

City of Charlottesville
Department of Parks and Recreation
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"A World Class City"

PARKS AND RECREATION ADVISORY BOARD AGENDA September 16, 2015

ADMINISTRATIVE ITEMS

- ADMIN-1 Adoption of Minutes – July 15, 2015 Advisory Board Meeting
- ADMIN-2 Adoption of Minutes – August 19, 2015 Advisory Board Meeting

INFORMATION ITEMS

- I-1 Meadow Creek Valley Master Plan Implementation
- I-2 Tonsler Park Master Plan Implementation Update
- I-3 Therapeutic Recreation/Virginia Special Arts Initiative
- I-4 Smith AFC Construction Update
- I-5 Draft FY2017-2021 Capital Improvement Program
- I-6 Update on Piedmont Family YMCA

CHAIRMAN'S MATTERS

BOARD MATTERS

DIRECTOR'S MATTERS

ADJOURNMENT

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
September 16, 2015

ADMINISTRATIVE – 1

Adoption of Minutes – July 15, 2015 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the July 15, 2015 meeting.

ENCLOSED DOCUMENTS:

Minutes of July 15, 2015 meeting.

PARKS AND RECREATION ADVISORY BOARD

MINUTES ***July 15, 2015***

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, July 15, 2015 at 5:30 p.m. held @ Carver Recreation Center. Members present were: Ruth Barnett, Anne Hemenway, David Hirschman, Jody Lahendro, Ned Michie, Scott Morgan, Maurice Walker and Mary Wilson.

Members absent: Byron Brown and Llezelle Dugger

Staff: Brian Daly, Doug Ehman, Vic Garber, Chris Gensic, Riaan Anthony

- Introductions of Board members – David Hirschman asked board members to introduce themselves

Minutes

- Ruth Barnett made a motion to approve May 20th minutes, Ned Michie second, motion was unanimously approved.

Meadow Creek Valley Master Plan

- Chris Gensic reported the following:
 - Implementation phase – majority is trails
 - Mostly natural area, \$300,000 budgeted – split between 2 years
 - Disc golf group said that if they can find a home, would do most of the work
 - Frisbee disc golf area – now played, opening – August 8
 - Sign for gardens
 - Picnic tables
 - Formalize trail under Hydraulic Road; in process of VDOT approval, design on retainer waiting for VDOT go ahead; not sure about ADA on north side, hope to hear next month
 - Awaiting permission from Dominion Power, old holiday building, Dominion signed letter with Rivanna Trails a while ago
 - Michie Drive field area – plan will change with details of bike plan, biker trail on commercial side, had intended to put bridge @ end of Michie Drive; Kroger is moving – possible change in retaining wall, easement from Kroger, Hearthwood apartments agreed, Whole Foods agreed, slight modification will be made
 - Construction of trail – pretty simple, lay down gravel
 - Focus on getting bridges in. 140 ft. wide flood plain, tighten up flood study, another month before know answers to flood questions
 - Steel beam working would be cheaper
 - Flood way – usually active every 3-4 years
 - Trail bridge are allowed in local code in floodways
 - Have data on pre stream restoration
 - 3 way stop @ Brandywine
 - Railroad tunnel – connect to the John Warner Parkway
 - Grant to extend trail, can build to Hydraulic Rd;

- Gardens @ Michie Drive – very successful

McIntire Park Design Status Report

- Brian Daly stated that the report is due by the end of day Friday for staff review
- Last meeting – conceptual drawings, bridge should be able to go to bid by September
- Lot more to share on east side next month
- David Hirschman asked about phasing

Skate Park Design Status Report

- Riaan Anthony stated that the existing Skatepark @ McIntire Park was temporary.
- Reported that they have updated benches, schedule is more consistent, using same concept as outdoor pools for closing due to rain storms
- Reported that numbers are slightly lower @ the temporary space but are consistent
- Vic Garber reported that project was @ 60% submitted stage in May, now @ 90% stage, have document for details for construction which include electrical, plaza details, bowls.
- Met with Stantec, reviewed every page with them; submitted questions, NDS has 9 copies of documents, should be getting back by the end of next week, moving forward, efforts made to not disturb trees, looking @ additional safety railing, color schemes
- Meeting with Skatepark Advisory Board next week.
- Funding: Reported that there is a Tony Hawk grant, sponsorship & community involvement for funding strategies. Will be finalizing a plan
- Restroom is going to be @ entry, additional cost for sewer line
- Demolition plan – take out old wading pool,

Tonsler Park Master Plan Implementation Plan

- Doug Ehman reported that the Tonsler Park basketball courts were done three weeks early, possibility of sets of bleachers, put in some fencing, walking path – contractor is busy, trying to get scheduled hopefully by end of month
- Splash pad, field house project – two different contracts, September time frame,
- Build splash pad next summer, field house will take more work, multi-purpose floor – have classes, volleyball, big open building, 6-9 months with public participation
- Funding for splash pad, but not enough for all of the field house, will be working with CIP. Project will include operation & maintenance.
- David Hirschman asked about feedback from community with improvements that have been done, response was very happy
- Parking can be issue with large groups
- Channel 29 did a report on Tonsler today.

