

**PARKS AND RECREATION ADVISORY BOARD  
AGENDA  
December 21, 2016**

**ADMINISTRATIVE ITEMS**

- ADMIN-1      Advisory Board Member Introductions  
ADMIN-2      New Parks and Recreation Staff Member Introductions  
ADMIN-3      Adoption of Minutes – November 16, 2016 Advisory Board Meeting

**ACTION ITEMS**

- ACTION – 1    Resolution Honoring Advisory Board Service – Maurice Walker  
ACTION – 2    Resolution Honoring Advisory Board Service – Jody Lehandro

**INFORMATION ITEMS**

- I-1              Recreation Programming Overview  
I-2              Ragged Mountain Natural Area Process Update  
I-3              Meadow Creek Valley Master Plan Implementation  
I-4              Tonsler Park Master Plan Implementation Update  
I-5              YMCA Project Construction Status Update

**CHAIRMAN'S MATTERS**

**BOARD MATTERS**

**DIRECTOR'S MATTERS**

**ADJOURNMENT**



City of Charlottesville  
Parks and Recreation Advisory Board – Agenda Item  
December 21, 2016

**ADMINISTRATIVE – 1**

Advisory Board Member Introductions

**ADMINISTRATIVE – 2**

New Parks and Recreation Staff Member Introductions

**ADMINISTRATIVE – 3**

Adoption of Minutes – November 16, 2016 Parks and Recreation Advisory Board Meeting

ACTION REQUIRED:

Advisory Board adoption of the minutes of the November 16, 2016 meeting.

ENCLOSED DOCUMENTS:

Minutes of November 16, 2016 meeting.

***PARKS AND RECREATION ADVISORY BOARD***  
**MINUTES**

***November 16, 2016***

The Parks and Recreation Advisory Board held a regular meeting on Wednesday, October 19, 2016 at 5:30 p.m. held @ Carver Recreation Center. Members present were: Ruth Barnett, Elise Cruz, Llezelle Dugger, Anne Hemenway, David Hirschman, Jennifer Slack and Maurice Walker. Members absent: Ned Michie, John Santoski

Staff: Brian Daly, Vic Garber, Doug Ehman, Chris Gensic

Guest: Michael Barnes, President, Greenbrier Neighborhood Association, RTF member, interested in trails

**Adoption of Minutes – October 19, 2016**

- Changes: on page 4, under Board Matters, complete name for John Santoski
- On page 3, David Hirschman wording should be changed to slower family oriented

**Motion:**

- David Hirschman made a motion to approve October 19, 2016 minutes with above changes, Llezelle Dugger second, motion was unanimously approved.

**Ragged Mountain Process Update**

- Brian Daly stated that there was a meeting on Ragged Mountain with the Planning Commission last week. Planning Commission was evenly split, was a spirited discussion, and outlined for them what was next in the process. He stated that Planning Commission member's comments are on website.
- Showed board members Ragged Mountain map with comments from Advisory Board
- Chris Gensic discussed map with shared use proposal.
- Ragged Mountain will be before City Council @ their December 5<sup>th</sup> meeting.
- Will add boat ramp to map
- Dogs not permitted – except service pets
- Anne Hemenway asked if received feedback from bikers?
- David Hirschman asked how nuances are going to get tracked. Brian Daly replied that there will be a draft ordinance which will state that bikers will be allowed on designated trails in a few locations, there will also be locations where bikes won't have access

**Meadowcreek Valley Master Plan Implementation**

- Chris Gensic discussed plan with cost estimates. What is our crew going to do, what contractor is going to do. Plan is @ 90% complete. Hope to have plan approved, so ready to build by January, 2017.
- FEMA has approved new flood model which will be certified in register March, 2017.
- Request was sent out for costs - \$111,000 cost per bridge. Get two primary bridges in first.
- Concept design on culvert improvements, 75% complete
- Working on land acquisitions, don't have a cost estimate yet
- Disc golf has been very successful

**Tonsler Park Master Plan Implementation Update**

- Michael Barnes, guest, stated he had been @ the public meeting, 70 people showed, thanked staff for support. He stated the following:
  - Tunnel under railroad, very important

- Would like multi-purpose trail to stay
- Current trail plan has been tweaked, boardwalk has become longer
- Would like to see linkage beyond neighborhood, possibly to ride bikes to shopping, feels linkage is very critical
- Asked to reconsider curves, doesn't look bike friendly
- Stone dust trail should be bike able
- Property Kenwood – split , built house, next to piece of land, discussion with owner, would like a report on status of that property
- Thanked for support, look forward to being regional, would like pedestrian trail built

### **Tonsler Park**

- Doug Ehman stated that once contractor is ratified, should have something happen after Thanksgiving
- Splash pad & restroom building @ NDS for plan review, have sent some comments, and have begun review process, working with utilities to get some things done. Should be wrapped up by Christmas
- Splash pad plus new restroom building, modular unit coming in between splash pad & basketball courts
- Both doors will be on the front of the building, will be easier to monitor
- Jennifer Slack asked where there was a copy of the Tonsler Park Master Plan, Chris Gensic replied that it was on the Parks & Recreation website

