

City of Charlottesville  
Department of Parks and Recreation  
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*"A World Class City"*

## **PARKS AND RECREATION ADVISORY BOARD AGENDA September 17, 2014**

### **ADMINISTRATIVE ITEMS**

ADMIN-1      Adoption of Minutes – August 20, 2014 Advisory Board Meeting

### **INFORMATION ITEMS**

I-1              McIntire Park Design Status Report  
I-2              Skate Park Design Status Report  
I-3              Rives Park Construction Update and Completion  
I-4              Draft FY16-20 Capital Improvement Program

### **CHAIRMAN'S MATTERS**

### **BOARD MATTERS**

### **DIRECTOR'S MATTERS**

### **ADJOURNMENT**

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
September 17, 2014

**ADMINISTRATIVE – 1**

Adoption of Minutes – August 20, 2014 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the August 20, 2014 meeting.

ENCLOSED DOCUMENTS:

Minutes of August 20, 2014 meeting.

## **PARKS AND RECREATION ADVISORY BOARD MINUTES**

**August 20, 2014**

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, August 20, 2014 at 5:30 p.m. held @ Parks & Recreation conference room. Members present were: Ruth Barnett, Byron Brown, Llezelle Dugger, Anne Hemenway, David Hirschman, Ned Michie and Maurice Walker. Members absent: Scott Marshall

Staff: Brian Daly, Doug Ehman and Vic Garber

### **Minutes:**

- Ned Michie made a motion to approve minutes, Maurice Walker second, motion was unanimously approved.

### **McIntire Park Design**

- Brian Daly reported the following:
  - Adopted Master Plan, latest plans from Architect received 8/8, some adjustments - trail alignment, landscape topology, accessible route, good job integrating connections together, signage package, not trendy easy to maintain, amenity options – water fountain, paving, restrooms, adventure play – not traditional,
  - Public meeting – 9/4
  - David Hirschman suggested a map, directorial signage
  - Maurice Walker suggesting development of an APP for park
  - Anne Hemenway asked @ the interchange if there was a pedestrian walkway, Doug Ehman replied yes
  - Ned Michie asked about bike paths around perimeter, connection to park without encountering too much traffic

### **Skate Park Design Status Report**

- Vic Garber reported the following:
  - Working with Stantec & Canton on a daily basis, will have grading, storm drainage and 90% of final design plans @ next meeting.
  - Meeting Friday with M&M Design – will discuss emergency access, curb cuts, ADA possibilities, connectivity of trails, engineering & technical work, hope to be done about end of September/middle of October, ballpark cost estimate: \$1.3 million, does not include renovation of existing structures
  - Doug Ehman met with electrical engineer last week

### **Rives Park Construction Update and Completion**

- Doug Ehman reported the following:
  - Picnic shelters are up, playgrounds done, filling up mulch today, could be done in the next couple of weeks

### **Azalea Park Master Plan Implementation Update**

- Doug Ehman reported the following:
- Project going along, construction set for shelter installation, should be up end of September, some touch up and cleaning, trees in fall, middle of October should be done

### **Meadowcreek Valley Master Plan**

- Brian Daly reported the following:
- CIP has allocated \$150,000 in FY 15
- Meeting to program out two years, garden plots on Michie Drive, parking @ trail head
- Meadowcreek garden completed, disc golf, disc golf club happening now, two bridge connections – stream comes into Meadowcreek @ Greenbrier Drive by Pepsi, 2<sup>nd</sup> bridge located by Kneedler property, routing trails along south side of stream, culvert improvement by 250, total project estimate exceeds amount allocated, some funding in trail accounts, will take two fiscal years to complete
- Ned Michie asked if the Hearth wood bridge had been priced out

### **Draft FY 16-20 Capital Improvement Program**

- Brian Daly reported the following:
- City internally has accelerated preparation process for CIP, recommended slightly different process, short description of project, impact operational budgets where does it align with new strategic plan
- Lump sum account created last year for smaller projects, some increase in funding
- Distributed to board members the submitted CIP projects list
- 10 year expense/revenue projections on projects that are going ahead
- Ned Michie asked why cost of Tonsler Park project had gone up dramatically; Brian Daly replied addition of field house & splash pad, gymnasium.