Chairman Matters

- David Hirschman reported that he was out @ Tonsler Park today, looked great, lots of kids using the park

Board Matters

- Ned Michie asked about painting the three basketball courts, Doug Ehman replied that the package was in Purchasing
- Rivanna Trails – mountain biking @ Ragged Mt.
- Chris Gensic stated that citizens are asking if the old rules still apply @ for Ragged Mt., feel it should be treated as other parks, will be going to City Council approval with staff recommendations; drafted set of rules – logical & consistent to have same rules as other parks;
- Maurice Walker apologized for missing meetings, work related
- Wasps in the dugouts @ Quarry, also @ Azalea
- Mary Wilson stated that she thought that last month's field trip was fantastic; would like to have more and also new board member orientation
- Mary Wilson stated that she does not know process concerning e-mail complaints that are directed to the Advisory Board, would like to see responses to complaints
- Mary Wilson reported that a citizen complained to her regarding Maplewood cemetery concerning brick walls around cemetery; Doug Ehman replied that he met with neighborhood association three months ago; project is in CIP for wall repair, one for replacement
- David Hirschman suggested to e-mail chair if there are concerns that board members would like on the agenda
- Send bylaws to board members

Director's Matters

- Vic Garber reported the following:
 - Shakespeare in the Park was cancelled due to the company losing actors
 - Sounds of Summer dates – 7/18 – Belmont; 7/29 – Tonsler; music & food provided
 - Kid Float – this Saturday, providing river doesn't rise, 50 signed up, volunteer for each youth
 - Camp Fun Run - today – doused with different colors of paint, mud slide
 - Camp Fun Day – 7/17 – dunk booth, slides, food, 600 kids, held @ Walker, therapeutic campers also involved
 - Sunday Sundown dates – 6/7 – 300; 7/12 – last one on 8/9 – Bama Works sponsor
 - Summer camps have had astounding numbers; will be three more week camps until school starts
- Brian Daly reported that work @ Smith is in progress, will be doing air quality work – contractor mobilized this week, activities have been moved to Crow Center. Completion date 8/28, reopen 8/29

Motion

- Ruth Barnett made a motion to adjourn, second by Mary Wilson. Motion unanimously approved
 - Meeting adjourned @ 7:05 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
Parks and Recreation Advisory Board – Agenda Item
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ADMINISTRATIVE – 2

Adoption of Minutes – August 19, 2015 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the August 19, 2015 meeting.

ENCLOSED DOCUMENTS:

Minutes of August 19, 2015 meeting.

PARKS AND RECREATION ADVISORY BOARD

MINUTES

August 19, 2015

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, August 19, 2015 at 5:30 p.m. held @ Carver Recreation Center. Members present were: Llezelle Dugger, Ned Michie, Maurice Walker and Mary Wilson. Members absent: Ruth Barnett, Byron Brown, Anne Hemenway, David Hirschman, Jody Lahendro, and Scott Morgan
Staff: Doug Ehman and Vic Garber

Minutes

- No quorum, July 15 minutes were not approved.

Skatepark Design Status Report

- Vic Garber stated that staff has met several times with the Skatepark consultant in the past month. That they have met the majority of NDS questions, finished on 90% submittal, on finish line looking @ details of last 8%. Next – looking for ordinances, naming rights, sponsorships, grants, etc. Newspaper interviewed a couple of weeks ago with Skatepark Advisory Group; meeting with County Parks & Recreation tomorrow, will discuss supervision, fencing, regional impact, etc.
- Stantec's contract ends @ the end of September should have solidified document then.
- Skatepark budget - \$1.7 million

Tonsler Park Master Plan

- Doug Ehman stated that negotiations with architectural firm are going on right now. Splash pad, would like to build next summer, construction year from now on field house, operation will change, parking will be an issue - no additional parking planned
- Demographics of neighborhood is changing, potentially more young children moving into area

Summer Recreational Facility & Programming Update

- Aquatics – outdoor pools are closed for daily use because schools are back in session, only open on weekends through Labor Day
- Spray grounds will operate until 10am-8pm until 9/20
- Smith Aquatic Center will reopen 8/29, has been closed for repairs
- Instructional classes begin 9/8
- Summer camps have ended
- Therapeutic Recreation Picnic – this Saturday @ Pen Park
- Sunday Sundown – Saturday, August 29 @ Tonsler Park – 6-8 pm
- Volleyball registration is going on
- Fall softball program is going on
- Skatepark hours will change on Monday due to schools back in session, revised hours will be 3-8 pm

