

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA July 16, 2014

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – June 18, 2014 Advisory Board Meeting

INFORMATION ITEMS

I-1 McIntire Park Design Status
I-2 Skate Park Design Status
I-3 Rives Park Construction Schedule
I-4 Azalea Park Master Plan Implementation Update
I-5 Garden Plot Allocation Process Public Discussion Update

ACTION ITEMS

A-1 Resolution Honoring Advisory Board Service – Jordan Phemister

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
July 16, 2014

ADMINISTRATIVE – 1

Adoption of Minutes – June 18, 2014 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the June 18, 2014 meeting.

ENCLOSED DOCUMENTS:

Minutes of June 18, 2014 meeting.

PARKS AND RECREATION ADVISORY BOARD
MINUTES
June 18, 2014

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, June 18, 2014 at 5:30 p.m. held @ Carver Recreation Center. Members present were: Byron Brown, David Hirschman, Anne Hemenway, Scott Marshall, Ned Michie and Maurice Walker. Members absent: Ruth Barnett, Llezelle Dugger and Jordan Phemister

Staff: Brian Daly, Doug Ehman, Vic Garber

Minutes:

- Byron Brown made a motion to approve minutes, Ned Michie second, motion was unanimously approved.

McIntire Park Design Status

- Brian Daly reported that the McIntire Park Design status was up-to-date, design work on board, distributed latest information on project with collaboration of consultants of both design teams:
 - Showed pedestrian bridge, Skate park area, pavilion
 - Next step, make minor adjustments, get team back together, will hold 2nd public open house after meeting
 - Both teams listen very well, puts project on track, probably months ahead
 - Public meeting for Skate park – June 24, 2014 @ Carver Recreation Center
 - McIntire - east side – meeting will probably be end of July
 - About \$400,000 becomes available July 1 – should be able to do trails
 - Ned Michie asked about the field, Brian Daly replied that City Council had removed from plan and made it an open play area
 - Stated community wants a spray park, approximately 60 ft. area available for this feature

Skate park Design Status

- Vic Garber reported that they had a very productive meeting with both consultants, lots of good ideas, stated that there were some issues to work out, ADA, ingress, egress, etc.
- Next Tuesday – Stantec consultants will be flying in, presenting final conceptual design
- Consultants will merge plans A & B together, will send on Friday
- Ned Michie stated that he hoped that they get proper phasing from community input, also asked if park plan was run by Bike Ped plan

Rives Park Construction Schedule

- Doug Ehman reported that the project was back on track, last change orders today, problem with dirt, engineering ongoing
- Picnic shelters on site, pre fab restrooms coming in next week, work should be done approximately end of July
- \$150,000 in change orders, due to soils, springs, etc.

Azalea Park Master Plan

- Doug Ehman updated on the Azalea Park design plans for restrooms and picnic shelters, project slowed down from restrooms in flood plain, modified structure, should be done approximately Labor Day, some grading to do
- Brian Daly reported that there was significant flooding from recent storms

Garden Plot Allocation Process

- Doug Ehman reported that there had been two meetings held in May & June, July 8 would be next meeting,
- First meeting – current garden plot holders expressed a desire for organic area, water, liked present rules with residents and non-residents
- Second meeting – primarily organic gardening, 50/50 mix, allocation okay with current system except for first crack @ available lots, management process – leave the way it is,
- One more meeting – July 8, citizens will be e-mailed, trying to get diverse mix to July meeting
- David Hirschman stated that there was a sense that some plots would be available to both random and neighborhood @ Clark school meeting,
- Brian Daly reported that staff will bring master plan with garden plot allocation to City Council
- Ned Michie asked what percentage of garden plot users were county residents; Doug Ehman replied approximately 20%, stated that county residents don't usually have much opportunity to get a plot, will bring numbers back to next meeting

Chairman's Matters

- Byron Brown thanked Ned Michie for running Advisory Board meeting for him last month

Board Matters

- Ned Michie asked for update on YMCA project @ McIntire Park
- Maurice Walker asked about port-a-johns @ Quarry Park, stated that groups play kickball there, Doug Ehman replied that there are restrooms @ park, will have Bernie call about key
- Anne Hemenway asked about present garden plot process

Directors Matters

- Brian Daly reported that a Parks & Recreation app was ready to roll out, available @ Android store, real time information including class schedules, news feed, registration, Smith – pool schedule, Onesty – webcam; golf course – tee times; program guide, map of facilities; press release coming soon. Trails link soon
- NRPA conference will be held in Charlotte, North Carolina October 14-16, invited board members to attend.
- A series of Shakespeare productions will be held in city parks by a local group, press release soon
- Whale tail sculpture – the City has been leasing it from a Charlottesville artist but the lease is set to expire on July 1. City Council has decided to leave it there but no for more than 6 months. They decided to extend the existing maintenance lease for a maximum of six months and work with the artist over the next couple of days to get those details ironed out and then that location would go back into the art in place show rotation

Motion to adjourn

- David Hirschman made a motion to adjourn meeting, Ned Michie second, motion was unanimously approved. Meeting adjourned @ 6:55 pm.

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
July 16, 2014

INFORMATION - 1

McIntire Park Design Status

Staff will provide an update on the design process to complete the final plans for the east side of McIntire Park. The current conceptual drawings for the park will be presented at the meeting.

INFORMATION - 2

Skate Park Design Status

Staff will provide an update on the design process to complete the final plans for the skate park within the east side of McIntire Park. The current conceptual drawings for the skate park will be presented at the meeting.

INFORMATION - 3

Rives Park Construction Schedule

Staff will provide an update on the construction sequence for the renovations at Rives Park, which is nearing completion.

INFORMATION - 4

Azalea Park Master Plan Implementation Update

Staff will provide an update on the continuing work to finish the implementation of the Master Plan for Azalea Park.

INFORMATION - 5

Garden Plot Allocation Process Public Discussion Update

Three (3) community meetings regarding the process used by the Department for the allocation of Garden Plots have been held in the past three months. Staff will provide the Board with an update of the outcome of those community meetings and a preliminary recommendation on adjustments to the allocation process. Secondly, staff will move the Rives Park Master Plan Amendment to City Council for their consideration in September.

ACTION -1

Resolution Honoring Advisory Board Service – Jordan Phemister

Jordan Phemister has resigned from the Advisory Board, effective July 17, 2014. A resolution acknowledging her service on the Advisory Board and to the community has been prepared. The text of the resolution is below:

***WHEREAS,** Jordan Phemister was appointed to the Parks and Recreation Advisory Board in September of 2012; where she has served diligently until a relocation required her reluctant resignation; and*

***WHEREAS,** Jordan was an advocate for the Parks and Recreation Department's efforts to serve all of the youth in the community and; as well as an advocate for the Department's park planning, horticulture, landscape and playgrounds efforts; and coordination of activities at local schools and beautification efforts in parks; and*

***WHEREAS,** Jordan provided a unique and valuable perspective combining her professional skills and interests with her frequent use of parks and participation and use of recreation facilities and programs; and*

***WHEREAS,** Jordan's valuable advocacy to the achievement of the Department's mission and vision will be missed by both staff and Advisory Board colleagues; who wish her well in the future;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

Jordan Phemister

For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.

Adopted by the Parks and Recreation Advisory Board, July 16, 2014

Advisory Board action on the resolution is requested.