### **Chairman Matters**

- None

### **Board Matters**

- Ruth Barnett stated that she missed last meeting due to family illness
- Llezelle Dugger stated that she missed last meeting because of City swim team meet – team finished in 6<sup>th</sup> place, puts team in Division I if team stays the same. Swimmers have been capped @ 225 swimmers
- Ned Michie asked about CHS basketball painting, Doug Ehman replied that staff completing work was cheaper, trying to find staff a two-week time to accomplish project.
- David Hirschman stated that the Locust Grove neighborhood asked was a contact; Doug Ehman replied that he was.

### **Directors Matters**

- Outdoor pools – closed season for every day when schools opened, now open only on weekends, last day for outdoor pools operation is Labor Day, spray grounds is 9/14
- Announced that Parks & Recreation offices are moving to Market Street parking garage basement which will include all staff presently located @ City Hall Annex plus City Market staff. New offices will include two conference rooms, central filing, storage areas, restrooms, kitchen and bullpen.

**Motion to Adjourn**

- David Hirschman made a motion to adjourn meeting, Ned Michie second, motion was unanimously approved. Meeting adjourned @ 7:10 pm.

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
September 15, 2014

## **INFORMATION - 1**

### McIntire Park Design Status Update

Staff will provide an update on the design process to complete the final plans for the east side of McIntire Park. The current conceptual drawings for the park will be presented at the meeting.

## **INFORMATION - 2**

### Skate Park Design Status Update

Staff will provide an update on the design process to complete the final plans for the skate park within the east side of McIntire Park. The current conceptual drawings for the skate park will be presented at the meeting.

## **INFORMATION - 3**

### Rives Park Construction Schedule and Completion

Staff will provide an update on the construction sequence for the renovations at Rives Park, which is nearing completion.

## **INFORMATION - 4**

### Draft FY16-20 Capital Improvement Program

Preparations for submissions of the City's next five-year Capital Improvement Program have begun. Staff were requested to develop a preliminary draft summary of CIP requests for the next cycle for discussion at the Senior Management level. That discussion has occurred and the projects in the table below will be moving forward for full consideration; with submissions being prepared using the new CIP request form that includes long-term operational costs and revenue projections. A copy of a blank CIP submission form is included for information.

**FY16-20 Capital Improvement Program Submission - DRAFT**

**Parks and Recreation**

									9/15/14	
		Adopted								
Project Type	Project Name	FY15	FY16	FY17	FY18	FY19	FY20	5 YR Total		
Recurring	Parks and Recreation Lump Sum Account	200,000	400,000	400,000	400,000	400,000	400,000	400,000	2,000,000	
Recurring	Park & School Playground Renovations	102,812	105,896	109,073	112,345	115,716	119,187	562,218		
Recurring	Park Land Acquisition	95,000	150,000	150,000	150,000	150,000	150,000	750,000		
Recurring	Trails and Greenway Development	77,109	100,000	103,000	106,090	109,273	112,551	530,914		
Recurring	Urban Tree Preservation and Planting	23,994	25,000	25,750	26,523	27,318	28,138	132,728		
Recurring	Public Art Fund	-	30,000	30,000	30,000	30,000	30,000	150,000		
		Adopted								
		FY15	FY16	FY17	FY18	FY19	FY20	5 YR Total		
New or Revised	Mcintire Park Master Plan Implementation	450,000	1,750,000	1,750,000	1,000,000	750,000		5,250,000		
New or Revised	Meadow Creek Valley Master Plan Implementation	150,000	150,000					150,000		
New or Revised	Tonsler Park MP Implementation	600,000	1,650,000	1,500,000	500,000			3,650,000		
New or Revised	Pen Park Tennis Court Replacement		250,000	250,000				500,000		
New or Revised	Mcintire Softball Light Replacement		375,000					375,000		
New or Revised	Riverview Park Restroom Installation			200,000				200,000		
New or Revised	Park Lighting Replacements			200,000	200,000			400,000		
New or Revised	City County Parks Renovations & Repairs		78,840	62,595	669,357	17,100		827,892		
New or Revised	Belmont Park Spray Ground Replacement				500,000			500,000		
	TOTAL	1,698,915	5,064,736	4,780,418	3,694,315	1,599,407	839,876	15,978,752		