Aquatics:

- **Smith AFC Construction Update**

- Doug Ehman reported that equipment has been installed and working well, have redirected fans, painter @ site – will paint upstairs, stairwell, etc.
- Electrical person in next week
- Probably will close once a year for maintenance
- Locker rooms renovated
- **Crow Pool** – will bring Crow Pool back as a fully functional pool, there is a need for another pool in the City; emphasis will be on rentals with schools, clubs, etc.
 - Future work will include shower areas, electrical on pool & center side, will be about a three year process
- **YMCA** – groundbreaking in November, close to fully funded
 - Picnic shelters rentals @ McIntire Park in place until October

Board Matters

- Ned Michie discussed the following:
 - Stated that he plays tennis @ CHS courts and that there is bad erosion in back of upper courts close to the courts
 - Tennis courts have posts that users can't adjust, because they don't have cranks. Doug Ehman replied that the schools have the cranks; Ned Michie responded that doesn't give the public access to cranks
 - Some lights are out
 - Asked about erosion under John Warner parkway bridge, Doug Ehman replied that engineering is aware of problem
- Llezelle Dugger asked what is the work that is currently going on McIntire Road; Doug Ehman replied that they are replacing a sewer line.
- Maurice Walker asked about upcoming events in parks
- Mary Wilson asked if the Skatepark is currently staffed and what would be the staffing @ the new facility, Vic Garber replied that skate parks around the country are now only 20% staffed, users like to feel free not fenced in. She asked about liability? Doug Ehman stated that when staffed liability goes up, unstaffed – signs will be posted

Motion

- Llezelle Dugger made a motion to adjourn, second by Ned Michie. Motion unanimously approved

➤ Meeting adjourned @ 6:15 pm

Respectfully submitted,

Linda Daly
Secretary to the Advisory Board

City of Charlottesville
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INFORMATION - 1

Meadow Creek Valley Master Plan Implementation

Staff will provide an update on implementation of the Master Plan for the Meadow Creek Valley.

INFORMATION - 2

Tonsler Park Master Plan Implementation

Staff will provide a summary of the project status as basketball court construction has completed and the next phases of the project are forthcoming.

INFORMATION - 3

Therapeutic Recreation / Virginia Special Arts Initiative

Staff will provide update on Therapeutic Recreation Programs and an exciting initiative in a partnership with VSA to display the annual VSA art show at Carver Recreation Center.

INFORMATION - 4

Smith AFC Construction Update

Staff will provide a summary of the project status at Smith AFC on HVAC improvements in the facility after reopening to the public on August 29, 2015.

INFORMATION - 5

Draft FY2017-2021 Capital Improvement Program

The projects outlined below represent the Draft FY2017-2021 Capital Improvement Program. Staff is in the process of developing justifications and detailed estimates on each project throughout the next five year Capital program.

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Project Title	Adopted FY16	Requested FY17	Requested FY18	Requested FY19	Requested FY20	Requested FY21	5 Year Total
Parks and Recreation							
McIntire Park Master Plan Implementation	1,000,000	1,000,000	2,500,000	-	-	-	3,500,000
McIntire Park Skate Park	-	2,600,000	-	-	-	-	2,600,000
Tonsler Park Master Plan Implementation	1,500,000	2,600,000	-	-	-	-	2,600,000
Meadowcreek Valley Master Plan Implementation	150,000	175,000	-	-	-	-	175,000
Parkland Acquisition	95,000	100,000	150,000	200,000	250,000	300,000	1,000,000
Parks & Recreation Lump Sum	200,000	400,000	400,000	400,000	400,000	400,000	2,000,000
Parks & School Playground Renovations	102,812	107,952	113,349	119,017	124,967	131,216	596,501
Trails and Greenway Development	77,109	150,000	200,000	200,000	250,000	250,000	1,050,000
Urban Tree Planting and Preservation	23,994	75,000	75,000	100,000	100,000	125,000	475,000
Belmont Spray Ground Replacement	-	-	500,000	-	-	-	500,000
City/County Joint Parks Renovations and Repairs	-	62,595	699,357	17,100	-	-	779,052
McIntire Park Softball Lighting Replacement	-	375,000	-	-	-	-	375,000
Parks Lighting Replacement	-	200,000	250,000	-	-	-	450,000
Pen Park Tennis Court Renovations	-	250,000	285,000	-	-	-	535,000
Riverview Park Restrooms	-	200,000	-	-	-	-	200,000

INFORMATION - 6

Update on Piedmont Family YMCA

At the City Council meeting September 8, 2015, City Council considered an amendment to the lease of the Piedmont Family YMCA. There will be a public hearing on the matter at the next City Council meeting September 21, 2015. Staff will also provide an update on the process for the YMCA construction.