new renovation/maintenance projects will be going to construction in the next several months, including repairs to the mechanical systems at the Belmont Park Spray Ground, the replacement of the gymnasium floor at the Key Recreation Center, and maintenance of the retaining wall at Lee Park. Staff will provide details and timelines for each of the projects.

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## **INFORMATION - 6**

### FY15 Budget and FY15-19 Capital Improvement Program Adjustment

On Friday, April 11, 2014 City Council adopted the FY15 City budget, which includes the FY15-19 Capital Improvement Program. There were adjustments to the FY15-19 CIP, including the funding of the Meadow Creek Valley Master Plan for FY15 at a funding level of \$150,000. There was a commensurate reduction in the Tonsler Park Master Plan Implementation project, reducing the FY15 funding for Tonsler to \$600,000.

Additionally, the \$200,000 Parks and Recreation lump sum repairs project was approved, providing staff with flexibility to address both immediate and longer term projects.