

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA November 19, 2014

ADMINISTRATIVE ITEMS

ADMIN-1 Adoption of Minutes – September 17, 2014 Advisory Board Meeting

INFORMATION ITEMS

I-1 McIntire Park Design Status Report
I-2 Skate Park Design Status Report
I-3 Draft FY16 General Fund Budget

DISCUSSION ITEMS

D-1 2014 NRPA Congress Highlights from Staff and Board

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
November 19, 2014

ADMINISTRATIVE – 1

Adoption of Minutes – September 17, 2014 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the September 17, 2014 meeting.

ENCLOSED DOCUMENTS:

Minutes of September 17, 2014 meeting.

PARKS AND RECREATION ADVISORY BOARD MINUTES

September 19, 2014

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, September 19, 2014 at 5:30 p.m. held @ Carver Recreation Center. Members present were: Ruth Barnett, Byron Brown, Llezelle Dugger, David Hirschman, Scott Marshall, Ned Michie, Maurice Walker and Mary Wilson. Members absent: Anne Hemenway,
Staff: Brian Daly and Vic Garber

Minutes:

- Llezelle Dugger made a motion to approve minutes, Maurice Walker second, motion was unanimously approved.

Carver Center – Search & Rescue Team

- Brian Daly reported that State Search & Rescue teams were in town concerning the missing UVA student and that they would be setting up their headquarters @ Carver Center for the next few days.

McIntire Park Design Status Report

- Brian Daly reported that there was an open house two weeks ago and that some board members had attended.
- Reported that there was a lengthy conference call today to lay out next steps
- Plan doesn't look too much different, made things more precise, landscape zones, providing accessible routes, elevated boardwalk – north to south, gradual path/staircase.
- Construction of boardwalk – very wide openings, David Hirschman asked about materials, Brian Daly replied that it has not been discussed yet
- Southern end of park – visible entrance, all three will have same treatment with entrances
- Signage plan – different types of signs
- All drawings are on website
- Splash pad – will have no visible barriers, water comes from ground, no above water features
- Boardwalk areas, boardwalk bridge, parking, plantings, pavilions, staircase, utilities for structures, power, sewer, square footage calculations,
- Botanical Garden – asked what it would cost to do a three dimensional drawing of what the Botanical Garden would look like.
- Comments from community – positive, only asked that plans are not delayed.
- Scott Marshall asked about pedestrian access, Brian Daly showed on drawings the several access points

Skatepark Design Status Report

- Vic Garber reported that they had to take a step back to look @ impact on trees, which will back step the process a little. Don't want to damage trees, will be talking with arborists and consultants, slowing down process, looking @ saving some trees, shoe-horning safely in the trees, minimize any compaction, existing sidewalk – will probably keep as is, plan is conceptual, keep existing sidewalk and topcoat,
- Ned Michie asked if skaters are going to be disappointed

- Llezelle Dugger asked when the new design plan would be available
- Vic Garber replied would be available approximately by October 1, will be meeting with skate group, talk about changes,
- Ned Michie asked about a phasing plan
- Vic Garber reported that he will have something to show @ next meeting

Rives Park Construction Update and Completion

- Brian Daly reported that last week sent a letter to the contractor to complete job or their contract will be terminated, they have to next Friday to complete job
- Everything else done except concrete work
- Hopefully next month, ribbon cutting

Capital Improvement Projects

- Brian Daly reported that internal conversations have happened, some adjustments made, only two things – Key Center project pushed back and change in land acquisition dollars, tunnels under railroad to connect trails, might find some grants to help cover.
- Middle of next month to complete forms in packet, cost for design and construction, project cost to operate, vehicles/equipment, revenue, summary – expenditures/revenues
- Identify project with strategic, comprehensive plans, why do it, where is project being funded from
- Submissions are due 10/16/14
- Ned Michie stated that the Meadowcreek adopted Master Plan was not fully funded, trail tunnel - will connect two huge neighborhoods, enormous city asset, disturbed that it would not be in plan, trails on top in surveys, have ways to commute without vehicles, concerned about funding, questioned the increased costs for Tonsler project, asked about field house cost, not in needs assessment plan and playground costs @ \$220,000

Chairman's Matters

- Byron Brown encouraged members to arrive @ meetings on time, walking in middle of a presentation causes staff to repeat

Board Matters

- Mary Wilson, new board member, was asked to give a short report on her background, she stated that she owns a medical software company, has raised 3 children, lives in the Fry Springs neighborhood - Azalea Park.

Director's Matters

- City Council adopted master plan for Rives Park, unanimously, ready to go in spring, for the garden plots, neighborhood citizens will get first shot
- Past weekend was last for the operation of spray grounds, now closed for season
- Offices are in process of moving – new space, near elevator of parking garage, have moved business operations
- Reported that the Sierra Club has a petition for cessation of pesticides in parks. Reported that staff maintains a lot of grounds, have an integrated pest management program and use limited pesticides.
- Staff is preparing a report to present to Council on their processes.

Motion to Adjourn

- Llezelle Dugger made a motion to adjourn meeting, Ruth Brown second, motion was unanimously approved. Meeting adjourned @ 6:35 pm.

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

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INFORMATION - 1

McIntire Park Design Status Update

Staff will provide an update on the design process to complete the final plans for the east side of McIntire Park. The current conceptual drawings for the park will be presented at the meeting.

INFORMATION - 2

Skate Park Design Status Update

Staff will provide an update on the design process to complete the final plans for the skate park within the east side of McIntire Park. The current conceptual drawings for the skate park will be presented at the meeting.

INFORMATION - 3

Draft FY16 General Fund Budget

Staff will provide an update on the construction sequence for the renovations at Rives Park, which is nearing completion.

DISCUSSION – 1

2014 NRPA Congress Highlights from Staff and Board

Staff and Board Members will share their highlights and outcomes from the 2014 NRPA Congress in Charlotte, North Carolina, held in October 2014.