### **Comprehensive Plan 2017 Update & Park Classification Review**

- David Hirschman stated that he thought the park classification system was a good document for board members to review. Classification system will provide guidance on types of uses generally allowed in parks.
- Brian Daly stated that every jurisdiction is required to update their comprehensive plan every 5 years. Included facility standards for first time.
- 2013 plan update – plan was streamlined, high level list of what the neighborhood wanted to accomplish
- Next review cycle – will work internally to update 2013 plan, next year 2017, will include community and Planning Commission
- There was a discussion on the different classifications – what the differences was, ex. neighborhood, regional, etc.
- Community standards – rises to the facility standards, guides land acquisitions, designs
- Added 5<sup>th</sup> classification – water management areas – ex. Ragged Mountain, Meadowcreek Valley Stream, areas intended to be preserved, intended for preservation and conservation
- David Hirschman asked board members to read classifications

### **Chairman's Matters**

- David Hirschman reported that he was paddling down the Rivanna River – Riverview Park and saw the new ramp; Chris Gensic replied that the Rivanna Conservation Alliance thought that was a better spot, and it was built more like a pier and has been very successful. Rivanna Conservation Alliance and Rivanna River Company helped pay for lumber & provided labor to build it.
- David Hirschman stated that he would like to meet the New Urban Forester, Brian Daly replied that new staff would be @ next month's meeting which included Urban Forester & Project Manager

### **Board Matters**

- Anne Hemenway thanked staff for new planted trees @ Riverside

- Maurice Walker asked about Washington Park connection to upper & lower parts, asked if there were any future plans for this area, Doug Ehman replied that staff has been spending time trying to fix it up

### **Directors Matters**

- Brian Daly reported the following:
  - Urban Forester – began this week
  - Project Manager – begins December 5
  - Last City Market for season will be held this Saturday, Holiday Market starts after Thanksgiving holiday
  - Wished everyone a Happy thanksgiving

### **Motion – Adjourn Meeting**

- Llezelle Dugger made a motion to adjourn meeting, Elise Cruz second, motion was unanimously approved
- Meeting adjourned @ 6:35 pm

Respectfully submitted,

Linda Daly  
Secretary to the Advisory Board

## **ACTION – 1**

### Resolution Honoring Advisory Board Service – Maurice Walker

Approval of a resolution to recognize the Advisory Board service of Everett Maurice (Maurice) Walker. Maurice completed one term of service on the Advisory Board in December of 2016. A formal resolution acknowledging Maurice's service to the Board will be presented at the Board Meeting. The text of the resolution is below:

***WHEREAS,** Everett Maurice (Maurice) Walker was appointed to the Parks and Recreation Advisory Board on December 16, 2013 and served one full term from December 2013 through December of 2016, including one term as Vice-Chair in 2016; and*

***WHEREAS,** Maurice was an advocate for the Parks and Recreation Department's efforts to serve the community and; as well as an advocate for the Department's programs, facilities and staff; participating in major community investment decisions, and*

***WHEREAS,** Maurice provided insight into the Department's planning efforts as well as advocating on the part of the community's parks and recreational facilities as a lifetime citizen of Charlottesville, providing keen insight into the Department's programs and services, and*

***WHEREAS,** Maurice's valuable advocacy of the Department's mission and vision will be missed by both staff and Advisory Board colleagues;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

### ***Everett Maurice Walker***

*For dedicated and outstanding contributions to the park and recreation experience for the citizens of Charlottesville.*

*Adopted by the Parks and Recreation Advisory Board, December 21, 2016*

## **ACTION – 2**

### Resolution Honoring Advisory Board Service – Jody Lehandro

Approval of a resolution to recognize the Advisory Board service of Planning Commissioner Mr. Jody Lehandro. Jody completed one term of service on the Advisory Board in December of 2016. A formal resolution acknowledging Jody's service to the Board will be presented at the Board Meeting. The text of the resolution is below:

***WHEREAS,** Jody Lehandro was appointed to the Parks and Recreation Advisory Board as the Planning Commission Representative in November, 2014 and served through November, 2016, and*

***WHEREAS,** Jody was an advocate for the Parks and Recreation Department's efforts to serve the community and; as well as an advocate for the Department's programs, facilities and staff; participating in major community investment decisions, and*

***WHEREAS,** Jody provided insight into the Department's planning efforts as well as advocating on the part of the community's parks and recreational facilities with the Planning Commission, including the role of the Parks and Recreation Advisory Board in the Master Planning Process for parks and recreational facilities, and*

***WHEREAS,** Jody's keen insight and inquiries into the best management practices of the parks and recreation profession provided staff with invaluable direction and assistance;*

***NOW, THEREFORE, BE IT RESOLVED BY THE** Parks and Recreation Advisory Board that it expresses its appreciation and gratitude to*

***Jody Lehandro***

*For dedicated and outstanding contributions to the park and recreation experience for the citizens of Char*

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## **INFORMATION – 1**

### Recreation Programming Overview

Ms. Melinda Dodge, Recreation Program Manager will present an overview of recreation programming currently being planned and for the coming year.

## **INFORMATION – 2**

### Ragged Mountain Natural Area Process Update

Staff will provide an update of the completion of the planning process at Ragged Mountain Natural Area and the next steps of trail construction.

## **INFORMATION – 3**

### Meadow Creek Valley Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for the Meadow Creek Valley.

## **INFORMATION - 4**

### Tonsler Park Master Plan Implementation

Staff will provide an update of the ongoing efforts to implement the Master Plan for Tonsler Park.

## **INFORMATION - 5**

### YMCA Construction Project Status

Staff will provide an update on the construction of the new YMCA in McIntire Park as well as other ongoing discussions with the YMCA.